



**Location:**

Governing Board Chambers  
14306 Park Avenue  
Victorville, CA 92392  
[www.MDAQMD.ca.gov](http://www.MDAQMD.ca.gov)

**MONDAY, JUNE 22, 2020**

**10:00 a.m.**

**\*\*\*\***

THIS MEETING IS BEING HELD IN ACCORDANCE WITH THE GOVERNOR'S EMERGENCY DECLARATION RELATED TO COVID-19, AND THE GOVERNOR'S EXECUTIVE ORDER N-29-20 ISSUED ON MARCH 17, 2020 THAT MODIFIES THE BROWN ACT TO ALLOW ATTENDANCE, CONDUCT OF THE MEETING, AND PUBLIC PARTICIPATION BY TELECONFERENCE, VIDEOCONFERENCE, OR BOTH.

JOIN BY PHONE, DIAL US: 1.701.802.5348 AND ENTER ACCESS CODE 5765772.

TO ENSURE RECEIPT OF PUBLIC COMMENTS YOU MAY E-MAIL YOUR COMMENTS TO [PUBLICCOMMENT@MDAQMD.CA.GOV](mailto:PUBLICCOMMENT@MDAQMD.CA.GOV) IN ADDITION TO PARTICIPATION AT THE MEETING. TO ENSURE PROPER DISTRIBUTION AND AVAILABILITY PLEASE SEND YOUR COMMENTS AT LEAST 48 HOURS BEFORE THE MEETING

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD TELEPHONICALLY OR OTHERWISE ELECTRONICALLY AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO THREE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

PLEASE NOTE THAT THE BOARD MAY ADDRESS ITEMS IN THE AGENDA IN A DIFFERENT ORDER THAN THE ORDER IN WHICH THE ITEM HAS BEEN POSTED.

## **CALL TO ORDER 10:00 A.M.**

Pledge of Allegiance.

Roll Call.

Items with potential Conflict of Interests — If you believe you have a conflict of interest, please recuse yourself at the appropriate time. If you have a question regarding a potential conflict of interest, please contact District Counsel.

PUBLIC COMMENT

## **CONSENT CALENDAR**

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board Member requests an item be held for discussion under DEFERRED ITEMS.

1. [Approve Minutes from Regular Governing Board Meeting of June 8, 2020.](#)
2. [Adopt a resolution approving and adopting the budget for FY 2020-21. Presenter: Jean Bracy, Deputy Director – Administration and Laquita Cole, Finance Manager.](#)
3. [Amend the District’s Classification Plan to add three new Class Specification series for positions in Administrative Services in the areas of Fiscal and Grants; assign pay ranges; authorize the Executive Director/APCO to assign and/or promote eligible incumbents, if applicable; and inform the Board regarding other administrative matters. Presenter: Brad Poiriez, Executive Director/APCO.](#)
4. [1\) Award an amount not to exceed \\$66,692.00 in the Mojave Desert Clean Air Funds to eligible projects shown on Exhibit A; \(2\) authorize the Executive Director/APCO the option to change the funding source if other applicable sources become available; and, 3\) authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel. Presenter: Jorge Camacho, Grants Specialist.](#)
5. [1\) Allocate an additional amount not to exceed \\$75,000.00 in Mobile Source Emission Funds \(AB 2766\) to the Lawn & Garden Equipment Exchange Program \(LGEP\); \(2\) authorize the Executive Director/APCO the option to change the funding source if other applicable sources become available; and, 3\) authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel. Presenter: Jorge Camacho, Grants Specialist.](#)
6. [1\) Authorize the acceptance of AB 617 Implementation funds from the California Air Resource Board \(CARB\) in an estimated amount of \\$100,706.00, 2\) authorize](#)

the Executive Director/APCO to execute the grant agreement approved as to legal form, 3) authorize Executive Director/APCO to assign excess or additional funds under this program to eligible projects and direct staff to perform actions necessary to comply with program requirements. Presenter: Jorge Camacho, Grants Specialist.

7. Receive and file. This item reports the status of the District's Other Post-Employment Benefits (OPEB) and Pension Rate Stabilization Program (PRSP) irrevocable trust and investment summary. Presenter: Jean Bracy, Deputy Director – Administration.
8. Receive and file the District Activity Report. Presenter: Brad Poiriez, Executive Director/APCO.
9. Receive and file the Financial Report for FY20, through the month of April 2020, which provides financial information and budget performance concerning the fiscal status of the District. Jean Bracy, Deputy Director – Administration and Laquita Cole, Finance Manager.
10. Receive and file the Legislative Report for June 2020. Presenter: Brad Poiriez, Executive Director/APCO.

#### **ITEMS FOR DISCUSSION**

11. DEFERRED ITEMS.
12. PUBLIC COMMENT.
13. Adopt a Resolution to oppose a petition to the California Fish and Game Commission to list the Joshua Tree as endangered under the California Endangered Species Act and direct staff action. Presenter: Robert Lovingood, Governing Board Member.
14. Approve a letter of support for the high-speed rail project XpressWest and authorize the Executive Director/APCO to execute and send. Presenter: Brad Poiriez, Executive Director/APCO.
15. Reports: Executive Director.
16. Board Members Comments and Suggestions for future agenda items.

*In compliance with the Americans with Disabilities act, if special assistance is needed to participate in the Board Meeting, please contact Deanna Hernandez during regular business hours at 760.245.1661 x6244. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations.*

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at [www.mdaqmd.ca.gov](http://www.mdaqmd.ca.gov) or by contacting Deanna Hernandez at 760.245.1661 x6244 or by email at [dhernandez@mdaqmd.ca.gov](mailto:dhernandez@mdaqmd.ca.gov) .

**Mailed & Posted on: Tuesday, June 16, 2020.**

Approved:

*Deanna Hernandez*

Deanna Hernandez

The following page(s) contain the backup material for Agenda Item: [Approve Minutes from Regular Governing Board Meeting of June 8, 2020.](#)

Please scroll down to view the backup material.

**Mojave Desert Air Quality Management District**  
**Brad Poiriez, Executive Director**  
14306 Park Avenue, Victorville, CA 92392-2310  
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[www.MDAQMD.ca.gov](http://www.MDAQMD.ca.gov) • [@MDAQMD](https://twitter.com/MDAQMD)



**REGULAR GOVERNING BOARD MEETING**  
**MONDAY, JUNE 8, 2020 - 10:00 A.M.**  
**MDAQMD OFFICES, BOARD CHAMBERS**  
**VICTORVILLE, CA**

DRAFT MINUTES

Board Members Present:

***Carmen Hernandez, Vice Chair, City of Barstow***  
Merl Abel, Town of Yucca Valley  
Brigit Bennington, City of Hesperia – via telephone  
Ed Camargo, City of Adelanto – via telephone  
Jim Cox, City of Victorville  
Joseph “Joey” DeConinck, City of Blythe – via telephone  
Robert Lovingood, San Bernardino County  
Daniel Mintz, Sr., City of Twentynine Palms – via telephone  
Barbara Riordan, Public Member  
Dawn Rowe, San Bernardino County – via telephone

Board Members Absent:

***Jeff Williams, Chair, City of Needles***  
Kari Leon, Town of Apple Valley  
V. Manuel Perez, Riverside County

CALL TO ORDER

Vice Chair **CARMEN HERNANDEZ** called the meeting to order at 10:00 a.m.

Vice Chair **CARMEN HERNANDEZ** asked Board Member **ROBERT LOVINGOOD** to lead the Pledge of Allegiance.

**MOVE TO SWEARING-IN OF NEW BOARD MEMBER(S).** Vice Chair **CARMEN HERNANDEZ** moved to swearing-in of new Board Member(s) **BRIGIT BENNINGTON**. The Senior Executive Analyst swore-in Board Member **BRIGIT BENNINGTON**.

Vice Chair **CARMEN HERNANDEZ** asked for roll call; roll was called.

Items with potential Conflict of Interests – If you believe you have a conflict of interest, please recuse yourself at the appropriate time. If you have a question regarding a potential conflict of interest, please contact District Counsel.

Vice Chair **CARMEN HERNANDEZ** asked if any members wished to indicate a conflict of interest in regards to any agenda items.

Vice Chair **CARMEN HERNANDEZ** called for **PUBLIC COMMENT**. Being none, moved onto **CLOSED SESSION**.

### **CLOSED SESSION**

Upon motion by Board Member **ROBERT LOVINGOOD**, seconded by Board Member **JIM COX**, with ten **AYES** votes by Board Members **MERL ABEL, BRIGIT BENNINGTON, ED CAMARGO, JIM COX, JOSEPH “JOEY” DECONINCK, CARMEN HERNANDEZ, ROBERT LOVINGOOD, DANIEL MINTZ, Sr., BARBARA RIORDAN, and DAWN ROWE** with Board Members, **KARI LEON, V. MANUEL PEREZ and JEFF WILLIAMS** absent, the board entered into **CLOSED SESSION at 10:16 a.m.**

Agenda Item 1 – CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION Name of Case: Michele Baird vs MDAQMD et. al CIVDS 1612446 San Bernardino County Superior Court (Government Code Section 54956.9).

Agenda Item 2 – PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957). Title: Executive Director.

Agenda Item 3 – CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6). Agency Designated Representative: Personnel Committee. Unrepresented Employee: Executive Director.

OPEN SESSION - Disclosure of any Reportable Action(s) taken in Closed Session(s); and the Vote and Abstention of Every Member Present in the Closed Session:

**The Governing Board reconvened to open session at 10:48 a.m.**, and District Counsel Karen Nowak stated that the Board met in Closed Session on the above Agenda Items. Reportable action on Agenda Item #1 is the case has now been settled by SDRMA, the District’s Joint Powers Risk Management agency. A settlement agreement has been executed and the dismissal has been filed with the court. The District contributed \$200,000.00 towards the settlement. No reportable action for Agenda Items #2 & #3.

**CONSENT CALENDAR** – Vice Chair **CARMEN HERNANDEZ** polled the Board to determine if any member wished to have the consent calendar items read and if any member wished to pull an item on the consent calendar for discussion. No member did so. The following consent items were acted upon by the Board at one time without discussion. Upon motion by Board Member **BARBARA RIORDAN**, seconded by Board Member **MERL ABEL**, and carried by the

following roll call vote, with ten **AYES** votes by Board Members **MERL ABEL, BRIGIT BENNINGTON, ED CAMARGO, JIM COX, JOSEPH “JOEY” DECONINCK, CARMEN HERNANDEZ, ROBERT LOVINGOOD, DANIEL MINTZ, Sr., BARBARA RIORDAN and DAWN ROWE, with Board Members, KARI LEON, V. MANUEL PEREZ and JEFF WILLIAMS absent,** on the Consent Calendar, as follows:

Agenda Item 4 – Approve Minutes from Regular Governing Board Meeting of April 27, 2020.  
**Approved** Minutes from Regular Governing Board Meeting of April 27, 2020.

Agenda Item 5 – 1) Extend the current engagement for audit services with Fedak & Brown, LLP, Riverside, for three fiscal years beginning FY20, and not to exceed \$50,000; and 2) authorize the Executive Director, or designee, to execute the engagement agreement. Presenter: Laquita Cole, Finance Manager.

1) **Extended** the current engagement for audit services with Fedak & Brown, LLP, Riverside, for three fiscal years beginning FY20, and not to exceed \$50,000; and 2) **authorized** the Executive Director, or designee, to execute the engagement agreement.

Agenda Item 6 – Receive and file the District Activity Report. Presenter: Brad Poiriez, Executive Director/APCO.  
**Received and filed** the District Activity Report.

Agenda Item 7 – Receive and file the Financial Report for FY20, through the month of March 2020, which provides financial information and budget performance concerning the fiscal status of the District. Presenter: Jean Bracy, Deputy Director – Administration and Laquita Cole, Finance Manager.

**Received and filed** the Financial Report for FY20, through the month of March 2020, which provides financial information and budget performance concerning the fiscal status of the District.

Agenda Item 8 – Receive and file the Legislative Report for May 2020. Presenter: Brad Poiriez, Executive Director/APCO.  
**Received and filed** the Legislative Report for May 2020.

Agenda Item 9 – DEFERRED ITEMS.  
None.

Agenda Item 10 – PUBLIC COMMENT.  
None.

Agenda Item 11 – Consider recommendation(s) of the Personnel Committee and discuss a potential Amendment to the Employment Agreement (“Master Agreement”) with the Executive Director/Air Pollution Control Officer; adopt the Amendment; authorize the Chairman of the Governing Board to execute the amended agreement; and direct staff actions. Presenter: Jeff Williams, Governing Board Chair.

Vice Chair **CARMEN HERNANDEZ**, presented the background information and answered questions from the Board. After discussion and upon motion by Board Member **BARBARA**

**RIORDAN**, seconded by Board Member **MERL ABEL**, with nine **AYES** votes by Board Members **MERL ABEL, BRIGIT BENNINGTON, ED CAMARGO, JIM COX, JOSEPH “JOEY” DECONINCK, CARMEN HERNANDEZ, DANIEL MINTZ Sr., BARBARA RIORDAN, and DAWN ROWE**, with Board Members, **KARI LEON, ROBERT LOGINGOOD, V. MANUEL PEREZ and JEFF WILLIAMS absent**, the board, considered recommendation(s) of the Personnel Committee and discuss a potential Amendment to the Employment Agreement (“Master Agreement”) with the Executive Director/Air Pollution Control Officer; **adopted** the Amendment; **authorized** the Chairman of the Governing Board to execute the amended agreement; and **directed** staff actions.

Agenda Item 12 – 1) Approve an amendment to the agreement between the Antelope Valley Air Quality Management District (AVAQMD) and the Mojave Desert Air Quality Management District (MDAQMD); and 2) authorize the Chair to execute the Agreement. Presenter: Brad Poiriez, Executive Director/APCO.

Executive Director, Brad Poiriez, presented the background information and answered questions from the Board. After discussion and upon motion by Board Member **JIM COX**, seconded by Board Member **BARBARA RIORDAN**, with nine **AYES** votes by Board Members **MERL ABEL, BRIGIT BENNINGTON, ED CAMARGO, JIM COX, JOSEPH “JOEY” DECONINCK, CARMEN HERNANDEZ, DANIEL MINTZ Sr., BARBARA RIORDAN, and DAWN ROWE**, with Board Members, **KARI LEON, ROBERT LOVINGOOD, V. MANUEL PEREZ and JEFF WILLIAMS absent**, the board, 1) **Approved** an amendment to the agreement between the Antelope Valley Air Quality Management District (AVAQMD) and the Mojave Desert Air Quality Management District (MDAQMD); and 2) **authorized** the Chair to execute the Agreement.

Agenda Item 13 – Conduct a Public Hearing to receive comments and staff presentation for the proposed MDAQMD Budget for FY 2020-21: a. Open public hearing; b. Receive presentation; c. Receive public testimony; d. Close public hearing and continue the item to the Governing Board meeting of June 22, 2020 for adoption. Presenter: Jean Bracy, Deputy Director – Administration and Laquita Cole, Financial Manager.

Vice Chair **CARMEN HERNANDEZ** opened the public hearing. Jean Bracy, Deputy Director – Administration presented the staff presentation and answered questions from the Board. Vice Chair **CARMEN HERNANDEZ** called for public comment, being none, Vice Chair **CARMEN HERNANDEZ** closed the public hearing and continued the item to the Governing Board meeting of June 22, 2020 for adoption on the CONSENT CALENDAR.

Agenda Item 14 – Conduct a public hearing to consider the amendment of Regulation III – Fees specifically the amendment of Rule 301 – Permit Fees, Rule 302 – Other Fees, and Rule 303 – Hearing Board Fees; b. Receive staff report; c. Receive public testimony; d. Continue public Hearing to June 22, 2020. Presenter: Alan De Salvio, Deputy Director – Mojave Desert Operations.

Vice Chair **CARMEN HERNANDEZ** opened the public hearing. Brad Poiriez, Executive Director/APCO presented the staff report and answered questions from the Board. Vice Chair **CARMEN HERNANDEZ** called for public comment, being none, Vice Chair **CARMEN HERNANDEZ** closed the public hearing and continued the item to the Governing Board meeting of June 22, 2020 for adoption.

Agenda Item 15 – Conduct a public hearing to consider the amendment of Rule 1114 – Wood Products Coating Operations: a. Open public hearing; b. Receive public testimony; c. Continue public Hearing to June 22, 2020. Presenter: Alan De Salvio, Deputy Director, Mojave Desert Operations.

Vice Chair **CARMEN HERNANDEZ** opened the public hearing. Brad Poiriez, Executive Director/APCO, informed the Governing Board that last minute substantive comments were received and District Staff will need time to address those comments. District Staff requesting this item be continued to the Governing Board meeting of August 24, 2020. Vice Chair **CARMEN HERNANDEZ** continued this item to the Governing Board of August 24, 2020.

Agenda Item 16 – Conduct a public hearing to consider the amendment of Rule 1115 – Metal Parts & Products Coating Operations: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Make a determination that the California Environmental Quality Act (CEQA) Categorical Exemption applies; f. Waive reading of Resolution; g. Adopt Resolution making appropriate findings, certifying the Notice of Exemption, amending Rule 1115 and directing staff actions. Presenter: Alan De Salvio, Deputy Director – Mojave Desert Operations.

Vice Chair **CARMEN HERNANDEZ** opened the public hearing. Alan De Salvio, Deputy Director Mojave Desert Operations presented the staff report and answered questions from the Board. Vice Chair **CARMEN HERNANDEZ** called for public comment, being none, Vice Chair **CARMEN HERNANDEZ** closed the public hearing. Upon motion by Board Member **MERL ABLE**, seconded by Board Member **BARBARA RIORDAN**, with nine **AYES** votes by Board Members **MERL ABEL, BRIGIT BENNINGTON, ED CAMARGO, JIM COX, JOSEPH “JOEY” DECONINCK, CARMEN HERNANDEZ, DANIEL MINTZ Sr., BARBARA RIORDAN, and DAWN ROWE, with Board Members, KARI LEON, ROBERT LOVINGOOD, V. MANUEL PEREZ and JEFF WILLIAMS absent**, the board, **made** the determination that the California Environmental Quality Act (CEQA) Categorical Exemption applies; **waived** reading of Resolution; and **adopted** Resolution 20-08, **A RESOLUTION OF THE GOVERNING BOARD OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT MAKING FINDINGS, CERTIFYING THE NOTICE OF EXEMPTION AMENDING RULE 1115 – METAL PARTS & PRODUCTS COATING OPERATIONS AND DIRECTING STAFF ACTIONS.”**

Agenda Item 17 – Conduct a public hearing to consider the amendment of Rule 1117 – Graphic Arts and Paper, Film, Foil and Fabric Coatings: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Make a determination that the California Environmental Quality Act (CEQA) Categorical Exemption applies; f. Waive reading of Resolution; g. Adopt Resolution making appropriate findings, certifying the Notice of Exemption, amending the Rule and directing staff actions. Presenter: Alan De Salvio, Deputy Director – Mojave Desert Operations.

Vice Chair **CARMEN HERNANDEZ** opened the public hearing. Brad Poiriez, Executive Director/APCO, informed the Governing Board that last minute substantive comments were received and District Staff will need time to address those comments. District Staff requesting this item be continued to the Governing Board meeting of August 24, 2020. Vice Chair **CARMEN HERNANDEZ** continued this item to the Governing Board of August 24, 2020.

Agenda Item 18 – Conduct a public hearing to consider the amendment of Rule 1118 – Aerospace Assembly, Rework and Component Manufacturing Operations: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Make a determination that the California Environmental Quality Act (CEQA) Categorical Exemption applies; f. Waive reading of Resolution; g. Adopt Resolution making appropriate findings, certifying the Notice of Exemption, amending the Rule and directing staff actions. Presenter: Alan De Salvio, Deputy Director – Mojave Desert Operations.

Vice Chair **CARMEN HERNANDEZ** opened the public hearing. Alan De Salvio, Deputy Director Mojave Desert Operations, presented the staff report and answered questions from the Board. Vice Chair **CARMEN HERNANDEZ** called for public comment, being none, Vice Chair **CARMEN HERNANDEZ** closed the public hearing. Upon motion by Board Member **BRIGIT BENNINGTON**, seconded by Board Member **ED CAMARGO**, with nine **AYES** votes by Board Members **MERL ABEL, BRIGIT BENNINGTON, ED CAMARGO, JIM COX, JOSEPH “JOEY” DECONINCK, CARMEN HERNANDEZ, DANIEL MINTZ Sr., BARBARA RIORDAN, and DAWN ROWE**, with Board Members, **KARI LEON, ROBERT LOVINGOOD, V. MANUEL PEREZ and JEFF WILLIAMS absent**, the board, **made** the determination that the California Environmental Quality Act (CEQA) Categorical Exemption applies; **waived** reading of Resolution; and **adopted** Resolution 20-09, “**A RESOLUTION OF THE GOVERNING BOARD OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT MAKING FINDINGS, CERTIFYING THE NOTICE OF EXEMPTION, AMENDING RULE 1118 – AEROSPACE ASSEMBLY, REWORK AND COMPONENT MANUFACTURING OPERATIONS AND DIRECTING STAFF ACTIONS.**”

Agenda Item 19 – Reports:

Mr. Poiriez updated the Board of past events:

- May 4-8: Celebrated Air Quality Awareness Week with social media posts and website content.
- May 4, 11, 18: Participated in weekly CAPCOA Membership Zoom meetings.
- May 7, 14, 21: Participated in the Caldwell Banker Symposium Zoom meetings.
- May 7: CAPCOA Legislative Committee meeting.
- May 8: Held Management Meeting planning transition back to office for staff.
- May 12: Had Personnel Committee Meeting and Budget Committee meeting.
- May12-13: Had CAPCOA Board of Directors meeting.
- May13: Staff held LMTF with Teamsters to discuss transitioning employees back into office.
- May14: CAPCOA Board calls with Legislature and CARB reps to discuss the release of the Governor’s May Revise budget.
- May 18-19: Participated in the NACAA Virtual Spring Membership meeting.
- May19: Met with EPA/CARB/staff to continue discussion on NSR rule revisions necessary for approval for Ozone SIP.
- May 20: Participated in the MEEC Board Meeting.
- May21: Participated in AAPCA Air Directors call.

