

# Mojave Desert Air Quality Management District Governing Board Meeting

## Agenda

### LOCATION

**MOJAVE DESERT AQMD BOARD CHAMBERS  
14306 PARK AVENUE  
MONDAY, JANUARY 27, 2014  
10:00 AM**

### TELECONFERENCE LOCATION(S)

San Bernardino County Government Center  
385 N. Arrowhead Ave., Fifth Floor  
San Bernardino, CA 92415

Riverside County Board of Supervisors  
73-710 Fred Waring Drive, Ste. 222  
Palm Desert, CA 92260

Blythe City Hall, Conference Room A  
235 N. Broadway  
Blythe, CA 92225

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO THREE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

Except where noted, all scheduled items will be heard in the Chamber of the Governing Board, Mojave Desert AQMD Offices, 14306 Park Avenue, Victorville, CA and the teleconference location(s).

**CALL TO ORDER – 10:00 A.M.**

Pledge of Allegiance.

Roll Call.

Election of Chair and Vice-Chair for FY 2014.

Items with potential Conflict of Interests - for information only.

**CONSENT CALENDAR**

1. [Approve Minutes from Regular Governing Board Meeting of October 28, 2013,](#)
2. [Finance Report. Receive and file. Presenter: Jean Bracy.](#)
3. [Declare certain District property surplus and authorize the Executive Director to complete disposal. Presenter: Jean Bracy.](#)
4. [Adopt a budget schedule for Fiscal Year 2014-15. Presenter: Jean Bracy.](#)
5. [CSDA Informational Item. Receive and File. Presenter: Jean Bracy.](#)
6. [1. Ratify the “FY 13-14 Application for \\$634,618 in Carl Moyer Program Funds” and its submission to the California Air Resources Board \(CARB\), 2. Approve the required match funding for the Carl Moyer Memorial Air Quality Standards Attainment Program \(the Carl Moyer Program\), and 3. Authorize the Executive Director to execute the agreement, approved as to legal form, with CARB which bonds the parties to the terms and conditions set forth in the application and the 2011 Carl Moyer Program Guidelines. Presenter: Alan DeSalvio.](#)
7. [Approve sponsorship of the June 2014 Air & Waste Management Association \(A&WMA\) annual conference and exhibition at the Long Beach Convention Center in the amount of \\$3,000. Presenter: Eldon Heaston](#)
8. [Approve the transfer of \\$300,000 in unobligated FY 11-12 Carl Moyer Program funding to the Antelope Valley Air Quality Management District \(AVAQMD\) for use in the AVAQMD’s Carl Moyer Program. Presenter: Alan DeSalvio.](#)
9. [Adopt the proposed revision to Governing Board Policy No. 04-03 that: 1\) revises the definition of a capital asset; 2\) establishes a methodology for capitalization; and 3\) increases the dollar threshold for capitalization of assets from \\$1,000 to \\$5,000. Presenter: Jean Bracy.](#)

**ITEMS FOR DISCUSSION**

10. DEFERRED ITEMS.
11. PUBLIC COMMENT.
12. [Approve Annual Review of Mojave Desert Air Quality Management District \(MDAQMD\) Board Policies \(as amended\), Board Ethics \(District Conflict of](#)

Interest Code), and Personnel Policies and Procedures (PPP) and authorize submittal to Special District Risk Management Authority (SDRMA). Presenter: Karen Nowak.

13. Reports: Executive Director.
14. Board Members Comments and Suggestions for future agenda items.

**CLOSED SESSION**

15. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE - (Government Code Section 54957(b)(2) -**

**OPEN SESSION**

Disclosure of any Reportable action taken in Closed Session; and the Vote and Abstention of every Member Present in the Closed Session

*In compliance with the Americans with Disabilities act, if special assistance is needed to participate in the Board Meeting, please contact the Clerk of the Board during regular business hours at 760.245.1661 x5040. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations.*

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at the District Office at 14306 Park Avenue, Victorville, Ca 92392 or by contacting the Clerk of the Board at 760.245.1661 x5040 or by email at [gboardclk@mdaqmd.ca.gov](mailto:gboardclk@mdaqmd.ca.gov) .

**Mailed & Posted on: Wednesday, January 22, 2014.**

Approved:

\_\_\_\_\_  
Eldon Heaston, Executive Director

\_\_\_\_\_  
Michele Baird, Clerk of the Board

**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
REGULAR GOVERNING BOARD MEETING  
MONDAY, OCTOBER 28, 2013 - 10:00 A.M.  
BOARD CHAMBERS, MDAQMD OFFICES  
VICTORVILLE, CA**

MINUTES

Board Members Present:

Barbara Riordan, Chair, Public Member  
Eric Schmidt, *Alternate*, City of Hesperia (absent for Items #1-7)  
Barb Stanton, *Alternate*, Town of Apple Valley  
Carmen Hernandez, City of Barstow  
Dan Mintz, City of Twentynine Palms  
Jim Cox, City of Victorville  
Joseph “Joey” DeConinck, City of Blythe  
Robert Lovingood, San Bernardino County  
Terry E. Campbell, City of Needles  
James Ramos, San Bernardino County (absent for Items #1-9)

Board Members Absent:

Ed Camargo, City of Adelanto  
John Benoit, Riverside County  
Merl Abel, Town of Yucca Valley

**CALL TO ORDER**

Madam Chair Riordan called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. The Clerk called the Roll.

**CONSENT CALENDAR** - The following consent items were acted upon by the Board at one time without discussion, Upon Motion by **CARMEN HERNANDEZ**, Seconded by **JIM COX**, and carried by unanimous roll call vote, with the one abstention by **ROBERT LOVINGOOD** on **Item #5**.

Agenda Item 1 – Approve Minutes from Regular Governing Board Meeting of September 23, 2013.

**Approved** Minutes from Regular Governing Board Meeting of September 23, 2013 with no changes.

Agenda Item 2 – Finance Report provides financial and budget performance information for Fiscal Year 2014 District operations for August 2013.

**Received and filed** Finance Report.

Agenda Item 3 – Financial Audit and letter of findings from the auditing firm, for Fiscal Year 2012-13 is complete and presented for review.

**Received and filed** Financial Audit and letter of findings.

Agenda Item 4 - Surplus property listed has been replaced and/or is no longer in service for the District.

**Received and filed** Surplus property list.

Agenda Item 5 – Approve a contract renewal with Strategic Partners Group (SPG) for the purposes of tracking relevant legislation and other related matters, as needed; and authorize the Executive Director to execute the agreement, approved as to legal form, with SPG.

**Approved** contract renewal with Strategic Partners Group (SPG) for the purposes of tracking relevant legislation and other related matters, as needed; and authorize the Executive Director to execute the agreement, approved as to legal form, with SPG.

Agenda Item 6- DEFERRED ITEMS.

None.

Agenda Item 7 – PUBLIC COMMENT.

None.

Agenda Item 8 – Award a contract to upgrade, purchase and install additional equipment for the video-teleconferencing system to Spinitar, in an amount not to exceed \$93,500; declare surplus the replaced equipment and direct staff action; and authorize the Executive Director to negotiate time frames and execute an agreement, approved as to legal form.

Jean Bracy presented background information and staff recommendation. Madam Chair Riordan emphasized the need for staff to concentrate on improving the audio in the upgrade. Upon Motion by **BARB STANTON**, Seconded by **ROBERT LOVINGOOD**, and carried by unanimous roll call vote, the Board awarded a contract to upgrade, purchase and install additional equipment for the video-teleconferencing system to Spinitar, in an amount not to exceed \$93,500; declare surplus the replaced equipment and direct staff action; and authorize the Executive Director to negotiate time frames and execute an agreement, approved as to legal form.

Agenda Item 9 – Adopt Resolution approving inter-district transfer of offsets to the Antelope Valley Air Quality Management District (AVAQMD) pursuant to Health & Safety Code (H&S Code) 407096.6 for applicant Palmdale Energy, LLC, certifying the Notice of Exemption and directing staff actions.

Alan DeSalvio provided background information and staff recommendation.

Public comment was made by Michael Mischel, City of Palmdale Director of Public Works in support of the transfer. Upon Motion by **DAN MINTZ**, Seconded by **TERRY CAMPBELL**, and carried by unanimous roll call vote with one abstention by **ROBERT LOVINGOOD**, the Board adopted **Resolution #13-07**, titled, **A RESOLUTION OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT APPROVING THE INTER-DISTRICT**

**TRANSFER OF OFFSETS TO THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT PURSUANT TO THE HEALTH & SAFETY CODE §40709.6 FOR APPLICANT PALMDALE ENERGY, LLC.**

Agenda Item 10 – Accept the release of previously granted \$114,452.21 of AB 2766 Funds from the City of Victorville. Award \$114,452.21 in AB 2766 Funds to the following projects: the City of Victorville La Mesa Traffic Signal Synchronization Project (\$57,315.00); EV Charging Stations to the Cities of Blythe, Hesperia, Needles and Yucca Valley (\$11,500 each for \$46,000.00 total) and allocate \$11,137.21 to MDAQMD for additional EV Charging Stations. Authorize the Executive Officer to negotiate targeted timeframes, technical project details and execute agreements approved as to legal form by the Office of District Council.

Upon Motion by **JOEY DECONINCK**, Seconded by **BARB STANTON**, and carried by unanimous roll call vote, with one abstention by **JIM COX**, the Board accepted the release of previously granted \$114,452.21 of AB 2766 Funds from the City of Victorville. Awarded \$114,452.21 in AB 2766 Funds to the following projects: the City of Victorville La Mesa Traffic Signal Synchronization Project (\$57,315.00); EV Charging Stations to the Cities of Blythe, Hesperia, Needles and Yucca Valley (\$11,500 each for \$46,000.00 total) and allocate \$11,137.21 to MDAQMD for additional EV Charging Stations. Authorized the Executive Officer to negotiate targeted timeframes, technical project details and execute agreements approved as to legal form by the Office of District Council.

Agenda Item 11 – Reports:

Eldon Heaston reminded everyone about CDAWG coming up November 13<sup>th</sup> & 14<sup>th</sup>.

Agenda Item 12- Board Member Comments and Suggestions for Future Agenda Items.

None.

**CLOSED SESSION**

**The Board adjourned to Closed Session at 10:30 a.m.**

Agenda Item 9 – PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE – (Government Code Section 54957 (b)(2)).

**OPEN SESSION - Disclosure of any Reportable Action(s) taken in Closed Session(s); and the Vote and Abstention of Every Member Present in the Closed Session.**

**The Governing Board reconvened to open session at 10:39 a.m.,** and Madam Chair Riordan stated for the record that the Governing Board had met in Closed Session on Item #13 and there was no reportable action.

Being no further business, Madam Chair adjourned **the meeting at 10:40 a.m.** to the next Regular Meeting of **January 27, 2014 at 10:00 a.m.**

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 2*

**DATE:** January 27, 2014

**RECOMMENDATION:** Receive and file.

**SUMMARY:** The Financial Report provides financial and budget performance information for Fiscal Year 2014 District operations through December 2013.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** The Financial Report provides financial and budget performance information for Fiscal Year 2014 District operations through December 2013. The target variance for the period is 50% (the portion of the fiscal year reported).

We are implementing a new accounting system and information is being reported in new formats. This is a work-in-progress and additional format changes may be presented to the Board from time to time. Staff is available to answer questions as needed. This report reflects the business activities of the District for the period referenced.

The financial position for the District remains strong with sufficient funds available to execute the budget as adopted. At this time there is nothing out of the ordinary to report. Reports attached include:

**STATEMENT OF ACTIVITY** – This report reflects the revenues received and expenses made all funds except the OPEB Trust for the last month closed (December 2013) and the year to date (July through December 2013) against the adopted budget for FY 14. The line items “Program” and “Program Costs” refer to the revenue and those payments made from the District’s grant funds (AB 2766 and Carl Moyer Fund).

**BALANCE SHEET – GOVERNMENTAL FUNDS** – This report is the District’s financial picture (a “snapshot”) as of December 31, 2013 for three major funds.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 2*

**PAGE 2**

CHECK REGISTERS – These reports list payments made for goods and services and fund transfers for the following District accounts since the last report to the Board:

WELLS FARGO OPERATING – This report lists the payments made from the District’s primary operating account deposited at Wells Fargo Bank. The District’s new procedure is to issue payments from the District office. Periodically the account is reimbursed from the funds on deposit with the San Bernardino County Auditor/Controller. References to “Credit Card Transaction” indicate Visa payments received via a third party contractor for invoices usually relating to permit application or annual renewal fees.

GENERAL FUND MPA (San Bernardino County) – This account is held by the San Bernardino County Treasurer who is the custodian of District funds. Requests for reimbursement to the District’s other accounts are made through the San Bernardino County Audit/Controller who is appointed the District’s accounting officer, as set forth in the Health & Safety Code (§41245 and §41246).

CARL MOYER MPB (San Bernardino County) - This report lists the activity and payments made from the District’s Grant Fund Account held in trust at San Bernardino County. The items on these lists are included on the Statement of Activity as “Program Costs.”

AB2766 MPE (San Bernardino County) - This report lists the activity and payments made from the District’s Grant Fund Account held in trust at the San Bernardino County. The items on these lists are included on the Statement of Activity as “Program Costs.”

PARS Held in Trust – This report lists the account activity that occurred in an irrevocable trust designated for the District’s obligations for Other Post-Employment Benefits (OPEB). These funds are held in trust with U.S. Bank and managed under agreement with the Public Agency Retirements System (PARS). An actuarial dated July 2012 indicates the District’s obligation is fully met in deposits in this Trust.

CITIZENS PAYROLL – This account is used for payroll and related expenses.

TRANSACTIONS REPORT – This report shows the purchases made using the District’s Mastercard for the billing period including August through November 2013. The items on this list are the detail for the payments made to FIA Card Services as shown on the Check Register Wells Fargo Operating Account.

**REASON FOR RECOMMENDATION:** Receive and file.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 2*

**PAGE 3**

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Eldon Heaston, Executive Director on or before January 13, 2014.

**FINANCIAL DATA:** No change in appropriation is required at this time.

**PRESENTER:** Jean Bracy, Director of Administrative Services

**Mojave Desert AQMD**  
**Statement of Activity - MTD and YTD**  
**For 12/31/2013**

Financial Report

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Revenue - Permitting	493,958.86	2,160,081.86	4,333,460.00	(0.50)
Revenue - Programs	138,497.21	813,115.57	1,576,090.00	(0.52)
Revenue - Application Fees	10,961.00	80,501.26	116,100.00	(0.69)
Revenue - State	0.00	115,159.09	159,667.00	(0.72)
Revenue - Federal	0.00	25,000.00	127,000.00	(0.20)
Fines & Penalties	5,000.00	12,300.00	60,000.00	(0.21)
Interest Earned	0.00	5,251.40	0.00	0.00
Revenue - Other	93,540.05	573,842.97	1,170,273.00	(0.49)
Adjustments to Revenue	(11,870.97)	(52,943.21)	0.00	0.00
<b>Total Revenues</b>	<b>730,086.15</b>	<b>3,732,308.94</b>	<b>7,542,590.00</b>	<b>(0.49)</b>
<b>Expenditures</b>				
Office Expenses	11,357.98	89,903.55	280,600.00	0.32
Communications	4,071.17	27,244.86	87,790.00	0.31
Vehicles	4,053.56	27,594.29	61,580.00	0.45
Program Costs	43,647.21	382,735.85	889,045.00	0.43
Travel	4,636.81	31,324.89	124,800.00	0.25
Professional Services	1,957.47	62,816.12	205,520.00	0.31
Maintenance & Repairs	3,219.25	27,597.08	62,750.00	0.44
Non-Depreciable Inventory	2,582.22	7,460.89	43,150.00	0.17
Dues & Subscriptions	922.03	13,566.32	37,500.00	0.36
Legal	5,733.25	14,412.75	111,700.00	0.13
Miscellaneous Expense	290.94	1,390.26	5,000.00	0.28
Suspense	(5,842.49)	(5,842.49)	0.00	0.00
Capital Expenditures	94,143.64	126,320.47	570,600.00	0.22
<b>Total Expenditures</b>	<b>170,773.04</b>	<b>806,524.84</b>	<b>2,480,035.00</b>	<b>0.33</b>
<b>Salaries &amp; Benefits</b>				
Personnel Expenses	466,813.42	2,600,676.61	5,252,825.00	0.50
<b>Total Salaries &amp; Benefits</b>	<b>466,813.42</b>	<b>2,600,676.61</b>	<b>5,252,825.00</b>	<b>0.50</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>92,499.69</b>	<b>325,107.49</b>	<b>(190,270.00)</b>	<b>1.71</b>

**Balance Sheet - Governmental Funds  
Mojave Desert AQMD  
For 12/31/2013**

Run: 1/15/2014 at 9:27 AM

Page: 1

Financial Report

	General Fund	Mobile Emissions	Carl Moyer	This Year
<b>Assets</b>				
<b>Current Assets</b>				
Cash	1,957,833.46	3,000,118.70	424,505.31	5,382,457.47
Cash Held For Other Fund	(40,991.46)	54,428.52	0.00	13,437.06
Receivables	1,006,440.31	128,059.03	391,152.00	1,525,651.34
Pre-Paids	66,154.31	0.00	0.00	66,154.31
<b>Total Current Assets</b>	<b>2,989,436.62</b>	<b>3,182,606.25</b>	<b>815,657.31</b>	<b>6,987,700.18</b>
Long Term Receivables	574,242.00	0.00	0.00	574,242.00
<b>Total Assets</b>	<b>3,563,678.62</b>	<b>3,182,606.25</b>	<b>815,657.31</b>	<b>7,561,942.18</b>
<b>Liabilities and Net Position</b>				
<b>Current Liabilities</b>				
Payables	196,475.47	122,587.09	0.00	319,062.56
Accruals	(12,647.53)	0.00	0.00	(12,647.53)
Due to Others	2,104.01	62,999.99	0.00	65,104.00
Payroll Taxes Liability	17,528.64	0.00	0.00	17,528.64
Retirement	5,175.63	0.00	0.00	5,175.63
Health	709.51	0.00	0.00	709.51
Unearned Revenue	0.00	0.00	522,362.79	522,362.79
<b>Total Current Liabilities</b>	<b>209,345.73</b>	<b>185,587.08</b>	<b>522,362.79</b>	<b>917,295.60</b>
Restricted Fund Balance	0.00	2,847,729.60	333,118.90	3,180,848.50
Cash Reserves	670,000.00	0.00	0.00	670,000.00
Litigation Reserves	300,000.00	0.00	0.00	300,000.00
Building Improvements	200,000.00	0.00	0.00	200,000.00
Unassigned Fund Balance	1,902,536.28	0.00	0.00	1,902,536.28
Pre Paid	66,154.31	0.00	0.00	66,154.31
Change in Net Position	215,642.30	149,289.57	(39,824.38)	325,107.49
<b>Total Liabilities &amp; Net Position</b>	<b>3,563,678.62</b>	<b>3,182,606.25</b>	<b>815,657.31</b>	<b>7,561,942.18</b>

