

GOVERNING BOARD POLICY
Mojave Desert Air Quality Management District

Policy No: 95-1
Effective Date: January 25, 1995

Adopted: January 25, 1995
Amended: January 24, 2011

/s/

Joe Gomez, Chair

Last Review: January 26, 2015

SUBJECT: PROCESSING AND PROVIDING INFORMATION REQUESTED BY MEMBERS OF THE GOVERNING BOARD

POLICY:

It is the policy of the Governing Board of the Mojave Desert Air Quality Management District (District) to route extraordinary requests for assistance by members of the Governing Board through the Executive Director/Air Pollution Control Officer (APCO) and/or the Chair of the Governing Board.

AMPLIFICATION OF POLICY:

Members of the Governing Board requesting assistance from which is above and beyond the normal measure of assistance provided to permit holders and/or the general public shall route such requests through the Executive Director/APCO to ensure that the proper staff member is assigned to handle such request.

Members of the Governing Board requesting assistance beyond the scope of the authority of the APCO (as set forth in Governing Board Policy 94-1) shall make such request to the Chair of the Governing Board. The Chairman shall cause the request to be placed on the agenda for consideration at the subsequent meeting of the Governing Board.