Mr. Poiriez updated the Board of coming events:

- June 9-10: CAPCOA Board meeting.

- June 11: LMTF Follow up meeting.
- June 17: AAPCA Local Government Committee call.
- June 17: MEEC Board meeting.
- June 22: Next Board meeting: Important for quorum because need to adopt the budget.

Agenda Item 20 - Board Member Comments and Suggestions for Future Agenda Items.

- Board Member **BARBARA RIORDAN** requested an update on the State's Budget at the next Governing Board meeting.
- Board Member **ROBERT LOVINGOOD** requested that the District prepare an agenda item in regards to the Center for Biodiversity petition seeking the designation of Joshua Tree's as endangered. This designation, if granted, is a potential threat to economics and future development, including but not limited to renewable energy projects. Member **LOVINGOOD** would like this issue to be presented at the Governing Board meeting of June 22, 2020.

Being no further business, Vice Chair **CARMEN HERNANDEZ** adjourned the meeting at **11:53 a.m.** to the next Regular Meeting of **June 22, 2020**.

The following page(s) contain the backup material for Agenda Item: [Adopt a resolution approving and adopting the budget for FY 2020-21. Presenter: Jean Bracy, Deputy Director – Administration and Laquita Cole, Finance Manager.](#)  
Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #2*

**DATE:** June 22, 2020

**RECOMMENDATION:** Adopt a resolution approving and adopting the budget for FY 2020-21.

**SUMMARY:** The MDAQMD Budget for Fiscal Year 2020-21 is presented to the Governing Board for adoption effective July 1, 2021.

**BACKGROUND:** The proposed MDAQMD Budget for Fiscal Year 2020-21 is a spending plan to perform the District's services, activities, and projects and identifies the revenues estimated to be available to the District for those purposes. A proposed budget summary and supporting documentation was prepared and made available in accordance with the 30 day Public Notice Requirement of Health and Safety Code §40131(a)(1). All persons within the Mojave Desert AQMD jurisdiction who were subject to fees during the prior fiscal year were properly notified of the availability of the information (pursuant to H&S §40131(a)(2)). A separate Public Hearing for the exclusive purpose of reviewing the budget and taking public comment, as required by H&S § 40131(a)(3), was held June 8, 2020.

**FY 21 Budget Summary:**

- The MDAQMD FY 21 Proposed Budget for the **General Fund** Expenses, including capital expenditures, is \$9,938,659; the projected General Fund Revenue is \$9,938,659. As presented, the budget is balanced, using anticipated revenue to fund District operations.
- Budgeted General Fund Operating Expenses (General Fund) for FY 21 should be compared to the end of year estimates for FY 20, indicating an overall decrease of \$294,061, or 11%.
- Budgeted General Fund Revenue (General Fund) FY 21 should be compared to the end of year estimates for FY 20, indicating an increase of \$199,073, or 2% due in part to a proposed 5% increase on fees, increased contract with AVAQMD, and new revenue sources from the State of California.
- Personnel: Full Time Equivalents (FTE) are funded at 43 full time positions.
- The Revenue Budget for all funds (including grant revenue) is \$11,840,646.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #2*

**PAGE 2**

The proposed resolution to adopt the budget also includes delegation of authority to the APCO to execute the initial and final applications for Federal, State and local funds that may become available during the period.

**REASON FOR RECOMMENDATION:** Health and Safety Code §40130 et seq. requires that Districts adopt an annual budget which enables the District to administer the services, activities and projects according to plans set forth in the budget for the fiscal year.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Brad Poiriez, Executive Director on or about June 8, 2020.

**FINANCIAL DATA:** The MDAQMD Budget for FY 2020-21 enables the District to administer the District's mission, services, activities, and projects for the next fiscal year.

**PRESENTER:** Jean Bracy, Deputy Director – Administration  
Laquita Cole, Finance Manager

**RESOLUTION NO.**

**A RESOLUTION OF THE GOVERNING BOARD OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT APPROVING AND ADOPTING THE PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2020-21.**

On June 22, 2020, on motion by Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, and carried, the following resolution is adopted:

**WHEREAS**, the Air Pollution Control Officer has submitted to the Governing Board an annual budget for the Mojave Desert Air Quality Management District (MDAQMD) for the fiscal year 2020-21; and

**WHEREAS**, a proposed budget summary and supporting documentation were prepared and made available in accordance with the 30 day Public Notice requirement (Health and Safety Code §40131 (a)(1)); and

**WHEREAS**, all persons within the District area who were subject to fees during the prior fiscal year were properly notified of the availability of the information (Health and Safety Code §40131 (a)(2)); and

**WHEREAS**, a separate Public Hearing for the exclusive purpose of reviewing the budget and taking public comment, as required by Health and Safety Code §40131(a)(3), was held on June 8, 2020; and

**WHEREAS**, the annual budget contains estimates of the services, activities and programs comprising the budget, and contains expenditure requirements and their resources available to the MDAQMD; and

**WHEREAS**, the projected expenses for all funds for fiscal year 2020-21 are \$11,763,646.00 (Eleven Million, Seven Hundred Sixty Three Thousand, Six Hundred Forty Six Dollars);

**WHEREAS**, the revenue projected from all funds for fiscal year 2020-21 is \$11,840,646.00 (Eleven Million, Eight Hundred Forty Thousand, Six Hundred Forty Six Dollars); and

**WHEREAS**, the annual budget will enable the MDAQMD Governing Board to make adequate financial plans and will ensure that the MDAQMD officers can administer their respective functions in accordance with such plans,

**RESOLUTION NO.**

1           **NOW, THEREFORE, BE IT RESOLVED**, by the Governing Board of the Mojave  
2 Desert Air Quality Management District, the following:

3           The annual budget for the MDAQMD for the fiscal year 2020-21 is hereby approved  
4 and adopted, and the amounts of proposed expenditure and revenue, as specified, are  
5 appropriated for the account classifications as herein specified.

6           A. The 2020-21 Budget (all funds) for **expenses** is hereby adopted, establishing the  
7 following:

<u>ACCOUNT CLASSIFICATION</u>	<u>2020-21 ADOPTED BUDGET</u>
Personnel Expenses	\$7,369,729
Operating Expenses	4,123,917
Capital Expenses	<u>270,000</u>
<b>TOTAL EXPENSE BUDGET</b>	<b>\$11,763,646</b>

13           B. The 2020-21 Budget for **revenue** is hereby adopted, establishing a revenue base for the  
14 expenditures noted above:

<u>ACCOUNT CLASSIFICATION</u>	<u>2020-21 ADOPTED BUDGET</u>
Permit Fees	\$5,173,000
Application Fees	125,000
Federal Revenue	124,900
Fine & Penalties	188,500
Interest Income	171,766
Other Revenue	1,625,175
Revenue from Programs	3,040,920
State Revenue	<u>1,391,385</u>
<b>TOTAL REVENUE BUDGET</b>	<b>\$11,840,646</b>

25           Pursuant to Section 53901 of the California Government Code, a copy of this  
26 resolution shall be filed with the Auditor of San Bernardino County, as required.

27    \\  
28    \\

**RESOLUTION NO.**

1           The Air Pollution Control Officer, or designee, is authorized and hereby directed to  
2 execute the initial and final applications for Federal, State, and local funds that may become  
3 available during the period including State subvention funds for Fiscal Year 2020-21.

4           **BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately  
5 upon adoption.

6           **PASSED, APPROVED AND ADOPTED** by the Governing Board of the Mojave  
7 Desert Air Quality Management District by the following vote:

8 AYES:                   MEMBER:

9 NOES:                   MEMBER:

10 ABSENT:                MEMBER:

11 ABSTAIN:              MEMBER:

12  
13 STATE OF CALIFORNIA                    )  
  )  
14    ) ss:  
15 COUNTY OF SAN BERNARDINO            )

16           I, Deanna Hernandez, Senior Executive Analyst – Confidential, of the Mojave Desert  
17 Air Quality Management District, hereby certify the foregoing to be a full, true and correct  
18 copy of the record of the action as the same appears in the Official Minutes of said  
19 Governing Board at its meeting of June 22, 2020.

20  
21  
22 \_\_\_\_\_,  
23 Senior Executive Analyst – Confidential  
24 Mojave Desert Air Quality Management District.  
25  
26  
27  
28



# PROPOSED BUDGET

## FISCAL YEAR 2020-21

July 1, 2020

**Mojave Desert Air Quality Management District**  
14306 Park Avenue, Victorville, CA 92392-2310  
760.245.1661 • [www.mdaqmd.ca.gov](http://www.mdaqmd.ca.gov)

**Brad Poiriez, Executive Director**

PROPOSED

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May 8, 2020



This proposed budget for Fiscal Year 2020-21 recommends use of resources for the required, necessary and desired services as established by the MDAQMD Governing Board and various Federal, State, and local regulations. A budget is designed to provide the Board and staff the tool from which sound fiscal management decisions may be made.

The Consolidated Budget includes projected revenues and proposed expenses for all MDAQMD activity, including the grant programs. This budget includes a recommended increase to Regulation III, Fees, by proposing a 5.0% fee increase effective January 1, 2021.

The MDAQMD is a service agency in which personnel expenses will comprise about 84% of the operations budget. The Table of Organization for FY 21 includes the total of 42.5 full time positions. The budget for Personnel Expenses includes various adjustments for negotiated terms and employer required retirement contributions.

Governing Board Policy 02-01 requires adequate reserves for operating expenses. This budget funds the Operating Reserves to the policy limit. This budget assigns a portion of the fund balance for building improvements, anticipated legal, litigation costs associated with ongoing CEQA challenges, and budget stabilization. It also assigns a portion to be used to address the District's future retirement obligations.

A Public Hearing will be held June 8, 2020, and will be continued to June 22, 2020 to receive public comments concerning this proposed budget.

This budget represents a financial plan to meet this year's obligations and challenges and is proposed to be effective July 1, 2020. On behalf of the management and staff of the District, this budget is presented for consideration for the Fiscal Year 2020-21

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brad Poiriez', is written over a large, faint 'DRAFT' watermark.

Brad Poiriez  
Executive Director/APCO

**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT**

**BRAD POIRIEZ, EXECUTIVE DIRECTOR**

14306 Park Avenue, Victorville, CA 92392-2310 • 760.245.1661 • Fax 760.245.2022 • [www.MDAQMD.ca.gov](http://www.MDAQMD.ca.gov) • @MDAQMD

PROPOSED

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**TABLE OF CONTENTS**

Message from the Executive Director ..... 6

Table of Contents..... 6

District Organizational Chart..... 6

Governing Board Members ..... 7

MDAQMD Jurisdiction Area (Map) ..... 8

Consolidated Budget..... 9

General Fund Budget..... 10

Budgeted Sources of Revenue (Chart)..... 11

General Fund Revenue Detail ..... 12

Introduction and District Programs and Projects..... 14

Air Quality Programs

Air Monitoring Program..... 15-18

Planning, Rulemaking, & Compliance Programs ..... 19-22

Permit Engineering Program ..... 23-26

Community Relations & Education ..... 27-30

Support Programs

Executive Office ..... 31-34

Administrative Services..... 35-38

District Wide..... 39-42

Expenditure Detail ..... 43-44

Budgeted Expense Analysis (Chart)..... 45

General Fund Consolidated Summary Expense Budget..... 46-48

Summary of Board Policy and Standard Practice ..... 49

Special Funds Consolidated Budget Detail..... 50

Organizational Chart..... 51

Table of Organization ..... 52

Salary Schedule..... 53

Governing Board Policy 02-01 Financial Reserves ..... 54-56

Year to Year Comparison ..... 57

Year to Year Comparison General Fund ..... 58

Budget Category Descriptions..... 59-61

Acronyms ..... 62

Governing Board Action ..... TBD

Resolution [20-XX](#) Approving and Adopting the Budget for FY [2020-21](#) ..... TBD

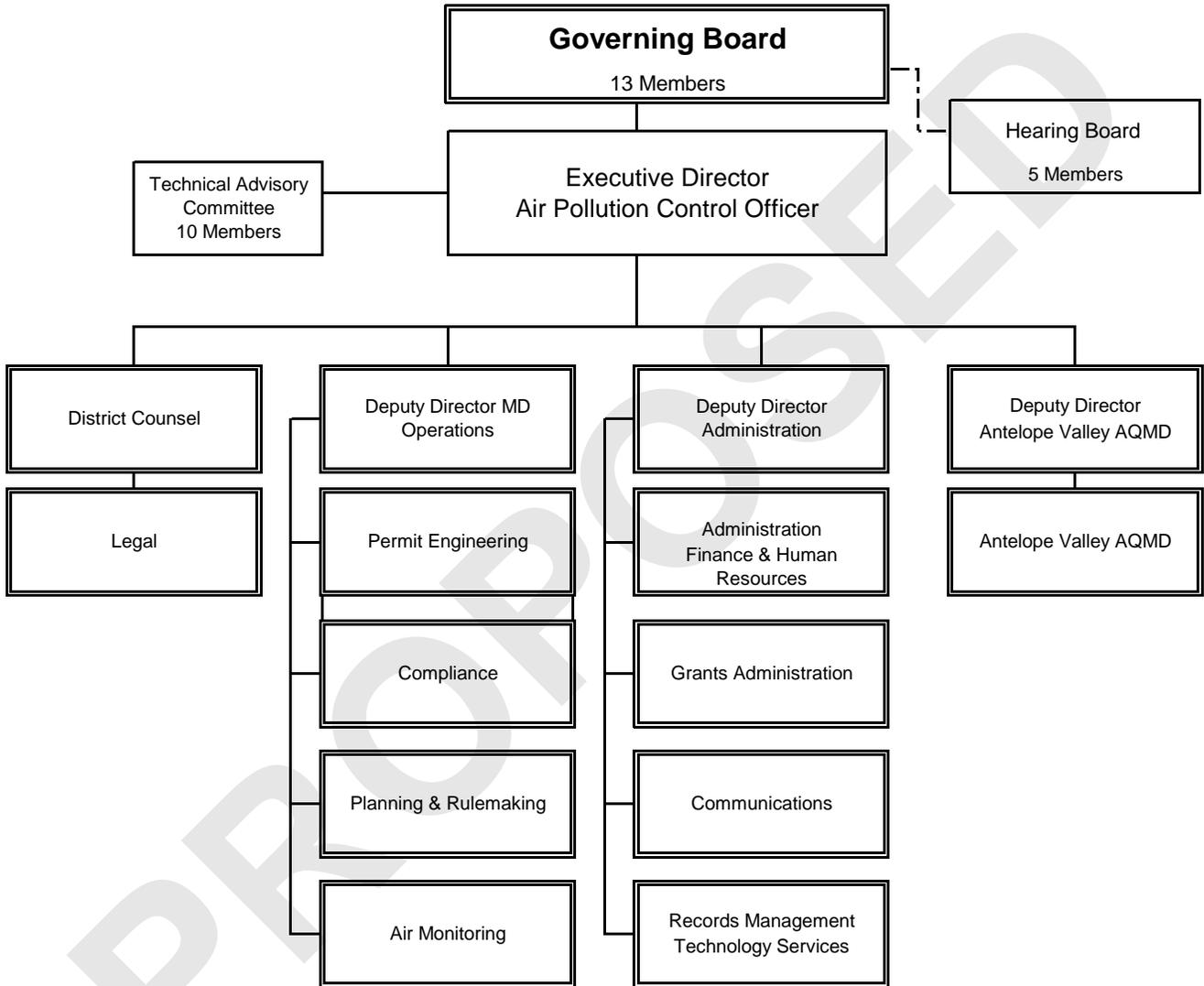
PROPOSED

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# Mojave Desert Air Quality Management District

District Organization

FY 20-2021



# Governing Board 2020



Jeff Williams, Chair  
City of Needles

Carmen Hernandez, Vice Chair  
City of Barstow

Ed Camargo,  
City of Adelanto

Kari Leon  
Town of Apple Valley

James L. Cox,  
City of Victorville

Joseph "Joey" DeConinck  
City of Blythe

Daniel Mintz, Sr.  
City of Twentynine Palms

Merl Abel  
Town of Yucca Valley

William "Bill"  
Holland  
City of Hesperia

Barbara Cram Riordan  
Public Member

Manuel Perez, Supervisor  
County of Riverside

Dawn Rowe, Supervisor  
County of San Bernardino

Robert Lovingood, Supervisor  
County of San Bernardino

## **Executive Staff**

Brad Poiriez  
Executive Director

Karen K. Nowak  
District Counsel

Jean Bracy, Deputy Director  
Administration

Alan De Salvio, Deputy Director  
Mojave Desert Operations

Bret Banks, Deputy Director  
Antelope Valley Operations

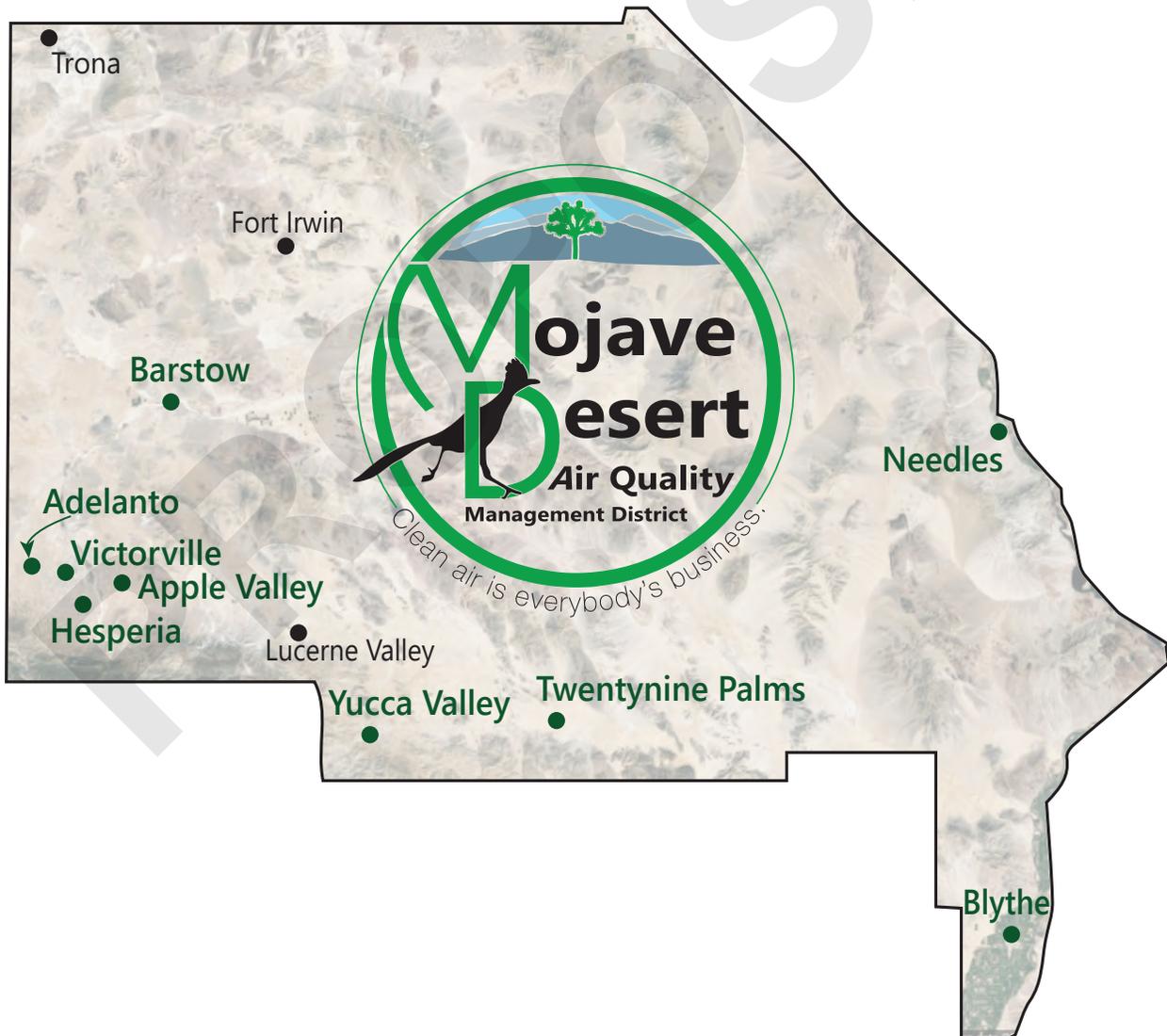
Deanna Hernandez  
Senior Executive Analyst-Confidential

## MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT

## Mojave Desert Air Quality Management District Jurisdiction

Our district encompasses the desert portion of northern San Bernardino County, as well as the Palo Verde Valley in Riverside County. Our boundaries cover the area from the summit of Cajon Pass to Inyo County, east to the Colorado River and the Arizona and Nevada state lines, and westward to Los Angeles and Kern County Lines. In all, our district covers approximately 21,000 square miles.