**Mojave Desert AQMD**  
**Bank Register from 9/01/2013 to 9/30/2013**  
**Wells Fargo Operating**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000020	9/03/2013	Credit Card Transactions	0.00	125.00	504,602.04
0003195	9/04/2013	[10012] ASSOC OF RECORDS MANAGERS & ADMINISTRATORS - ARMA INTERNATIONAL - 13/14 Membership Dues - V. Landsman	215.00	0.00	504,387.04
0003196	9/04/2013	[10033] CHARTER BUSINESS - Internet Service	265.53	0.00	504,121.51
0003197	9/04/2013	[10081] ING 401(A) ACCT - 401(a) Matching Contrib September	936.25	0.00	503,185.26
0003198	9/04/2013	[10088] LAWNCARE LANDSCAPING - Landscape Maintenance - August 2013	240.00	0.00	502,945.26
0003199	9/04/2013	[10214] MAIL FINANCE - Postage Meter Lease	123.89	0.00	502,821.37
0003200	9/04/2013	[10200] MOJAVE DESERT AQMD - CC Payment transfer	4,805.02	0.00	498,016.35
0003201	9/04/2013	[10126] SBCERA - PP18/2013	51,886.28	0.00	446,130.07
0003202	9/04/2013	[01021] SBCO SOLID WASTE MANAGEMENT - SBCO SOLID WASTE MANAGEMENT - Refund for Invoices billed in error MD1744,1797,1801,1837,1841,1847	4,076.45	0.00	442,053.62
0003203	9/04/2013	[00069] SOUTHERN CALIFORNIA EDISON - SOUTHERN CALIFORNIA EDISON - Electric Service	3,229.14	0.00	438,824.48
0003204	9/04/2013	[10137] SOUTHWEST GAS CORP - Gas Service	12.12	0.00	438,812.36
0003205	9/04/2013	[10138] SPARKLETTS - Water Service	49.00	0.00	438,763.36
0003206	9/04/2013	[10167] VERIZON CALIFORNIA - Phelan Airmon Station Internet Service	407.96	0.00	438,355.40
0000021	9/06/2013	Credit Card Transaction - Pivox	0.00	375.00	438,730.40
0000022	9/09/2013	Credit Card Transaction - Victor V Desroiser	0.00	2,310.72	441,041.12
0003207	9/11/2013	[10027] CAPCOA - E. Heaston Fall Conf Reg	350.00	0.00	440,691.12
0003208	9/11/2013	[10046] CLARK PEST CONTROL - Pest Control Service	45.00	0.00	440,646.12
0003209	9/11/2013	[10055] DAILY PRESS - Exemplar Award Ad	187.50	0.00	440,458.62
0003210	9/11/2013	[10057] DELTA DENTAL EMPL #6F10 - Monthly HMO Dental Premium	372.05	0.00	440,086.57
0003211	9/11/2013	[10058] DELTA DENTAL EMPL #81517 - Monthly Dental PPO Premium	1,777.82	0.00	438,308.75
0003212	9/11/2013	[10067] ENTERPRISE RENT A CAR - Car Rental August 13	75.47	0.00	438,233.28
0003213	9/11/2013	[10071] FIA CARD SERVICES - BII Dated 9/4/13	5,376.69	0.00	432,856.59
0003214	9/11/2013	[10208] FIND IMPORT CORPORATION - OPEN TIP - Promotional Materials	1,124.00	0.00	431,732.59
0003215	9/11/2013	[10243] SHERI HAGGARD - Tuition Reimbursement	4,045.20	0.00	427,687.39
0003216	9/11/2013	[10245] JONES ELECTRIC - EV Charging Station Relocation	525.00	0.00	427,162.39
0003217	9/11/2013	[10098] NATIONAL AUTOMOBILE CLUB - Roadside Assistance Annual Membership	598.00	0.00	426,564.39
0003218	9/11/2013	[10099] NEOPOST - 13-14 RatePak - Rate Change Protection	259.20	0.00	426,305.19
0003219	9/11/2013	[10100] NOVACOAST INC - Invoices 90020869, 90020963	4,144.33	0.00	422,160.86
0003220	9/11/2013	[10109] PHELAN PINON HILLS CSD - Electric Use Fees	320.00	0.00	421,840.86
0003221	9/11/2013	[10114] RAINBOW BUILDING MAINTENANCE - Janitorial Service	1,756.25	0.00	420,084.61
0003222	9/11/2013	[10116] RECALL SECURE DESTRUCTION SERVICES INC - Document Destruction Service	51.95	0.00	420,032.66
0003223	9/11/2013	[10140] SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY - Reconciled Discounted Annual Contribution	4,600.21	0.00	415,432.45
0003224	9/11/2013	[10140] SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY - Workers Comp 2nd Qtr Contribution	8,897.00	0.00	406,535.45
0003225	9/11/2013	[10148] STRATEGIC PARTNERS GROUP - STRATEGIC PARTNERS GROUP - Lobbying and Public Affairs Services	3,000.00	0.00	403,535.45
0003226	9/11/2013	[10163] USPS/NEOPOST - Pre Paid Postage	3,000.00	0.00	400,535.45

**Mojave Desert AQMD**  
**Bank Register from 9/01/2013 to 9/30/2013**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003227	9/11/2013	[10166] VERIZON BUSINESS - VERIZON BUSINESS - VOIP Service	346.61	0.00	400,188.84
0003228	9/11/2013	[10167] VERIZON CALIFORNIA - Phone Service	1,512.91	0.00	398,675.93
0003229	9/11/2013	[10173] VOYAGER FLEET SERVICE - Fuel Card Service	2,237.04	0.00	396,438.89
0003230	9/11/2013	[10231] MICHELLE ZUMWALT - Tuition Reimbursement	1,530.86	0.00	394,908.03
	9/11/2013	Service Charge	139.03	0.00	394,769.00
ACH			124,000.00	0.00	270,769.00
ACH156341	9/12/2013	Revolving Fund Replenishment #3	0.00	456,694.27	727,463.27
0003231	9/12/2013	[10256] DEPARTMENT OF TREASURY - IRS Determination Letter Request 2013	2,500.00	0.00	724,963.27
0003232	9/12/2013	[10079] HIGH DESERT LASER GRAPHICS - Plastic Name Plates	35.37	0.00	724,927.90
0003233	9/12/2013	[10102] OFFICE WORKS - Invoices 83134, 83135, 83136	146.24	0.00	724,781.66
0003234	9/12/2013	[10244] PAUL'S PRECISION MAINTENANCE - General Building Maintenance	1,402.65	0.00	723,379.01
0003235	9/12/2013	[10117] RICOH AMERICAS CORP - Copier Lease	1,745.06	0.00	721,633.95
0003236	9/12/2013	[10126] SBCERA - PP19/2013	53,270.77	0.00	668,363.18
0003237	9/12/2013	[10171] VISION INTERNET - Website Maintenance - Gov Pay Feature Addition	234.90	0.00	668,128.28
0000023	9/13/2013	Credit Card Transaction - Absolute Abatement	0.00	480.00	668,608.28
0000024	9/19/2013	Credit Card Transaction	0.00	625.00	669,233.28
0000025	9/23/2013	Credit Card Transaction	0.00	720.00	669,953.28
0000001	9/25/2013	Deposit in Error - Belongs to AV	448.58	0.00	669,504.70
0003238	9/25/2013	[10237] ELDON E HEASTON - Admin Leave Cashout	5,750.00	0.00	663,754.70
0003239	9/26/2013	[10007] AIR TECH SERVICES - HVAC Qrtly Maintenance	516.62	0.00	663,238.08
0003240	9/26/2013	[10013] AT & T - Complaint Line	39.34	0.00	663,198.74
0003241	9/26/2013	[10021] CAL PUBLIC EMP RETIREMENT SYSTEM - Medical Premiums	31,751.83	0.00	631,446.91
0003242	9/26/2013	[10023] CALIFORNIA AIR RESOURCES BOARD - AIR RESOURCES BOARD - 2013 Hot Spot Fees	17,592.00	0.00	613,854.91
0003243	9/26/2013	[10065] ENTERPRISE FLEET MANAGEMENT - Fleet Maintenance	1,065.01	0.00	612,789.90
0003244	9/26/2013	[10070] FEDERAL EXPRESS CORPORATION - Courier Services	24.04	0.00	612,765.86
0003245	9/26/2013	[00638] FRONTIER COMMUNICATIONS - Foreign Listings Charges	1.30	0.00	612,764.56
0003246	9/26/2013	[10076] HI DESERT WINDOW WASHING - Window Washing Service	110.00	0.00	612,654.56
0003247	9/26/2013	[10258] NEEDLES CHAMBER OF COMMERCE - Needles Centennial Celebration Registration for V. Landsman	50.00	0.00	612,604.56
0003248	9/26/2013	[10102] OFFICE WORKS - Office Supplies	30.22	0.00	612,574.34
0003249	9/26/2013	[10113] QUESTYS SOLUTIONS - Capture Modification	400.00	0.00	612,174.34
0003250	9/26/2013	[10117] RICOH AMERICAS CORP - Invoices 19466149, 19466151	404.87	0.00	611,769.47
0003251	9/26/2013	[10118] RICOH BUS SOLUTIONS - Shipping for Print Cartridges	11.50	0.00	611,757.97
0003252	9/26/2013	[10120] ROTARY CLUB OF VICTORVILLE - Membership Dues	129.00	0.00	611,628.97
0003253	9/26/2013	[10126] SBCERA - PP20/13	55,895.41	0.00	555,733.56
0003254	9/26/2013	[10129] SCOTT MARRIN INC - Cylinder Demurrage and Inventory	68.20	0.00	555,665.36
0003255	9/26/2013	[10144] STANDARD INSURANCE - AD&D, Life, & Disability Premiums	2,937.40	0.00	552,727.96
0003256	9/26/2013	[10150] THE COUNSELING TEAM - Employee Support Services	420.00	0.00	552,307.96
0003257	9/26/2013	[10166] VERIZON BUSINESS - Internet Service	1,178.59	0.00	551,129.37
0003258	9/26/2013	[10167] VERIZON CALIFORNIA - VERIZON - Invoices VE0910, VE0910P, VE0913	235.97	0.00	550,893.40
0003259	9/26/2013	[10172] VISION PLAN OF AMERICA - Vision Insurance Premiums	365.68	0.00	550,527.72

**Mojave Desert AQMD**  
**Bank Register from 9/01/2013 to 9/30/2013**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003260	9/26/2013	[10174] WEST GROUP - Information Charges	713.23	0.00	549,814.49
0003261	9/26/2013	[10231] MICHELLE ZUMWALT - Employee Reimbursement	16.03	0.00	549,798.46
0003245	9/26/2013	[00638] FRONTIER COMMUNICATIONS - Void check 0003245	0.00	1.30	549,799.76
ACH912102			126,000.00	0.00	423,799.76
0000026	9/27/2013	Credit Card Transaction	0.00	269.94	424,069.70
0000027	9/30/2013	CCD In Error	0.00	729.50	424,799.20
Total for Report:			<u>542,008.57</u>	<u>462,330.73</u>	

**Mojave Desert AQMD**  
**Bank Register from 10/01/2013 to 10/31/2013**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003262	10/02/2013	[10006] AIR & WASTE MANAGEMENT ASSOCIATION - Membership M. Zumwalt	75.00	0.00	424,724.20
0003263	10/02/2013	[10031] CDW - G - 20 additional Symantec Endpoint Protection licenses	1,742.20	0.00	422,982.00
0003264	10/02/2013	[10044] CITY OF VICTORVILLE - Invoices 924189, 926555	226.47	0.00	422,755.53
0003265	10/02/2013	[10077] HIGH DESERT EMPLOYER ADVISORY COUNCIL - Membership R. Simpson	60.00	0.00	422,695.53
0003266	10/02/2013	[10079] HIGH DESERT LASER GRAPHICS - Solar Display Plaques	8.10	0.00	422,687.43
0003267	10/02/2013	[10081] ING 401(A) ACCT - 401 (a) Contribution October 2013	936.25	0.00	421,751.18
0003268	10/02/2013	[10245] JONES ELECTRIC - Light Ballast Replacement	90.07	0.00	421,661.11
0003269	10/02/2013	[10214] MAIL FINANCE - Postage Meter Rental	123.89	0.00	421,537.22
0003270	10/02/2013	[10200] MOJAVE DESERT AQMD - Credit Card Payments Transfer	4,905.66	0.00	416,631.56
0003271	10/02/2013	[10238] HOLLY NOEL - Travel Reimbursement - September 2013	132.90	0.00	416,498.66
0003272	10/02/2013	[10106] PARS - OPEB Trust Admin Fee	300.00	0.00	416,198.66
0003273	10/02/2013	[10244] PAUL'S PRECISION MAINTENANCE - Building Maintenance	1,289.23	0.00	414,909.43
0003274	10/02/2013	[10127] SBRCO FIRE EQUIPMENT - Extinguisher Service and Fire Demo	150.79	0.00	414,758.64
0003275	10/02/2013	[10136] SOUTHERN CALIF EDISON - Electric Service	3,258.44	0.00	411,500.20
0003276	10/02/2013	[10138] SPARKLETTS - Water Service	68.42	0.00	411,431.78
0003277	10/02/2013	[10147] STERLING COMPUTERS - Laptop Battery Replacements	243.01	0.00	411,188.77
0003278	10/02/2013	[10167] VERIZON CALIFORNIA - VERIZON CALIFORNIA - Foreign Listings	49.43	0.00	411,139.34
0003279	10/02/2013	[10165] VERIZON CONFERENCING - Conferencing Service	46.12	0.00	411,093.22
0003280	10/02/2013	[10169] VERIZON WIRELESS po box 66108 - Mobile Internet Service Mobile Internet Service	120.14	0.00	410,973.08
0003281	10/02/2013	[10173] VOYAGER FLEET SERVICE - Fuel Card Charges	1,755.86	0.00	409,217.22
0000028	10/02/2013	Credit Card Transactions - SBCo Fleet Mngmt	0.00	641.94	409,859.16
0000029	10/03/2013	Credit Card Transaction - Pivox	0.00	875.00	410,734.16
0000030	10/07/2013	Credit Card Transaction - Spring Valley Lake Country Club	0.00	265.78	410,999.94
0003282	10/09/2013	[10006] AIR & WASTE MANAGEMENT ASSOCIATION - Membership Dues - C. Anderson	75.00	0.00	410,924.94
0003283	10/09/2013	[10193] ANTELOPE VALLEY AQMD - ANTELOPE VALLEY AQMD - Credit Card Payment Transfer	729.50	0.00	410,195.44
0003284	10/09/2013	[10017] BEST BEST & KRIEGER - CEQA vs MDAQMD Counsel Services	372.20	0.00	409,823.24
0003285	10/09/2013	[10017] BEST BEST & KRIEGER - General Counsel Services	3,634.90	0.00	406,188.34
0003286	10/09/2013	[10121] SALLY BODE - Graphic Design	212.50	0.00	405,975.84
0003287	10/09/2013	[10029] CAPITAL ONE COMMERCIAL - Costco Card Charges	152.00	0.00	405,823.84
0003288	10/09/2013	[10033] CHARTER BUSINESS - Cable and Internet Service	265.53	0.00	405,558.31
0003289	10/09/2013	[10045] CIVIC CENTER CAR WASH - Car Wash Charges	159.90	0.00	405,398.41
0003290	10/09/2013	[10046] CLARK PEST CONTROL - Pest Control Service	45.00	0.00	405,353.41
0003291	10/09/2013	[10262] DANIEL CONCHO - Employee Reimbursement	58.04	0.00	405,295.37
0003292	10/09/2013	[10057] DELTA DENTAL EMPL #6F10 - Dental Premiums	372.05	0.00	404,923.32
0003293	10/09/2013	[10058] DELTA DENTAL EMPL #81517 - Dental PPO Premiums	1,930.76	0.00	402,992.56
0003294	10/09/2013	[10067] ENTERPRISE RENT A CAR - Car Rental Charges	146.26	0.00	402,846.30
0003295	10/09/2013	[10237] ELDON E HEASTON - Employee Reimbursement	75.00	0.00	402,771.30
0003296	10/09/2013	[10088] LAWNCARE LANDSCAPING - Landscape Maintenance	240.00	0.00	402,531.30