*Map not to scale*



# Mojave Desert AQMD

## Consolidated Budget (All Funds)

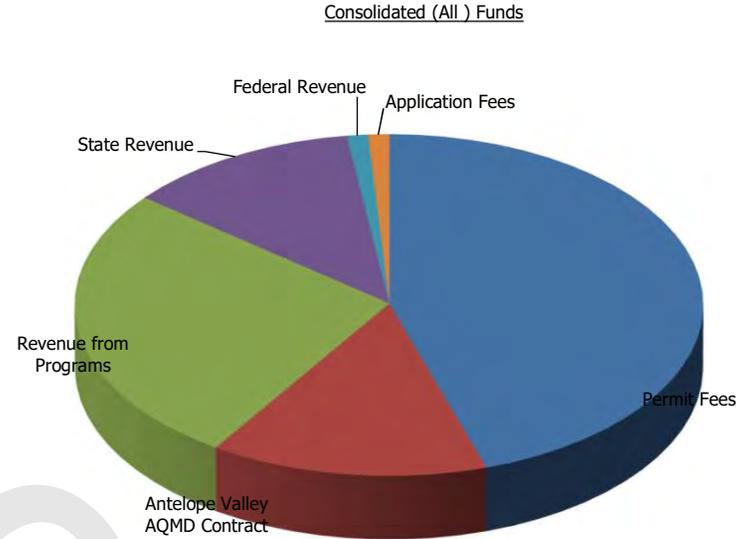
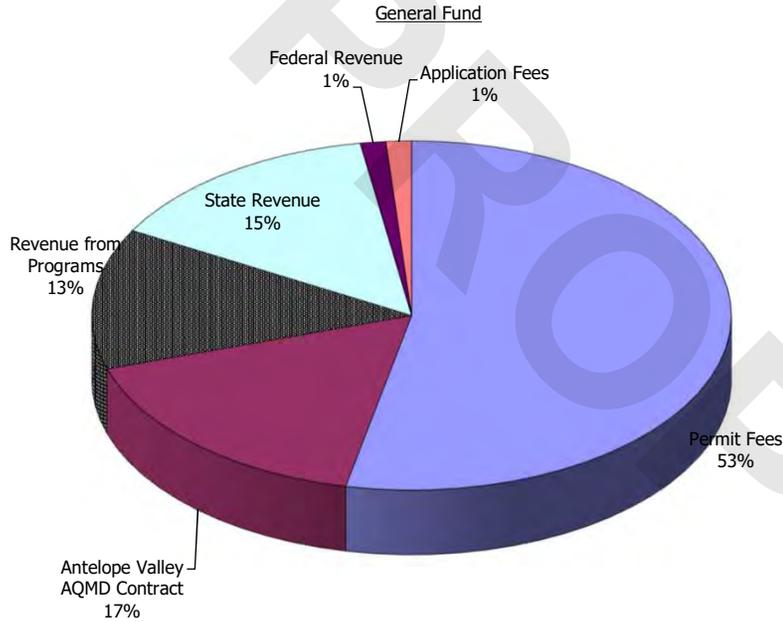
	Budget FY 2020	End-of-Year Estimates FY 2020	Budget FY 2021
<b>Revenues</b>			
Permit Fees	4,743,000	4,875,473	5,173,000
Application Fees	121,000	156,386	125,000
Federal Revenue	148,900	108,727	124,900
Fines & Penalties	188,500	214,307	188,500
Interest Income	172,562	154,696	171,766
Other Revenue	1,538,000	1,554,778	1,625,175
Revenue from Programs	3,038,492	3,783,309	3,040,920
State Revenue	417,427	1,365,704	1,391,385
<b>Total Revenues</b>	<b>10,367,881</b>	<b>12,213,380</b>	<b>11,840,646</b>
<b>Expenses</b>			
<b>Personnel Expenses</b>			
Salaries & Wages	4,856,439	4,496,145	4,866,681
Payroll Taxes	124,805	101,600	95,275
Benefits	677,090	647,288	646,013
Retirement	1,671,668	1,680,562	1,761,760
<b>Total Personnel Expenses</b>	<b>7,330,002</b>	<b>6,925,595</b>	<b>7,369,729</b>
<b>Operating Expenses</b>			
Communications	87,300	88,075	95,000
Dues & Subscriptions	50,550	55,700	60,000
Non-Depreciable Inventory	37,950	57,200	54,550
Legal	46,500	226,500	47,500
Maintenance & Repairs	79,100	69,925	89,575
Training & Travel	105,150	105,100	105,500
Vehicles	65,650	66,350	70,000
Office Expenses	256,225	281,400	339,105
Program Expenses	1,862,354	4,396,540	3,109,737
Professional Services	132,100	88,564	141,450
Miscellaneous Expenses	14,000	5,240	11,500
<b>Total Operating Expenses</b>	<b>2,736,879</b>	<b>5,440,594</b>	<b>4,123,917</b>
<b>Capital Expenses</b>			
Buildings	0	5,000	5,000
Improvements	50,000	85,000	100,000
Equipment	60,000	60,000	60,000
Vehicles	55,000	26,000	55,000
Software	50,000	45,000	50,000
<b>Total Capital Expenses</b>	<b>215,000</b>	<b>221,000</b>	<b>270,000</b>
<b>Total Expenses</b>	<b>10,281,881</b>	<b>12,587,189</b>	<b>11,763,646</b>
<b>Due To (From) Reserves</b>	<b>86,000</b>	<b>(373,809)</b>	<b>77,000</b>

# Mojave Desert AQMD

## General Fund Budget

	<u>Budget FY20</u>	<u>Estimates FYE20</u>	<u>Budget FY21</u>
<b>Revenues</b>			
Permit Fees	4,743,000	4,875,473	5,173,000
Application Fees	121,000	156,386	125,000
Federal Revenue	148,900	108,727	124,900
Fines & Penalties	188,500	214,307	188,500
Interest Income	15,000	40,925	45,263
Other Revenue	1,538,000	1,554,778	1,625,175
Revenue from Programs	1,340,000	1,423,286	1,265,436
State Revenue	417,427	1,365,704	1,391,385
<b>Total Revenues</b>	<b>8,511,827</b>	<b>9,739,586</b>	<b>9,938,659</b>
<b>Expenses</b>			
<b>Personnel Expenses</b>			
Salaries & Wages	4,856,439	4,496,145	4,866,681
Payroll Taxes	124,805	101,600	95,275
Benefits	677,090	647,288	646,013
Retirement	1,671,668	1,680,562	1,761,760
<b>Total Personnel Expenses</b>	<b>7,330,002</b>	<b>6,925,595</b>	<b>7,369,729</b>
<b>Operating Expenses</b>			
Communications	87,300	88,075	95,000
Dues & Subscriptions	50,550	55,700	60,000
Non-Depreciable Inventory	37,950	57,200	54,550
Legal	46,500	226,500	47,500
Maintenance & Repairs	79,100	69,925	89,575
Training & Travel	105,150	105,100	105,500
Vehicles	65,650	66,350	70,000
Office Expenses	256,225	281,400	339,105
Program Expenses	92,300	1,557,316	1,292,750
Professional Services	132,100	80,725	133,450
Miscellaneous Expenses	14,000	4,700	11,500
<b>Total Operating Expenses</b>	<b>966,825</b>	<b>2,592,991</b>	<b>2,298,930</b>
<b>Capital Expenses</b>			
Buildings	0	5,000	5,000
Improvements	50,000	85,000	100,000
Equipment	60,000	60,000	60,000
Vehicles	55,000	26,000	55,000
Software	50,000	45,000	50,000
<b>Total Capital Expenses</b>	<b>215,000</b>	<b>221,000</b>	<b>270,000</b>
<b>Total Expenses</b>	<b>8,511,827</b>	<b>9,739,586</b>	<b>9,938,659</b>

**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
Budgeted Sources of Revenue**



General Fund Revenue FY 2021

REVENUE TYPES	AMOUNT	% of Total
Permit Fees	5,173,000	52.05%
Antelope Valley AQMD Contract	1,625,175	16.35%
Revenue from Programs	1,265,436	12.73%
State Revenue	1,391,385	14.00%
Federal Revenue	124,900	1.26%
Application Fees	125,000	1.26%
Fines & Penalties	188,500	1.90%
Interest Revenue	45,263	0.46%
<b>TOTAL</b>	<b>9,938,659</b>	<b>100.00%</b>

Consolidated (All Funds) Revenue FY 2021

REVENUE TYPES	AMOUNT	% of Total
Permit Fees	5,173,000	43.69%
Antelope Valley AQMD Contract	1,625,175	13.73%
Revenue from Programs	3,040,920	25.68%
State Revenue	1,391,385	11.75%
Federal Revenue	124,900	1.05%
Application Fees	125,000	1.06%
Fines & Penalties	188,500	1.59%
Interest Revenue	171,766	1.45%
<b>TOTAL</b>	<b>11,840,646</b>	<b>100.00%</b>

# Mojave Desert AQMD

## General Fund Revenue Detail

	<u>Budget FY20</u>	<u>Estimates FYE20</u>	<u>Budget FY21</u>
<b><u>Revenues</u></b>			
<u>Permit Fees</u>			
Permit Fees Rev	4,370,000	4,547,473	4,850,000
Asbestos Demo/Reno Rev	73,000	28,000	23,000
Title V Rev	300,000	300,000	300,000
	<u>4,743,000</u>	<u>4,875,473</u>	<u>5,173,000</u>
<u>Application Fees</u>			
New Source Review Fees	0	27,386	0
Permit Application Fees	121,000	129,000	125,000
	<u>121,000</u>	<u>156,386</u>	<u>125,000</u>
<u>Federal Revenue</u>			
ARB PM 2.5 Section 103	39,000	0	17,000
Section 105 (PSD)	85,000	83,827	83,000
Federal Contracts & Agreements	24,900	24,900	24,900
	<u>148,900</u>	<u>108,727</u>	<u>124,900</u>
<u>Fines &amp; Penalties</u>			
Notice of Violations Fee	188,500	183,155	188,500
Late Fee	0	31,152	0
	<u>188,500</u>	<u>214,307</u>	<u>188,500</u>
<u>Interest Income</u>			
Interest Revenue	15,000	40,925	45,263
	<u>15,000</u>	<u>40,925</u>	<u>45,263</u>
<u>Other Revenue</u>			
Contracts	1,338,000	1,338,000	1,425,175
Contracts Administrative	200,000	200,000	200,000
Other Revenue	0	16,778	0
	<u>1,538,000</u>	<u>1,554,778</u>	<u>1,625,175</u>
<u>Revenue from Programs</u>			
Administrative Funding	110,000	170,427	100,706
AB2766 Program	1,140,000	1,138,000	1,075,730
California Clean Air Act	63,000	68,111	68,000
Hot Spots	27,000	20,748	21,000
Other Program Rev	0	26,000	0
	<u>1,340,000</u>	<u>1,423,286</u>	<u>1,265,436</u>
<u>State Revenue</u>			
PERP	47,000	37,532	37,532
State Grants	236,427	1,192,989	1,218,853
State Subvention	134,000	135,183	135,000
	<u>417,427</u>	<u>1,365,704</u>	<u>1,391,385</u>
<b>Total General Fund Revenues</b>	<b><u>8,511,827</u></b>	<b><u>9,739,586</u></b>	<b><u>9,938,659</u></b>

PROPOSED

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## **INTRODUCTION**

The District's approach to air quality regulations is to be responsible and reliable but always be as approachable as possible with an emphasis on excellent customer service. Continued business and residential growth along with aggressive expansion of very new industries into the District dictate a need to continue to streamline processes, strive for more efficiency and conserve resources while maintaining a high standard of service to the regulated community, economic drivers and public at large. The District executes part of its mission through these programs:

### **Community Outreach**

Through community events, school education programs, publications, social media and stakeholder engagement forums, the District promotes the motto: "*Clean Air is Everybody's Business.*" Raising public awareness is a primary District responsibility in order to foster community behaviors that protect local air quality. The District will continue to provide direct support and in-kind services to **MEEC – Mojave Environmental Education Consortium**, a public-private non-profit partnership offering environmental education support to local schools.

### **Daily Air Quality Status & Forecasts:**

The District's website, <http://www.mdaqmd.ca.gov/>, continues to provide the public with daily information on ozone, PM<sub>10</sub> and PM<sub>2.5</sub> levels within the MDAQMD's jurisdictional boundaries, in a user-friendly format.

Providing information to the general public may be the most important investment the District can make to impact the future of air quality for the region. Using the internet allows the District to provide the public with the latest version of the District rule book, forms, and air quality information. The District's website is <http://www.mdaqmd.ca.gov/>. In addition the MDAQMD has a large presence across several different social media platforms where community engagement increases on a daily basis.

### **Mobile Emissions Reduction Program**

This grant program encourages projects sponsored by private or public agencies that will reduce the impact of pollution generated by mobile emissions in the Mojave Desert Air Basin. Funded by fees assessed on motor vehicle registration in the District various public agencies and private entities perform projects that will reduce mobile emissions such as through the use of alternate fuels, equipment and other related projects.

Carl Moyer Memorial Air Quality Standards Attainment Program (known as the Carl Moyer Program) funds the incremental cost of cleaner-than-required engines, equipment, and other sources of air pollution. Implementing the State-funded Carl Moyer Program, the District has received and awarded grant funds to local agencies and private entities' eligible projects.

## **AIR QUALITY PROGRAMS**

### **AIR MONITORING**

The Air Monitoring section administers programs for maintaining, repairing, and calibrating the ambient air monitoring analyzers and system equipment, data acquisition, and meteorological system components. The section also operates and maintains an extensive database from which collected data is analyzed providing information on air quality trends to the District and the public.

Air monitoring stations are located in Barstow, Hesperia, Lucerne Valley, Phelan, Trona, and Victorville. The stations are part of the State and Local Air Monitoring System (SLAMS) network. A data acquisition system collects daily and real time levels of pollutants, meteorological data and station status data from each of the stations. These data are reported to the California Air Resources Board (CARB), Federal Environmental Protection Agency (EPA), and the general public. This information is used to show compliance with ambient air quality standards and to determine attainment status for criteria pollutants. This data is also used to provide pollution episode forecasts and notifications to school systems and the general population of harmful levels of pollution. Air quality conditions are tracked to monitor exceedances to standards that may be caused by exceptional events, such as wild fires or sustained high winds.

**Monitoring Particulate.** The PM<sub>10</sub> and PM<sub>2.5</sub> programs sample ambient air 24 hours/day, seven days/week through Beta Attenuation Mass Monitors (BAMMs) for fine and extremely fine particulate, as required by Federal and State monitoring requirements. This data is available for viewing on the website usually within two hours.

**Community Monitors.** The Air Monitoring section supports the installation of community air monitoring sensors in accordance with AB 617.

**Ozone Mapping.** The Ozone Mapping project polls the ambient air monitoring network on an hourly basis and electronically transfers these data to the ARB for viewing from a web site. This data is also presented on the District's web site.

**Monitor Support.** The Air Monitoring section supports a regional monitor in Twentynine Palms at the Marine Corps Air Ground Combat Center through a contractual arrangement.

### **ASSIGNED POSITIONS**

Deputy Director – Operations  
Air Monitoring Supervisor II  
Air Quality Instrument Technician I (3)

**Mojave Desert AQMD**  
**General Fund Air Monitoring Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Expenses</u></b>			
<b>Personnel Expenses</b>			
Salaries	305,713	252,635	308,625
Overtime	0	570	0
Longevity Pay	3,300	0	0
Vacation	51,040	41,315	31,270
Sick	14,375	18,500	18,715
Holiday	29,755	30,283	31,275
Admin	5,100	5,464	6,785
Jury Duty	0	68	0
Compensatory	0	367	0
Bereavement	0	1,292	0
Salaries & Wages	<u>409,283</u>	<u>350,494</u>	<u>396,670</u>
<b>Payroll Taxes</b>			
Medicare Tax	<u>7,420</u>	<u>5,797</u>	<u>5,750</u>
	7,420	5,797	5,750
<b>Benefits</b>			
Section 125	66,550	60,641	65,255
Employee Assistance Plan	315	400	400
Vision Insurance	280	258	275
Life Insurance	540	464	540
Disability Insurance	1,295	1,144	1,295
Other Benefits	1,460	893	1,000
Workers Compensation	<u>7,800</u>	<u>6,201</u>	<u>2,775</u>
	78,240	70,001	71,540
<b>Retirement</b>			
Employer Pick-up	3,995	4,227	4,705
Employer Contribution SBCERA	167,451	157,510	166,250
Survivor Match	185	140	180
401(a) Matching Contribution	1,700	1,842	2,000
Retirement Cash	<u>13,000</u>	<u>12,980</u>	<u>13,810</u>
	186,331	176,699	186,945
<b>Total Personnel Expenses</b>	<b><u>681,274</u></b>	<b><u>602,991</u></b>	<b><u>660,905</u></b>

**Mojave Desert AQMD**  
**General Fund Air Monitoring Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b>Operating Expenses</b>			
<b>Communications</b>			
Telephones	1,000	1,100	1,150
Long Distance Charges	200	0	200
Cellular Phones	150	150	200
Video/Teleconference	100	50	100
Internet	6,500	7,500	7,000
Web Hosting	1,500	1,250	1,500
Tech Support	100	0	100
Cable	50	0	50
	<u>9,600</u>	<u>10,050</u>	<u>10,300</u>
<b>Dues &amp; Subscriptions</b>			
Memberships & Sponsorships	0	750	1,000
Publications & Subscriptions	50	0	50
Professional Dues	800	0	800
	<u>850</u>	<u>750</u>	<u>1,850</u>
<b>Non-Depreciable Inventory</b>			
Furniture & Fixtures Exp	500	250	500
Machinery & Equipment Exp	25,000	29,700	27,500
Safety Equipment Exp	650	500	800
	<u>26,150</u>	<u>30,450</u>	<u>28,800</u>
<b>Legal</b>			
<b>Professional Services</b>			
Payroll Contract	200	150	200
	<u>200</u>	<u>150</u>	<u>200</u>
<b>Maintenance &amp; Repairs</b>			
General Bldg. Maintenance	7,500	8,750	9,500
Custodial Services	7,500	7,500	7,750
Landscaping	500	800	900
Equipment Repair	15,000	13,500	15,000
	<u>30,500</u>	<u>30,550</u>	<u>33,150</u>

**Mojave Desert AQMD**  
**General Fund Air Monitoring Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b>Training &amp; Travel</b>			
Training	10,000	2,000	3,000
Travel	3,000	2,500	3,000
	<u>13,000</u>	<u>4,500</u>	<u>6,000</u>
<b>Vehicles</b>			
Vehicle Lease	5,000	4,500	0
Vehicle Gas & Oil	6,500	4,500	6,000
Vehicle Maintenance	1,500	2,500	2,000
Vehicle Repairs	500	0	1,500
Vehicle Insurance	1,800	1,000	2,500
	<u>15,300</u>	<u>12,500</u>	<u>12,000</u>
<b>Office Expenses</b>			
Software	7,000	8,500	9,000
Utilities	9,500	8,500	10,000
Supplies	6,500	8,250	8,500
Facility Leases	6,000	6,500	8,500
Equipment Lease	1,500	1,750	2,000
Postage	50	75	150
Courier	0	2,000	2,500
Printing/Shredding Services	250	300	350
Security	500	400	350
Liability Insurance	7,500	2,800	6,000
Meeting Expenses	500	750	1,000
	<u>39,300</u>	<u>39,825</u>	<u>48,350</u>
<b>Program Expenses</b>			
<b>Miscellaneous Expenses</b>			
Miscellaneous Expense	7,500	500	7,500
	<u>7,500</u>	<u>500</u>	<u>7,500</u>
<b>Total Operating Expenses</b>	<b><u>142,400</u></b>	<b><u>129,275</u></b>	<b><u>148,150</u></b>
<b>Capital Expenses</b>			
Buildings	0	5,000	5,000
Equipment	60,000	60,000	60,000
<b>Total Capital Expenses</b>	<b><u>60,000</u></b>	<b><u>65,000</u></b>	<b><u>65,000</u></b>
<b>Total Expenses</b>	<b><u><u>883,674</u></u></b>	<b><u><u>797,266</u></u></b>	<b><u><u>874,055</u></u></b>

## **AIR QUALITY PROGRAMS**

### **PLANNING & RULEMAKING**

One of the District's primary responsibilities is to promulgate rules and plans in accordance with State and Federal attainment and maintenance planning requirements, to achieve and maintain regional compliance with the various ambient air quality standards. Planning staff serve as the District liaison with regional, State and Federal governments, ensuring District compliance with applicable requirements and significant developments. Planning staff also perform California Environmental Quality Act (CEQA) review and comment functions in the District's role as the expert agency for air quality. Staff in Planning and Rulemaking implement and maintain the following programs.

- California ambient air quality standards attainment planning, as codified in the California Clean Air Act and subsequent state legislation. This program currently focuses on the California ozone standard.
- National ambient air quality standards attainment planning, as codified in the Federal Clean Air Act and subsequent Federal legislation. This program currently focuses on the Federal ozone and PM10 standards.
- Federal General and Transportation Conformity, involving regional project review and comment
- California Environmental Quality Act, requiring local and regional project review
- National Environmental Protection Act, requiring local and regional project review

### **ASSIGNED POSITIONS**

Deputy Director – Mojave Desert Operations  
Air Quality Planner II  
Air Quality Planner I (2)

### **COMPLIANCE**

The District's responsibility is to protect the health and welfare of the public by assisting the regulated community in complying with Federal, State and Local regulatory requirements. This responsibility is carried out through various programs and activities including comprehensive annual inspections performed to verify compliance with air quality regulations; investigation of citizen complaints pertaining to air related matters; legal case development when necessary to address non-complying situations; Federal Asbestos Demolition and Renovation Program; State-mandated Variance Program; Continuous Emissions Monitoring Programs; reporting to the Environmental Protection Agency's AIRS and Significant Violator programs; and source testing. Legal assistance is provided by District Counsel regarding enforcement related activities, such as civil actions, case development, penalty negotiations, and variance hearing board support.