**Mojave Desert AQMD**  
**Bank Register from 10/01/2013 to 10/31/2013**  
**Wells Fargo Operating**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003297	10/09/2013	[10102] OFFICE WORKS - Invoices 84047, 84048, 84049, 84050, 84140, 84141	938.57	0.00	401,592.73
0003298	10/09/2013	[10113] QUESTYS SOLUTIONS - Remote Capture Scripting Training	700.00	0.00	400,892.73
0003299	10/09/2013	[10114] RAINBOW BUILDING MAINTENANCE - Janitorial Services	1,756.25	0.00	399,136.48
0003300	10/09/2013	[10116] RECALL SECURE DESTRUCTION SERVICES INC - Shredding Service	51.95	0.00	399,084.53
0003301	10/09/2013	[10120] ROTARY CLUB OF VICTORVILLE - Membership Dues - E. Heaston	129.00	0.00	398,955.53
0003302	10/09/2013	[10137] SOUTHWEST GAS CORP - Gas Service	12.08	0.00	398,943.45
0003303	10/09/2013	[10166] VERIZON BUSINESS - VERIZON BUSINESS - VOIP Service	347.55	0.00	398,595.90
0003304	10/09/2013	[10167] VERIZON CALIFORNIA - VERIZON CALIFORNIA - Telephone Service	988.36	0.00	397,607.54
0003305	10/09/2013	[10172] VISION PLAN OF AMERICA - Vision Insurance Premiums	365.68	0.00	397,241.86
0003306	10/09/2013	[10174] WEST GROUP - Subscription Charges	130.71	0.00	397,111.15
0003307	10/10/2013	[10263] IN SHAPE HEALTH CLUBS INC - Annual Subsidy Fee	500.00	0.00	396,611.15
ACH			120,000.00	0.00	276,611.15
0003308	10/16/2013	[10013] AT & T - Phone Service Complaint Line	40.60	0.00	276,570.55
0003309	10/16/2013	[10027] CAPCOA - Registration H.Noel - Mobile Res and Incentives Subcommittee Mtg	190.00	0.00	276,380.55
0003310	10/16/2013	[10065] ENTERPRISE FLEET MANAGEMENT - Fleet Maintenance	1,321.80	0.00	275,058.75
0003311	10/16/2013	[10070] FEDERAL EXPRESS CORPORATION - Courier Service	19.27	0.00	275,039.48
0003312	10/16/2013	[10071] FIA CARD SERVICES - Credit Card Charges	9,794.49	0.00	265,244.99
0003313	10/16/2013	[10267] FISH WINDOW CLEANING - Solar Panel Cleaning	350.00	0.00	264,894.99
0003314	10/16/2013	[10106] PARS - OPEB Admin	300.00	0.00	264,594.99
0003315	10/16/2013	[10117] RICOH AMERICAS CORP - Copiers Lease	1,569.69	0.00	263,025.30
0003316	10/16/2013	[10126] SBCERA - PP21/2013	51,984.57	0.00	211,040.73
0003317	10/16/2013	[10129] SCOTT MARRIN INC - Cylinder Demurrage & Inventory	66.00	0.00	210,974.73
0003318	10/16/2013	[10140] SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY - Prop/Liability Changes	125.00	0.00	210,849.73
0003319	10/16/2013	[10268] THE ORLEANS HOTEL & CASINO - CDAWG Lodging	1,297.04	0.00	209,552.69
0003320	10/16/2013	[10166] VERIZON BUSINESS - VERIZON BUSINESS - Internet Service	1,181.39	0.00	208,371.30
0003321	10/16/2013	[10174] WEST GROUP - Information Charges	713.23	0.00	207,658.07
0000031	10/21/2013	Credit Card Transaction - Pivox	0.00	875.00	208,533.07
0000032	10/21/2013	Credit Card Transaction - SBCo Fleet	0.00	240.00	208,773.07
2014040	10/21/2013	Operating Fund Replenishment #4	0.00	492,542.62	701,315.69
0000033	10/22/2013	Credit Card Transaction - Cemex - Aecom Technical Services	0.00	847.00	702,162.69
0003322	10/23/2013	[10006] AIR & WASTE MANAGEMENT ASSOCIATION - Membership Renewal - A. De Salvo	75.00	0.00	702,087.69
0003323	10/23/2013	[10006] AIR & WASTE MANAGEMENT ASSOCIATION - Membership Dues - C. Robinson	75.00	0.00	702,012.69
0003324	10/23/2013	[10219] BRET BANKS - BRET BANKS - Travel Claim 08/13	72.04	0.00	701,940.65
0003325	10/23/2013	[10121] SALLY BODE - Graphic Design Work MDAQMD Calendar	625.00	0.00	701,315.65
0003326	10/23/2013	[10035] CITRUS VAL CARDIOLOGY MED GROUP - E. Heaston Co-pay	25.86	0.00	701,289.79
0003327	10/23/2013	[10273] FOOTHILL PRESBYTERIAN HOSPITAL - E. Heaston Co-Pay	79.03	0.00	701,210.76
0003328	10/23/2013	[10096] MOJAVE ENVIRONMENTAL EDUCATION CONSORTIUM - CDAWG Registration	4,010.00	0.00	697,200.76

**Mojave Desert AQMD**  
**Bank Register from 10/01/2013 to 10/31/2013**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003329	10/23/2013	[10271] KAREN NOWAK - Travel Claim 10/13	399.20	0.00	696,801.56
0003330	10/23/2013	[10274] PATH LOGIC - E. Heaston Co-Pay	35.78	0.00	696,765.78
0003331	10/23/2013	[10116] RECALL SECURE DESTRUCTION SERVICES INC - Offsite Document Retention Supplies/Pickup	950.56	0.00	695,815.22
0003332	10/23/2013	[10272] S PAUL SHARMA MD INC - E. Heaston Co-Pay	81.48	0.00	695,733.74
0003333	10/23/2013	[10270] SARAH STROUT - Travel Claim - 10/13 Tron Insp	152.80	0.00	695,580.94
0003334	10/23/2013	[10150] THE COUNSELING TEAM - Employee Support Services	540.00	0.00	695,040.94
0003335	10/23/2013	[10167] VERIZON CALIFORNIA - VERIZON - Barstow Airmon Station Internet Service	71.61	0.00	694,969.33
0003336	10/23/2013	[10167] VERIZON CALIFORNIA - Phelan Airmon Station Internet Service	96.10	0.00	694,873.23
0003337	10/23/2013	[10167] VERIZON CALIFORNIA - VERIZON - Heperia Airmon Station Internet service	72.99	0.00	694,800.24
0003338	10/23/2013	[10177] WHITE NELSON DIEHL EVANS LLP - 2013 Govt Tax Seminar Reg - R. Simpson, M. Powell	590.00	0.00	694,210.24
0003339	10/23/2013	[10231] MICHELLE ZUMWALT - Travel Claim - 10/13 Inspections Stateline	54.66	0.00	694,155.58
0000034	10/28/2013	Credit Card Transaction - WC Cusick	0.00	1,113.28	695,268.86
ACH949660	10/28/2013	Service Charge	120,000.00	0.00	575,268.86
0003340	10/30/2013	[10125] SB COUNTY - Filing Fees Adoption and Approval of Inter-district Transfer	80.27	0.00	575,188.59
0003341	10/30/2013	[01913] RIVERSIDE COUNTY - Filing Fees Adoption and Approval of Inter-district Transfer	50.00	0.00	575,138.59
0003342	10/30/2013	[10007] AIR TECH SERVICES - Service Call - 10/23/13 Leak in PM Room	50.00	0.00	575,088.59
0003343	10/30/2013	[10230] JESUS HECTOR ARREOLA - Tuition Reimbursement	193.33	0.00	574,895.26
0003344	10/30/2013	[10235] ATVLS, INC. - EV Charging Station Install	3,432.00	0.00	571,463.26
0003345	10/30/2013	[10219] BRET BANKS - BRET BANKS - Travel Claim - October 2013	3,810.13	0.00	567,653.13
0003346	10/30/2013	[10020] BURKEY COX EVANS & BRADFORD - FY 13 Fiscal Audit	20.00	0.00	567,633.13
0003347	10/30/2013	[10021] CAL PUBLIC EMP RETIREMENT SYSTEM - Medical Insurance Premiums	15,000.00	0.00	552,633.13
0003348	10/30/2013	[10044] CITY OF VICTORVILLE - Street Lighting Assesment	30,787.77	0.00	521,845.36
0003349	10/30/2013	[10076] HI DESERT WINDOW WASHING - Window Washing	65.99	0.00	521,779.37
0003350	10/30/2013	[10096] MOJAVE ENVIRONMENTAL EDUCATION CONSORTIUM - 13/14 Contribution 1st installment	110.00	0.00	521,669.37
0003351	10/30/2013	[10100] NOVACOAST INC - Invoices 90020796, 90021312, 90021397	45,000.00	0.00	476,669.37
0003352	10/30/2013	[10126] SBCERA - PP22/2013	14,427.50	0.00	462,241.87
0003353	10/30/2013	[10144] STANDARD INSURANCE - AD&D, Life, & Disability Premiums	52,148.48	0.00	410,093.39
2014051	10/31/2013	Operating Fund Replenishment #5	2,937.40	0.00	407,155.99
			0.00	198,436.06	605,592.05
<b>Total for Report:</b>			<b>515,043.83</b>	<b>695,836.68</b>	

**Mojave Desert AQMD**  
**Bank Register from 11/01/2013 to 11/30/2013**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000035	11/04/2013	Credit Card Transaction - Barstow Fuel/76	0.00	137.00	605,729.05
ACH960592			120,000.00	0.00	485,729.05
0003354	11/06/2013	[10007] AIR TECH SERVICES - Invoices 46190, 46203	790.00	0.00	484,939.05
0003355	11/06/2013	[10206] JEAN BRACY - Travel Claim - CAPCOA FO Mtg	114.35	0.00	484,824.70
0003356	11/06/2013	[10029] CAPITAL ONE COMMERCIAL - Costco Card Charges	225.05	0.00	484,599.65
0003357	11/06/2013	[10033] CHARTER BUSINESS - Internet Service	265.53	0.00	484,334.12
0003358	11/06/2013	[10044] CITY OF VICTORVILLE - Invoices 961220, 963558	225.00	0.00	484,109.12
0003359	11/06/2013	[10046] CLARK PEST CONTROL - Pest Control service	45.00	0.00	484,064.12
0003360	11/06/2013	[10055] DAILY PRESS - NPD&D 10/23/13	335.85	0.00	483,728.27
0003361	11/06/2013	[10057] DELTA DENTAL EMPL #6F10 - Dental Premiums	372.05	0.00	483,356.22
0003362	11/06/2013	[10058] DELTA DENTAL EMPL #81517 - Dental Premiums PPO	1,828.80	0.00	481,527.42
0003363	11/06/2013	[10067] ENTERPRISE RENT A CAR - October Rentals	205.91	0.00	481,321.51
0003364	11/06/2013	[10237] ELDON E HEASTON - Emp Reimbursement	247.68	0.00	481,073.83
0003365	11/06/2013	[10081] ING 401(A) ACCT - Monthly 401(A) Cont	936.25	0.00	480,137.58
0003366	11/06/2013	[10086] KELLY PAPER COMPANY - Copy Paper	491.67	0.00	479,645.91
0003367	11/06/2013	[10087] KNIGHT GUARD ALARM - Qrtly Monitoring & Fire Inspection	325.00	0.00	479,320.91
0003368	11/06/2013	[10088] LAWNCARE LANDSCAPING - Landscape Service	240.00	0.00	479,080.91
0003369	11/06/2013	[10214] MAIL FINANCE - Postage Meter Rental	123.89	0.00	478,957.02
0003370	11/06/2013	[10094] MOJAVE COPY & PRINTING - BC M. Zumwalt	17.43	0.00	478,939.59
0003371	11/06/2013	[10200] MOJAVE DESERT AQMD - CC Payment Transfer	4,858.00	0.00	474,081.59
0003372	11/06/2013	[10218] SAMUEL J OKTAY - Travel Claim - CAPCOA EMMtg	77.69	0.00	474,003.90
0003373	11/06/2013	[10244] PAUL'S PRECISION MAINTENANCE - Maintenance Billing 10/13	1,250.00	0.00	472,753.90
0003374	11/06/2013	[10109] PHELAN PINON HILLS CSD - Electric use fees 9/13-10/13	320.00	0.00	472,433.90
0003375	11/06/2013	[10114] RAINBOW BUILDING MAINTENANCE - Custodial Services	1,756.25	0.00	470,677.65
0003376	11/06/2013	[10120] ROTARY CLUB OF VICTORVILLE - Monthly Dues E. Heaston	147.00	0.00	470,530.65
0003377	11/06/2013	[10136] SOUTHERN CALIF EDISON - Electric Service	1,909.28	0.00	468,621.37
0003378	11/06/2013	[10137] SOUTHWEST GAS CORP - Gas Service	37.65	0.00	468,583.72
0003379	11/06/2013	[10138] SPARKLETTS - Water Service	39.08	0.00	468,544.64
0003380	11/06/2013	[10167] VERIZON CALIFORNIA - Telephone Service	996.39	0.00	467,548.25
0003381	11/06/2013	[10165] VERIZON CONFERENCING - Teleconference Service	21.25	0.00	467,527.00
0003382	11/06/2013	[10169] VERIZON WIRELESS po box 66108 - Mobile Broadband Service	120.14	0.00	467,406.86
0003383	11/06/2013	[10173] VOYAGER FLEET SERVICE - Fuel Charges	2,358.15	0.00	465,048.71
0000036	11/12/2013	Credit Card Transaction - US Army & Walmart	0.00	1,615.48	466,664.19
0000037	11/12/2013	Credit Card Transaction - Fresh Air Env	0.00	480.00	467,144.19
	11/12/2013	Service Charge	115.35	0.00	467,028.84
0003384	11/13/2013	[10007] AIR TECH SERVICES - Invoices 46241, 4687	4,240.00	0.00	462,788.84
0003385	11/13/2013	[10065] ENTERPRISE FLEET MANAGEMENT - Maintenance Charges	1,645.74	0.00	461,143.10
0003386	11/13/2013	[10070] FEDERAL EXPRESS CORPORATION - Courier Services	423.63	0.00	460,719.47
0003387	11/13/2013	[10071] FIA CARD SERVICES - CC Charges 11/4/13	4,312.05	0.00	456,407.42
0003388	11/13/2013	[10102] OFFICE WORKS - Invoices 85898, 85899, 85900, 85901, 85902, 85903, 85955, 86070	1,482.09	0.00	454,925.33
0003389	11/13/2013	[10116] RECALL SECURE DESTRUCTION SERVICES INC - Shredding Service	51.95	0.00	454,873.38
0003390	11/13/2013	[10126] SBCERA - PP23/2013	52,169.19	0.00	402,704.19

**Mojave Desert AQMD**  
**Bank Register from 11/01/2013 to 11/30/2013**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003391	11/13/2013	[10148] STRATEGIC PARTNERS GROUP - STRATEGIC PARTNERS GROUP - Sep 13 - Nov 13	4,500.00	0.00	398,204.19
0003392	11/13/2013	[10149] TELEDYNE ADVANCED POLLUTION INSTRUMENTATION - Rebuild Kit Airmon Equip	291.34	0.00	397,912.85
0003393	11/13/2013	[10166] VERIZON BUSINESS - VERIZON BUSINESS - VOIP Service	347.55	0.00	397,565.30
0003394	11/13/2013	[10166] VERIZON BUSINESS - VERIZON BUSINESS - Internet Service	1,181.39	0.00	396,383.91
0003395	11/13/2013	[10172] VISION PLAN OF AMERICA - Vision Ins Premium	365.68	0.00	396,018.23
0000038	11/13/2013	Credit Card Transaction - Sherwin Williams	0.00	1,000.00	397,018.23
0000039	11/14/2013	Credit Card Transaction - Willbros	0.00	1,463.16	398,481.39
2014052	11/14/2013	Operating Fund Replenishment #6	0.00	297,719.28	696,200.67
0000040	11/15/2013	Credit Card Transaction - US Army	0.00	240.00	696,440.67
0000041	11/15/2013	Credit Card Transaction - Salsbury Eng	0.00	125.00	696,565.67
0000042	11/18/2013	Credit Card Transactions	0.00	3,392.62	699,958.29
0000043	11/18/2013	Credit Card Transaction - US Army	0.00	5,040.00	704,998.29
0003396	11/20/2013	[10012] ASSOC OF RECORDS MANAGERS & ADMINISTRATORS - J. Rhinehart FY 14 Memb Dues	175.00	0.00	704,823.29
0003397	11/20/2013	[10013] AT & T - Complaint Line	39.57	0.00	704,783.72
0003398	11/20/2013	[10021] CAL PUBLIC EMP RETIREMENT SYSTEM - Medical Premiums	31,377.16	0.00	673,406.56
0003399	11/20/2013	[10025] CALIFORNIA SPECIAL DISTRICTS ASSOCIATION - FY 14 Memb Dues	5,294.00	0.00	668,112.56
0003400	11/20/2013	[10066] ENTERPRISE MEDIA - Legal Notices	289.80	0.00	667,822.76
0003401	11/20/2013	[10200] MOJAVE DESERT AQMD - Credit Card Transfers	20,379.68	0.00	647,443.08
0003402	11/20/2013	[10106] PARS - OPEB Trust Admin Fee	300.00	0.00	647,143.08
0003403	11/20/2013	[10117] RICOH AMERICAS CORP - Copier Lease	1,600.16	0.00	645,542.92
0003404	11/20/2013	[10129] SCOTT MARRIN INC - Cyl Inventory & Demurrage	68.20	0.00	645,474.72
0003405	11/20/2013	[10150] THE COUNSELING TEAM - EAP	660.00	0.00	644,814.72
0003406	11/20/2013	[10167] VERIZON CALIFORNIA - VERIZON - Internet Service - Phelan AM	89.99	0.00	644,724.73
0003407	11/20/2013	[10167] VERIZON CALIFORNIA - VERIZON - Internet Service - Airmon Hesperia	72.99	0.00	644,651.74
0000044	11/20/2013	Credit Card Transaction - US Army	0.00	278.08	644,929.82
0000045	11/20/2013	Credit Card Transaction - Granite Const	0.00	125.00	645,054.82
ACH			122,000.00	0.00	523,054.82
0000046	11/21/2013	Credit Card Transaction - SSCRAP & Pivox	0.00	3,153.13	526,207.95
0070264	11/25/2013	Credit Card Transactions - Pivox & Con-Way Freight	0.00	644.94	526,852.89
0003408	11/27/2013	[10244] PAUL'S PRECISION MAINTENANCE - General Building Maintenance	1,250.00	0.00	525,602.89
0003409	11/27/2013	[10126] SBCERA - PP24/13	53,028.24	0.00	472,574.65
0003410	11/27/2013	[10144] STANDARD INSURANCE - Insurance Premium	2,948.80	0.00	469,625.85
0003411	11/27/2013	[10174] WEST GROUP - Information Charges	713.23	0.00	468,912.62
0070264	11/29/2013	Credit Card Transaction - SCBo Fleet - PG&E	0.00	660.72	469,573.34
<b>Total for Report:</b>			<b>452,093.12</b>	<b>316,074.41</b>	