### **ASSIGNED POSITIONS**

Deputy Director – Operations  
Compliance Supervisor (I)  
Air Quality Specialist II (2)  
Air Quality Specialist I (4)

**Mojave Desert AQMD**  
**General Fund Planning / Rule Making / Compliance Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Expenses</u></b>			
<b>Personnel Expenses</b>			
Salaries	655,215	611,165	766,730
Longevity Pay	4,285	0	0
Vacation	42,420	44,785	46,595
Sick	30,080	29,856	25,590
Holiday	64,830	64,047	66,165
Admin	1,225	2,061	2,665
Compensatory	0	4	0
Salaries & Wages	<u>798,055</u>	<u>751,918</u>	<u>907,745</u>
<b>Payroll Taxes</b>			
Medicare Tax	15,925	12,795	23,230
	<u>15,925</u>	<u>12,795</u>	<u>23,230</u>
<b>Benefits</b>			
Section 125	168,782	163,600	163,950
Employee Assistance Plan	1,080	1,140	1,050
Vision Insurance	450	425	505
Life Insurance	1,365	1,206	1,470
Disability Insurance	1,985	1,910	1,920
Tuition Reimbursement	0	20,290	0
Other Benefits	3,640	2,858	2,660
Workers Compensation	21,710	15,969	7,500
	<u>199,012</u>	<u>207,398</u>	<u>179,055</u>
<b>Retirement</b>			
Employer Pick-up	11,065	9,535	10,670
Employer Contribution SBCERA	296,360	316,810	328,090
Survivor Match	400	355	405
401(a) Matching Contribution	4,000	2,550	3,000
Retirement Cash	6,000	7,200	7,520
	<u>317,825</u>	<u>336,450</u>	<u>349,685</u>
<b>Total Personnel Expenses</b>	<b><u>1,330,817</u></b>	<b><u>1,308,561</u></b>	<b><u>1,459,715</u></b>

**Mojave Desert AQMD**  
**General Fund Planning / Rule Making / Compliance Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b>Operating Expenses</b>			
<b>Communications</b>			
Telephones	3,400	4,000	4,200
Long Distance Charges	50	0	50
Cellular Phones	500	850	950
Video/Teleconference	250	200	200
Internet	8,500	11,000	10,250
Web Hosting	2,500	2,400	2,500
Tech Support	350	0	350
Cable	200	0	200
	<u>15,750</u>	<u>18,450</u>	<u>18,700</u>
<b>Dues &amp; Subscriptions</b>			
Memberships & Sponsorships	0	2,500	2,500
Publications & Subscriptions	100	100	150
Professional Dues	2,400	2,200	2,400
	<u>2,500</u>	<u>4,800</u>	<u>5,050</u>
<b>Non-Depreciable Inventory</b>			
Furniture & Fixtures Exp	1,500	600	1,500
Machinery & Equipment Exp	500	1,050	750
Safety Equipment Exp	2,000	1,500	2,500
	<u>4,000</u>	<u>3,150</u>	<u>4,750</u>
<b>Legal</b>			
Legal Services	5,000	1,000	5,000
	<u>5,000</u>	<u>1,000</u>	<u>5,000</u>
<b>Professional Services</b>			
Payroll Contract	350	275	350
	<u>350</u>	<u>275</u>	<u>350</u>
<b>Maintenance &amp; Repairs</b>			
General Bldg. Maintenance	5,000	6,000	6,000
Custodial Services	5,000	5,000	5,500
Landscaping	350	600	600
Equipment Repair	100	0	350
	<u>10,450</u>	<u>11,600</u>	<u>12,450</u>

**Mojave Desert AQMD**  
**General Fund Planning / Rule Making / Compliance Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b>Training &amp; Travel</b>			
Training	12,500	20,000	19,000
Travel	15,000	17,500	18,000
	<u>27,500</u>	<u>37,500</u>	<u>37,000</u>
<b>Vehicles</b>			
Vehicle Lease	24,000	20,000	14,000
Vehicle Gas & Oil	10,000	8,500	7,300
Vehicle Maintenance	1,500	1,000	2,000
Vehicle Repairs	500	350	2,000
Vehicle Insurance	5,500	4,750	6,880
	<u>41,500</u>	<u>34,600</u>	<u>32,180</u>
<b>Office Expenses</b>			
Software	0	500	1,500
Utilities	6,500	7,000	6,750
Supplies	6,500	6,500	7,500
Facility Leases	1,000	1,500	1,800
Equipment Lease	6,000	6,300	6,750
Postage	1,500	1,500	1,500
Courier	50	50	100
Printing/Shredding Services	2,000	2,400	2,750
Security	400	400	400
Liability Insurance	4,000	15,000	22,000
Meeting Expenses	1,500	1,250	1,500
	<u>29,450</u>	<u>42,400</u>	<u>52,550</u>
<b>Program Expenses</b>			
<b>Miscellaneous Expenses</b>			
<b>Total Operating Expenses</b>	<u>136,500</u>	<u>153,775</u>	<u>168,030</u>
<b>Capital Expenses</b>			
Software	50,000	45,000	50,000
<b>Total Capital Expenses</b>	<u>50,000</u>	<u>45,000</u>	<u>50,000</u>
<b>Total Expenses</b>	<u>1,517,317</u>	<u>1,507,336</u>	<u>1,677,745</u>

## **AIR QUALITY PROGRAMS**

### **PERMIT ENGINEERING**

One of the District's primary responsibilities is to process applications for permits in accordance with all applicable local, State and Federal regulations. These applications are required for projects which propose industrial and/or commercial processes that have a potential to emit an air contaminant into the atmosphere. The requirements differ widely depending on the type and size of the proposed equipment.

District air quality engineers provide technical reviews of official documents, such as test reports, risk assessments, environmental impact statements and environmental impact report, as well as technical assistance to permit applicants, other agencies, and manufacturers. The District implements and maintains various State and Federal mandated programs:

- **State and Federal New Source Review, and Federal Prevention of Significant Deterioration Programs.** These programs are required by state and federal law and ensure that new sources do not cause or contribute to degradation of the ambient air through the application of best available control technology and a no-net-increase permitting program.
- **Federal Title I & V Permitting Program.** Title I and Title V of the 1990 Federal Clean Air Act require permits for major sources of air contaminants and certain sources of hazardous air pollutants. These programs require the District to maintain a Federal Permitting

Program approved by the Environmental Protection Agency (EPA).

- **Emissions Inventory.** The purpose of this program is to inventory sources of criteria air pollutants within the District which is used as a yardstick to determine progress towards attainment and maintaining compliance with National and State Ambient Air Quality Standards. This program is required by State and Federal Law.
- **Toxic Emissions Inventory.** (Air Toxic "Hot Spot" Information and Assessment Act of 1987) The purpose of this program is to assess the amounts, types and health impacts of air toxics from stationary sources, to require public notification of risks in certain cases, and to reduce impacts from those air toxics.
- **State Public Notification, Landfill Gas, Oil & Gas Programs.** These programs are required by the State: to implement a program to notify parents of school children when a new or modified source will be located within 1000 feet of a school, to regulate landfill emissions and implement the California Oil & Gas regulation.

### **ASSIGNED POSITIONS**

Deputy Director – Operations  
Permit Engineering Supervisor II  
Air Quality Engineer III  
Air Quality Engineer II (3)  
Air Quality Engineer I (1)

**Mojave Desert AQMD**  
**General Fund Permit Engineering Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Expenses</u></b>			
<b>Personnel Expenses</b>			
Salaries	682,326	619,504	641,245
Overtime	0	3,000	0
Longevity Pay	8,000	5,254	5,520
Vacation	69,406	69,395	71,655
Sick	38,610	34,507	35,741
Holiday	69,060	65,549	67,720
Admin	14,000	12,822	14,376
Jury Duty	0	113	0
Salaries & Wages	<u>881,402</u>	<u>810,144</u>	<u>836,257</u>
<b>Payroll Taxes</b>			
Medicare Tax	15,820	11,719	12,180
	<u>15,820</u>	<u>11,719</u>	<u>12,180</u>
<b>Benefits</b>			
Section 125	116,835	109,897	113,455
Employee Assistance Plan	750	600	750
Vision Insurance	725	584	625
Life Insurance	900	830	870
Disability Insurance	2,440	2,383	2,495
Other Benefits	2,200	1,710	1,810
Workers Compensation	8,425	6,860	3,010
	<u>132,275</u>	<u>122,864</u>	<u>123,015</u>
<b>Retirement</b>			
Employer Pick-up	43,260	35,732	37,035
Employer Contribution SBCERA	345,620	332,007	364,140
Survivor Match	265	246	265
401(a) Matching Contribution	5,500	4,000	5,500
Retirement Cash	4,560	4,618	4,785
	<u>399,205</u>	<u>376,603</u>	<u>411,725</u>
<b>Total Personnel Expenses</b>	<b><u>1,428,702</u></b>	<b><u>1,321,330</u></b>	<b><u>1,383,177</u></b>

**Mojave Desert AQMD**  
**General Fund Permit Engineering Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Operating Expenses</u></b>			
<b><u>Communications</u></b>			
Telephones	1,750	2,000	2,250
Long Distance Charges	50	0	50
Cellular Phones	250	200	200
Video/Teleconference	150	100	150
Internet	6,000	6,500	6,500
Web Hosting	2,000	1,800	2,000
Tech Support	200	0	200
Cable	200	0	200
Computers	0	1,100	0
	<u>10,600</u>	<u>11,700</u>	<u>11,550</u>
<b><u>Dues &amp; Subscriptions</u></b>			
Memberships & Sponsorships	0	1,650	1,750
Publications & Subscriptions	500	350	500
Professional Dues	1,000	600	1,200
	<u>1,500</u>	<u>2,600</u>	<u>3,450</u>
<b><u>Non-Depreciable Inventory</u></b>			
Furniture & Fixtures Exp	1,500	500	1,500
Machinery & Equipment Exp	500	1,000	1,000
Safety Equipment Exp	750	800	1,500
	<u>2,750</u>	<u>2,300</u>	<u>4,000</u>
<b><u>Legal</u></b>			
Legal Notices	2,500	1,000	2,500
	<u>2,500</u>	<u>1,000</u>	<u>2,500</u>
<b><u>Professional Services</u></b>			
Payroll Contract	250	200	250
	<u>250</u>	<u>200</u>	<u>250</u>
<b><u>Maintenance &amp; Repairs</u></b>			
General Bldg. Maintenance	3,500	3,000	4,000
Custodial Services	3,250	3,500	3,500
Landscaping	350	400	425
Equipment Repair	100	150	0
	<u>7,200</u>	<u>7,050</u>	<u>7,925</u>

**Mojave Desert AQMD**  
**General Fund Permit Engineering Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b>Training &amp; Travel</b>			
Training	6,000	8,000	11,000
Travel	2,500	0	2,000
Mileage	0	100	0
	<u>8,500</u>	<u>8,100</u>	<u>13,000</u>
<b>Vehicles</b>			
Vehicle Gas & Oil	500	400	500
Vehicle Maintenance	500	900	500
Vehicle Repairs	0	50	500
Vehicle Insurance	1,200	1,500	4,200
	<u>2,200</u>	<u>2,850</u>	<u>5,700</u>
<b>Office Expenses</b>			
Software	0	400	1,000
Utilities	4,500	4,350	5,000
Supplies	3,500	3,500	3,750
Facility Leases	600	1,000	1,200
Equipment Lease	3,500	4,000	4,500
Postage	2,000	1,250	750
Courier	25	0	250
Printing/Shredding Services	300	600	600
Security	250	250	250
Liability Insurance	3,000	5,500	14,500
Meeting Expenses	1,200	600	1,200
	<u>18,875</u>	<u>21,450</u>	<u>33,000</u>
<b>Program Expenses</b>			
<b>Miscellaneous Expenses</b>			
Miscellaneous Expense	0	200	0
	<u>0</u>	<u>200</u>	<u>0</u>
<b>Total Operating Expenses</b>	<b>54,375</b>	<b>57,450</b>	<b>81,375</b>
<b>Capital Expenses</b>			
<b>Total Expenses</b>	<b>1,483,077</b>	<b>1,378,780</b>	<b>1,464,552</b>

## **AIR QUALITY PROGRAMS**

### **COMMUNICATIONS PROGRAM**

The Mojave Desert Air Quality Management District carries out public outreach and education initiatives to protect public health and ensure that the District's residents have the knowledge to: act in their best interest during poor air quality events; reduce emissions where possible; and know the primary risks associated with ambient air pollution. The initiatives fulfill the requirement of the California Clean Air Act of 1988, Health and Safety Code Section 40918(a): "Each district. . . shall . . . include the following measures in its attainment plan . . . (6) Provisions for public education programs to promote actions to reduce emissions from transportation and area-wide sources."

District-sponsored public outreach and education programs are designed to inform the community about air pollution, its sources, health effects on humans, and damage to the environment. Education is essential in raising public awareness on methods of control and encouraging individual means of reducing air pollution. These programs target many audiences including academia, the general adult population, educators and students from pre-school to college level, as well as businesses and industries via numerous publications, social media presence, public workshops, conferences, presentations, exhibits, and other multimedia promotions. The District's award-winning Communications is also responsible for coordinating the annual *California Desert Air Working Group Conference (CDAWG)*, a regional effort which brings together regulators, environmental and permitted source representatives, and state legislative representatives for training/development

opportunities on emerging air quality regulations and topics affecting California's desert regions and beyond.

Communications staff maintains media relations through press releases, press conferences, air quality forecasts and health advisories to the local media, school district administrators and other organization partners on an ongoing basis as a means of keeping the public informed. Communications also participates with High Desert and Palo Verde Valley schools on the MDAQMD's flag program and annual Clean Air Month Poster Contest; with the regulated community on the annual Exemplar Awards and the Mojave Green Gas Station Program; High Desert Opportunity Summit; and various environmental fairs, and community awareness activities.

### **ASSIGNED POSITIONS**

Deputy Director - Administration  
Communications Supervisor I  
Communications Specialist I

**Mojave Desert AQMD**  
**General Fund Communications Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Expenses</u></b>			
<b>Personnel Expenses</b>			
Salaries	138,369	125,610	128,350
Vacation	6,400	8,065	8,300
Sick	4,650	8,415	9,235
Holiday	13,460	12,970	13,350
Admin	1,200	2,596	2,640
Jury Duty	0	31	0
Compensatory	0	155	0
	<u>164,079</u>	<u>157,842</u>	<u>161,875</u>
<b>Payroll Taxes</b>			
Medicare Tax	3,500	2,695	2,800
	<u>3,500</u>	<u>2,695</u>	<u>2,800</u>
<b>Benefits</b>			
Section 125	32,522	31,190	32,180
Employee Assistance Plan	315	210	220
Vision Insurance	265	260	280
Life Insurance	260	260	275
Disability Insurance	750	733	810
Other Benefits	730	558	590
Workers Compensation	2,020	1,690	750
	<u>36,862</u>	<u>34,901</u>	<u>35,105</u>
<b>Retirement</b>			
Employer Contribution SBCERA	55,295	54,780	56,695
Survivor Match	80	72	75
401(a) Matching Contribution	3,500	0	600
	<u>58,875</u>	<u>54,852</u>	<u>57,370</u>
<b>Total Personnel Expenses</b>	<b>263,316</b>	<b>250,290</b>	<b>257,150</b>

**Mojave Desert AQMD**  
**General Fund Communications Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Operating Expenses</u></b>			
<b><u>Communications</u></b>			
Telephones	1,000	1,000	1,200
Long Distance Charges	25	0	0
Cellular Phones	150	150	200
Video/Teleconference	100	150	150
Internet	3,000	3,400	3,000
Web Hosting	500	2,200	700
Tech Support	125	0	150
Cable	75	0	75
Computers	0	3,500	3,000
	<u>4,975</u>	<u>10,400</u>	<u>8,475</u>
<b><u>Dues &amp; Subscriptions</u></b>			
Memberships & Sponsorships	7,000	8,500	10,000
Publications & Subscriptions	500	500	750
Professional Dues	600	750	750
	<u>8,100</u>	<u>9,750</u>	<u>11,500</u>
<b><u>Non-Depreciable Inventory</u></b>			
Furniture & Fixtures Exp	1,000	225	1,000
Machinery & Equipment Exp	100	600	750
Safety Equipment Exp	450	275	500
	<u>1,550</u>	<u>1,100</u>	<u>2,250</u>
<b><u>Legal</u></b>			
<b><u>Professional Services</u></b>			
Payroll Contract	150	100	150
	<u>150</u>	<u>100</u>	<u>150</u>
<b><u>Maintenance &amp; Repairs</u></b>			
General Bldg. Maintenance	2,750	4,500	4,500
Custodial Services	4,500	4,050	4,500
Landscaping	350	425	500
Equipment Repair	250	100	350
	<u>7,850</u>	<u>9,075</u>	<u>9,850</u>

**Mojave Desert AQMD**  
**General Fund Communications Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b>Training &amp; Travel</b>			
Training	1,000	500	4,000
Travel	4,500	6,000	7,000
Mileage	150	0	0
	<u>5,650</u>	<u>6,500</u>	<u>11,000</u>
<b>Vehicles</b>			
Vehicle Gas & Oil	1,000	1,100	1,000
Vehicle Maintenance	500	300	500
Vehicle Repairs	500	0	500
Vehicle Insurance	500	1,250	1,800
	<u>2,500</u>	<u>2,650</u>	<u>3,800</u>
<b>Office Expenses</b>			
Software	1,500	1,000	1,500
Utilities	5,000	5,000	6,000
Supplies	1,500	1,800	1,750
Facility Leases	350	500	500
Equipment Lease	1,700	2,100	2,250
Postage	100	100	250
Courier	50	0	50
Printing/Shredding Services	7,500	6,600	7,500
Security	200	225	250
Liability Insurance	2,000	4,300	4,300
Meeting Expenses	3,500	7,000	6,000
Community Relations	17,500	17,500	17,500
	<u>40,900</u>	<u>46,125</u>	<u>47,850</u>
<b>Program Expenses</b>			
Program Expenditures	2,050	0	2,500
Contributions to Other Agencies	90,000	90,000	90,000
Administrative Expenditures	250	250	250
	<u>92,300</u>	<u>90,250</u>	<u>92,750</u>
<b>Miscellaneous Expenses</b>			
<b>Total Operating Expenses</b>	<u><b>163,975</b></u>	<u><b>175,950</b></u>	<u><b>187,625</b></u>
<b>Capital Expenses</b>			
<b>Total Expenses</b>	<u><b>427,291</b></u>	<u><b>426,240</b></u>	<u><b>444,775</b></u>

## **SUPPORT PROGRAMS**

### **EXECUTIVE OFFICES**

The Executive Office is responsible to the Governing Board for the general administration and coordination of all District operations and programs, including but not limited to: program planning and streamlining, compliance, permitting, air monitoring, and grant programs oversight, public information, inter and intra agency coordination, committee representation, as well as being responsible for fostering a positive working relationship within our communities and with regulated industry. The Air Pollution Control Officer has statutorily assigned enforcement authority as well as personnel appointment powers as designated in Health and Safety Code §§40750 et seq. The responsibilities of this office include those programs mandated by the Federal Environmental Protection Agency (EPA) and the California Air Resources Board (CARB) and include developing, implementing, and enforcing State and Federally mandated programs designed to attain and maintain ambient air quality standards as they pertain to industrial and commercial stationary (non-mobile) sources. This office monitors state and federal legislation affecting the District and advises the Governing Board on actions required to protect the interests of the District. It also oversees programs for staff and Board professional development.

This office has oversight of the production of agendas and official minutes of all meetings of the District Boards, including the Governing Board, the Hearing Board, Technical Advisory Committee, and any other committees created by Governing Board or the Board Chair. This office maintains the official records for all actions of the boards and distributes copies of orders and directives to appropriate agencies and members of the public as required and/or directed by the respective Board or Committee.

The District Counsel analyzes legislative bills proposed in the California Legislature that may impact the District and provides information to

the District Governing Board regarding such legislation.

The Governing Board, with 13 members, meets monthly and members may receive \$100 stipend per meeting. The Hearing Board, with 5 members, meets as needed and members may receive \$100 stipend per meeting. The Technical Advisory Committee, with 10 members, meets as needed and members may receive \$35 stipend per meeting.

### **DISTRICT COUNSEL**

The position of District Counsel serves as general legal counsel to the District providing legal advice and opinions on general laws applicable to the District as well as to air district specific mandates including but not limited to; the Federal Clean Air Act, California Clean Air Act, other applicable State and Federal laws, and the regulations promulgated thereunder. This position also provides official legal interpretations of District adopted rules and regulations for the APCO and staff use. The District Counsel reviews District rules and regulations for compliance with applicable State and Federal laws and regulations, and ensures proper notice and procedures are followed. The District Counsel has the authority to bring civil actions in the name of people of State of California for violations of various air quality laws and regulations. It also provides legal support for the District at Hearing Board proceedings, and supports the permitting and other activities of the District.

The Governing Board may engage "Special Counsel" to provide specialized legal services in particular instances and areas. The scope of the specialized legal services will be forth in the individual contracts for such services.