**Mojave Desert AQMD**  
**Bank Register from 12/01/2013 to 12/31/2013**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
2014053	12/02/2013	Rev Fund Repl #7	0.00	241,865.11	711,438.45
0003412	12/04/2013	[10277] A CLEAN PRO - Carpet Cleaning	1,178.00	0.00	710,260.45
0003413	12/04/2013	[10219] BRET BANKS - BRET BANKS - Travel Claim 11/13	72.04	0.00	710,188.41
0003414	12/04/2013	[10031] CDW - G - Invoices HG59897, HG65050	4,087.33	0.00	706,101.08
0003415	12/04/2013	[10033] CHARTER BUSINESS - Internet/Cable Service	265.53	0.00	705,835.55
0003416	12/04/2013	[10044] CITY OF VICTORVILLE - Invoices 100063, 998295	242.64	0.00	705,592.91
0003417	12/04/2013	[10278] LAQUITA COLE - LAQUITA COLE - Travell Claim 10/13	47.20	0.00	705,545.71
0003418	12/04/2013	[10057] DELTA DENTAL EMPL #6F10 - HMO Dental Premiums	372.05	0.00	705,173.66
0003419	12/04/2013	[10058] DELTA DENTAL EMPL #81517 - PPO Dental Premiums	1,828.80	0.00	703,344.86
0003420	12/04/2013	[10081] ING 401(A) ACCT - Monthly Contribution	936.25	0.00	702,408.61
0003421	12/04/2013	[10088] LAWNCARE LANDSCAPING - Landscape Maintenance	240.00	0.00	702,168.61
0003422	12/04/2013	[10214] MAIL FINANCE - Postage Meter Rental	123.89	0.00	702,044.72
0003423	12/04/2013	[10102] OFFICE WORKS - Invoices 87159, 87160	253.11	0.00	701,791.61
0003424	12/04/2013	[10116] RECALL SECURE DESTRUCTION SERVICES INC - Document Storage	249.50	0.00	701,542.11
0003425	12/04/2013	[10118] RICOH BUS SOLUTIONS - Copy Overages	500.96	0.00	701,041.15
0003426	12/04/2013	[10138] SPARKLETTS - Water Service	45.57	0.00	700,995.58
0003427	12/04/2013	[10148] STRATEGIC PARTNERS GROUP - STRATEGIC PARTNERS GROUP - Consulting Services	1,500.00	0.00	699,495.58
0003428	12/04/2013	[10167] VERIZON CALIFORNIA - VERIZON CALIFORNIA - Foreign Listings - Morongo Basin	49.33	0.00	699,446.25
0003429	12/04/2013	[10167] VERIZON CALIFORNIA - VERIZON CALIFORNIA - Foreign Listings - Complaint Line	102.07	0.00	699,344.18
0003430	12/04/2013	[10167] VERIZON CALIFORNIA - VERIZON CALIFORNIA - Phone Service	1,252.09	0.00	698,092.09
0003431	12/04/2013	[10169] VERIZON WIRELESS po box 66108 - Mobile internet Service	120.14	0.00	697,971.95
0003432	12/05/2013	[10244] PAUL'S PRECISION MAINTENANCE - Lucerne AM Station Rebuild	2,800.00	0.00	695,171.95
ACH997095			121,000.00	0.00	574,171.95
0070264	12/09/2013	Credit Card Transaction - FAA	0.00	269.94	574,441.89
0070266	12/09/2013	Credit Card Transactions - Lockheed & Mojave Water	0.00	1,619.64	576,061.53
0070267	12/09/2013	Credit Card Transaction - Signature Collision	0.00	274.00	576,335.53
0003433	12/11/2013	[10016] BERKELEY HEARTLAB INC - APCO Yearly Physical	37.91	0.00	576,297.62
0003434	12/11/2013	[10029] CAPITAL ONE COMMERCIAL - Costco Purchases	114.31	0.00	576,183.31
0003435	12/11/2013	[10046] CLARK PEST CONTROL - Pest Control Service	45.00	0.00	576,138.31
0003436	12/11/2013	[10050] COMPUTERWORKS NFP SOLUTIONS - Time Block Purchase	20,800.00	0.00	555,338.31
0003437	12/11/2013	[10071] FIA CARD SERVICES - CC Charges 12/4/13	6,346.02	0.00	548,992.29
0003438	12/11/2013	[10263] IN SHAPE HEALTH CLUBS INC - Monthly Gym Dues	69.22	0.00	548,923.07
0003439	12/11/2013	[10093] MET ONE INSTRUMENTS - Air Mon Equip PO #28	5,950.94	0.00	542,972.13
0003440	12/11/2013	[10200] MOJAVE DESERT AQMD - CC Payment Trans	18,355.13	0.00	524,617.00
0003441	12/11/2013	[10114] RAINBOW BUILDING MAINTENANCE - Custodial Services	1,756.25	0.00	522,860.75
0003442	12/11/2013	[10116] RECALL SECURE DESTRUCTION SERVICES INC - Shredding Service	51.95	0.00	522,808.80
0003443	12/11/2013	[10126] SBCERA - PP 25/13	52,534.60	0.00	470,274.20
0003444	12/11/2013	[10137] SOUTHWEST GAS CORP - Gas Service	111.86	0.00	470,162.34

**Mojave Desert AQMD**  
**Bank Register from 12/01/2013 to 12/31/2013**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003445	12/11/2013	[10140] SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY - Workers Comp 3rd Qtr	8,897.00	0.00	461,265.34
0003446	12/11/2013	[10150] THE COUNSELING TEAM - Emp Assistance Plan	720.00	0.00	460,545.34
0003447	12/11/2013	[10152] THE SUN - Subs Renewal	208.80	0.00	460,336.54
0003448	12/11/2013	[10166] VERIZON BUSINESS - VERIZON BUSINESS - VOIP Service	349.90	0.00	459,986.64
0003449	12/11/2013	[10172] VISION PLAN OF AMERICA - Vision Premiums	365.68	0.00	459,620.96
0003450	12/11/2013	[10173] VOYAGER FLEET SERVICE - Fuel Charges	2,147.22	0.00	457,473.74
0003438	12/11/2013	[10263] IN SHAPE HEALTH CLUBS INC - Void check 0003438	0.00	69.22	457,542.96
	12/11/2013	Service Charge	76.46	0.00	457,466.50
0070270	12/13/2013	Credit Card Transaction - Western Pumo	0.00	240.00	457,706.50
0070271	12/13/2013	Credit Card Transaction - SBCo Fleet	0.00	243.32	457,949.82
0070269	12/16/2013	Credit Card Transaction - Pivox	0.00	375.00	458,324.82
0070269	12/16/2013	Credit Card Transaction - Abengoa Solar	0.00	480.00	458,804.82
2014054	12/16/2013	Rev Fund Repl #8	0.00	219,164.62	677,969.44
0003451	12/18/2013	[10013] AT & T - Complaint Line	38.82	0.00	677,930.62
0003452	12/18/2013	[10281] BENEFITS ADVANTAGE - Payment of 2014 Health Savings Acct	18,250.00	0.00	659,680.62
0003453	12/18/2013	[10017] BEST BEST & KRIEGER - Legal Services	5,733.25	0.00	653,947.37
0003454	12/18/2013	[10021] CAL PUBLIC EMP RETIREMENT SYSTEM - Health Premiums	31,670.39	0.00	622,276.98
0003455	12/18/2013	[10276] CHARLES A MOORE CONSTRUCTION - Repair and Maintenance of Airmon Trailers Phelan and Heperia	16,000.00	0.00	606,276.98
0003456	12/18/2013	[10050] COMPUTERWORKS NFP SOLUTIONS - AF User Licenses	2,390.00	0.00	603,886.98
0003457	12/18/2013	[10065] ENTERPRISE FLEET MANAGEMENT - Fleet Management	896.19	0.00	602,990.79
0003458	12/18/2013	[10070] FEDERAL EXPRESS CORPORATION - Courier Service	97.35	0.00	602,893.44
0003459	12/18/2013	[10245] JONES ELECTRIC - Wiring LV Airmon Shed	710.87	0.00	602,182.57
0003460	12/18/2013	[10106] PARS - OPEB Admin Fee	300.00	0.00	601,882.57
0003461	12/18/2013	[10244] PAUL'S PRECISION MAINTENANCE - Airmon Trailer Sup	1,200.00	0.00	600,682.57
0003462	12/18/2013	[10112] QUANTUM OFFICE PRODUCTS - Lockers	1,473.08	0.00	599,209.49
0003463	12/18/2013	[10117] RICOH AMERICAS CORP - Copier Lease	1,600.16	0.00	597,609.33
0003464	12/18/2013	[10126] SBCERA - PP26/13	69,586.84	0.00	528,022.49
0003465	12/18/2013	[10127] SBRCO FIRE EQUIPMENT - Extinguisher Service	235.00	0.00	527,787.49
0003466	12/18/2013	[10129] SCOTT MARRIN INC - Cyl Dem & Inv	66.00	0.00	527,721.49
0003467	12/18/2013	[10136] SOUTHERN CALIF EDISON - Electric Service	1,287.26	0.00	526,434.23
0003468	12/18/2013	[10147] STERLING COMPUTERS - Replacement Comp	14,982.41	0.00	511,451.82
0003469	12/18/2013	[10166] VERIZON BUSINESS - VERIZON BUSINESS - Internet Service	1,181.39	0.00	510,270.43
0003470	12/18/2013	[10174] WEST GROUP - Info Charges	713.23	0.00	509,557.20
ACH101480			165,000.00	0.00	344,557.20
0070272	12/23/2013	Credit Card Transaction - SBCO Fleet	0.00	265.78	344,822.98
0070273	12/24/2013	Credit Card Transaction - Pivox	0.00	750.00	345,572.98
2014055	12/27/2013	Op Fund Repl #9	0.00	293,419.90	638,992.88
<b>Total for Report:</b>			<b>589,616.99</b>	<b>759,036.53</b>	

**Mojave Desert AQMD**  
**Bank Register from 9/01/2013 to 9/30/2013**  
General Fund MPA

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000026	9/03/2013	Daily Deposit	0.00	14,554.38	1,496,814.65
0000027	9/04/2013	Daily Deposit	0.00	192,180.46	1,688,995.11
0070214	9/06/2013	SBCo EFT	0.00	37,183.60	1,726,178.71
0070215	9/09/2013	Daily Deposit	0.00	40,936.90	1,767,115.61
0070216	9/11/2013	Deposit - ACH	0.00	240.00	1,767,355.61
ACH156341			456,694.27	0.00	1,310,661.34
0000056	9/13/2013	Data Processing/Other	44.99	0.00	1,310,616.35
0070217	9/16/2013	Daily Deposit	0.00	100,331.32	1,410,947.67
0070218	9/16/2013	Daily Deposit	0.00	3,018.39	1,413,966.06
0000055	9/18/2013	Inter-Office Mail	176.00	0.00	1,413,790.06
0070219	9/23/2013	SBCo ACH	0.00	332.80	1,414,122.86
0070220	9/23/2013	Daily Deposit	0.00	9,790.60	1,423,913.46
0070221	9/23/2013	Daily Deposit	0.00	2,160.10	1,426,073.56
0070222	9/23/2013	Daily Deposit	0.00	9,783.87	1,435,857.43
0070223	9/24/2013	Daily Deposit	0.00	26,443.69	1,462,301.12
0070224	9/25/2013	Daily Deposit	0.00	2,916.24	1,465,217.36
<b>Total for Report:</b>			<b>456,915.26</b>	<b>439,872.35</b>	

**Mojave Desert AQMD**  
**Bank Register from 10/01/2013 to 10/31/2013**  
General Fund MPA

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0070225	10/01/2013	Daily Deposit	0.00	4,754.75	1,469,972.11
0070226	10/01/2013	Daily Deposit	0.00	20,627.35	1,490,599.46
0000027	10/03/2013	SBCo ACH	0.00	265.78	1,490,865.24
2014016	10/03/2013	[10229] CARMEN HERNANDEZ - Personnel Committee Meeting 9/17/13	138.99	0.00	1,490,726.25
2014017	10/03/2013	[10222] JOSEPH DE CONINCK - Personnel Committee Meeting 9/17/13	100.00	0.00	1,490,626.25
0070230	10/03/2013	Daily Deposit	0.00	5,114.20	1,495,740.45
2014018	10/03/2013	[10223] BARBARA RIORDAN - Personnel Committee Meeting 9/17/13	154.24	0.00	1,495,586.21
2014019	10/03/2013	[10264] ERIC SCHMIDT - GB Meeting 9/23/13	100.00	0.00	1,495,486.21
2014020	10/03/2013	[10222] JOSEPH DE CONINCK - GB Meeting 9/23/13	100.00	0.00	1,495,386.21
2014021	10/03/2013	[10223] BARBARA RIORDAN - GB Meeting 9/23/13	154.24	0.00	1,495,231.97
2014022	10/03/2013	[10224] ROBERT LOVINGOOD - GB Meeting 9/23/13	100.00	0.00	1,495,131.97
2014023	10/03/2013	[10225] DANIEL L MINTZ SR - GB Meeting 9/23/13	204.53	0.00	1,494,927.44
2014024	10/03/2013	[10227] TERRY E CAMPBELL - GB Meeting 9/23/13	297.75	0.00	1,494,629.69
2014025	10/03/2013	[10228] JAMES L COX - GB Meeting 9/23/13	100.00	0.00	1,494,529.69
2014026	10/03/2013	[10265] MERRILL M GRACEY - GB Meeting 9/23/13	138.30	0.00	1,494,391.39
2014027	10/03/2013	[10199] MERL R ABEL - GB Meeting 9/23/13	179.10	0.00	1,494,212.29
2014028	10/03/2013	[10266] BARBARA J STANTON - GB Meeting 9/23/13	108.88	0.00	1,494,103.41
0070228	10/04/2013	Daily Deposit	0.00	145,957.58	1,640,060.99
0070229	10/07/2013	Daily Deposit	0.00	30,272.90	1,670,333.89
0070227	10/08/2013	Daily Deposit	0.00	19,289.25	1,689,623.14
0070231	10/09/2013	Daily Deposit	0.00	144,213.73	1,833,836.87
0070233	10/10/2013	Daily Deposit	0.00	55,086.70	1,888,923.57
	10/10/2013	Service Charge	201.64	0.00	1,888,721.93
2013029	10/15/2013	[10042] CITY OF NEEDLES - FY 13 AB 27666 2nd Distribution (1/13-6/13)	1,717.12	0.00	1,887,004.81
2013030	10/15/2013	[10157] TOWN OF YUCCA VALLEY - FY 13 AB 27666 2nd Distribution (1/13-6/13)	7,250.15	0.00	1,879,754.66
2013031	10/15/2013	[10156] TOWN OF APPLE VALLEY - FY 13 AB 27666 2nd Distribution (1/13-6/13)	24,421.51	0.00	1,855,333.15
2013032	10/15/2013	[01913] RIVERSIDE COUNTY - FY 13 AB 27666 2nd Distribution (1/13-6/13)	3,434.27	0.00	1,851,898.88
2013033	10/15/2013	[10044] CITY OF VICTORVILLE - FY 13 AB 27666 2nd Distribution (1/13-6/13)	41,020.53	0.00	1,810,878.35
2013034	10/15/2013	[10043] CITY OF TWENTYNINE PALMS - FY 13 AB 27666 2nd Distribution (1/13-6/13)	8,585.68	0.00	1,802,292.67
2013035	10/15/2013	[10040] CITY OF HESPERIA - FY 13 AB 27666 2nd Distribution (1/13-6/13)	31,671.66	0.00	1,770,621.01
2014036	10/15/2013	[10038] CITY OF BLYTHE - FY 13 AB 27666 2nd Distribution (1/13-6/13)	7,059.35	0.00	1,763,561.66
2014037	10/15/2013	[10037] CITY OF BARSTOW - FY 13 AB 27666 2nd Distribution (1/13-6/13)	8,013.32	0.00	1,755,548.34
2014038	10/15/2013	[10036] CITY OF ADELANTO - FY 13 AB 27666 2nd Distribution (1/13-6/13)	11,065.99	0.00	1,744,482.35
2014039	10/15/2013	[10125] SB COUNTY - FY 13 AB 27666 2nd Distribution (1/13-6/13)	46,553.53	0.00	1,697,928.82
0070232	10/16/2013	SBCo ACH 10/16/13	0.00	7,877.99	1,705,806.81
0070234	10/16/2013	Daily Deposit	0.00	183,435.90	1,889,242.71
0070235	10/17/2013	Daily Deposit	0.00	98,986.90	1,988,229.61
0070236	10/21/2013	Daily Deposit	0.00	8,492.44	1,996,722.05
2014040			492,542.62	0.00	1,504,179.43
0070237	10/22/2013	Daily Deposit	0.00	8,521.51	1,512,700.94
	10/24/2013	Interest Earned	0.00	1,992.44	1,514,693.38

**Mojave Desert AQMD**  
**Bank Register from 10/01/2013 to 10/31/2013**  
General Fund MPA

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0070238	10/28/2013	Daily Deposit	0.00	634.93	1,515,328.31
0070239	10/28/2013	Daily Deposit	0.00	42,371.63	1,557,699.94
2014041	10/30/2013	[10275] JAMES C RAMOS - GB Mtg 10/28/13	100.00	0.00	1,557,599.94
2014042	10/30/2013	[10264] ERIC SCHMIDT - GB Mtg 10/28/13	100.00	0.00	1,557,499.94
2014043	10/30/2013	[10229] CARMEN HERNANDEZ - GB Mtg 10/28/13	138.99	0.00	1,557,360.95
2014044	10/30/2013	[10228] JAMES L COX - GB Mtg 10/28/13	100.00	0.00	1,557,260.95
2014045	10/30/2013	[10227] TERRY E CAMPBELL - GB Mtg 10/28/13	297.75	0.00	1,556,963.20
2014046	10/30/2013	[10225] DANIEL L MINTZ SR - GB Mtg 10/28/13	204.53	0.00	1,556,758.67
2014047	10/30/2013	[10224] ROBERT LOVINGOOD - GB Mtg 10/28/13	100.00	0.00	1,556,658.67
2014048	10/30/2013	[10223] BARBARA RIORDAN - GB Mtg 10/28/13	154.24	0.00	1,556,504.43
2014049	10/30/2013	[10222] JOSEPH DE CONINCK - GB Mtg 10/28/13	100.00	0.00	1,556,404.43
2014050	10/30/2013	[10266] BARBARA J STANTON - GB Mtg 10/28/13	108.88	0.00	1,556,295.55
0070240	10/31/2013	Daily Deposit	0.00	23,298.38	1,579,593.93
0070241	10/31/2013	Daily Deposit	0.00	3,131.34	1,582,725.27
0070242	10/31/2013	SBCo ACH - Solar Partners	0.00	23,798.62	1,606,523.89
0070243	10/31/2013	SBCo ACH - Solar Partners	0.00	24,338.50	1,630,862.39
0070244	10/31/2013	SBCo ACH - Solar Partners	0.00	23,798.62	1,654,661.01
2014051			198,436.06	0.00	1,456,224.95
<b>Total for Report:</b>			<b>885,253.85</b>	<b>876,261.44</b>	

**Mojave Desert AQMD**  
**Bank Register from 11/01/2013 to 11/30/2013**  
General Fund MPA

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0070245	11/04/2013	Daily Deposit	0.00	7,121.02	1,463,345.81
0070246	11/04/2013	Daily Deposit	0.00	3,089.93	1,466,435.74
0000035	11/05/2013	SBCo ACH - Mojave National Preserve	0.00	265.78	1,466,701.52
0070247	11/05/2013	Daily Deposit	0.00	21,741.64	1,488,443.16
0000035	11/06/2013	SBCo - ACH - Unicor	0.00	4,212.66	1,492,655.82
0070248	11/06/2013	Daily Deposit	0.00	6,899.48	1,499,555.30
0000036	11/07/2013	SBCo - ACH - US Army	0.00	69,768.80	1,569,324.10
0000036	11/07/2013	SBCo - ACH - US Army	0.00	8,206.38	1,577,530.48
0000036	11/13/2013	SBCo - ACH - Federal Bureau of Prisons	0.00	26,719.37	1,604,249.85
0070249	11/13/2013	Daily Deposit	0.00	50,909.91	1,655,159.76
2014052			297,719.28	0.00	1,357,440.48
	11/14/2013	Service Charge	217.89	0.00	1,357,222.59
0070250	11/18/2013	Daily Deposit	0.00	2,606.74	1,359,829.33
0070251	11/18/2013	Daily Deposit	0.00	120,659.74	1,480,489.07
0070252	11/19/2013	Daily Deposit	0.00	35,465.80	1,515,954.87
0070253	11/22/2013	SBCo ACH - Commanding General NREA	0.00	131,191.83	1,647,146.70
20130508	11/22/2013	Refund Overpmt - Never cashed. Ref Inv 29680.	0.00	238.21	1,647,384.91
0070254	11/26/2013	Daily Deposit	0.00	2,769.04	1,650,153.95
0070255	11/26/2013	Daily Deposit	0.00	8,886.57	1,659,040.52
0070256	11/27/2013	Daily Deposit	0.00	115,605.17	1,774,645.69
<b>Total for Report:</b>			<b>297,937.17</b>	<b>616,358.07</b>	