### **ASSIGNED POSITIONS**

Executive Director/APCO

District Counsel

Senior Executive Analyst - Confidential

**Mojave Desert AQMD**  
**General Fund Executive Offices Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Expenses</u></b>			
<b>Personnel Expenses</b>			
Salaries	456,219	392,267	421,705
Longevity Pay	9,890	9,870	5,610
Vacation	49,745	55,107	52,960
Sick	12,505	17,170	12,640
Holiday	43,982	42,210	41,275
Admin	28,570	35,550	32,195
	<u>600,911</u>	<u>552,174</u>	<u>566,385</u>
<b>Salaries &amp; Wages</b>			
	600,911	552,174	566,385
<b>Payroll Taxes</b>			
Medicare Tax	8,795	9,328	8,590
	<u>8,795</u>	<u>9,328</u>	<u>8,590</u>
<b>Benefits</b>			
Section 125	56,850	60,715	55,220
Employee Assistance Plan	200	370	325
Vision Insurance	1,245	1,353	1,238
Life Insurance	395	397	350
Disability Insurance	2,258	2,457	2,215
Other Benefits	15,325	16,220	14,340
Workers Compensation	6,275	5,361	1,955
	<u>82,548</u>	<u>86,873</u>	<u>75,643</u>
<b>Retirement</b>			
Employer Pick-up	23,275	9,945	8,780
Employer Contribution SBCERA	220,485	240,230	238,600
Survivor Match	107	107	105
401(a) Matching Contribution	4,000	12,500	13,540
Retirement Cash	24,435	25,235	22,225
	<u>272,302</u>	<u>288,017</u>	<u>283,250</u>
<b>Total Personnel Expenses</b>	<b>964,556</b>	<b>936,392</b>	<b>933,868</b>

**Mojave Desert AQMD**  
**General Fund Executive Offices Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Operating Expenses</u></b>			
<b>Communications</b>			
Telephones	1,700	2,000	2,000
Long Distance Charges	50	0	0
Cellular Phones	650	750	750
Video/Teleconference	200	200	150
Internet	5,000	6,500	6,250
Web Hosting	1,500	1,250	1,500
Tech Support	250	0	250
Cable	125	0	125
Computers	5,000	12,000	5,000
	<u>14,475</u>	<u>22,700</u>	<u>16,025</u>
<b>Dues &amp; Subscriptions</b>			
Memberships & Sponsorships	10,000	11,000	12,000
Publications & Subscriptions	15,000	17,000	16,500
Professional Dues	2,500	2,000	2,500
	<u>27,500</u>	<u>30,000</u>	<u>31,000</u>
<b>Non-Depreciable Inventory</b>			
Furniture & Fixtures Exp	1,000	300	1,000
Machinery & Equipment Exp	150	500	250
Safety Equipment Exp	500	500	500
	<u>1,650</u>	<u>1,300</u>	<u>1,750</u>
<b>Legal</b>			
Legal Notices	9,000	11,000	10,000
Legal Services	10,000	3,500	10,000
Legal Judgments/Settlements	0	200,000	0
	<u>19,000</u>	<u>214,500</u>	<u>20,000</u>
<b>Professional Services</b>			
Payroll Contract	17,500	3,000	17,500
Financial Services	500	0	500
Consulting Fees	45,000	21,000	45,000
Stipends	11,500	10,000	13,000
	<u>74,500</u>	<u>34,000</u>	<u>76,000</u>
<b>Maintenance &amp; Repairs</b>			
General Bldg. Maintenance	5,000	6,000	6,500
Custodial Services	5,000	4,750	5,500
Landscaping	600	600	650
Equipment Repair	50	300	200
	<u>10,650</u>	<u>11,650</u>	<u>12,850</u>

**Mojave Desert AQMD**  
**General Fund Executive Offices Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b>Training &amp; Travel</b>			
Training	3,000	4,500	3,500
Travel	27,500	22,500	12,000
Mileage	4,500	4,000	4,500
	<u>35,000</u>	<u>31,000</u>	<u>20,000</u>
<b>Vehicles</b>			
Vehicle Gas & Oil	400	300	500
Vehicle Maintenance	350	50	500
Vehicle Insurance	500	2,400	3,770
	<u>1,250</u>	<u>2,750</u>	<u>4,770</u>
<b>Office Expenses</b>			
Software	27,500	25,000	30,000
Utilities	5,750	6,000	6,000
Supplies	5,500	2,500	5,500
Facility Leases	500	1,000	1,100
Equipment Lease	3,250	4,250	3,750
Postage	600	600	750
Courier	0	100	150
Printing/Shredding Services	500	300	500
Security	250	250	300
Liability Insurance	3,000	9,000	12,905
Meeting Expenses	1,500	1,500	1,500
	<u>48,350</u>	<u>50,500</u>	<u>62,455</u>
<b>Program Expenses</b>			
<b>Miscellaneous Expenses</b>			
<b>Total Operating Expenses</b>	<u><b>232,375</b></u>	<u><b>398,400</b></u>	<u><b>244,850</b></u>
<b>Capital Expenses</b>			
<b>Total Expenses</b>	<u><b>1,196,931</b></u>	<u><b>1,334,792</b></u>	<u><b>1,178,718</b></u>

## **SUPPORT PROGRAMS**

### **ADMINISTRATIVE SERVICES**

Administrative Services manages the financial and administrative matters of the District including accounts payable, accounts receivable and payroll functions which are performed in-house. The District uses the banking services of the San Bernardino County Auditor-Controller for funds on deposit and transfers funds as needed to local commercial banking institutions to perform day-to-day financial transactions. The office prepares the annual budget and controls expenditures by providing information regarding expenditures and the availability of budgeted funds; purchases equipment and supplies; invoices for required fees are issued, collected, deposited and accounted for through the CAPS – Compliance and Permit System.

Managing the District's front office, the fleet, facilities, and risk management are all functions of Administrative Services.

Human Resources is personnel administration, recruitment, employee compensation and management of benefits and is part of Administrative Services.

Technical Services manages the District's technology platforms, related information systems, a video teleconferencing system, and web site administration.

Records Management coordinates the District's paperless system by digitizing

records into an electronic storage and retrieval system. It also performs the functions associated with responding to requests made pursuant to the Public Records Act.

### Grants Administration

The Grants Specialist administers the District's Mobile Emissions Reduction Program using State and Federal grant programs with direct and pass through funding. Grant resources are obtained from the District's General Fund, the California Carl Moyer Program, and the fees collected under Health & Safety Code §44220 (also known as "AB 2766"), and various other programs.

Communications is also a part of Administrative Services as described herein (page 21).

### **ASSIGNED POSITIONS**

Deputy Director – Administration  
Finance Manager  
Human Resources Analyst - Confidential  
Information Systems Specialist I (2)  
Grants Specialist  
Fiscal Specialist  
Records Management Technician  
Fiscal Technician

Also:  
Communications Supervisor I  
Communications Specialist I

**Mojave Desert AQMD**  
**General Fund Administrative Services Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Expenses</u></b>			
<b>Personnel Expenses</b>			
Salaries	690,194	646,836	713,902
Longevity Pay	5,625	5,658	4,650
Vacation	76,475	73,421	75,840
Sick	34,010	36,166	37,292
Holiday	72,780	61,834	69,650
Admin	23,165	29,740	27,415
Compensatory	460	248	0
Bereavement	0	670	0
Salaries & Wages	<u>902,709</u>	<u>854,573</u>	<u>928,749</u>
<b>Payroll Taxes</b>			
Medicare Tax	17,235	14,832	23,715
	<u>17,235</u>	<u>14,832</u>	<u>23,715</u>
<b>Benefits</b>			
Section 125	164,075	149,880	147,405
Employee Assistance Plan	500	960	1,000
Vision Insurance	855	944	820
Life Insurance	1,298	1,256	1,075
Disability Insurance	2,955	3,114	2,825
Tuition Reimbursement	350	0	0
Other Benefits	3,650	2,853	2,720
Workers Compensation	9,880	8,353	3,020
	<u>183,563</u>	<u>167,360</u>	<u>158,865</u>
<b>Retirement</b>			
Employer Pick-up	40,985	24,433	24,305
Employer Contribution SBCERA	384,405	396,608	423,445
Survivor Match	360	360	400
401(a) Matching Contribution	2,500	3,326	3,325
Retirement Cash	8,880	23,214	21,310
	<u>437,130</u>	<u>447,941</u>	<u>472,785</u>
<b>Total Personnel Expenses</b>	<b><u>1,540,637</u></b>	<b><u>1,484,706</u></b>	<b><u>1,584,114</u></b>

**Mojave Desert AQMD**  
**General Fund Administrative Services Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Operating Expenses</u></b>			
<b>Communications</b>			
Telephones	2,000	2,250	2,250
Long Distance Charges	50	0	0
Cellular Phones	300	275	350
Video/Teleconference	150	150	150
Internet	6,000	7,000	6,500
Web Hosting	3,000	1,500	1,750
Tech Support	250	0	250
Cable	150	0	150
Computers	20,000	2,500	18,550
	<u>31,900</u>	<u>13,675</u>	<u>29,950</u>
<b>Dues &amp; Subscriptions</b>			
Memberships & Sponsorships	7,000	5,000	2,900
Publications & Subscriptions	1,500	1,800	2,000
Professional Dues	1,600	1,000	2,000
	<u>10,100</u>	<u>7,800</u>	<u>6,900</u>
<b>Non-Depreciable Inventory</b>			
Furniture & Fixtures Exp	1,000	1,000	1,000
Machinery & Equipment Exp	200	900	1,000
Safety Equipment Exp	650	1,000	1,000
	<u>1,850</u>	<u>2,900</u>	<u>3,000</u>
<b>Legal</b>			
Legal Services	20,000	10,000	20,000
	<u>20,000</u>	<u>10,000</u>	<u>20,000</u>
<b>Professional Services</b>			
County Services	1,000	500	1,000
Payroll Contract	300	13,500	500
Financial Services	20,000	20,000	20,000
Consulting Fees	15,000	0	15,000
	<u>36,300</u>	<u>34,000</u>	<u>36,500</u>
<b>Maintenance &amp; Repairs</b>			
General Bldg. Maintenance	7,000	0	7,500
Custodial Services	5,000	0	5,000
Landscaping	350	0	600
Equipment Repair	100	0	250
	<u>12,450</u>	<u>0</u>	<u>13,350</u>

**Mojave Desert AQMD**  
**General Fund Administrative Services Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b>Training &amp; Travel</b>			
Training	7,500	7,500	8,000
Travel	7,500	7,500	8,000
Recruitment	500	0	0
	<u>15,500</u>	<u>15,000</u>	<u>16,000</u>
<b>Vehicles</b>			
Vehicle Lease	0	250	0
Vehicle Gas & Oil	500	650	750
Vehicle Maintenance	500	100	500
Vehicle Insurance	350	4,000	5,700
	<u>1,350</u>	<u>5,000</u>	<u>6,950</u>
<b>Office Expenses</b>			
Software	43,700	35,000	45,000
Utilities	6,000	6,250	6,250
Supplies	7,500	10,200	9,500
Facility Leases	2,000	1,500	2,000
Equipment Lease	3,500	4,500	4,500
Postage	1,500	1,500	1,500
Courier	750	300	750
Printing/Shredding Services	250	350	500
Security	500	250	250
Liability Insurance	3,500	10,000	14,500
Meeting Expenses	1,000	500	1,000
	<u>70,200</u>	<u>70,350</u>	<u>85,750</u>
<b>Program Expenses</b>			
<b>Miscellaneous Expenses</b>			
Miscellaneous Expense	1,500	500	1,500
	<u>1,500</u>	<u>500</u>	<u>1,500</u>
<b>Total Operating Expenses</b>	<b>201,150</b>	<b>159,225</b>	<b>219,900</b>
<b>Capital Expenses</b>			
<b>Total Expenses</b>	<b>1,741,787</b>	<b>1,643,931</b>	<b>1,804,014</b>

## **SUPPORT PROGRAMS**

### ***DISTRICT WIDE***

Shared expenses that are categorized across all cost centers are identified as "District wide," including expenses related to the contract with Antelope Valley Air Quality Management District.

### ***ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT***

The AVAQMD contracts all of its services from the MDAQMD. The contract provides employees to staff a Lancaster office serving the constituents of the Lancaster-Palmdale area. The MDAQMD provides specific expertise allowing for a complete, full service agency. If needed, services and supplies purchased for the AVAQMD are charged at cost. MDAQMD provides all accounting services and financial reporting. Certain administrative functions and support of the AVAQMD is performed in Victorville such as accounting, legal, risk management, communications and technology support.

### ***ASSIGNED POSITIONS***

Deputy Director – Antelope Valley Operations  
Operations Manager  
Air Quality Engineer II  
Grants Analyst  
Air Quality Planner I  
Air Quality Specialist II  
Air Quality Specialist I *TBH*

**Mojave Desert AQMD**  
**General Fund District Wide Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Expenses</u></b>			
<b>Personnel Expenses</b>			
Salaries	1,100,000	1,019,000	1,069,000
Salaries & Wages	1,100,000	1,019,000	1,069,000
<b>Payroll Taxes</b>			
<b>Benefits</b>			
Tuition Reimbursement	20,700	2,325	21,800
	20,700	2,325	21,800
<b>Retirement</b>			
<b>Total Personnel Expenses</b>	<b>1,120,700</b>	<b>1,021,325</b>	<b>1,090,800</b>

PROPOSED

**Mojave Desert AQMD**  
**General Fund District Wide Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Operating Expenses</u></b>			
<b>Communications</b>			
Computers	0	1,100	0
	<u>0</u>	<u>1,100</u>	<u>0</u>
<b>Dues &amp; Subscriptions</b>			
Publications & Subscriptions	0	0	250
	<u>0</u>	<u>0</u>	<u>250</u>
<b>Non-Depreciable Inventory</b>			
Furniture & Fixtures Exp	0	16,000	10,000
	<u>0</u>	<u>16,000</u>	<u>10,000</u>
<b>Legal</b>			
<b>Professional Services</b>			
Payroll Contract	350	0	0
Financial Services	20,000	12,000	20,000
	<u>20,350</u>	<u>12,000</u>	<u>20,000</u>
<b>Maintenance &amp; Repairs</b>			

PROPOSED

**Mojave Desert AQMD**  
**General Fund District Wide Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b>Training &amp; Travel</b>			
Training	0	500	500
Travel	0	2,000	2,000
	<u>0</u>	<u>2,500</u>	<u>2,500</u>
<b>Vehicles</b>			
Vehicle Gas & Oil	1,500	5,500	4,060
Vehicle Maintenance	50	0	0
Vehicle Repairs	0	500	540
	<u>1,550</u>	<u>6,000</u>	<u>4,600</u>
<b>Office Expenses</b>			
Software	7,500	7,500	7,500
Supplies	500	750	650
Postage	1,000	1,000	1,000
Liability Insurance	0	1,500	0
Meeting Expenses	150	0	0
	<u>9,150</u>	<u>10,750</u>	<u>9,150</u>
<b>Program Expenses</b>			
Program Expenditures	0	1,467,066	1,200,000
	<u>0</u>	<u>1,467,066</u>	<u>1,200,000</u>
<b>Miscellaneous Expenses</b>			
Bank Fees	2,500	3,500	2,500
Miscellaneous Expense	2,500	0	0
	<u>5,000</u>	<u>3,500</u>	<u>2,500</u>
<b>Total Operating Expenses</b>	<b>36,050</b>	<b>1,518,916</b>	<b>1,249,000</b>
<b>Capital Expenses</b>			
Improvements	50,000	85,000	100,000
Vehicles	55,000	26,000	55,000
<b>Total Capital Expenses</b>	<b>105,000</b>	<b>111,000</b>	<b>155,000</b>
<b>Total Expenses</b>	<b>1,261,750</b>	<b>2,651,241</b>	<b>2,494,800</b>

## ***OPERATING EXPENSES***

Communications - Services for telephone, internet, video teleconferencing, internet, web hosting, computers, and related tech support.

Dues & Subscriptions, Memberships – Subscriptions the Cal/EPA Newsletters, local newspapers, West Group (legal research), technical, and educational materials. The District participates with other organizations to achieve shared missions. Memberships – California Air Pollution Control Officers Association (CAPCOA) California Special Districts Association (CSDA); Air & Waste Management Association (A&WMA); California Climate Action Registry; National Association Clean Air Agencies (NACAA); Western Regional Air Partnership (WRAP); Rotary Club; American Bar Association; California State Bar Association, and Chambers of Commerce. An allowance per employee is available to pay the dues for up to two professional organizations.

Non-Depreciable Inventory - Small office equipment, desktop PCs and tablets, office furniture, replace clerical and Board chambers seating; safety equipment, all under \$5,000.

Legal - Specialized Legal Services – Costs associated with outsourced legal services for Governing Board and Hearing Board support, personnel and labor relations, support for certain enforcement actions,

and publication of public notices, as required.

Professional Services – Various third party and/or consulting services including San Bernardino County, annual fiscal audit, actuarial studies, extra or temporary help, outsourced technology and application support. Research Studies – Funds are reserved for special projects and targeted environmental study projects. Stipends - Board member stipend based on estimated number of meetings: Governing Board (\$100 per meeting), Hearing Board (\$100 per meeting), and Technical Advisory Committee (\$35 per meeting).

Maintenance & Repairs – Building and maintenance expenses: custodial, landscaping, HVAC service; pest control, fire extinguisher maintenance, parking lot sweeping, building maintenance services, and general building repair and maintenance. Equipment repair: Air Monitoring station and equipment maintenance and minor repairs (seven stations), office equipment.

Training & Travel - Staff and Board professional development and technical training as needed.

Vehicles - costs for fuel, maintenance, and insurance.

Office Expenses - Supplies, Postage and Courier expenses, Printing and Shredding services, Security, Liability Insurance, Meeting Expenses, and Facility Leases (including equipment leases), Utilities, Community Relations.

Software – Licenses and maintenance for software, network, and equipment; such as operating systems, office suites, anti-virus, program specific software such as Questys, Taleo (performance evaluation software), and Air Vision; software upgrade purchases.

Printing Services – Includes costs for promotional information, District data sheets, annual report, newsletters, poster contest calendars, etc.

Liability Insurance - The District is a member of the Special District Risk Management Authority (SDRMA), a risk management pool for liability insurance and related coverage.

Rents & Leases - Equipment – Digital Copier/Scanner Systems, metered postage machine; Structures – Air Monitoring Stations rent; Vehicles – Rentals used during the course of travel.

Community Relations - Promotional items for community outreach events. Community and public service recognition awards such Exemplar (MDAQMD); special event registration fees.

Program Expenses - Funds designated from the General Fund for specific local area grants. Program Expenses directly attributable to a funding source supporting the corresponding program (AB 2766, Carl Moyer, reimbursing contracts, Title V, PERP

program, etc.) are allocated to those specific funding sources.

Contributions to other Agencies - Mojave Environmental Education Consortium (MEEC).

## ***CAPITAL EXPENSES***

This Budget anticipates investments toward projects in the five year capital improvement plan and includes resources to address asset improvements.

Buildings – Building improvements and capital projects; safety related improvements.

Equipment Purchases - Replace and upgrade equipment located at air monitoring stations.

Software – CAPS (programming for permit tracking system).

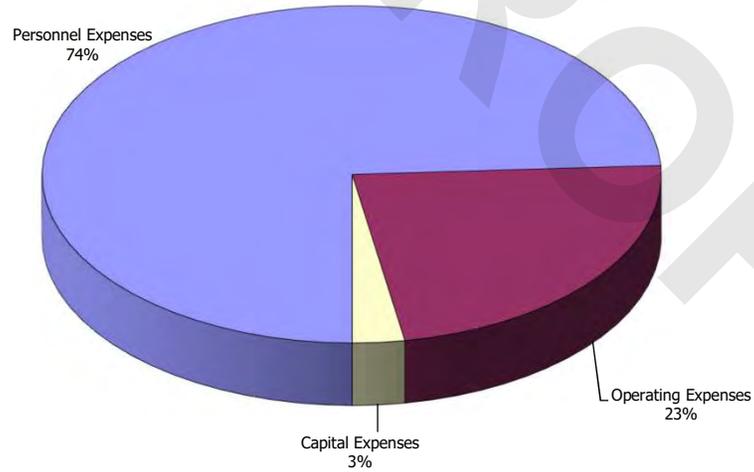
Vehicles - Vehicle Replacement Program (vehicle replacements have been leased through the Enterprise Fleet Maintenance Agreement; beginning FY 18 the District will purchase vehicle replacements). This budget includes replacing two vehicles in the District-owned fleet (\$55,000).

**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT**

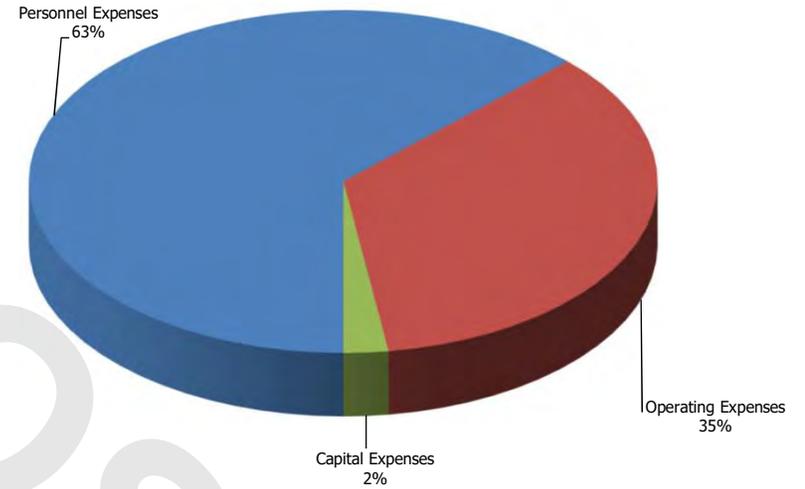
**Budgeted Expense Analysis**

Fiscal Year 20221

**General Fund**



**Consolidated (All Funds)**



**General Fund**

<u>EXPENSE CATEGORY</u>	<u>AMOUNT</u>	<u>% of Total</u>	
Personnel Expenses	7,369,729	76.22%	% of Operating Costs only (sum total of Personnel and Operating Expenses)
Operating Expenses	2,298,930	23.78%	
Capital Expenses	<u>270,000</u>	2.72%	% of total
<b>TOTAL</b>	<b>9,938,659</b>		

**Consolidated (All Funds)**

<u>EXPENSE CATEGORY</u>	<u>AMOUNT</u>	<u>% of Total</u>	
Personnel Expenses	7,369,729	64.12%	% of Operating Costs only (sum total of Personnel and Operating Expenses)
Operating Expenses incl Grants	4,123,917	35.88%	
Capital Expenses	<u>270,000</u>	2.72%	% of total
<b>TOTAL</b>	<b>11,763,646</b>		

**Mojave Desert AQMD**  
**General Fund Consolidated Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b><u>Expenses</u></b>			
<b>Personnel Expenses</b>			
Salaries	4,028,036	3,667,017	4,049,557
Overtime	0	3,570	0
Longevity Pay	31,100	20,782	15,780
Vacation	295,486	292,088	286,620
Sick	134,230	144,614	139,213
Holiday	293,867	276,893	289,435
Admin	73,260	88,233	86,076
Jury Duty	0	212	0
Compensatory	460	774	0
Bereavement AV Contract	0	1,962	0
	<hr/>	<hr/>	<hr/>
Salaries & Wages	4,856,439	4,496,145	4,866,681
<b>Payroll Taxes</b>			
Medicare Tax	68,695	57,166	76,265
	<hr/>	<hr/>	<hr/>
	68,695	57,166	76,265
<b>Benefits</b>			
Section 125	605,614	575,923	577,465
Employee Assistance Plan	3,160	3,680	3,745
Vision Insurance	3,820	3,824	3,743
Life Insurance	4,758	4,413	4,580
Disability Insurance	11,683	11,741	11,560
Tuition Reimbursement	21,050	22,615	21,800
Other Benefits	27,005	25,092	23,120
Workers Compensation	56,110	44,434	19,010
	<hr/>	<hr/>	<hr/>
	733,200	691,722	665,023
<b>Retirement</b>			
Employer Pick-up	122,580	83,872	85,495
Employer Contribution SBCERA	1,469,616	1,497,945	1,577,220
Survivor Match	1,397	1,280	1,430
401(a) Matching Contribution	21,200	24,218	27,965
Retirement Cash	56,875	73,247	69,650
	<hr/>	<hr/>	<hr/>
	1,671,668	1,680,562	1,761,760
<b>Total Personnel Expenses</b>	<hr/> <b>7,330,002</b>	<hr/> <b>6,925,595</b>	<hr/> <b>7,369,729</b>