**Mojave Desert AQMD**  
**Bank Register from 12/01/2013 to 12/31/2013**  
General Fund MPA

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
2014053			241,865.11	0.00	1,532,780.58
0070257	12/03/2013	Daily Deposit	0.00	123,391.81	1,656,172.39
0070260	12/03/2013	ACH - Commanding Officer MCLB	0.00	347.76	1,656,520.15
0070261	12/03/2013	ACH - Commanding Officer MCLB	0.00	1,042.12	1,657,562.27
0070262	12/03/2013	ACH - Commanding Officer MCLB	0.00	6,987.36	1,664,549.63
0070263	12/03/2013	ACH - Commanding Officer MCLB	0.00	21,334.99	1,685,884.62
2014057			190,793.11	0.00	1,495,091.51
2014058			188,686.62	0.00	1,306,404.89
0070258	12/05/2013	Daily Deposit	0.00	1,234.46	1,307,639.35
0070259	12/09/2013	ACH - FAA	0.00	269.94	1,307,909.29
0070264	12/10/2013	Daily Deposit	0.00	3,737.60	1,311,646.89
0070265	12/10/2013	Daily Deposit	0.00	63,991.59	1,375,638.48
0070266	12/11/2013	Daily Deposit	0.00	64,907.55	1,440,546.03
0070267	12/12/2013	Daily Deposit	0.00	5,983.55	1,446,529.58
	12/12/2013	Service Charge	185.55	0.00	1,446,344.03
0070268	12/13/2013	Daily Deposit	0.00	90,062.61	1,536,406.64
2014054			219,164.62	0.00	1,317,242.02
0070269	12/18/2013	Daily Deposit	0.00	3,391.43	1,320,633.45
0070270	12/18/2013	Daily Deposit	0.00	23,517.00	1,344,150.45
0070271	12/18/2013		0.00	4,027.90	1,348,178.35
0070272	12/26/2013	Daily Deposit	0.00	104,224.86	1,452,403.21
0070273	12/26/2013	Daily Deposit	0.00	126,780.56	1,579,183.77
2014055			293,419.90	0.00	1,285,763.87
<b>Total for Report:</b>			<b>1,134,114.91</b>	<b>645,233.09</b>	

**Mojave Desert AQMD**  
**Bank Register from 9/01/2013 to 9/30/2013**  
Carl Moyer MPB

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
MPB 14-2	9/11/2013	[10240] ENVIRONMENTAL ENGINEERING STUDIES - Moyer Grant MD1113 #03/0112 #08	30,619.92	0.00	481,246.56
Total for Report:			30,619.92	0.00	

**Mojave Desert AQMD**  
**Bank Register from 10/01/2013 to 10/31/2013**  
Carl Moyer MPB

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
MPB 14-3	10/17/2013	[10240] ENVIRONMENTAL ENGINEERING STUDIES	21,702.97	0.00	459,543.59
	10/24/2013	Interest Earned	0.00	523.20	460,066.79
Total for Report:			21,702.97	523.20	

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**Mojave Desert AQMD**  
**Bank Register from 11/01/2013 to 11/30/2013**  
Carl Moyer MPB

Page: 1

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
MPB 14-4	11/15/2013	[10240] ENVIRONMENTAL ENGINEERING STUDIES	23,414.27	0.00	436,652.52
Total for Report:			23,414.27	0.00	

**Mojave Desert AQMD**  
**Bank Register from 10/01/2013 to 10/31/2013**  
AB2766 MPE

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	10/24/2013	Interest Earned	0.00	2,735.76	2,620,638.97
Total for Report:			0.00	2,735.76	

**Mojave Desert AQMD**  
**Bank Register from 12/01/2013 to 12/31/2013**  
AB2766 MPE

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
2014057	12/03/2013	XFER TO AB2766	0.00	190,793.11	2,811,432.08
2014058	12/03/2013	XFER TO AB2766 JAN-JUNE FY13	0.00	188,686.62	3,000,118.70
Total for Report:			0.00	379,479.73	

**Mojave Desert AQMD**  
**Bank Register from 9/01/2013 to 9/30/2013**  
PARS Held in Trust

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	9/30/2013	Service Charge	125.01	0.00	531,490.37
	9/30/2013	Interest Earned	0.00	17,862.69	549,353.06
Total for Report:			125.01	17,862.69	

**Mojave Desert AQMD**  
**Bank Register from 9/01/2013 to 9/30/2013**  
Citizens Payroll

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
ACH0904-2	9/04/2013	[10115] RAPID DATA - PP18/13	143.95	0.00	123,906.77
ACH0904-3	9/04/2013	[10047] COLONIAL INSURANCE - PP18/13	180.98	0.00	123,725.79
0003486	9/04/2013	[10146] STATE DISBURSEMENT UNIT - PP18/13	125.07	0.00	123,600.72
0003487	9/04/2013	[10200] MOJAVE DESERT AQMD - PP18/13	561.52	0.00	123,039.20
0003488	9/04/2013	[10213] SBCPEA - PP18/13	344.69	0.00	122,694.51
0003489	9/04/2013	[10161] UNITED WAY DESERT COMMUNITIES - PP18/13	10.00	0.00	122,684.51
ACH0904-4	9/04/2013	PP 18/13 Checks	87,236.27	0.00	35,448.24
0003492	9/06/2013	[10146] STATE DISBURSEMENT UNIT - PP19/13	125.07	0.00	35,323.17
0003493	9/06/2013	[10200] MOJAVE DESERT AQMD - PP19/13	561.52	0.00	34,761.65
0003494	9/06/2013	[10213] SBCPEA - PP19/13	353.94	0.00	34,407.71
0003495	9/06/2013	[10161] UNITED WAY DESERT COMMUNITIES - PP19/13	10.00	0.00	34,397.71
0003496	9/06/2013	[10108] PAYROLL TAX SPECIALISTS - PP19/13 FITW	18,368.16	0.00	16,029.55
0003497	9/06/2013	[10108] PAYROLL TAX SPECIALISTS - PP19/13 - CA	4,608.09	0.00	11,421.46
ACH0918-1	9/06/2013	[10115] RAPID DATA - PP19/13	145.10	0.00	11,276.36
ACH0918-2	9/06/2013	[10108] PAYROLL TAX SPECIALISTS - PP19/13	12.00	0.00	11,264.36
ACH0918-3	9/06/2013	[10047] COLONIAL INSURANCE - PP19/13	180.98	0.00	11,083.38
ACH0918-4	9/06/2013	PP19/13 Checks	88,128.27	0.00	-77,044.89
ACH4036	9/06/2013	PP 18/13 ING	7,737.84	0.00	-84,782.73
ACH4080	9/06/2013	PP 19/13 ING	7,737.84	0.00	-92,520.57
ACH	9/12/2013	PP19/13	0.00	124,000.00	31,479.43
ACH1002-4	9/20/2013	PP20/13 Checks	92,308.47	0.00	-60,829.04
0003498	9/20/2013	[10146] STATE DISBURSEMENT UNIT - PP 20/13	125.07	0.00	-60,954.11
0003499	9/20/2013	[10200] MOJAVE DESERT AQMD - PP 20/13	561.52	0.00	-61,515.63
0003500	9/20/2013	[10213] SBCPEA - PP 20/13	353.94	0.00	-61,869.57
0003501	9/20/2013	[10161] UNITED WAY DESERT COMMUNITIES - PP 20/13	10.00	0.00	-61,879.57
ACH1002-3	9/20/2013	[10047] COLONIAL INSURANCE - PP20/13	180.98	0.00	-62,060.55
ACH1002-6	9/20/2013	PP20/13 ING	7,277.84	0.00	-69,338.39
ACH1002-1	9/20/2013	RAPID DATA	147.40	0.00	-69,485.79
ACH1002-2	9/20/2013	PAYROLL TAX SPECIALIST	12.00	0.00	-69,497.79
ACH1002-7	9/20/2013	PAYROLL TAX SPECIALISTS	19,357.00	0.00	-88,854.79
ACH1002-8	9/20/2013	PAYROLL TAX SPECIALISTS	4,807.74	0.00	-93,662.53
	9/20/2013	Service Charge	44.92	0.00	-93,707.45
ACH912102	9/26/2013	PP20/13	0.00	126,000.00	32,292.55
<b>Total for Report:</b>			<b>341,758.17</b>	<b>250,000.00</b>	

**Mojave Desert AQMD**  
**Bank Register from 10/01/2013 to 10/31/2013**  
Citizens Payroll

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003504	10/04/2013	[10146] STATE DISBURSEMENT UNIT - PP 21/13	125.07	0.00	32,167.48
0003505	10/04/2013	[10200] MOJAVE DESERT AQMD - PP 21/13	561.52	0.00	31,605.96
0003506	10/04/2013	[10213] SBCPEA - PP 21/13	353.94	0.00	31,252.02
0003507	10/04/2013	[10161] UNITED WAY DESERT COMMUNITIES - PP 21/13	10.00	0.00	31,242.02
0003508	10/04/2013	[10108] PAYROLL TAX SPECIALISTS - PP 21/13 - FITW	17,982.84	0.00	13,259.18
0003509	10/04/2013	[10108] PAYROLL TAX SPECIALISTS - PP 21/13 - CA	4,486.53	0.00	8,772.65
ACH4169	10/04/2013	PP 21/13 ING 457	7,277.84	0.00	1,494.81
ACH4170	10/04/2013	PP 21/13 - Rapid Data	142.80	0.00	1,352.01
ACH1016-1	10/04/2013	PP 21/13 - Payroll Tax Specialist	12.00	0.00	1,340.01
ACH1016-2	10/04/2013	PP 21/13 - Paychecks	87,920.27	0.00	-86,580.26
ACH1016-3	10/04/2013	PP 21/13 - Colonial	180.98	0.00	-86,761.24
ACH	10/10/2013	PP21/2013	0.00	120,000.00	33,238.76
ACH1030-1	10/18/2013	PP 22/13 - Payroll Tax Specialists	12.00	0.00	33,226.76
ACH1030-2	10/18/2013	PP 22/13 - Paychecks	88,186.51	0.00	-54,959.75
ACH1030-3	10/18/2013	PP 22/13 - Colonial	180.98	0.00	-55,140.73
ACH4212	10/18/2013	PP 22/13 - ING 457	7,282.03	0.00	-62,422.76
ACH4213	10/18/2013	PP 22/13 - Rapid Data	142.80	0.00	-62,565.56
0003510	10/18/2013	[10146] STATE DISBURSEMENT UNIT - PP 22/13	125.07	0.00	-62,690.63
0003511	10/18/2013	[10200] MOJAVE DESERT AQMD - PP 22/13	561.52	0.00	-63,252.15
0003512	10/18/2013	[10213] SBCPEA - PP 22/13	353.94	0.00	-63,606.09
0003513	10/18/2013	[10161] UNITED WAY DESERT COMMUNITIES - PP 22/13	10.00	0.00	-63,616.09
0003514	10/18/2013	[10108] PAYROLL TAX SPECIALISTS - PP 22/13 - FITW	18,059.77	0.00	-81,675.86
0003515	10/18/2013	[10108] PAYROLL TAX SPECIALISTS - PP 22/13 - CA	4,516.64	0.00	-86,192.50
	10/18/2013	Service Charge	36.81	0.00	-86,229.31
ACH949660	10/28/2013	PP 22/2013	0.00	120,000.00	33,770.69
0003516	10/31/2013	[10146] STATE DISBURSEMENT UNIT - PP23/13	125.07	0.00	33,645.62
0003517	10/31/2013	[10200] MOJAVE DESERT AQMD - PP23/13	561.52	0.00	33,084.10
0003518	10/31/2013	[10263] IN SHAPE HEALTH CLUBS INC - PP23/13	69.22	0.00	33,014.88
0003519	10/31/2013	[10213] SBCPEA - PP23/13	353.94	0.00	32,660.94
0003520	10/31/2013	[10161] UNITED WAY DESERT COMMUNITIES - PP23/13	10.00	0.00	32,650.94
0003521	10/31/2013	[10108] PAYROLL TAX SPECIALISTS - PP23/13 - FITW	18,075.95	0.00	14,574.99
0003522	10/31/2013	[10108] PAYROLL TAX SPECIALISTS - PP23/13 - CA	4,510.91	0.00	10,064.08
ACH4255	10/31/2013	PP23/13 - ING 457	7,282.03	0.00	2,782.05
ACH4256	10/31/2013	PP23/13 - Rapid Data	145.10	0.00	2,636.95
ACH1113-1	10/31/2013	PP23/13 - Payroll Tax Specialists	12.00	0.00	2,624.95
ACH1113-2	10/31/2013	PP23/13 - Paychecks	87,691.87	0.00	-85,066.92
ACH1113-3	10/31/2013	PP23/13 - Colonial	180.98	0.00	-85,247.90
<b>Total for Report:</b>			<b>357,540.45</b>	<b>240,000.00</b>	

**Mojave Desert AQMD**  
**Bank Register from 11/01/2013 to 11/30/2013**  
Citizens Payroll

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
ACH960592	11/06/2013	Payroll 23/13	0.00	120,000.00	34,757.10
ACH1127-1	11/15/2013	PP 24/13 - Payroll Tax Specialists	12.00	0.00	34,745.10
ACH1127-2	11/15/2013	PP 24/13 - Paychecks	90,049.25	0.00	-55,304.15
ACH1127-3	11/15/2013	PP 24/13 - Colonial	180.98	0.00	-55,485.13
ACH4300	11/15/2013	PP 24/13 - ING 457	7,282.03	0.00	-62,767.16
ACH4301	11/15/2013	PP 24/13 - Rapid Data	147.40	0.00	-62,914.56
0003523	11/15/2013	[10146] STATE DISBURSEMENT UNIT - PP24/13	125.07	0.00	-63,039.63
0003524	11/15/2013	[10200] MOJAVE DESERT AQMD - PP24/13	561.52	0.00	-63,601.15
0003525	11/15/2013	[10263] IN SHAPE HEALTH CLUBS INC - PP24/13	69.22	0.00	-63,670.37
0003526	11/15/2013	[10213] SBCPEA - PP24/13	353.94	0.00	-64,024.31
0003527	11/15/2013	[10161] UNITED WAY DESERT COMMUNITIES - PP24/13	10.00	0.00	-64,034.31
0003528	11/15/2013	[10108] PAYROLL TAX SPECIALISTS - PP24/13 - FITW	18,279.98	0.00	-82,314.29
0003529	11/15/2013	[10108] PAYROLL TAX SPECIALISTS - PP24/13 - CA	4,569.49	0.00	-86,883.78
ACH	11/20/2013	PP 24/13 - Payroll Trans	0.00	122,000.00	35,116.22
	11/20/2013	Service Charge	35.77	0.00	35,080.45
0003530	11/29/2013	[10279] ROBYN SIMPSON - PP 25/13 Admin Cashout	898.83	0.00	34,181.62
0003531	11/29/2013	[10146] STATE DISBURSEMENT UNIT - PP 25/13	125.07	0.00	34,056.55
0003532	11/29/2013	[10200] MOJAVE DESERT AQMD - PP 25/13	561.52	0.00	33,495.03
0003533	11/29/2013	[10263] IN SHAPE HEALTH CLUBS INC - PP 25/13	69.22	0.00	33,425.81
0003534	11/29/2013	[10213] SBCPEA - PP 25/13	353.94	0.00	33,071.87
0003535	11/29/2013	[10161] UNITED WAY DESERT COMMUNITIES - PP 25/13	5.00	0.00	33,066.87
0003536	11/29/2013	[10108] PAYROLL TAX SPECIALISTS - PP 25/13 - FITW	17,991.66	0.00	15,075.21
0003537	11/29/2013	[10108] PAYROLL TAX SPECIALISTS - PP 25/13 - CA	4,544.37	0.00	10,530.84
ACH4343	11/29/2013	PP 25/13 - ING 457	7,282.03	0.00	3,248.81
ACH4344	11/29/2013	PP 25/13 - Rapid Data	145.10	0.00	3,103.71
ACH1211-1	11/29/2013	PP 25/13 - Paychecks	88,561.52	0.00	-85,457.81
ACH 1211-2	11/29/2013	PP 25/13 - Payroll Tax Spec	12.00	0.00	-85,469.81
ACH 1211-3	11/29/2013	PP 25/13 - Colonial	180.98	0.00	-85,650.79
<b>Total for Report:</b>			<b>242,407.89</b>	<b>242,000.00</b>	