**Mojave Desert AQMD**  
**General Fund Consolidated Expenses by Section**

	<u>Budget FY20</u>	<u>Estimates FY20</u>	<u>Budget FY21</u>
<b>Operating Expenses</b>			
<b>Communications</b>			
Telephones	10,850	12,350	13,050
Long Distance Charges	425	0	300
Cellular Phones	2,000	2,375	2,650
Video/Teleconference	950	850	900
Internet	35,000	41,900	39,500
Web Hosting	11,000	10,400	9,950
Tech Support	1,275	0	1,300
Cable	800	0	800
Computers	25,000	20,200	26,550
	<u>87,300</u>	<u>88,075</u>	<u>95,000</u>
<b>Dues &amp; Subscriptions</b>			
Memberships & Sponsorships	24,000	29,400	30,150
Publications & Subscriptions	17,650	19,750	20,200
Professional Dues	8,900	6,550	9,650
	<u>50,550</u>	<u>55,700</u>	<u>60,000</u>
<b>Non-Depreciable Inventory</b>			
Furniture & Fixtures Exp	6,500	18,875	16,500
Machinery & Equipment Exp	26,450	33,750	31,250
Safety Equipment Exp	5,000	4,575	6,800
	<u>37,950</u>	<u>57,200</u>	<u>54,550</u>
<b>Legal</b>			
Legal Notices	11,500	12,000	12,500
Legal Services	35,000	14,500	35,000
Legal Judgments/Settlements	0	200,000	0
	<u>46,500</u>	<u>226,500</u>	<u>47,500</u>
<b>Professional Services</b>			
County Services	1,000	500	1,000
Payroll Contract	19,100	17,225	18,950
Financial Services	40,500	32,000	40,500
Consulting Fees	60,000	21,000	60,000
Stipends	11,500	10,000	13,000
	<u>132,100</u>	<u>80,725</u>	<u>133,450</u>
<b>Maintenance &amp; Repairs</b>			
General Bldg. Maintenance	30,750	28,250	38,000
Custodial Services	30,250	24,800	31,750
Landscaping	2,500	2,825	3,675
Equipment Repair	15,600	14,050	16,150
	<u>79,100</u>	<u>69,925</u>	<u>89,575</u>

**Mojave Desert AQMD**  
**General Fund Consolidated Expenses by Section**

	<b>Budget FY20</b>	<b>Estimates FY20</b>	<b>Budget FY21</b>
<b>Training &amp; Travel</b>			
Training	40,000	43,000	49,000
Travel	60,000	58,000	52,000
Mileage	4,650	4,100	4,500
Recruitment	500	0	0
	<u>105,150</u>	<u>105,100</u>	<u>105,500</u>
<b>Vehicles</b>			
Vehicle Lease	29,000	24,750	14,000
Vehicle Gas & Oil	20,400	20,950	20,110
Vehicle Maintenance	4,900	4,850	6,000
Vehicle Repairs	1,500	900	5,040
Vehicle Insurance	9,850	14,900	24,850
	<u>65,650</u>	<u>66,350</u>	<u>70,000</u>
<b>Office Expenses</b>			
Software	87,200	77,900	95,500
Utilities	37,250	37,100	40,000
Supplies	31,500	33,500	37,150
Facility Leases	10,450	12,000	15,100
Equipment Lease	19,450	22,900	23,750
Postage	6,750	6,025	5,900
Courier	875	2,450	3,800
Printing/Shredding Services	10,800	10,550	12,200
Security	2,100	1,775	1,800
Liability Insurance	23,000	48,100	74,205
Meeting Expenses	9,350	11,600	12,200
Community Relations	17,500	17,500	17,500
	<u>256,225</u>	<u>281,400</u>	<u>339,105</u>
<b>Program Expenses</b>			
Program Expenditures	2,050	1,467,066	1,202,500
Contributions to Other Agencies	90,000	90,000	90,000
Administrative Expenditures	250	250	250
	<u>92,300</u>	<u>1,557,316</u>	<u>1,292,750</u>
<b>Miscellaneous Expenses</b>			
Bank Fees	2,500	3,500	2,500
Miscellaneous Expense	11,500	1,200	9,000
	<u>14,000</u>	<u>4,700</u>	<u>11,500</u>
<b>Total Operating Expenses</b>	<b><u>966,825</u></b>	<b><u>2,592,991</u></b>	<b><u>2,298,930</u></b>
<b>Capital Expenses</b>			
Buildings	0	5,000	5,000
Improvements	50,000	85,000	100,000
Equipment	60,000	60,000	60,000
Vehicles	55,000	26,000	55,000
Software	50,000	45,000	50,000
<b>Total Capital Expenses</b>	<b><u>215,000</u></b>	<b><u>221,000</u></b>	<b><u>270,000</u></b>
<b>Total Expenses</b>	<b><u>8,511,827</u></b>	<b><u>9,739,586</u></b>	<b><u>9,938,659</u></b>

## ***Summary of Board Policy and Standard Practice***

### **Treasurer and Controller**

*(Health & Safety Code § 41245 and § 41246)*

California statutes require the Mojave Desert Air Quality Management District Governing Board to appoint a treasurer as the custodian and a controller as the accounting officer of district funds. The law specifically authorizes the appointment of the county treasurer and the county auditor to serve as the district treasurer and district controller. On July 1, 1993, the Governing Board appointed San Bernardino County elected treasurer and elected auditor respectively to serve as district treasurer and district controller. The Governing Board intention in making these two appointments was to maintain the integrity and control over District funds that is achieved by elected officers being custodian and controller of government treasury.

### **Revolving Accounts**

*(Revenue and Taxation Code §19551)*

California statutes authorize an independent special district to establish revolving funds for the purpose of paying routine expenditures more efficiently and expeditiously. The Governing Board has authorized the District to establish commercial bank accounts to process in house accounts payable for the General fund and the District's grants funds.

### **Management and Budget**

*(Governing Board Policy 94-1; Health & Safety Code §§ 40750 et seq.; and § 41260)*

The Governing Board has delegated various management and financial authorities to the Executive Director/Air Pollution Control Officer. Additionally, statutory law grants certain administrative, permitting and enforcement authorities to the air pollution control officers of air districts in California.

The board delegated authorities includes the discretion to transfer funds within major budget categories, authority to enter into contracts for up to \$50,000 for budgeted and \$10,000 for unbudgeted items that are of non-emergency nature; and the authority to expend district funds for capital replacement and improvement projects up to the limits established for each project in the budget.

### **Purchasing Procedures**

*(MDAQMD Standard Practice 5-4)*

The Executive Director/Air Pollution Control Officer has established a Purchasing Procedures Standard Practice delineating the responsibilities of staff authorized to make any purchases.

### **Investment Practices**

*(Gov. Code §§ 27000.1 et seq.)*

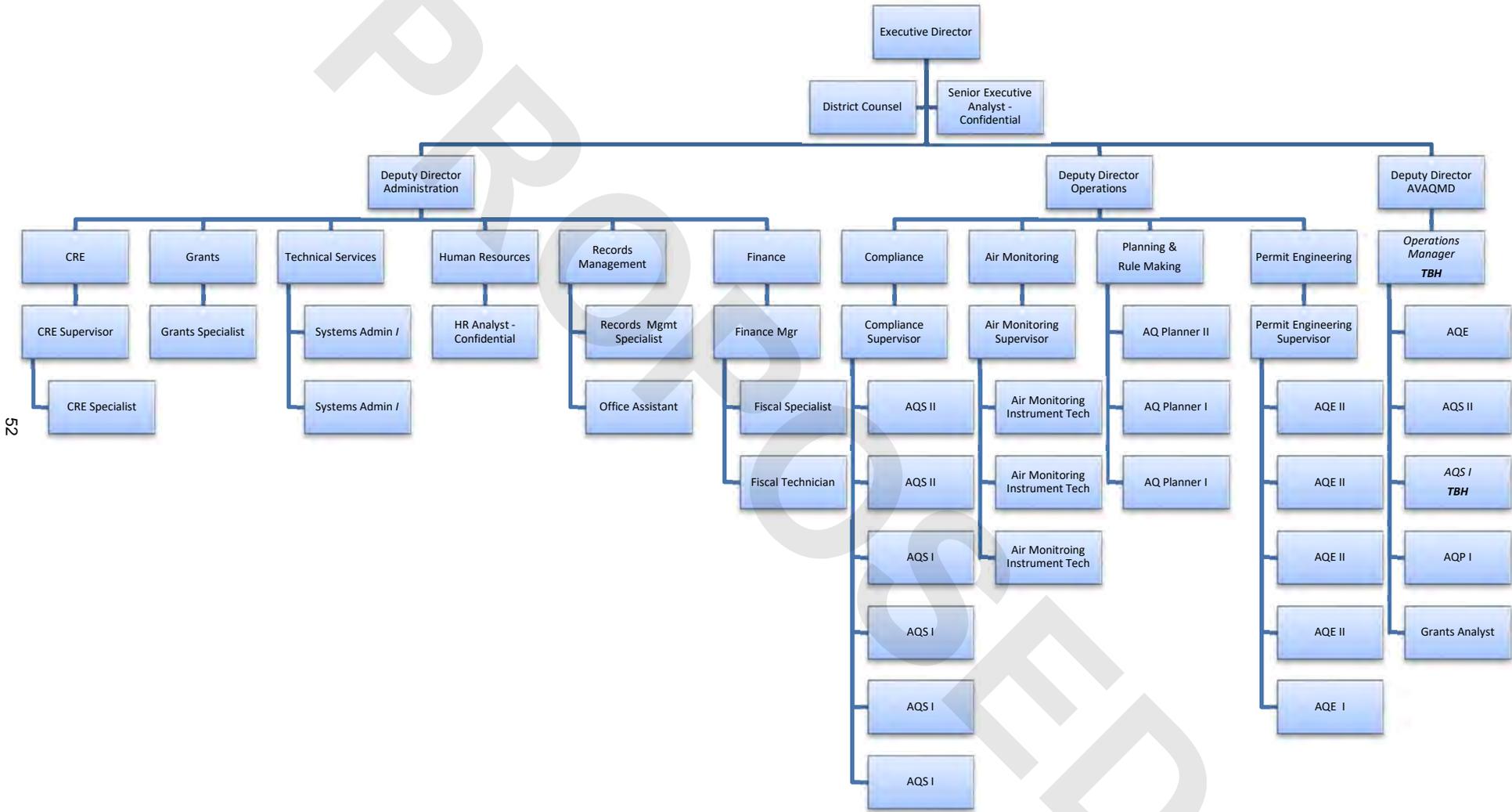
District general funds are deposited with the San Bernardino County Treasurer and are systematically invested as part of the County's investment pool. Interest and other revenues earned on funds are periodically credited to the District's account.

Separate policy documents govern the investment practices for the Deferred Compensation Plan ((457(b)), and the Post Employment Benefit Trust (including "OPEB" and Pension Rate stabilization).

**Mojave Desert AQMD**  
**Special Funds Consolidated Program Budget Detail**

	<u>Budget FY 2020</u>	<u>Estimates FY 2020</u>	<u>Budget FY 2021</u>
<b><u>Revenues</u></b>			
Administrative Funding	121,687	121,687	132,561
AB2766 Program	725,000	700,000	715,000
Carl Moyer Program	851,805	1,538,336	927,923
Interest Revenue	157,562	113,771	126,503
	<hr/>	<hr/>	<hr/>
<b>Total Consolidated Program Revenue</b>	<b>1,856,054</b>	<b>2,473,794</b>	<b>1,901,987</b>
<b><u>Expenses</u></b>			
Program Expenditures	1,648,367	2,717,537	1,684,426
Administrative Expenditures	121,687	121,687	132,561
Financial Services	0	7,839	8,000
	<hr/>	<hr/>	<hr/>
<b>Total Consolidated Program Expenses</b>	<b>1,770,054</b>	<b>2,847,063</b>	<b>1,824,987</b>

# Mojave Desert AQMD Organizational Chart



52

**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
TABLE OF ORGANIZATION**

Approved FY 20	Approved FY 21	Title of Position	Range	Monthly Salary
1	1	Office Assistant	610	3,339 - 4,068
0	0	Records Management Clerk	615	3,777 - 4,602
1	1	Records Management Technician	621	4,381 - 5,338
1	1	Fiscal Technician	621	4,381 - 5,338
0	0	Administrative Secretary	624	4,717 - 5,748
0	0	Deputy COB/Administrative Secretary	624	4,717 - 5,748
1	0	CRE Specialist	626	4,956 - 6,038
1	0	Records Management Specialist	626	4,956 - 6,038
0	1	Communications Specialist I	629	5,337 - 6,502
1	1	Fiscal Specialist	629	5,337 - 6,502
1	1	Grants Specialist	629	5,337 - 6,502
0	0	Air Quality Instrument Technician	629	5,337 - 6,502
0	0	Air Quality Specialist	629	5,337 - 6,502
0	0	Human Resources Specialist	629	5,337 - 6,502
5	4	AQ Specialist I	629	5,337 - 6,502
3	3	AQ Instrument Tech I	629	5,337 - 6,502
3	3	AQ Specialist II	633	5,891 - 7,177
0	0	AQ Instrument Tech II	633	5,891 - 7,177
2	2	Systems Administrator I	633	5,891 - 7,177
3	3	AQ Planner I	633	5,891 - 7,177
0	0	Clerk Of The Boards	636	6,344 - 7,730
0	0	AQ Specialist III	637	6,502 - 7,922
0	0	AQ Instrument Tech III	637	6,502 - 7,922
1	1	AQ Engineer I	637	6,502 - 7,922
1	1	Human Resources Analyst - Confidential	637	6,502 - 7,922
1	1	Grants Analyst	637	6,502 - 7,922
0	0	Systems Administrator II	637	6,502 - 7,922
1	1	AQ Planner II	637	6,502 - 7,922
1	1	Senior Executive Analyst - Confidential	638	6,666 - 8,121
0	0	Air Quality Engineer	640	7,002 - 8,531
5	4.5	AQ Engineer II	640	7,002 - 8,531
0	1	AQ Engineer III	642	7,356 - 8,962
0	0	Executive Office Manager	644	7,729 - 9,417
1	0	Air Monitoring Supervisor	644	7,729 - 9,417
0.75	0	Permit Engineering Supervisor I	644	7,729 - 9,417
1	0	Compliance Supervisor	644	7,729 - 9,417
0	1	Compliance Supervisor I	644	7,729 - 9,417
0	0	Administrative Services Manager	644	7,729 - 9,417
0	0	Community Relations & Education Manager	644	7,729 - 9,417
1	0	Community Relations & Education Supervisor	644	7,729 - 9,417
0	1	Communications Supervisor I	644	7,729 - 9,417
0.25	1	Permit Engineering Supervisor II	647	8,323 - 10,141
0	1	Air Monitoring Supervisor II	647	8,323 - 10,141
1	1	Finance Manager	650	8,964 - 10,921
0	0	Supervising Air Quality Engineer	650	8,964 - 10,921
0.5	1	Operations Manager	650	8,964 - 10,921
1	1	Deputy Director MD Operations	657	10,654 - 12,981
1	1	Deputy Director AV Operations	657	10,654 - 12,981
1	1	Deputy Director Administration	657	10,654 - 12,981
1	1	District Counsel	659	11,194 - 13,639
1	1	Executive Director/APCO	N/A	N/A
43.5	42.5			

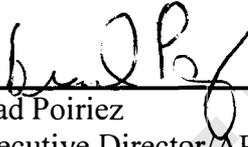
SALARY SCHEDULE  
Effective July 1, 2020

RANGE										Not attainable as of January 1, 2000						MONTHLY
	1	2	3	4	5	6	7	8	9	5	F	6	G	7	H	
600	15.04	15.42	15.81	16.20	16.61	17.02	17.45	17.88	18.33	18.79	19.26	19.74	20.23	20.74	21.26	2,608 - 3,177
601	15.42	15.81	16.20	16.61	17.02	17.45	17.88	18.33	18.79	19.26	19.74	20.23	20.74	21.26	21.79	2,673 - 3,257
602	15.81	16.21	16.61	17.03	17.45	17.89	18.34	18.79	19.26	19.74	20.24	20.74	21.26	21.79	22.34	2,740 - 3,339
603	16.20	16.60	17.02	17.44	17.88	18.33	18.79	19.26	19.74	20.23	20.74	21.25	21.79	22.33	22.89	2,808 - 3,421
604	16.61	17.02	17.45	17.89	18.33	18.79	19.26	19.74	20.24	20.74	21.26	21.79	22.34	22.90	23.47	2,879 - 3,508
605	17.02	17.45	17.88	18.33	18.79	19.26	19.74	20.23	20.74	21.26	21.79	22.33	22.89	23.46	24.05	2,950 - 3,594
606	17.45	17.89	18.34	18.79	19.26	19.75	20.24	20.75	21.26	21.80	22.34	22.90	23.47	24.06	24.66	3,025 - 3,686
607	17.89	18.33	18.79	19.26	19.74	20.24	20.74	21.26	21.79	22.34	22.89	23.47	24.05	24.65	25.27	3,100 - 3,777
608	18.33	18.79	19.26	19.74	20.23	20.74	21.26	21.79	22.33	22.89	23.46	24.05	24.65	25.27	25.90	3,177 - 3,871
609	18.79	19.26	19.75	20.24	20.75	21.26	21.80	22.34	22.90	23.47	24.06	24.66	25.28	25.91	26.56	3,258 - 3,969
610	19.26	19.74	20.24	20.74	21.26	21.79	22.34	22.90	23.47	24.05	24.66	25.27	25.90	26.55	27.22	3,339 - 4,068
611	19.74	20.23	20.74	21.26	21.79	22.33	22.89	23.46	24.05	24.65	25.27	25.90	26.55	27.21	27.89	3,421 - 4,168
612	20.24	20.74	21.26	21.79	22.34	22.90	23.47	24.06	24.66	25.27	25.91	26.55	27.22	27.90	28.59	3,508 - 4,274
613	20.74	21.25	21.79	22.33	22.89	23.46	24.05	24.65	25.27	25.90	26.54	27.21	27.89	28.59	29.30	3,594 - 4,379
614	21.26	21.79	22.33	22.89	23.46	24.05	24.65	25.27	25.90	26.55	27.21	27.89	28.59	29.30	30.04	3,685 - 4,489
615	21.79	22.34	22.89	23.47	24.05	24.65	25.27	25.90	26.55	27.21	27.89	28.59	29.31	30.04	30.79	3,777 - 4,602
616	22.33	22.89	23.46	24.05	24.65	25.27	25.90	26.55	27.21	27.89	28.59	29.30	30.04	30.79	31.56	3,871 - 4,717
617	22.89	23.46	24.05	24.65	25.26	25.90	26.54	27.21	27.89	28.59	29.30	30.03	30.78	31.55	32.34	3,967 - 4,834
618	23.47	24.05	24.65	25.27	25.90	26.55	27.21	27.89	28.59	29.31	30.04	30.79	31.56	32.35	33.16	4,067 - 4,956
619	24.05	24.66	25.27	25.90	26.55	27.21	27.90	28.59	29.31	30.04	30.79	31.56	32.35	33.16	33.99	4,169 - 5,080
620	24.65	25.27	25.90	26.55	27.21	27.89	28.59	29.30	30.04	30.79	31.56	32.35	33.16	33.98	34.83	4,273 - 5,206
621	25.27	25.91	26.55	27.22	27.90	28.60	29.31	30.04	30.79	31.56	32.35	33.16	33.99	34.84	35.71	4,381 - 5,338
622	25.91	26.55	27.22	27.90	28.60	29.31	30.04	30.79	31.56	32.35	33.16	33.99	34.84	35.71	36.61	4,490 - 5,471
623	26.55	27.21	27.89	28.59	29.31	30.04	30.79	31.56	32.35	33.16	33.99	34.84	35.71	36.60	37.51	4,602 - 5,607
624	27.22	27.90	28.59	29.31	30.04	30.79	31.56	32.35	33.16	33.99	34.84	35.71	36.60	37.52	38.46	4,717 - 5,748
625	27.89	28.59	29.30	30.04	30.79	31.56	32.35	33.16	33.98	34.83	35.70	36.60	37.51	38.45	39.41	4,835 - 5,891
626	28.59	29.31	30.04	30.79	31.56	32.35	33.16	33.99	34.84	35.71	36.60	37.51	38.45	39.41	40.40	4,956 - 6,038
627	29.30	30.03	30.79	31.55	32.34	33.15	33.98	34.83	35.70	36.59	37.51	38.45	39.41	40.39	41.40	5,079 - 6,188
628	30.03	30.78	31.55	32.34	33.15	33.98	34.83	35.70	36.59	37.51	38.45	39.41	40.39	41.40	42.44	5,206 - 6,343
629	30.79	31.56	32.35	33.16	33.98	34.83	35.71	36.60	37.51	38.45	39.41	40.40	41.41	42.44	43.50	5,337 - 6,502
630	31.55	32.34	33.15	33.98	34.83	35.70	36.59	37.51	38.45	39.41	40.39	41.40	42.44	43.50	44.58	5,469 - 6,664
631	32.35	33.16	33.99	34.84	35.71	36.60	37.52	38.46	39.42	40.40	41.41	42.45	43.51	44.60	45.71	5,608 - 6,833
632	33.15	33.98	34.83	35.70	36.59	37.51	38.45	39.41	40.39	41.40	42.44	43.50	44.59	45.70	46.84	5,746 - 7,001
633	33.98	34.83	35.70	36.60	37.51	38.45	39.41	40.40	41.41	42.44	43.50	44.59	45.70	46.85	48.02	5,891 - 7,177
634	34.84	35.71	36.60	37.52	38.45	39.42	40.40	41.41	42.45	43.51	44.60	45.71	46.85	48.02	49.23	6,039 - 7,357
635	35.70	36.60	37.51	38.45	39.41	40.40	41.41	42.44	43.50	44.59	45.70	46.85	48.02	49.22	50.45	6,189 - 7,540
636	36.60	37.52	38.46	39.42	40.40	41.41	42.45	43.51	44.60	45.71	46.85	48.03	49.23	50.46	51.72	6,344 - 7,730
637	37.51	38.45	39.41	40.40	41.41	42.44	43.50	44.59	45.70	46.85	48.02	49.22	50.45	51.71	53.00	6,502 - 7,922
638	38.46	39.42	40.40	41.41	42.45	43.51	44.60	45.71	46.85	48.03	49.23	50.46	51.72	53.01	54.34	6,666 - 8,121
639	39.41	40.39	41.40	42.44	43.50	44.59	45.70	46.85	48.02	49.22	50.45	51.71	53.00	54.33	55.68	6,831 - 8,323
640	40.40	41.41	42.44	43.50	44.59	45.71	46.85	48.02	49.22	50.45	51.71	53.00	54.33	55.69	57.08	7,002 - 8,531
641	41.41	42.44	43.50	44.59	45.70	46.85	48.02	49.22	50.45	51.71	53.00	54.33	55.69	57.08	58.51	7,177 - 8,745
642	42.44	43.50	44.59	45.70	46.84	48.01	49.22	50.45	51.71	53.00	54.32	55.68	57.07	58.50	59.96	7,356 - 8,962
643	43.50	44.59	45.71	46.85	48.02	49.22	50.45	51.71	53.00	54.33	55.69	57.08	58.51	59.97	61.47	7,541 - 9,187
644	44.59	45.71	46.85	48.02	49.22	50.45	51.71	53.00	54.33	55.69	57.08	58.51	59.97	61.47	63.01	7,729 - 9,417
645	45.71	46.85	48.03	49.23	50.46	51.72	53.01	54.34	55.69	57.09	58.51	59.98	61.48	63.01	64.59	7,923 - 9,654
646	46.85	48.03	49.23	50.46	51.72	53.01	54.34	55.69	57.09	58.51	59.98	61.48	63.01	64.59	66.20	8,121 - 9,895
647	48.02	49.22	50.45	51.71	53.00	54.33	55.69	57.08	58.51	59.97	61.47	63.00	64.58	66.19	67.85	8,323 - 10,141
648	49.22	50.45	51.71	53.00	54.33	55.68	57.08	58.50	59.97	61.47	63.00	64.58	66.19	67.85	69.54	8,531 - 10,394
649	50.45	51.71	53.00	54.33	55.69	57.08	58.50	59.97	61.47	63.00	64.58	66.19	67.85	69.54	71.28	8,744 - 10,654
650	51.71	53.01	54.33	55.69	57.08	58.51	59.97	61.47	63.01	64.59	66.20	67.86	69.55	71.29	73.07	8,964 - 10,921
651	53.01	54.34	55.70	57.09	58.51	59.98	61.48	63.01	64.59	66.20	67.86	69.56	71.29	73.08	74.90	9,189 - 11,196
652	54.33	55.69	57.08	58.51	59.97	61.47	63.01	64.58	66.20	67.85	69.55	71.29	73.07	74.90	76.77	9,418 - 11,474
653	55.69	57.08	58.50	59.97	61.47	63.00	64.58	66.19	67.85	69.54	71.28	73.06	74.89	76.76	78.68	9,652 - 11,760
654	57.08	58.51	59.97	61.47	63.01	64.58	66.20	67.85	69.55	71.29	73.07	74.90	76.77	78.69	80.66	9,894 - 12,055
655	58.50	59.97	61.47	63.00	64.58	66.19	67.85	69.54	71.28	73.06	74.89	76.76	78.68	80.65	82.66	10,141 - 12,355
656	59.97	61.47	63.00	64.58	66.19	67.85	69.54	71.28	73.07	74.89	76.76	78.68	80.65	82.67	84.73	10,394 - 12,665
657	61.47	63.00	64.58	66.19	67.85	69.54	71.28	73.06	74.89	76.76	78.68	80.65	82.66	84.73	86.85	10,654 - 12,981
658	63.01	64.58	66.20	67.85	69.55	71.29	73.07	74.90	76.77	78.69	80.66	82.67	84.74	86.86	89.03	10,921 - 13,307
659	64.58	66.20	67.85	69.55	71.29	73.07	74.90	76.77	78.69	80.66	82.67	84.74	86.86	89.03	91.25	11,194 - 13,639
660	66.19	67.85	69.54	71.28	73.06	74.89	76.76	78.68	80.65	82.67	84.73	86.85	89.02	91.25	93.53	11,473 - 13,979
661	67.86	69.55	71.29	73.07	74.90	76.77	78.69	80.66	82.68	84.74	86.86	89.03	91.26	93.54	95.88	11,762 - 14,331
662	69.54	71.28	73.06	74.89	76.76	78.68	80.65	82.66	84.73	86.85	89.02	91.25	93.53	95.87	98.26	12,054 - 14,687
663	71.28	73.07	74.89	76.77	78.69	80.65	82.67	84.74	86.85	89.03	91.25	93.53	95.87	98.27	100.72	12,356 - 15,055
664	73.07	74.90	76.77	78.69	80.66	82.67	84.74	86.86	89.03	91.26	93.54	95.88	98.27	100.73	103.25	12,666 - 15,432
665	74.89	76.76	78.68	80.65	82.67	84.73	86.85	89.02	91.25	93.53	95.87	98.26	100.72	103.24	105.82	12,981 - 15,816
666	76.77	78.68	80.65	82.67	84.74	86.85	89.02	91.25	93.53	95.87	98.27	100.72	103.24	105.82	108.47	13,306 - 16,212
667	78.															

**GOVERNING BOARD POLICY**  
*Mojave Desert Air Quality Management District*

Policy No: 02-01  
Amended April 22, 2019

  
\_\_\_\_\_  
Carmen Hernandez  
Governing Board Vice Chair

  
\_\_\_\_\_  
Brad Poiriez  
Executive Director/APCO

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**SUBJECT: FINANCIAL RESERVES**

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**POLICY:**

It is the policy of the Governing Board of the Mojave Desert Air Quality Management District (District) to direct the Air Pollution Control Officer (APCO) to define and designate financial resources by establishing and maintaining certain reserve funds to ensure the sound fiscal management of District resources. This policy conforms to Government Accounting Standards Board Statement No. 54 (GASB 54).

**AMPLIFICATION OF POLICY:**

A. General

Sound financial management principles require that sufficient resources be retained by the District to provide stability for day to day operations. An unrestricted fund balance provides cash flow for the District and provides financial reserves to minimize adverse budgetary impacts from unanticipated expenditures and revenue shortfalls. All funds designated Committed, and Assigned, and the unassigned fund balance, as defined herein, in the General Fund are considered unrestricted.

B. Classification of Funds

The following classifications conform to GASB 54. Examples are provided to illustrate how the classification might be used in practice.

1. **Nonspendable Fund Balance** includes amounts that are not in spendable form (tangible assets such as property, inventory), or are required to remain intact, and will never convert to cash. The District is likely to report these as Capital or Fixed Assets.

2. **Restricted Fund Balance** includes amounts that can be spent only for the specific purposes stipulated by the external source, government code, enabling legislation, or other legal restriction. The District is likely to establish separate trust funds for these funding types; for example: Mobile Source Emission Reduction Revenue (AB 2766), and Carl Moyer Grant Program Funds are held in separate trust accounts and are reported separate from the District's General Fund. This category could be further distinguished as follows:

a. **Special Revenue Funds.** Special revenue funds are created to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

b. **Debt Service Funds.** Debt service funds contain specific debt reserve amounts that are subject to the requirements set forth by the ordinances or resolutions that authorize the issuance of debt. It is the District's policy that debt reserve requirements for any outstanding debt issue will be consistent with the resolution authorizing the issuance of debt.

3. **Committed Fund Balance** are designated and described by specific policy and includes amounts that can be used only for the specific purposes determined by a formal action of the Governing Board. Commitments may be changed only by action of the Governing Board. The District's Operating Cash Reserves, as established by C.1. below, is an example of this classification.

4. **Assigned Fund Balance** is used to describe the portion of the fund balance that reflects the intended use of resources; the intent being established by the Governing Board, or the Board's designee. From time to time the Governing Board may establish other designations of the fund balance.

5. **Unassigned Fund Balance** is the net resources not allocated to the categories as described above.

C. Designating Specific Reserves from the Unassigned Fund Balance:

1. It is the policy of the Governing Board that the District designate a **Cash Reserves** of the unassigned fund balance **not less than 20%** of the combined Personnel and Expenses from the annual adopted budget. The Cash Reserves is further designated as follows:

a. **Operating Cash Reserves** – An amount **no less than 10%** of the combined Personnel and Expenses from the Annual Adopted Budget, shall serve as the Operating Cash Reserves, and is held to offset unanticipated costs or extraordinary revenue shortfall.

b. **Other Reserves** – The **remaining amount** of the designated Cash Reserves may be allocated for specific purposes and to accomplish strategic goals. The

Governing Board has discretion in designating these reserves which can be modified, transferred, or altered by Board action. The following descriptions may be revised or additional designations established, as required, by resolution adopting the budget or minute action.

- i. Capital Improvement Reserves – A portion of the Cash Reserves may provide replacement funds for capital improvements associated with the Park Avenue facility or off site air monitoring stations such as carpet, roof repair/replace, parking lot, or structural repair.
  - ii. Legal and Litigation Reserves – A portion of the Cash Reserves may be allocated in anticipation of costs associated with ongoing CEQA challenges to rule adoption activities.
  - iii. Compensated Absences Reserves – A portion of the Cash Reserves may offset a portion of liability resulting from employees’ accrued leave.
  - iv. Budget Stabilization Reserves – A portion of the Cash Reserves may provide resources for budget shortfalls.
2. The Governing Board may authorize use of the Cash Reserves or by resolution adopting the annual budget, or by minute action.
3. The Governing Board may authorize any portion of the Cash Reserves to be deposited in a high yield interest bearing account.

Revision History:

Adopted: April 22, 2002  
Amended: January 24, 2011  
Amended: June 11, 2012  
Amended: April 22, 2019

**Mojave Desert AQMD**  
All Funds Y-t-Y

	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020	Budget FY 2021
<b>Revenues</b>					
Permit Fees	4,320,000	4,400,000	4,555,000	4,743,000	5,173,000
Application Fees	104,768	81,000	116,000	121,000	125,000
Federal Revenue	130,950	132,900	148,900	148,900	124,900
Fines & Penalties	45,000	82,000	83,000	188,500	188,500
Interest Income	104,900	82,900	154,900	172,562	171,766
Other Revenue	1,300,000	1,313,050	1,300,250	1,538,000	1,625,175
Revenue from Programs	2,294,578	2,424,008	2,645,670	3,038,492	3,040,920
State Revenue	189,490	178,000	307,672	417,427	1,391,385
<b>Total General Fund Revenues</b>	<b>8,489,686</b>	<b>8,693,858</b>	<b>9,311,392</b>	<b>10,367,881</b>	<b>11,840,646</b>
<b>Expenses</b>					
<b>Personnel Expenses</b>					
Salaries & Wages	3,630,211	3,582,516	4,426,130	4,856,439	4,866,681
Payroll Taxes	86,428	122,766	101,720	124,805	95,275
Benefits	593,631	645,723	661,227	677,090	646,013
Retirement	1,608,354	1,742,674	1,558,592	1,671,668	1,761,760
OPEB	18,000	30,000	30,000	0	0
<b>Total Personnel Expenses</b>	<b>5,936,624</b>	<b>6,123,679</b>	<b>6,777,669</b>	<b>7,330,002</b>	<b>7,369,729</b>
<b>Operating Expenses</b>					
Communications	58,460	95,375	76,577	87,300	95,000
Dues & Subscriptions	48,100	42,350	50,860	50,550	60,000
Non-Depreciable Inventory	24,500	20,700	36,600	37,950	54,550
Legal	45,000	61,096	37,000	46,500	47,500
Maintenance & Repairs	75,925	87,350	68,890	79,100	89,575
Training & Travel	82,600	75,750	82,950	105,150	105,500
Vehicles	85,400	67,250	65,085	65,650	70,000
Office Expenses	206,025	222,900	248,335	256,225	339,105
Program Expenses	1,555,620	1,581,508	787,318	1,862,354	3,109,737
Professional Services	139,400	104,300	137,848	132,100	141,450
Miscellaneous Expenses	6,540	4,000	11,500	14,000	11,500
<b>Total Operating Expenses</b>	<b>2,327,570</b>	<b>2,362,579</b>	<b>1,602,963</b>	<b>2,736,879</b>	<b>4,123,917</b>
<b>Capital Expenses</b>					
Buildings	15,000	30,000	0	0	5,000
Improvements	0	0	15,000	50,000	100,000
Equipment	60,000	60,000	60,000	60,000	60,000
Vehicles	25,000	50,000	55,000	55,000	55,000
Computers	40,000	0	0	0	0
Software	63,000	52,500	0	50,000	50,000
<b>Total Capital Expenses</b>	<b>203,000</b>	<b>192,500</b>	<b>130,000</b>	<b>215,000</b>	<b>270,000</b>
<b>Total Expenses</b>	<b>8,467,194</b>	<b>8,678,758</b>	<b>8,510,632</b>	<b>10,281,881</b>	<b>11,763,646</b>
<b>Due To (From) Reserves</b>	<b>22,492</b>	<b>15,100</b>	<b>800,760</b>	<b>86,000</b>	<b>77,000</b>

## Mojave Desert AQMD General Fund Y-t-Y

	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020	Budget FY 2021
<b>Revenues</b>					
Permit Fees	4,320,000	4,400,000	4,555,000	4,743,000	5,173,000
Application Fees	104,768	81,000	116,000	121,000	125,000
Federal Revenue	130,950	132,900	148,900	148,900	124,900
Fines & Penalties	45,000	82,000	83,000	188,500	188,500
Interest Income	8,700	12,000	16,000	15,000	45,263
Other Revenue	1,300,000	1,313,050	1,300,250	1,538,000	1,625,175
Revenue from Programs	847,000	954,000	1,141,000	1,340,000	1,265,436
State Revenue	189,490	178,000	307,672	417,427	1,391,385
<b>Total General Fund Revenues</b>	<b>6,945,908</b>	<b>7,152,950</b>	<b>7,667,822</b>	<b>8,511,827</b>	<b>9,938,659</b>
<b>Expenses</b>					
<b>Personnel Expenses</b>					
Salaries & Wages	3,575,453	3,582,516	4,426,130	4,856,439	4,866,681
Payroll Taxes	86,428	122,766	101,720	124,805	95,275
Benefits	593,631	645,723	661,227	677,090	646,013
Retirement	1,608,354	1,742,674	1,558,592	1,671,668	1,761,760
<b>Total Personnel Expenses</b>	<b>5,863,866</b>	<b>6,093,679</b>	<b>6,747,669</b>	<b>7,330,002</b>	<b>7,369,729</b>
<b>Operating Expenses</b>					
Communications	58,460	95,375	76,577	87,300	95,000
Dues & Subscriptions	48,100	42,350	50,860	50,550	60,000
Non-Depreciable Inventory	24,500	20,700	36,600	37,950	54,550
Legal	45,000	61,096	37,000	46,500	47,500
Maintenance & Repairs	75,925	87,350	68,890	79,100	89,575
Training & Travel	82,600	75,750	82,950	105,150	105,500
Vehicles	85,400	67,250	65,085	65,650	70,000
Office Expenses	206,025	222,900	248,335	256,225	339,105
Program Expenses	146,600	90,500	93,702	92,300	1,292,750
Professional Services	129,400	99,500	137,848	132,100	133,450
Miscellaneous Expenses	6,540	4,000	11,500	14,000	11,500
<b>Total Operating Expenses</b>	<b>908,550</b>	<b>866,771</b>	<b>909,347</b>	<b>966,825</b>	<b>2,298,930</b>
<b>Capital Expenses</b>					
Buildings	15,000	30,000	0	0	5,000
Improvements	0	0	15,000	50,000	100,000
Equipment	60,000	60,000	60,000	60,000	60,000
Vehicles	25,000	50,000	55,000	55,000	55,000
Computers	40,000	0	0	0	0
Software	63,000	52,500	0	50,000	50,000
<b>Total Capital Expenses</b>	<b>203,000</b>	<b>192,500</b>	<b>130,000</b>	<b>215,000</b>	<b>270,000</b>
<b>Total Expenses</b>	<b>6,975,416</b>	<b>7,152,950</b>	<b>7,787,016</b>	<b>8,511,827</b>	<b>9,938,659</b>
<b>Due To (From) Reserves</b>	<b>(29,508)</b>	<b>0</b>	<b>(119,194)</b>	<b>0</b>	<b>0</b>

## BUDGET CATEGORY DESCRIPTIONS

### REVENUE

#### Permit Fees

Permit Fees Rev	Initial Operating and Annual Renewal Permit Fees
Asbestos Demo/Reno Rev	Fees for Permits related to Asbestos Removal - Rule 306
Title V Permit Rev	Permit fees for Federal Permit Program

#### Application Fees

ERC Application Fees	Emission Reduction Credit-Rule 313
New Source Review	Project Evaluation for Complex Source-Rule 301
Permit Application Fees	Filing of new permits and permit changes
Variance Filing Fees	Filing fee for each petition to District Hearing Board -Rule 303
AG Application Fees	Filing fee for agricultural/farming specific applications

#### Federal Revenue

ARB (PM <sub>2.5</sub> Program)	Federal 103 grant pass through (via CAPCOA) funding to support PM <sub>2.5</sub> monitoring
Section 105 (PSD) Federal Grants and Agreements	Federal EPA 105 Pilot Grant (established FY 12) to develop PSD Program Grant awards and fee for services with federal agencies.

#### Fine & Penalties

Excess Emissions Fees	Fee charged when a variance is granted by Hearing Board - Rule 303
Notice of Violations Fees	Fee Charged for unpermitted source, or violation of permit condition

#### Interest Income

Interest Revenue	Interest on funds held on deposit or in trust, all funds
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#### Other Revenue

Contracts	Reimbursement for contracted services: Antelope Valley AQMD, Ft. Irwin, Twentynine Palms Marine Base
Contracts - Administrative	Revenue received for administrative support of the AVAQMD contract

#### Revenue from Programs

Administrative Funding	A portion of the Carl Moyer Program pass thru funds are allowed to cover administration costs to administer the program
AB2766 Mobile Emissions Program	Revenue received through DMV vehicle registration
Carl Moyer Admin Funding	A portion of the Carl Moyer Program pass thru funds are allowed to cover administration costs to administer the program
California Clean Air Act Fees	State mandated fee collected on behalf of California Air Resources Board.
Hot Spots	Act of 1987

#### State Revenue

PERP State Funds	Portable Engine Registration Program. The State of California collects fees from owners of portable engines and the MDAQMD provides periodic compliance inspections
State Subvention	Funds received from state budget to supplement Air Monitoring/District activities

## BUDGET CATEGORY DESCRIPTIONS

### PERSONNEL EXPENSES

#### Salaries & Wages

Salaries	Salary costs for regular employees
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#### Payroll Taxes

Medicare Tax	Mandated employer portion of Medicare contribution
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#### Benefits

Section 125	Section 125 Cafeteria health benefit contribution
Employee Assistance Plan	Employee Assistance Program
Vision Insurance	Employee benefit for Vision Care
Life Insurance	Employee benefit for life insurance
Disability Insurance	Employee benefit for short term and long term disability

Tuition Reimbursement	Negotiated per Memorandum of Understanding, allowances for employee's choice education program and professional associations
Other Benefits	Deminimis benefits to employees
Workers Compensation	Employer cost for workers compensation insurance

Unemployment Insurance	District's required costs to reimburse the State for costs associated with actual payments made under unemployment insurance.
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#### Retirement

Employer Pick Up	Employer 7% pickup retirement contribution for employees hired before June 30, 2009; variable pickup for employees hired after July 1, 2009
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Employer Contribution SBCERA	Employer required retirement contribution
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Survivors Match	Premium for employers share, benefits to survivors in the event of employee's death
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Retirement for Exempt (>30Y)	Employee required contributions are not required for employees with 30 years of public service and are paid to the eligible employee as taxable cash.
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401(a) Matching Contribution	District match to employee contributions made to Deferred Comp Plan
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Retirement Cash	District paid additional retirement for employee in exempt groups
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## BUDGET CATEGORY DESCRIPTIONS

### OPERATING EXPENSES

Communications	Telephones, cellular phones, video teleconferencing, internet, cable service, web hosting, and related tech support
Dues & Subscriptions	District memberships and sponsorships, publications and subscriptions, allowances for professional dues (negotiated two per employee)
Non-Depreciable Inventory	Items purchased for furniture, equipment, machinery, and safety equipment costing less than \$5,000
Legal	Outsourced legal services for Governing Board, Hearing Board, personnel and labor relations; publication costs for required notices
Maintenance & Repairs	General building maintenance, custodial services, landscaping, on site equipment repair
Training & Travel	Employee training; professional development and related travel expenses; general travel expenses
Vehicles	Lease costs, gas and oil, maintenance and repair, insurance for District's fleet
Office Expenses	Software, utilities, Supplies, facility leases, equipment leases, postage, courier, printing and shredding services, security, liability insurance, meeting expenses and community relations
Program Expenses	Expenses attributable to the use of special funds: AB 2766 eligible expenses, Carl Moyer grant program expenses, OPEB (retiree health benefits program) related
Professional Services	Support contract expenses: San Bernardino County, third party payroll services, financial services including annual fiscal audit, research studies consulting fees, Board stipends