**Mojave Desert AQMD**  
**Bank Register from 12/01/2013 to 12/31/2013**  
Citizens Payroll

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
ACH997095	12/05/2013	PP 25/13 -Payroll Trans	0.00	121,000.00	35,354.21
ACH 1224-1	12/13/2013	PP 26/13 - Paychecks	117,948.70	0.00	-82,594.49
ACH 1224-2	12/13/2013	PP 26/13 - Payroll Tax Spec	12.00	0.00	-82,606.49
ACH 1224-3	12/13/2013	PP 26/13 - Colonial	180.98	0.00	-82,787.47
ACH4401	12/13/2013	PP 26/13 - ING 457	9,021.79	0.00	-91,809.26
ACH4402	12/13/2013	PP 26/13 - Rapid Data	163.50	0.00	-91,972.76
0003538	12/13/2013	[10146] STATE DISBURSEMENT UNIT - PP 26/13	125.07	0.00	-92,097.83
0003539	12/13/2013	[10200] MOJAVE DESERT AQMD - PP 26/13	562.00	0.00	-92,659.83
0003540	12/13/2013	[10263] IN SHAPE HEALTH CLUBS INC - PP 26/13	69.22	0.00	-92,729.05
0003541	12/13/2013	[10213] SBCPEA - PP 26/13	353.94	0.00	-93,082.99
0003542	12/13/2013	[10161] UNITED WAY DESERT COMMUNITIES - PP 26/13	5.00	0.00	-93,087.99
0003543	12/13/2013	[10108] PAYROLL TAX SPECIALISTS - PP 26/13 - FITW	28,777.26	0.00	-121,865.25
0003544	12/13/2013	[10108] PAYROLL TAX SPECIALISTS - PP 26/13 - CA	7,709.78	0.00	-129,575.03
ACH101480	12/19/2013	PP 26/13 - Payroll Trans	0.00	165,000.00	35,424.97
	12/20/2013	Service Charge	28.93	0.00	35,396.04
ACH 0108-1	12/27/2013	PP 1/14 - Paychecks	102,368.95	0.00	-66,972.91
ACH 0108-2	12/27/2013	PP1/14 - Payroll Tax Spec	12.00	0.00	-66,984.91
ACH 0108-3	12/27/2013	PP 1/14 - Colonial	180.98	0.00	-67,165.89
ACH4453	12/27/2013	PP 1/14 - ING 457	7,751.47	0.00	-74,917.36
ACH4454	12/27/2013	PP 1/14 - Rapid Data	156.60	0.00	-75,073.96
0003545	12/27/2013	[10282] IRENE BELTRAN - PP 1/14	879.54	0.00	-75,953.50
0003546	12/27/2013	[10146] STATE DISBURSEMENT UNIT - PP 1/14	125.07	0.00	-76,078.57
0003547	12/27/2013	[10200] MOJAVE DESERT AQMD - PP 1/14	760.43	0.00	-76,839.00
0003548	12/27/2013	[10263] IN SHAPE HEALTH CLUBS INC - PP 1/14	69.22	0.00	-76,908.22
0003549	12/27/2013	[10213] SBCPEA - PP 1/14	353.94	0.00	-77,262.16
0003550	12/27/2013	[10161] UNITED WAY DESERT COMMUNITIES - PP 1/14	5.00	0.00	-77,267.16
0003551	12/27/2013	[10108] PAYROLL TAX SPECIALISTS - PP 1/14 - FITW	22,162.85	0.00	-99,430.01
0003552	12/27/2013	[10108] PAYROLL TAX SPECIALISTS - PP 1/14 - CA	5,454.87	0.00	-104,884.88
<b>Total for Report:</b>			<b>305,239.09</b>	<b>286,000.00</b>	

## Mojave Desert Air Quality Management District

**Transactions Report**

Reporting Period 8/4/2013 - 9/4/2013

Date of Charge	Account Number	Vendor	Item & Justification	Total Charge
09/03/13	5659	Cube Smart	Storage for district files	\$910.27
08/27/13	1278	The Home Depot	Purchase of five gift cards for Cash for Grass program	\$250.00
08/24/13	4594	Sea Crest Resort	Lodging expense for CAPCOA Medium Section Meeting.	\$397.62
08/22/13	1012	SWA	CAPCOA	\$184.30
08/20/13	7851	Mirastar (Gas)	Fuel for Camry (pool vehicle)	\$36.20
08/19/13	7851	Southwest Airlines	Travel CAPCOA Fiscal Officers meeting in Chico, October 24-25, 2013	\$268.30
08/19/13	5659	Valley Collision Center	Repair of Dodge Dakota, remove small dent in right fender	\$300.04
08/19/13	7440	Marie Callender's Restaurant	SBCERA & MDAQMD lunch meeting expense (4 representatives from SBCERA & J. Bracy, M. Powell, R. Simpson & L. Cole from MDAQMD)	\$83.08
08/19/13	1278	WW Grainger	Safety gear (hard hat and glasses) for Sarah Strout	\$38.94
08/18/13	7851	Target	Meeting with SBCERA re: Retirement contribution methods. Refreshments. Underhill, Mendoza, Bracy, Cole, Powell, Simpson	\$11.08
08/16/13	2206	Ramada	Annual Inspection: Fort Irwin Co# 84 Fac#589/3280/234	\$255.96
08/15/13	1012	DAC	MDAQMD newsletter mailing/printing balance	\$815.20
08/14/13	7440	Erin Condren	Purchase of 2014/15 planner	\$111.30
08/13/13	7440	ARCO	Rental car fuel associated with attending CAPCOA Engrg Mgrs Mtg	\$20.00
08/13/13	7440	Park N' Fly	Private car parking associated with attending CAPCOA Engrg Mgrs Mtg	\$23.50
08/13/13	1012	Fast ID Badges	Payment for employee ID badge	\$14.03
08/12/13	7440	Courtyard	Attend CAPCOA Engrg Mtg	\$92.50
08/09/13	1012	CSDA	Registration for CSDA Conference	\$290.00
08/09/13	5659	Met One Instruments	Service tool kit, Basic	\$213.20
08/08/13	2206	Ramada	Facility Inspections: Fort Irwin FAC 589& 3280/ Co 84	\$178.17
08/05/13	7440	CSDA	Registration for Safety Claims Education Day	\$305.00
08/05/13	5659	Thermo Fisher Science	Rubber gaskets fom air monitoring equipment	\$343.45
08/05/13	4594	Goodyear Norco Service Center	Auto maintenance - purchase of tire.	\$234.55
<b>Total Activity</b>				<b>\$5376.69</b>

## Mojave Desert Air Quality Management District

**Transactions Report**

Reporting Period 9/5/2013 - 10/4/2013

Date of Charge	Account Number	Vendor	Item & Justification	Total Charge
10/04/13	1012	Primm Valley Resort & Casino	Accomodations for Stateline Inspections.	\$50.34
10/03/13	4984	Office Max	Office Supplies-CRE Office..	\$58.07
10/02/13	5659	Valley Hi Toyota	Wash car after repairs	\$9.95
10/02/13	1278	Home Depot	Another five \$50 cards for the Cash For Grass program	\$250.00
10/01/13	4984	Mimi's Cafe	Planning meeting w/VVC Foundation Exec. Director Ginger Ontiveros re: partnership activities.	\$26.46
09/26/13	1012	Michaels	office supplies	\$-38.82
09/25/13	7851	Amazon Marketplace	Picture Frame for award	\$14.84
09/25/13	7851	Resources Unlimited	Staff meeting - DISC survey forms	\$225.00
09/25/13	1012	Michaels	office supplies	\$90.57
09/25/13	5659	Watson Bros. Inc	Calibration Certificates for weights in PM10 room	\$452.33
09/24/13	2206	UC Riverside Extension	Tuition for Governmental Accounting Professional Achievement Award 3 classes	\$1820.00
09/24/13	2206	textbooks.com	Books for Governmental Accounting Professional Achievement Award Classes	\$185.52
09/24/13	1012	Walmart	meeting supplies	\$27.29
09/23/13	4594	Krispy Kreme	Refreshments expense for MD AQMD Governing Board Meeting.	\$18.98
09/20/13	5659	The Home Depot	Flood lights for Governing Board Room	\$43.05
09/19/13	5659	The Home Depot	EZ Twist-N-Lock, screws to mount card holders in lobby	\$1.83
09/19/13	1012	Verizon	Payment to Verizon for Barstow Air Monitoring Station -Check Payment Lost in Mail	\$398.19
09/19/13	1012	McDonalds	Lunch during travel back from CSDA/SDRMA Conference	\$7.30
09/19/13	1012	Portola Hotel & Spa	Hotel stay CSDA/SDRMA conference	\$367.22
09/18/13	4594	Portola Hotel	Lodging expense for attendance at CSDA Annual Conference, Monterey, CA.	\$203.61
09/17/13	4594	Portola Hotel	Lodging expense for attendance at CSDA Annual Conference, Monterey, CA.	\$29.20
09/17/13	1012	In-N-Out	Lunch during travel to CSDA/SDRMA Conference	\$6.07
09/16/13	5659	Grainger	Gearmotor, AC, 7 RPM - Replacement / Repair	\$103.63
09/13/13	1012	Victoria Oil	CAPCOA Grants Gas	\$20.28
09/12/13	5659	The Home Depot	Water filters for PM10 room	\$93.63
09/12/13	2206	Holiday Inn Express	Lodging for 29 Palms Inspections	\$313.92
09/12/13	1012	Embassy Suites	CAPCOA Grants Conference Hotel	\$543.84
09/12/13	1012	DAC		\$2380.00
09/12/13	1012	Shell	CAPCOA Grants Gas	\$51.58
09/12/13	4594	Krispy Kreme	Refreshments expense for MD AQMD Personnel Committee Meeting.	\$9.49
09/12/13	7851	Cocos Bakery	Personnel Committee meeting - refreshments: Riordan/Hernandez/ Heaston/Bracy. 9-12-2013	\$8.60
09/10/13	1042	State Bar of California	State Bar Annual Meeting MCLE Training	\$450.00
09/10/13	1042	Southwest Airlines	Air travel to State Bar Annual Meeting - MCLE Training	\$176.30
09/09/13	1012	Chevron	CAPCOA Gas Rental Car	

09/05/13	7440	GiftCertificates.com	purchase of employee service awards	\$1176.35
09/05/13	1012	SWA	CAPCOA	\$71.00
Total Activity				\$9687.35

AV CHARGES on MD cards

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25.13 +  
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9,794.49 \*

## Mojave Desert Air Quality Management District

**Transactions Report**

Reporting Period 10/5/2013 - 11/4/2013

Date of Charge	Account Number	Vendor	Item & Justification	Total Charge
11/01/13	1278	Ticketleaptickets.com	Holly Noel attendance at CBPA Business Alliance Transportation Conference	\$37.75
10/31/13	4594	Embassy Suites	Lodging expense for CAPCOA Fall Conference.	\$322.69
10/29/13	4594	Apple Store	Cellular phone expense for upgrade.	\$107.50
10/29/13	2206	SeaCrest Hotel	Lodging associated with attending CAPCOA Engineering Managers Meeting	\$186.58
10/29/13	2206	Summerland Market	Rental car fuel associated with attending CAPCOA Engineering Managers Meeting	\$52.00
10/29/13	2206	Bhatia J & J	Rental car fuel associated with attending CAPCOA Engineering Managers Meeting	\$21.00
10/29/13	2206	Park N Fly	Private car parking associated with attending CAPCOA Engineering Managers Meeting	\$27.75
10/29/13	4984	Rio All Suites Hotel	Resort Fee - Lodging for Trevor Samorajski - CDAWG conference planning session/site visit-10/28/13	\$22.40
10/29/13	4984	Rio All Suites Hotel	Resort Fee - Lodging for Christie Robinson - CDAWG conference planning session/site visit-10/28/13	\$22.40
10/29/13	4984	Rio All Suites Casino	Resort Fee - \$22.40 - and in room coffee purchase \$8.65 - CDAWG conference planning session/site visit-10/28/13	\$31.05
10/29/13	4984	South Point Garden Buffet	Breakfast - Violette Roberts, Trevor Samorajski & Christie Robinson- CDAWG conference planning session/site visit-10/29/13	\$38.75
10/29/13	5659	Cracked Crab Restautant	CAPCOA Engineering	\$33.08
10/29/13	5659	Seacrest Oceanfront Hotel	CAPCOA Engineering	\$186.58
10/28/13	5659	Marie Callender	CAPCOA Engineering	\$12.56
10/28/13	4984	Rio Suites Hotel.Carnival Buffet	Dinner Violette Roberts & Christie Robinson- CDAWG conference planning session/site visit-10/28/13	\$76.30
10/28/13	4984	Rio Seafood Buffet	Dinner - Trevor Samorajski- CDAWG conference planning session/site visit-10/28/13	\$48.63
10/28/13	4594	Krispy Kreme	Meeting expense for Mojave Desert AQMD Governing Board meeting 10/28/2013.	\$18.98
10/28/13	7851	Residence Inn by Marriott	CAPCOA Fiscal Officers Meeting, Chico, October 24-45, 2013	\$92.50
10/27/13	5659	Ventana Grill	CAPCOA Engineering	\$35.24
10/25/13	1012	Residence Inn	CAPCOA	\$92.50
10/22/13	2206	Discount Coffee	Kitchen Supplies	\$66.96
10/22/13	4984	Rio All Suites Hotel	Lodging-Trevor Samorajski - CDAWG conference planning session/site visit-10/28/13	\$34.94
10/22/13	4984	Rio All Suites Hotel	Lodging-Christie Robinson - CDAWG conference planning session/site visit-10/28/13	\$34.94
10/22/13	4984	Rio All Suites Hotel	Lodging- CDAWG conference planning session/site visit-10/28/13	\$34.94
10/22/13	5659	Air & Waste Management	Air Monitoring Workshop	\$430.00
10/18/13	5659	Air & Waste Management	Air monitoring workshop	\$405.00
10/18/13	5659	Air & Waste Management	Air Monitoring workshop	\$20.00
10/18/13	5659	Supershuttle	Air Monitoring workshop	\$34.00
10/18/13	1012	A&WMA	Air & Waste Management Association membership fees.	\$75.00

10/18/13	5659	Southwest Airlines	Air Monitoring workshop Air & Waste Management	\$197.30
10/16/13	2206	Hampton Inn & Suites	Hotel in Ridgecrest for inspeciton of Searles Valley Minerals in Trona, CA.	\$133.36
10/16/13	5659	The Home Depot	Halogen light bulbs	\$17.24
10/16/13	4984	Staples	Literature holders for Education/Outreach Booth	\$66.92
10/16/13	2206	76 Boron	Credit Card used for Gas trip to Trona. Receipt lost.	\$28.80
10/15/13	1012	SpringHill Suites by Marriott	Lodging expense.	\$189.39
10/13/13	1042	Fairmont Hotel San Jose	Lodging & Meal @ State Bar Annual Meeting	\$487.25
10/11/13	1042	Bijan Bakery & Cafe	Lunch @ State Bar Annual Meeting	\$9.00
10/10/13	1042	Grace Deli & Cafe	Lunch @ State Bar Annual Meeting	\$8.69
10/07/13	1012	LV.net	Internet access for network access.	\$10.00
10/07/13	5659	The Home Depot	Return Tonneau Cover	-\$37.75
10/05/13	2206	Hampton Inn & Suites	Hotel in Ridgecrest (2 nights) for inspeciton of Searles Valley Minerals in Trona, CA.	\$266.72
10/05/13	7440	Marie Calendars	meeting supplies	\$35.16
10/05/13	4984	CVS	Batteries for Portable Speaker	\$11.33
10/05/13	4594	Avi Resort Feathers Cafe	Meal expense for Needles, CA celebration.	\$25.56
10/05/13	4594	Avi Resort Feathers Cafe	Meal expense for Needles, CA celebration.	\$14.30
10/05/13	4594	Avi Resort	Lodging expense for Needles, CA celebration (V. Landsman, M. Baird, E. Heaston).	\$198.24
10/05/13	5659	The Home Depot	Tie downs and tonneau	\$48.52
			<b>Total Activity</b>	<b>\$4312.05</b>

## Mojave Desert Air Quality Management District

**Transactions Report**

Reporting Period 11/5/2013 - 12/4/2013

Date of Charge	Account Number	Vendor	Item & Justification	Total Charge
12/04/13	7440	GFOA	Membership GFOA - MP	\$150.00
12/03/13	7851	Circle K	Fuel for car rental, travel to Lancaster	\$20.00
11/26/13	7851	Apple Store	purchase cell phone	\$358.92
11/26/13	2206	CDW-G	Barracuda Link Balancer 1 year Engergize Updates (updates to virus definitions, firmware, and support for 1 year)	\$369.51
11/26/13	2206	CDW-G	Cradlepoint Mobile Broadband Router for use at offsite meetings (to provide network infrastructure) as well as a backup for air monitoring sites.	\$357.09
11/25/13	7440	SWA	GFOA Conference Airfare - for LC & MP	\$1194.20
11/25/13	7440	GFOA	GFOA Conference Registration	\$100.00
11/21/13	7440	marie calendars	refreshments for meeting	\$42.77
11/21/13	4984	Rescounter.com	Lodging-So Calif. Regional Workshop for PIOs - 12/12/13 - San Diego, CA-V. Roberts	\$103.17
11/21/13	4984	Rescounter.com	Lodging-So Calif. Regional Workshop for PIOs - 12/12/13 - San Diego, CA-C. Robinson.	\$103.17
11/20/13	1012	Best Western	Lodging for Ridgecrest area inspections	\$100.79
11/20/13	7440	Deluxe	Check Stock & 1099-M Forms for MDAQMD	\$107.40
11/20/13	5659	Ontario Airport Lot5	Parking - A&WMA Training	\$36.00
11/20/13	5659	Paradies Sacramento	A&WMA Trianing	\$3.03
11/19/13	7851	R and T Oil	Fuel for car rental, travel to Lancaster	\$10.15
11/18/13	4984	CAPIO	So Calif. Regional Workshop for PIOs 12/12/13-Registration fee for V. Roberts & C. Robinson (\$50 each).	\$100.00
11/17/13	5659	Extreme Pizza	Lunch - A&WMA Training - C. Collins, O. Salinas	\$25.53
11/17/13	5659	Woodlake Restaurant	Dinner A&WMA Training - C. Collins	\$14.05
11/17/13	5659	Woodlake Restaurant	Dinner - A&WMA Training O.Salinas	\$14.05
11/17/13	5659	Traveller Connection	A&WMA Training	\$5.00
11/17/13	5659	Supershuttle Execucars	Shuttle Service A&WMA Training	\$34.00
11/15/13	7440	Southwest Airlines	Airfare to CAPCOA VR Meeting	\$151.30
11/14/13	1278	Orleans Hotel and Casino	Breakfast - CDAWG A. De Salvio	\$18.34
11/14/13	4594	Orleans Courtyard Cafe	Breakfast for Eldon Heaston & Kerry Drake/USEPA CDAWG Conference.	\$33.47
11/14/13	4984	Fuddruckers	Lunch-California Desert Air Working Group Conference 11/14/13- For: V. Roberts, C. Robinson, D. Hernandez, R. Simpson	\$45.75
11/14/13	4984	Orleans Hotel & Casino	Room Service/breakfast - CDAWG Conference - 11/14/13	\$14.89
11/14/13	7440	Fuddruckers	Lunch at CDAWD (last day)	\$13.27
11/14/13	1012	Java Vegas	Breakfast during CDAWG travel for Robyn Simpson & Deanna Hernandez	\$12.43
11/13/13	1012	The Orleans Hotel	Breakfast during CDAWG travel for Robyn Simpson	\$17.78
11/13/13	1012	The Orleans Hotel	Breakfast during CDAWG travel for Deanna Hernandez	\$15.13
11/13/13	7440	Guitar Center	Behringer Feedback Destroyer DSP1100 (used), with 12 month warranty. For use during conferences with overheard speakers (to eliminate feedback between upward facing mics with downward facing	\$79.84

11/13/13	7440	Guitar Center	speakers) Cables for connection of the Behringer Feedback Destroyer DSP1100 into the district PA system.	\$49.68
11/12/13	1012	Chipotle	Lunch for travel during CDAWG Conference for Robyn Simpson & Deanna Hernandez	\$19.98
11/12/13	1012	Serendipity 3	Dinner during travel for CDAWG Conference for Robyn Simpson, Deanna Hernandez, Violette Roberts & Christie Robinson	\$133.83
11/12/13	7440	Rio Buffet	Dinner for myself. (CDAWG Conference)	\$39.70
11/10/13	5659	Southwest Airlines	Airfare - A&WMA Training - O.Salinas, C. Collins	\$368.30
11/08/13	5659	Rememberthefilter.com	Filters for Air Monitoring Equipment	\$121.05
11/07/13	1012	Fairfield Inn & Suites by Marriott	Accommodations for 62 Corridor Inspections.	\$323.91
11/06/13	5659	A&WMA	Registration for A&WMA - Training C. Collins, O.Salinas	\$410.00
11/05/13	1012	Verizon Wireless Pre-Paid	Block of 10GB of internet usage for use as CDAWG conference 2013. Internet was provided to attendees free of charge via this service/device.	\$90.00
11/05/13	5659	Redlion Woodlake hotel	Lodging A&WMA Training - O. Salinas, C. Collins	\$1138.54
			<b>Total Activity</b>	<b>\$6346.02</b>

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 3*

**DATE:** January 27, 2014

**RECOMMENDATION:** Receive and file.

**SUMMARY:** This will advise the Governing Board that the District property listed below has been replaced and/or is no longer in service for the District. The Executive Director/APCO declared the following property surplus and disposed it as indicated.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** The property referenced below has concluded its usefulness, has been replaced, or is no longer serviceable.

- **Computer and other equipment:** Seven Dell Model Optiplex 760 Desktop computers, S/Ns JX5CTK1, 2H3TJK1, JHGFTK1, GX5CK1, 4S57LH1, 6990XG1, 3H3TJK1, Tax Nos. 0356, 0355, 0364, 0365, 0366, 0344, 0354; Five Gateway Model E-6610D Desktop computers, S/Ns 38961064, 40293259, 39357572, 40363834, 40347074. These desktop computers have exceeded their useful lives and have been replaced. Equipment that was useful was donated to local schools. The remainder of the equipment will be properly disposed (e-waste).
- **Air Monitoring Equipment:** Five UV Absorption Ozone Analyzers, Model 400, S/Ns 563, 564, 565, 566, and 568; Four Gas Filter Correction CO Analyzers, Model 300, S/Ns 450, 451; Two Fluorescent SO<sub>2</sub> Analyzers, Model 100, S/Ns 1547 and 200; Chemiluminescent Three NO/NO<sub>2</sub>/NOX Analyzers, Model 400, S/Ns 709, 158, and 1498; Four Rupprecht & Patashnick TEOMs, S/Ns 140AA208359503, 140A-2572, 140A-2269, and 140A-20680-9406. The equipment has exceeded its useful life and has been replaced. Equipment that was useful was donated to local schools. The remainder of the equipment will be properly disposed (e-waste).
- **Vehicles:** 2003 Honda Civic, VIN JHMES966X3S023485, Odometer on 01/13/2014 was 82,249; 2001 Dodge Dakota, VIN 1B7GL22XX1S282116, Odometer on 01/13/2014 was 126,780; 2004 Dodge Dakota, VIN 1D7GL12KX4S653669, Odometer on 01/13/2014 was 90,718. Vehicles exceeded their useful life for the District fleet and have been offered in trade to offset a portion of the lease of three Ford Escapes model year 2014.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 3*

**PAGE 2**

**REASON FOR RECOMMENDATION:** The Governing Board has delegated the authority to the Executive Director/APCO in Governing Board Policy 94-1 to declare and dispose of surplus property belonging to the District with periodic notification to the Governing Board.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Eldon Heaston, Executive Director on or before January 13, 2014.

**FINANCIAL DATA:** Action taken on this item will not require additional appropriation.

**PRESENTER:** Jean Bracy, Director of Administrative Services

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 4*

**DATE:** January 27, 2014

**RECOMMENDATION:** Adopt a budget schedule for FY 2014-15.

**SUMMARY:** The budget schedule is prepared to ensure timely delivery and adoption of the District's annual fiscal budget.

**CONFLICT OF INTEREST:** None.

**BACKGROUND:** Annually staff presents a schedule of the tasks required to prepare and present the annual fiscal budget for public comment and adoption by the Governing Board.

March 24, 2014	Budget Committee reviews recommendations by staff for proposed budget; committee meets as needed. A proposed budget will be published and permit holders notified by May 9, 2014.
April 28, 2014	

June 9, 2014	Public Hearing – The Governing Board will meet for budget workshop and opportunity for public comment on the proposed budget. The time of the meeting will be set by the Clerk of the Board.
<i>**Note the extra meeting</i>	

June 23, 2014	The Budget for FY 2014-15 will be presented for final adoption.
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**REASON FOR RECOMMENDATION:** This notice is provided for information and planning purposes. Adjustments or modifications by the Governing Board made at the time of the meeting will be implemented by staff.

**REVIEW BY OTHERS:** This agenda item was approved as to legal form by Karen K. Nowak, Deputy District Counsel, and reviewed by Eldon Heaston, Executive Director, on or before January 13, 2014.

**FINANCIAL DATA:** The budget schedule has no direct fiscal impact; costs associated with related meetings are included in the District's budget.

**PRESENTER:** Jean Bracy, Director of Administrative Services

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 5*

**DATE:** January 27, 2014

**RECOMMENDATION:** Receive and file.

**SUMMARY:** This is an informational item regarding the California Special Districts Association of which the District is a member.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** The District is a member of the California Special Districts Association (CSDA) and contributes \$5,300 each year for its membership. The “2013 Major Highlights” report, attached, is a sampling of the activities conducted by this statewide association last year. Unlike almost all of the members of this Association, the District is a regulatory agency and some of the advocacy work does not directly impact the operations of air quality management. However, there are a number of these activities, including legislative tracking, training, conferences, and webinars that are highly useful to the District.

From the CSDA.net website: “Independent special districts are sanctioned under California Law for the performance of local governmental functions within specified boundaries. Agencies range in size from small to very large and often cross political boundary lines, such as city and county borders, to serve a common community of interest.”

CSDA has championed transparency practices and created the models for special districts to use to enhance their community presence.

**REASON FOR RECOMMENDATION:** This is an informational item regarding an association of which the District is a member.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Eldon Heaston, Executive Director on or before January 13, 2014.

**FINANCIAL DATA:** Annual dues in the amount of \$5,300 are included in the District’s budget.

**PRESENTER:** Jean Bracy, Director of Administrative Services



## 2013 Major Highlights

### **ADVOCACY AND PUBLIC AFFAIRS – TOP PRIORITIES FOR SPECIAL DISTRICTS**

#### *Protecting and Restoring Your District Revenues*

- Due to Proposition 1A, which CSDA fought hard to pass, the State of California returned \$1.9 billion, with interest, to special districts and other local agencies this June.
- CSDA successfully advocated for the removal of legislative provisions that would have prevented the ongoing restoration of over \$500 million per year to special districts, occurring as a result of the dissolution of redevelopment agencies.
- To ensure special districts have equal debt collection authority as cities and counties, CSDA sponsored a provision within Senate Bill 184 allowing special districts to recoup money owed to them via the state's Interagency Intercept Collections program.

#### *Upholding Local Control and Preventing Costly Mandates*

- Blocked two measures that would have driven costs, created new liability and undermined local decision making for districts that contract with private sector service providers (SB 556, Corbett; Assembly Bill 1333, Hernandez).
- Stopped efforts to establish costly and burdensome Public Records Act requirements (SB 570, DeSaulnier).
- Effectively lobbied against legislation that would have mandated local agencies provide specific homeless support programs while restricting special districts' authority, as employers, to manage resources and hold their staff accountable for inappropriate conduct (AB 5, Ammiano).

#### *Sharing Timely and Relevant Information*

- Legislative Hot Sheets—New weekly updates regarding the most significant bills impacting your district at pivotal junctions in the Legislature.
- State Budget Analysis—Overview of the key changes within complex state financial policies.
- Public Employee Pensions—Reports on the latest CalPERS actuarial policies, investment strategies and employer contribution rates.
- Free Biannual Legislative Round-Up Webinars—Direct access to your lobbyists walking the Capitol halls.
- Special Districts Legislative Days—Interaction with key legislators, state officials and top policy leaders.

#### *Guiding the Special Districts Community with Local Policy Development Tools*

- Affordable Care Act Memo—Breakdown of how federal healthcare reforms impact special districts and what actions your district needs to take now.
- Property Tax Increment Memo and Fact Sheet—Review of the technical, political and public relations implications of the dissolution of redevelopment agencies and suggested responses.
- Special District Reserve Guidelines, Second Edition—Up-to-date best practices on proactive approaches to prudent savings.
- Proposition 26 Guide for Special Districts—Explanation of the evolving constitutional restrictions on taxes and fees from the local district perspective.
- Open Government Mandate Suspension Talking Points—Tips on communicating the highest standards of transparency and accountability amidst changing Brown Act and Public Records Act state mandates.

## **PROFESSIONAL DEVELOPMENT SERVES AS A TRUSTED RESOURCE**

### ***Board Secretary/Clerk Conference***

This event gathered more than 160 board secretaries and clerks as CSDA brought the conference to Southern California in 2013. Conference tracks were available for first time attendees wishing to earn their board secretary/clerk certificate as well as current certificate holders.

### ***General Manager Leadership Summit***

Attendance at the General Manager Leadership Summit continues to grow. Over 160 attendees gathered in Newport Beach this July to focus on issues specific to general managers, including: leadership, social media, employee performance management, community outreach, pension reform and much more.

### ***2013 CSDA Annual Conference & Exhibitor Showcase***

Held September 16 – 19 in Monterey, this year's conference drew over 500 attendees from around the state. Over 30 breakout sessions provided attendees with valuable information covering a variety of topics including governance, GASB pension standards, media relations, The Brown Act and The Public Records Act.

### ***Special District Leadership Academy Conference***

In response to demand for comprehensive governance training for elected and appointed directors and trustees, CSDA has created the Special District Leadership Academy Conference as a way for leaders to come together and complete all four modules of the Leadership Academy in one location in only two and a half days. The first conference will be held in Napa in November 2013.

### ***Webinars***

CSDA webinars continue to be a cost-effective way for CSDA members to participate in professional development programs. With low registration fees - some are even free - and no travel costs, CSDA members were able to participate in 35 webinars this year on topics ranging from fraud detection/prevention to understanding the Brown Act, and required training including Ethics AB1234 and AB1825 Sexual Harassment Prevention.

## **DELIVERING MORE BENEFITS TO MORE MEMBERS**

### ***More Members than Ever Before***

Fifty new members came onboard in 2013, bringing our total membership to 1,028 – a CSDA record!

### ***Local Chapters Join Forces with CSDA***

Eight local special district associations across the state have strengthened their relationship with CSDA by adopting a formal affiliation agreement with the state association. Affiliated chapters are officially endorsed and have increased access to many CSDA resources.

### ***Adding Value to Membership***

After a short hiatus, Utility Cost Management (UCM) and CSDA renewed an agreement that gives members 16 percent off utility bill auditing services and the potential for saving thousands on future utility charges.

The District Purchasing Card program continues to gain momentum and distributed approximately \$8,000 in rebates.

The 2012 Special District Administrative Salary & Benefits Survey, with data gathered from hundreds of districts, was released this spring. The survey provides a comprehensive look at salary, health insurance practices, retirement plans, sick leave and more.

## **CALIFORNIA SPECIAL DISTRICTS ALLIANCE: YOUR DISTRICT'S PREMIER RESOURCE**

The California Special Districts Alliance partners – CSDA, CSDA Finance Corporation and SDRMA – continued collaboration on projects benefitting special districts, with a strong focus on expanding webinars and specialized conferences.

**CSDA Finance Corporation** responded to requests from nearly 70 districts seeking to take advantage of record-low interest rates. Over the past year, the Finance Corporation facilitated more than \$37 million in financings for capital improvement projects, equipment and vehicle purchases and the refinancing of prior debt.

**Special District Risk Management Authority (SDRMA)** continued to focus on providing special districts the most cost-effective risk management solutions possible, including property/liability coverage, workers' compensation and health benefits. SDRMA's Board of Directors kept rates flat for property/liability for the fourth year in a row and also keeps rates flat for workers' compensation for program year 2013-14.

There were 189 attendees at SDRMA Safety/Claims Education Day in Sacramento on March 28, 2013. This free event for SDRMA members and CSDA members included sessions on employment practices, workers' compensation, claim reporting, safety property coverage and safety awareness.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 6*

**DATE:** January 27, 2014

**RECOMMENDATION:** 1. Ratify the “FY 13-14 Application for Carl Moyer Program Funds” and its submission to CARB, 2. Approve the required match funding for the Carl Moyer Memorial Air Quality Standards Attainment Program (the Carl Moyer Program), and 3. Authorize the Executive Director to execute the agreement, approved as to legal form, with CARB which binds the parties to the terms and conditions set forth in the application and the 2011 Carl Moyer Program Guidelines.

**SUMMARY:** This item authorizes the application for and implementation of the Carl Moyer Program for Year 16, through FY 13-14.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** The purpose of the Carl Moyer Program is to reduce emissions by providing grants for the incremental cost of cleaner heavy-duty vehicles and equipment such as on-road, off-road, marine, locomotive, stationary agricultural pump, forklift, and airport ground support engines. The state legislature has authorized continuing funding for statewide implementation of the Carl Moyer Program (Year 16 funding).

1. **Approve the “Fiscal Year 13-14 Application for Carl Moyer Program Funds” and authorize its submission to CARB.** CARB has indicated that an estimated \$664,607 of the available funding has been tentatively allocated for the MDAQMD portion of the Carl Moyer Program. The amount of funding will be finalized during the agreement development process authorized under section 3 below. By submitting an application to CARB, MDAQMD will be able to claim those funds and demonstrate its willingness to administer the program in accordance with the stated objectives.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 6*

**Page 2**

2. **Match requirement.** The MDAQMD needs to provide one dollar in match funding for every two dollars of State Carl Moyer funding. This match amount may be modified if the overall Carl Moyer Program funding allocation is greater than a statewide \$12 million cap. Present Carl Moyer Program Funding is over 53 million statewide so CARB has completed a recalculation of participating districts required match and the MDAQMD has an estimated \$99,691 match requirement. The amount of match required will be finalized during the agreement development process authorized under section 3 below. Previously awarded AB 2766 eligible projects in 2011 and 2013 will satisfy the tentative allocation requirement and the District estimates sufficient funds have already been expended to account for potential adjustments to the required match amount. No additional expenditures will be required to meet the match requirements.

3. **Authorize the Executive Director to execute the agreement with CARB which binds the parties to the terms and conditions set forth in the application and the 2011 Carl Moyer Program Guidelines.** Once CARB approves MDAQMD's application, CARB and MDAQMD will execute an agreement which binds the parties to the terms and conditions set forth in the application and the 2011 Carl Moyer Program Guidelines. This agreement will finalize the award amount and match requirement if such amounts are adjusted during the grant process.

**REASON FOR RECOMMENDATION:** The Carl Moyer Program guidelines require that the Governing Board formally authorize MDAQMD's application. Additionally, Governing Board authorization is needed for the Executive Director to execute the agreement with CARB.

**REVIEW BY OTHERS:** This item was reviewed as to legal form by Karen Nowak, District Counsel and by Eldon Heaston, Executive Director on or before January 10, 2014.

**FINANCIAL DATA:** Carl Moyer Program funds are supplementary to the MDAQMD budget. The required match funding commitment will be met by AB2766 Funds. The distribution of these funds is included in the FY 13-14 budget.

**PRESENTER:** Alan J. De Salvio, Supervising Air Quality Engineer.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

**AGENDA ITEM 7**

**DATE:** January 27, 2014

**RECOMMENDATION:** Approve sponsorship of the June 2014 Air & Waste Management Association (A&WMA) annual conference and exhibition at the Long Beach Convention Center.

**SUMMARY:** This item will approve a Silver Sponsorship at the 2014 A&WMA annual conference.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** The 2014 A&WMA Conference, June 24th – 27th, provides an opportunity for environmental professionals and students to engage and network with others from all over the United States. The Mojave Desert Air Quality Management District (MDAQMD) participates as part of A&WMA by hosting the Mojave Desert Chapter of A&WMA, which many regulated industry and staff members actively participate in. In addition, the MDAQMD and the Mojave Environmental Education Consortium (MEEC) have become recognized leaders in promoting science, technology, engineering and math (STEM) learning opportunities for both students and educators in the High Desert and this is an excellent conduit with which to engage students in environmental (STEM) careers. The expanding fields (STEM) continually need talented and educated professionals to stay competitive in the global economy and to fuel the innovation needed to solve world problems, and of special concern is air quality. The MDAQMD, as a leader in the air quality industry, needs to encourage young professionals and students in this field. A sponsorship provides an excellent opportunity to do so. The \$3,000 level sponsorship will designate the MDAQMD as the exclusive sponsor of the Young Professional & Student Social Event, which will take place during the conference

The Sponsorship includes (1) paid registration, recognition as a Silver Sponsor; District logo hyperlinked to conference website; recognition in *EM Magazine*; Preliminary and Final Programs; Conference Proceedings; Conference website; monthly E-Newsletter and all pre-event mailings; signage with District logo where applicable; District logo imprint on event tickets where applicable.

Staff recommends that the Board approve a Silver Sponsorship at the June 2014 A&WMA Conference & Exhibition.

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**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 7*

**PAGE 2**

**REASON FOR RECOMMENDATION:** Governing Board approval is needed to fund the proposal.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Eldon Heaston, Executive Director on or before January 16, 2014.

**FINANCIAL DATA:** The cost of this expenditure is \$3,000 is included in the District Budget for FY 13/14. Sufficient resources are available for this sponsorship.

**PRESENTER:** Eldon Heaston, Executive Director

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 8*

**DATE:** January 27, 2014

**RECOMMENDATION:** Approve the transfer of \$300,000 in unobligated FY 11-12 Carl Moyer Program funding to the Antelope Valley Air Quality Management District (AVAQMD) for use in the AVAQMD's Carl Moyer Program.

**SUMMARY:** This item approves the transfer of \$300,000 in FY 11-12 (Round 14) MDAQMD Carl Moyer Program funds for use in the Antelope Valley Air Quality Management District's Carl Moyer Program.

**CONFLICT OF INTEREST:** None.

**BACKGROUND:** CARB and MDAQMD have entered into an agreement to award funding for grants within the MDAQMD pursuant to the Carl Moyer Program Guidelines. Per the guidelines, projects awarded FY 11-12 funds must be completely expended no later than June 30, 2014. Despite staff efforts to identify eligible projects, up to \$300,000 in Round 14 Moyer funds remain unobligated. As specified by CARB's program guidelines, any funds not obligated and expended pursuant to the deadline must be returned to the State General Fund.

In an effort to benefit local air quality, Staff is recommending transferring the unobligated Round 14 funding to the Antelope Valley Air Quality Management District's Carl Moyer Program. AVAQMD's Moyer program does not have sufficient funding for all their potential Moyer projects. The MDAQMD benefits from emission reductions in the Antelope Valley Air Quality Management District because both districts are in the same air basin. Moyer projects will help reduce the impact of the transported pollution in the MDAQMD. AVAQMD staff has indicated that they currently have applications for eligible projects ready to implement immediately so that the transferred funds will be expended by the State deadlines.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM* **8**

page 2

**REASON FOR RECOMMENDATION:** CARB requires that the Governing Board formally authorize MDAQMD's transfer of the funds.

**REVIEW BY OTHERS:** This item was reviewed as to legal form by Karen Nowak, District Counsel and by Eldon Heaston, Executive Director on or before January 27, 2014.

**FINANCIAL DATA:** Carl Moyer Program funds are supplementary to the MDAQMD budget. Upon Board approval the funds will be transferred to the AVAQMD.

**PRESENTER:** Alan De Salvio, Supervising Air Quality Engineer

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 9*

**DATE:** January 27, 2014

**RECOMMENDATION:** Adopt the proposed revision to Governing Board Policy No. 04-03 that: 1) revises the definition of a capital asset; 2) establishes a methodology for capitalization; and 3) increases the dollar threshold for capitalization of assets from \$1,000 to \$5,000.

**SUMMARY:** This action will adopt a revised Governing Board Policy No. 04-03, Capital Asset Accounting Policy.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** The Governing Board adopted the initial Capital Asset Accounting Policy (No. 04-03) in June 2004. The District's review of internal controls indicates this policy needs updating and clarity to revise the definition of a capital asset, clarify a methodology for capitalization, and increase the dollar threshold for capitalization of assets from \$1,000 to \$5,000.

The proposed revision will clarify the definition of a capital asset by adding "assets are used in operations." The proposed revision in the language used for methodology essentially cleans up grammar and restates the policy for clarity. Finally, the revision increases the capitalization threshold from \$1,000 to \$5,000.

The District's principal concern in establishing specific capitalization thresholds is to provide transparency to the public regarding the composition of the District's resources. Increasing the capitalization threshold to \$5,000 will eliminate more than 25% of the items on the capital asset list, but will continue to capture for reporting purposes more than 95% of the value of the assets.

The dollar threshold of \$1,000 was established initially as one measure of the purchases made by the District that would have long and useful life for business purposes. Today this is a very low threshold and requires recordkeeping for a number of items that have very short useful life, and the recordkeeping required exceeds the value of the reporting requirements. A dollar threshold of \$5,000 has become more common among most agencies.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 9*

**PAGE 2**

**REASON FOR RECOMMENDATION:** This is a policy of the Governing Board.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Eldon Heaston, Executive Director on or before January 13, 2014.

**FINANCIAL DATA:** Any costs associated with managing the capital asset program, including asset tracking, depreciation and reporting, are included in the District's annual budget.

**PRESENTER:** Jean Bracy, Director of Administrative Services

**GOVERNING BOARD POLICY**  
*Mojave Desert Air Quality Management District*

Policy No: 04-03  
Effective Date: June 28, 2004

Adopted: June 28, 2004  
Amended: January 27, 2014

\_\_\_\_\_  
/s/  
Chair

Last Review: January 28, 2013

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**SUBJECT: CAPITAL ASSET ACCOUNTING POLICY**

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**POLICY:**

It is the policy of the Governing Board of the Mojave Desert Air Quality Management District (District) to maintain adequate control over all of the District's resources, including capital assets, and to minimize the risk of loss or use.

**AMPLIFICATION OF POLICY:**

A. Purpose

The purpose of this policy is to ensure proper internal control and accurate financial reporting of capital assets owned by the District.

This policy establishes the thresholds for assets recorded in the District's annual financial statements, and addresses other considerations for recording and depreciating capital assets. This policy complies with the requirements of Governmental Accounting Standards Board (GASB) Statement No. 34.

B. Capital Asset Definition

The District defines capital assets as assets that: 1) are used in the District's operations; and 2) have an initial useful life in excess of two years.

C. Capitalization Procedures

1. Capitalization Method

Capital assets are recorded at historical cost at acquisition. If historical cost information is not available, assets are recorded at estimated historical cost using the standard costing method.

2. Capitalization Thresholds

This policy establishes the following minimum thresholds for capitalizing individual assets:

Construction in progress	\$5,000
Land and improvements	\$5,000
Buildings and improvements	\$5,000
Equipment/vehicles	\$5,000
Furniture and Fixtures	\$5,000

Detailed records shall be maintained for all capital assets at or above the established thresholds.

### 3. Inventoriable Property/Equipment Thresholds

Computers	\$1,000 < \$4,999 per unit
Equipment	\$1,000 < \$4,999 per unit

Detailed records shall be maintained for all inventoriable property/equipment at or above the established thresholds.

Items below the capitalization thresholds may be included in the inventoriable property/equipment category at the discretion of the Executive Director/APCO, or designee, to be safeguarded from loss. These items may include, but are not limited to furniture (and related components), computers, tablets, cameras, tools, and other equipment.

### 4. Useful Life and Depreciation

The Executive Director/APCO, or designee, will assign an estimated useful life to all assets for the purposes of recording depreciation. Asset lives will be adjusted as necessary, depending on the present condition and use of the asset and based on how long the asset is expected to meet current service demands.

Depreciation will be recorded based on the straight line method excluding the first month of service, and including the month of disposal. The asset will be depreciated down to the asset's salvage value.

### 5. Safeguarding and Inventory of Capital Assets

Capitalized equipment and vehicles will be assigned an asset number and identified with a capital asset tag. Administrative Services will be responsible for maintaining the District's database containing pertinent information about each capital asset including but not limited to: asset description, manufacturer's serial number, original cost, acquisition date, useful life, location, depreciation, and disposal.

Inventory, of all capital assets and other inventoriable assets will occur on an annual basis on or about March 31; each department will participate in the inventory process. The Executive Director/APCO, or designee, will authorize the appropriate adjustments to the capital asset records and report to the District's Governing Board.

**GOVERNING BOARD POLICY**  
*Mojave Desert Air Quality Management District*

Policy No: 04-03  
Effective Date: June 28, 2004

Adopted: June 28, 2004  
Amended: January 27, 2014

/s/

Paul Lelluig Jr., Chair

Last Review: January 28, 2013

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**SUBJECT: CAPITAL ASSET ACCOUNTING POLICY**

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**POLICY:**

It is the policy of the Governing Board of the Mojave Desert Air Quality Management District (District) to maintain adequate control over all of the District's resources, including capital assets, and to minimize the risk of loss or use.

**AMPLIFICATION OF POLICY:**

A. Purpose

The purpose of this policy is to ensure proper accounting-internal control and accurate financial reporting of capital assets ~~purchased and~~ owned by the District.

This policy establishes the ~~minimum cost value or capitalization amount that shall be used to determine the capital assets, including infrastructure assets, which are to be thresholds for assets recorded in the District's annual financial statements, and addresses other considerations for recording and depreciating capital assets. This policy in order to comply complies~~ with the requirements of Governmental Accounting Standards Board (GASB) Statement No. 34.

~~This policy addresses other considerations for recording and depreciating Capital assets in order to comply with the provisions of GASB Statement No. 34.~~

B. Capital Asset Definition

~~A capital asset is defined as a tangible and intangible asset that has an initial useful life of at least two years following the date of acquisition.~~

The District defines capital assets as assets that: 1) are used in the District's operations; and 2) have an initial useful life in excess of two years.

C. Capitalization Procedures

1. Capitalization Method

All Capital assets ~~will be~~ are recorded at historical cost ~~as of the date at~~ acquired acquisition, constructed, or placed into service. If historical cost information is not available, assets ~~will be~~ are recorded at estimated historical cost ~~by calculating current replacement cost and deflating the cost using the appropriate price level index using the standard costing method.~~

## 2. Capitalization Thresholds

This policy establishes the following minimum thresholds for capitalizing individual assets:

<u>Construction in progress</u>	<u>\$5,000</u>
Land and improvements	<u>\$15,000</u>
Buildings and improvements	<u>\$15,000</u>
Equipment/vehicles	<u>\$15,000</u>
<u>Furniture and Fixtures</u>	<u>\$5,000</u>

Detailed records shall be maintained for all ~~C~~ capital assets at or above the established thresholds.

## 3. Inventoriable Property/Equipment Thresholds

<del>Buildings and improvements</del>	<del>\$ 999 &lt; \$500</del>
<u>Computers</u>	<u>\$1,000 &lt; \$4,999 per unit</u>
<del>Equipment/vehicles</del>	<del>\$ 999 &lt; \$500</del>
<u>Equipment</u>	<u>\$1,000 &lt; \$4,999 per unit</u>

Detailed records shall be maintained for all inventoriable property/equipment at or above the established thresholds.

Items below the capitalization thresholds may be included in the inventoriable property/equipment category at the discretion of the ~~Director of Administrative Services~~ Executive Director/APCO, or designee, to be safeguarded from loss. ~~Such items~~ These items may include, but are not limited to furniture (and related components), computers, tablets, cameras, tools, and other equipmen ~~will be included in the annual inventory. These items may include furniture, computers, tools, and other equipment that fall below the established thresholds and any other items specified by the Director of Administrative Services.~~

## 4. Useful Life ~~A~~ and Depreciation

The ~~Director of Administrative Services~~ Executive Director/APCO, or designee, will assign an estimated useful life to all assets for the purposes of recording depreciation. Asset lives will be adjusted as necessary depending on the present condition and use of the asset and based on how long the asset is expected to meet current service demands. ~~and adjustments shall be properly documented.~~

Depreciation will be recorded based on the straight line method excluding the first month of service, and including the month of disposal. The asset will be depreciated down to the asset's salvage value.

#### 5. Safeguarding and Inventory of Capital Assets

Capitalized equipment and vehicles will be assigned an asset number and identified with a ~~C~~capital asset tag. Administrative Services will be responsible ~~to~~for maintaining the District's ~~Property D~~database containing pertinent information about each capital asset including but not limited to: ~~A~~asset description, manufacturer's serial number, original cost, acquisition date, useful life, location, depreciation, and disposal.

~~An accounting, or i~~Inventory, of all ~~C~~capital assets and other inventoriable assets will ~~be take occur~~ on an annual basis on or about March 31; each department will participate in the inventory process and be compared to the physical inventory records. The ~~results will be forwarded to the Director of Administrative Services~~Executive Director/APCO, or designee, who will make authorize the appropriate adjustments to the ~~C~~capital asset records and report to the District's Governing Board.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 12*

**DATE:** January 27, 2014

**RECOMMENDATION:** Approve Annual Review of Mojave Desert Air Quality Management District (MDAQMD) Board Policies (as amended), Board Ethics (*District Conflict of Interest Code*), *Personnel Policies and Procedures* (PPP) and other personnel documents and authorize submittal to Special District Risk Management Authority (SDRMA).

**SUMMARY:** Approves the annual review of the Governing Policies, the Governing Board Procedural Rules, Conflict of Interest Code, and PPP and authorizes transmittal to SDRMA in order to qualify for discounted premium of risk insurance.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** Annual review of District policies is necessary to ensure that the policies conform to legal standards and current procedures. In addition SDRMA, as the District's insurance provider, requires annual review of policies as a part of the SDRMA credit incentive program. Participants receive a discount on the annual renewal premium if a variety of actions, including an annual review and update of the Board Policies, ethics policies and personnel rules are performed. This encourages the policy documents to be kept up to date and aims to eliminate losses, minimize losses and permit better management.

Previously in this meeting you have updated the District Conflict of Interested code and amended Policy 04-03: *Capital Asset Accounting Policy*. District Counsel and Special Counsel for the Governing Board have reviewed the Governing Board Policies, Conflict of Interest Code, PPP and other personnel documents and determined that these documents as amended conform to the laws applicable to the MDAQMD. For the purpose of this agenda item attached is a list of documents reviewed, updated and adopted.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM 12*

**PAGE 2**

**REASON FOR RECOMMENDATION:** The action will allow the MDAQMD to obtain a discount in the premium of insurance coverage provided by the SDRMA.

**REVIEW BY OTHERS:** This agenda item was reviewed by Eldon Heaston, Executive Director on or before January 6, 2014.

**FINANCIAL DATA:** No increase in appropriation is anticipated.

**PRESENTER:** Karen K. Nowak, District Counsel

## **List of Governing Board Policies and Other Documents**

Board Ethics: *Conflict of Interest Code* (Effective 04/10/2013).

Personnel Manual: *Personnel Policies and Procedures* (As amended 8/24/2009); *Memorandum of Understanding* (As amended 10/24/2011); *Confidential Compensation Plan* (As amended 10/24/2011) and *Exempt Compensation Plan* (As amended 01/23/2012).

*MDAQMD Governing Board Procedural Rules* (As revised 03/25/2013) Amended previously in meeting to clarify provisions and conform with existing practices.

Policy 93-01: (Rescinded 8/28/2006. Provisions combined with 94-3, 96-1 and 96-2 into Policy 06-02).

Policy 93-02: *Requests for Inspection and/or Copying Public Records* (As Amended 03/25/2013).

Policy 93-03: *Standard Practice Manual* (As Amended 01/24/2011). Amended previously in meeting to clarify and conform with existing practices.

Policy 94-01: *Authority of the Air Pollution Control Officer* (As Amended 01/23/2012).

Policy 94-02: *Travel Policy* (As Amended 01/23/2011).

Policy 94-03: (Rescinded 8/28/2006. Provisions combined with 93-1, 96-1 and 96-2 into Policy 06-02).

Policy 94-04: *Staff Participation on Task Forces, Committees, Boards, Etc.* (As amended 01/23/2012).

Policy 94-05: (Rescinded 01/28/2002. Provisions moved to 94-1).

Policy 95-1: *Processing and Providing Information Requested by Members of the Governing Board* (As Amended 01/24/2011)

Policy 95-2: *Retaining of Outside Litigation Counsel, Different From Outside Legal Counsel; Review and Payment of Costs* (As Adopted 7/31/1995).

Policy 95-3: *Persons Authorized to Incur Costs* (As Amended 01/28/2008).

Policy 96-1: (Rescinded 8/28/06. Provisions combined with 93-1, 94-3 and 96-2 into Policy 06-02).

Policy 96-2: (Rescinded 8/28/06. Provisions combined with 93-1, 94-3, and 96-1 into Policy 06-02).

Policy 96-3: *Internet Access and Presence* (As amended 01/23/2012).

Policy 96-4: *Review and Payment of Cost Overrun, Consultant Contract* (As Adopted 08/26/1996).

Policy 96-5: *Occupational Illness and Injury Prevention Program* (As amended 01/23/2012).

Policy 97-1: *Violence and Threats in the Workplace, Zero Tolerance* (As Adopted 01/27/1997).

Policy 97-2: *Appropriations For Support of District Pending Approval of Final Budget* (As Amended 01/28/2008).

Policy 98-1: *Mojave Desert Environmental Education Scholarship Program* (As Amended 6/22/2009).

Policy 02-1: *Financial Reserves* (As Amended 06/11/2012)

Policy 04-1: *Preserving Attorney-Client Privilege, Attorney Work Product Privilege, and Electronic Communication and Storage* (As Adopted 02/23/2004).

Policy 04-2: *Procedure for Performance Evaluation of Executive Management Staff* (As Amended 1/28/2013).

Policy 04-03: *Capitol Asset Accounting Policy* (As Amended 1/27/2014)

Policy 06-01: *Stipends for Governing Board Members, Hearing Board Members and Technical Advisory Committee Members* (As Amended 01/26/2009).

Policy 06-02: *Authority of District Counsel* (As Amended 01/28/2008).

Policy 06-03: (Rescinded 01/23/2012). Provisions found in *Memorandum of Understanding, Confidential Compensation Plan* and *Exempt Compensation Plan*.

Policy 06-04: (Rescinded 01/23/2012). Provisions moved to *Exempt Compensation Plan*.

Policy 09-01: *Obtaining Indemnification Agreements for Certain Actions and Activities* (As adopted 01/26/2009).

Policy 11-01: *Ticket and/or Passes Receipt and Distribution* (As Adopted 01/24/2011).

Policy 11-02: *Designation of "Local Agency Officials" for Purposes of Ethics Training and Designation of Clerk of the Boards as Filing Official* (As Adopted 01/24/2011).



**Mojave Desert Air Quality Management District  
Community Relations & Education Office  
14306 Park Avenue, Victorville, CA 92392**

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## **REPORT OF MDAQMD ACTIVITIES FOR DECEMBER 2013/JANUARY 2014**

### **MDAQMD to Welcome Two New Members “On Board”**

Yucca Valley Councilmember Robert Leone and City of Hesperia Mayor Pro Tem Eric Schmidt are poised to be sworn in as members of the MDAQMD Governing Board during the January 27 meeting.

Leone is a veteran of the District’s Board, having previously served as Yucca Valley’s representative from 1998 to 2008; he is also a Past Board Chair. Schmidt served as a Board alternate during 2013. Leone replaces Yucca Valley representative Merl Abel, who served on the Governing Board from 2012 to 2013. Schmidt will replace Hesperia Councilmember Bill Holland, who served from 2011 to 2013.

Many thanks to our outgoing Board members for their service and a warm welcome to our new representatives!

### **District to Recognize Outstanding Environmental Science Projects at Local Schools**

The MDAQMD is once again partnering with MEEC and the Mojave Desert Chapter of the Air & Waste Management Association to recognize outstanding environmentally-themed science projects entered in school science fairs held throughout the MDAQMD’s jurisdiction. Winners of local competitions receive \$25 gift cards, while winners of District and regional science fairs receive \$50 cards. In 2013, the MDAQMD’s Outstanding Environmental Science Project Award was presented at 20 schools District wide.

### **Vehicle Buy Back Program Still Offering \$1,000 for Pre-’95 Vehicles**

The New Year offers High Desert residents a renewed opportunity to earn \$1,000 for scrapping their operable 1994 and older cars, vans and light and medium duty trucks while helping to improve local air quality. Under the District’s Voluntary Accelerated Vehicle Retirement Program, eligible vehicles must be driven to a contracted vehicle dismantler and pass the most recent biennial smog check required by DMV. For a complete set of eligibility requirements, visit the MDAQMD’s website at [www.mdaqmd.ca.gov](http://www.mdaqmd.ca.gov) or call (800) 717-7624.

### **Public Outreach Update**

On December 6, CRE staff made a presentation on the MDAQMD’s services and responsibilities to approximately forty members of Seniors with Inquiring Minds (SWIM), a learning-in-retirement group which meets weekly in Victorville. On December 17, CRE staff provided a similar presentation to approximately 25 members of the Hesperia Kiwanis Club.

*For more information on activities/projects listed above, contact the MDAQMD’s Community Relations & Education Office at (760) 245-1661, ext. 6104.*