### CAPITAL EXPENSES

Buildings	Threshold: \$5,000
Improvements	Threshold: \$5,000
Furniture & Fixtures	Threshold: \$5,000
Equipment	Threshold: \$5,000
Vehicles	Vehicles not otherwise leased
Computers	Threshold: \$5,000
Software	Capitalized costs associated with major application software (CAPS, Questys, AccuFund)

## ACRONYMS

<b>AB2766</b>	Enabling legislation of 1990 for collection of fees for mobile source reduction projects (Assembly Bill 2766 was codified in the Health & Safety Code §44220ff)
<b>AIRS</b>	Aerometric Information Retrieval System - Compliance data reporting to EPA
<b>APCD</b>	Air Pollution Control District
<b>APCO</b>	Air Pollution Control Officer
<b>AQMD</b>	Air Quality Management District
<b>ARB</b>	Air Resources Board
<b>AVAQMD</b>	Antelope Valley Air Quality Management District
<b>BACT</b>	Best Available Control Technology
<b>CAA</b>	Clean Air Act
<b>CAPCOA</b>	California Air Pollution Control Officers Association
<b>CAPP</b>	Clean Air Patrol Program
<b>CAPS</b>	Compliance and Permit System (permit tracking database)
<b>CARB</b>	California Air Resources Board
<b>CDAWG</b>	California Desert Air Working Group
<b>CNGVC</b>	California Natural Gas Vehicle Coalition
<b>CRE</b>	Community Relations and Education
<b>CREEC</b>	California Regional Environmental Education Community
<b>CSDA</b>	California Special Districts Association
<b>DAPCO</b>	Deputy Air Pollution Control Officer
<b>EPA</b>	Environmental Protection Agency
<b>ERC</b>	Emission Reduction Credit
<b>FY</b>	Fiscal Year
<b>ICTC</b>	Interstate Clean Transportation Corridor - a geographic area targeted for providing alternate fuel to goods movement vehicles.
<b>MACT</b>	Maximum Achievable Control for Toxics
<b>MEEC</b>	Mojave Environmental Education Consortium
<b>MDAQMD</b>	Mojave Desert Air Quality Management District
<b>MOU</b>	Memorandum of Understanding between the District and non exempt employees represented by the San Bernardino Public Employees Association
<b>NAAQS</b>	National Ambient Air Quality Standards
<b>NACAA</b>	National Association of Clean Air Agencies
<b>NESHAP</b>	National Emissions Standard for Hazardous Pollutants
<b>NSPS</b>	New Source Performance Standards
<b>OPEB</b>	Other Post Employment Benefits
<b>PARS</b>	Public Agency Retirement Services
<b>PERP</b>	Portable Equipment Registration Program
<b>PSD</b>	Prevention of Significant Deterioration
<b>SDRMA</b>	Special Districts Risk Management Authority
<b>SLAMS</b>	State and Local Air Monitoring Stations
<b>TAC</b>	Technical Advisory Committee
<b>VPN</b>	Virtual Private Network - a secure method of transmitting data via the internet
<b>WRAP</b>	Western Regional Air Partnership

FY 20 End of Year Estimates	FY 21 Proposed Budget
<p><b>Revenue</b> (page 11-12)</p>	<p><b>Revenue</b> (page 11-12)</p>
<ul style="list-style-type: none"> <li>• <b>Annual permit revenue</b> is estimated to meet budget expectations. In spite of the ongoing pandemic revenue from permit holders is holding steady. At the present time, all indications are business as usual.</li> <li>• <b>Application fees</b> are collected on demand as permits are required. The increase in revenue reflects an increased level of activity during the fiscal year.</li> <li>• <b>Fines and Penalties</b> are assessed as needed to enforce compliance with regulations. These are not used to balance the District’s budget. Revenue exceeding the budget will be transferred to the MDAQMD Clean Air Fund for eligible projects.</li> <li>• Revenue from Programs.             <ul style="list-style-type: none"> <li>– <b>AB 2766.</b> A \$4 fee is assessed on every vehicle registered in the District’s jurisdiction. The District’s General Fund receives 60% of revenue generated for activities and programs that support the Mobile Emissions Reduction Program.</li> <li>– The District invoices on behalf of the ARB a fee allowable under the <b>California Clean Air Act</b> to the District’s largest facilities and retains an administrative fee.</li> <li>– <b>Hot Spots.</b> Also known as the Toxic Emissions Inventory, specific permit holders are invoiced for the purpose of maintaining a database inventory of specific air toxics.</li> <li>– <b>Various State Program</b> such as the Carl Moyer Program, CAP (Community Air Protection), and FARMER (Funding Agricultural Replacement Measures for Emission Reductions) pass thru grants which include revenue to support the administration required to implement and operate the new programs.</li> </ul> </li> <li>• <b>Other Revenue</b> includes revenue received for program support and the District’s service contract with <b>Antelope Valley AQMD</b>. Revenue has been increased for additional contract services.</li> <li>• <b>State revenue</b> includes <b>Subvention</b>, which is an allocation from the State General Fund, and pass thru grants such as CAP, FARMER and specifically legislated clean air initiatives (AB 197, AB 617, and AB 134).</li> </ul>	<ul style="list-style-type: none"> <li>• The General Fund Revenue recommendations for FY 21 should be compared to the FY 20 year end outcome indicating an overall increase of 2%. Incorporating the ongoing pass thru grants causes the budget to budget comparisons to be skewed.</li> <li>• <b>Regulation III Fee Increase.</b> This Budget includes a recommended 5% increase on all fees which is expected to increase fee-related revenue about \$244,000. This recommendation has been calculated to recover 80% of the increases related to the direct costs associated with permit related activities. It is the District’s position to impose <b>regular, incremental and moderate</b> fee increases in order to stabilize the fiscal impact for sources.</li> <li>• <b>Fines and Penalties.</b> This revenue estimate calculates a relationship between the permit activity and a reasonable expectation of non-compliance; permit fees are not used to balance the District’s budget. Revenue from fines and penalties that exceed the budget will be transferred to the MDAQMD Clean Air Fund for eligible projects.</li> <li>• <b>Other Revenue</b> – Revenue increases are allocations from grant programs providing administrative support. Revenue from the AVAQMD contract has increased for additional services.</li> <li>• <b>Revenue from Programs.</b> Revenue estimates are reduced anticipating the delay of receipts where the Governor waived late fees and penalties for delinquent payments for vehicle registration fees. At some point vehicle owners will have to bring the vehicle registrations current and the relevant fees will be passed through to the District. The total amount received is allocated 60% to the General Fund and 40% to the Grant fund which is further allocated to transit agencies and specific programs that promote clean air initiatives.</li> </ul> <p>Overall, revenue projections for FY 21 are based on revenue estimates from FY 20 and ongoing funding events from the California Air Resources Board. Several of the initiatives with pass thru grants initiated in FY 19 appear to have a continuing life expectancy. Impacts on revenue streams derived from the Federal Administration remain uncertain. Impacts from the COVID-19 pandemic remain an unknown.</p>

FY 20 End of Year Estimates	FY 21 Proposed Budget
<p><b>Personnel Expenses</b> <i>(page 46)</i></p>	<p><b>Personnel Expenses</b> <i>(page 46)</i></p>
<p>Personnel costs comprise 84% of the District’s General Fund operating budget. FY 20 was the third year of a five-year Memorandum of Understanding with the Teamsters Local 1932. During the fiscal year, negotiations with the Teamsters extended the agreement to FY 2025. During the term of the agreement retirement contributions will be reduced each year by 1% the amount “picked up” by the District for each employee’s required retirement contribution. The shift will be complete in FY 2022.</p>	<p>This Budget projects personnel costs level from FY 20. This is due mostly to the reduction of employer contributions made on behalf of employees for their retirement benefit. The retirement contributions paid by the District for pre-PEPRA employees will decrease 1%. Contributions for the cost of health insurance and workers compensation decreased \$65,000. Employer required contributions for retirement are projected to remain flat, but future years should expect significant increases.</p> <p>Staffing for FY 21 is comprised of 42 full time employees, with two vacancies at the time of the budget presentation.</p> <p><b>MOU with Teamsters.</b> FY 21 is the fourth year of the original five-year labor agreement. The District negotiated with the Teamsters a mid-term extension adding three years to the five year Agreement, which now expires June 30, 2025. This budget includes a 2.5% COLA and various benefits. Changes to the health insurance contributions are estimates as actual cost changes are implemented January 1. Retirement cost shifts continue as employees will pick up an additional 1% of the required employee contribution and the District’s pickup for pre-PEPRA employees will be reduced to 3% (down from 7% in FY 17).</p>

FY 20 End of Year Estimates	FY 21 Proposed Budget
<p><b>Operating Expenses</b> <i>(summary pages 47-48, graph page 45)</i></p> <p>The District will end the year exceeding budget in three key areas: an unbudgeted litigation settlement, liability insurance, and the receipt and pass through of grants for lower emission projects, totaling \$1.5M. District reserves were appropriated for the litigation settlement. Pass thru grants have a corresponding revenue stream for administrative support.</p> <p>The estimate could change with the results of the final quarter of the fiscal year.</p> <p><b>Overall</b>, the performance for the FY 20 Budget, but for the exceptions noted above, indicates year end estimates will meet budget expectations.</p>	<p><b>Operating Expenses</b> <i>(summary pages 47-48, detail pages 43-44, graph page 45)</i></p> <ul style="list-style-type: none"> <li>• The Operating Budget recommendations for FY 21 should be compared to the FY 20 year end outcome indicating an overall decrease of 11%. Incorporating the ongoing pass thru grants causes the budget to budget comparisons to be skewed. The normal costs for inflation are included and notes of interest are indicated below.</li> <li>• The District will continue to contribute \$90,000 to MEEC for environmental education plus in-kind contributions for space, equipment, and staff time. Community Presence will continue with participation at member agency chambers and community groups.</li> <li>• Past claims and related litigation have impacted costs associated with coverages for Property and Liability increasing 45%, about \$30,300.</li> <li>• With funds provided by the California Air Resources Board, the District will continue the CAP (Community Air Protection) Program, grants for targeted geographical areas, and local monitoring as well as pass thru grants through the FARMER (Funding Agricultural Replacement Measures for Emission Reductions) program.</li> </ul> <p><b>Overall</b>, the FY 21 General Fund Budget is balanced if executed as expected.</p>
<p><b>Capital Expenses</b></p> <p>During the year purchases for the air monitoring program replaced aging equipment including meteorological towers and a station location upgrade with a new shelter; one vehicle was replaced in accordance with District fleet policy; a five year capital improvement plan was completed by an outside consultant (under review); conference room seating was replaced; and building improvements were made for safety, maintenance.</p>	<p><b>Capital Expenses</b></p> <p>The Capital Budget includes allocations for building improvements, equipment, including air monitoring equipment, two vehicles, computer equipment replacement including mobile devices, desktops, and server infrastructure; and programing development for the District’s primary business software application CAPs.</p> <p>This budget anticipates expenditures toward significant capital improvements of the District office facility to protect the life expectancy of the District office as well as enhance security and functionality.</p>

The following page(s) contain the backup material for Agenda Item: [Amend the District's Classification Plan to add three new Class Specification series for positions in Administrative Services in the areas of Fiscal and Grants; assign pay ranges; authorize the Executive Director/APCO to assign and/or promote eligible incumbents, if applicable; and inform the Board regarding other administrative matters. Presenter: Brad Poiriez, Executive Director/APCO.](#)

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #3*

**DATE:** June 22, 2020

**RECOMMENDATION:** Amend the District's Classification Plan to add three new Class Specification series for positions in Administrative Services in the areas of Fiscal and Grants; assign pay ranges; authorize the Executive Director/APCO to assign and/or promote eligible incumbents, if applicable; and inform the Board regarding other administrative matters.

**SUMMARY:** This action amends the District's Classification Plan to add three new Class Specification series for positions in Administrative Services in the areas of Fiscal and Grants; assign pay ranges, authorize the Executive Director/APCO to assign and/or promote eligible incumbents, if applicable; and informs the Board of other administrative matters.

**BACKGROUND:** The District periodically adjusts staffing strategies in order to meet the varying challenges of the business and the changing scope of the workforce. The recommendations in this action evolved from ongoing Management Workforce Planning meetings. The findings of the Organizational Review commissioned by the Governing Board in 2016 were considered as well as the current regulatory and operational needs of the District. The proposed actions have addressed issues regarding organizational efficiency and effectiveness, professional growth opportunities, career progression, upward mobility, and succession planning in view of prospective retirements of long term employees.

The proposed action is a continuation of a number of changes which are described in Exhibit 1 and represents a portion of the ongoing elements of the Workforce Planning efforts. The District's full time equivalent (FTE) will not increase as a result of the recommended actions contained in this item. An Organizational Chart is included as Exhibit 2; and a Table of Organization reflecting the proposed action is included as Exhibit 3.

The proposed action adopts three new Classification Specification series for positions in Administrative Services in the areas of Fiscal and Grants allowing internal candidates potential opportunities to advance given they meet certain criteria. This action will authorize the Executive Director/APCO to evaluate incumbents and assign and/or promote based on qualifications and eligibility or direct additional training and/or experience to achieve the required qualifications and eligibility.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #3*

**PAGE 2**

This action also closes this portion of the project as all District classifications have been reviewed and updated to reflect the Workforce Planning objectives.

**REASON FOR RECOMMENDATION:** The Governing Board has the authority to amend the District Classification Plan, approve pay ranges for new positions, and adjust pay ranges for existing positions.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form on or about June 8, 2020.

**FINANCIAL DATA:** Authorization to assign positions and/or promote incumbent(s) into the new classification series with new pay ranges for the remainder of FY 20 may cost up to \$1,000. The adopted MDAQMD Budget for FY 20, and proposed budget for FY 21 included sufficient funds for potential reclassifications.

**PRESENTER:** Brad Poiriez, Executive Director/APCO.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #3*

**PAGE 3**

Exhibit 1

Summary

This change in the Classification Plan is part of the ongoing efforts to address succession planning, career training, and employee professional development. The employees in the District's workforce have expressed a desire for designed career paths within the District providing opportunities to grow professionally. It is also well known that the modern workforce expects employers to provide for professional growth, career path progression, upward mobility, and opportunities to explore and expand the boundaries of work assignments.

The employee demographics, noted below, indicate clearly that the District faces staffing challenges in the near future that demand long range workforce planning. The organization needs a consistent structure that provides for employees to grow professionally and be ready to promote when opportunities become available. These were among the factors considered by Management in developing these recommendations.

This is the last of the class specification revisions that develop series allowing opportunities for career growth from entry level to Deputy. This project began in October 2016 in response to the Board's goal of developing in-house talent in addition to discussions during labor contract negotiations that employees are provided mechanisms to enhance their skills and knowledge base in order to be competitive for positions that become available at the supervisor and management level. Classification series provides guidance and expectations for employees to pursue in order to become proficient and eligible for future opportunities.

Career Oriented Components

These recommended Class Specifications series includes components that address career oriented objectives. Management's goal is to present an attainable career path that can progress over time. The District's workforce has historically demonstrated relative stability. A District-oriented career path should be designed to provide long term progression to avoid attainment early in one's career and thereby causing the potential for career stagnation. An additional goal is to encourage initiative and training that enhances skill sets in breadth and depth. Career development and opportunity should expand beyond the technical skill sets related to any position.

The framework of the District's Workforce Planning considers the following.

- Include a series of positions which allows for progression within the Class Specification. Advancement in each series occurs through exposure to and experience with increasingly complex tasks and responsibilities over time.
- Include a section addressing the considerations for promotion from the first position to the advanced position.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #3*

**PAGE 4**

- **Experience**, particularly in depth and quality of experiences, as evidenced by “time in position”
- **Performance**, as evidenced by “exceeds” performance evaluations for past three years
- **Initiative**, internally evidenced by engagement in reliable work habits, quality work product, participation on teams, and increasing responsibilities
- **Initiative**, externally evidenced by increasing knowledge, skills and abilities through training, education, and peer networking.
- **Supervisor recommendation** to the APCO, and subject to APCO final approval and available resources (budget).

Fiscal Series: Fiscal Clerk I/II and Fiscal Specialist I/II/III

Fiscal is a subgroup of Administrative Services. The tasks and responsibilities of this subgroup support an array of financial matters such as receiving revenue, paying bills, payroll, facilitating travel, managing services for District facilities and fleet. The classifications in this specification series perform administrative duties increasing in complexity, responsibility, and accountability. The Specialist positions require additional education and training (comparable to other Specialist II and Analyst Classifications); provide technical guidance for all users, work independently, and are accountable for the use and reporting of District resources.

Two existing positions are impacted by these proposed Classification Series. Following Board approval existing employees in fiscal positions will be evaluated for qualifications and eligibility and assigned accordingly within the new Classification Series.

Grants Specialist I/II and Analyst

The administration of the District grants program is a subgroup of Administrative Services. The tasks and responsibilities of this subgroup have been developed to administer the District’s program that distributes grant awards to projects that will reduce mobile source emissions. In addition, the program pursues grant funds to further the mission within the District’s jurisdiction. This revised classification series combines the existing Grants Specialist and Grants Analyst and the progression conforms to other classification series.

District Demographics

As of June 1, 2020 the District employs 43 FTEs (full time equivalents), including two vacant positions. The **age distribution** is: 46% are 40 years or younger, 27% are aged 41-54, and 27% are aged 55 or over. For **years of service**, 13 employees (32%) have 5 years or less of service; 54% of the District employees have 10 years or less of service with the District, 29% have 11 to 20 years of service, and 17% (7 employees) have more than 20 years of service. This information leads to a conclusion that for the current census of employees as many as seven (17%) employees are likely to retire from District employment by 2025. And, the first to depart are the last among those with deep institutional knowledge, together totaling more than 150 years of service to the District.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

AGENDA ITEM #3

PAGE 5

Management reached out to the Teamsters in the Labor Management Task Force (LMTF) to review this recommendation.

This action *adds* the Class Specification **Fiscal Clerk I/II** (nonexempt) and assigns pay ranges 615 and 621 respectively to the positions in the series. This action also *adds* the Class Specification **Fiscal Specialist I/II/III** (nonexempt) and this action assigns pay ranges 629, 633, and 637 respectively to the positions in the series. This action also *adds* the Class Specification **Grants Specialist I/II and Analyst** (nonexempt) and assigns pay ranges 629, 633, and 637 respectively to the positions in the series. This action further authorizes the Executive Director/APCO to assign and/or promote eligible incumbent employees to positions within each classification subject to eligibility. Per policy, an incumbent will receive on promotion a 5% increase in base pay effective on a date to be determined by the Executive Director/APCO.

- a. Proposed Classification Series descriptions, *Fiscal Clerk I/II*, and *Fiscal Specialist I/II/III*, and *Grants Specialist I/II and Analyst*: Attached
- b. Justification. Management is implementing in phases a Workforce Development Plan and these class specifications address growth and career opportunity for this specific area.
- c. Recommend Pay Range **615** for Fiscal Clerk I; Range **621** for Fiscal Clerk II, Range **629** for Fiscal Specialist I; Range **629** for Grants Specialist I; Range **633** for Fiscal Specialist II; Range **633** for Grants Specialist II; Range **637** for Fiscal Specialist III; and Range **637** for Grants Analyst.
- d. If authorized by the Executive Director/APCO, the estimated cost to promote eligible employee(s) for the remainder of Fiscal Year 20 is about \$1,000 (salary and benefits).

Amend the Classification Plan (summary)		Pay Range
Classifications – Series	Add: <u>Fiscal Series</u>	
	• Fiscal Clerk I	615
	• Fiscal Clerk II	621
	• Fiscal Specialist I	629
	• Fiscal Specialist II	633
	• Fiscal Specialist III	637
	Add: <u>Grant Series</u>	
	• Grants Specialist I	629
	• Grants Specialist II	633
	• Grants Analyst	637

Policy Statements

Governing Board Policy 94-1 delegates to the APCO “the authority to hire, dismiss, make assignments, direct, supervise... District employees....” In addition this policy states

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #3*

**PAGE 6**

“Reclassification or change in the compensation of employees(s) shall be subject to review and approval by the Board.”

MDAQMD Personnel Policies and Procedure (PPP) Rule 3.2 assigns the development and maintenance of the Classification Plan to the Personnel Officer (APCO), subject to Governing Board approval. “A new classification shall not be created and filled on a regular basis until the classification plan has been amended ...”

Management Rights are described in the Memorandum of Understanding (MOU) between the MDAQMD and the Teamsters Local 1932 including the right to “determine job classifications, hire, transfer, promote and demote employees.”

Management has reached out to the Teamsters to review this recommendation.

Timeline of Class Plan Amendments

The plan to re-structure the District’s organization began with a consultant report issued in early 2016. It provided valuable information for the District by providing suggestions leading to overall organizational efficiency and effectiveness.

**October 2016** – The Board approved the first of a series of actions to revise the District’s organization. Lead positions were eliminated, staffing in Air Monitoring was increased, and two new supervisor classifications were added and filled. Changes were made in the Executive office. Grants were reassigned to Administrative Services.

**February 2017** – The Board approved revised class specifications for the Executive Assistant, Records Management Specialist and Office Assistant positions, and created an Air Monitoring Supervisor classification.

**January 2018** – The Board approved the first series-type classifications by adding an HR Analyst, revising the Grants Specialist class specification and creating a Grants Analyst class specification; and revised the CRE Supervisor class specification. Pay ranges for the Deputies and District Counsel were realigned (lower). Reporting structures were rearranged moving CRE and Records Management into Administrative Services.

**August 2018** – The Board approved a revised APCO Class Specification. The first in-class series specification was for Technical Services (formerly IT) which developed a Tech Services Specialist and Systems Administrator I and II.

**January 2019** – The Board approved a new class series for the Air Quality Planner. Supervisors were tasked to assess staff and determine assignments within the new series or if additional work was needed to qualify for the new positions.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #3*

**PAGE 7**

**February 2019** – The Board approved the Air Quality Engineer Class Series. Following the action, a recruitment was initiated and a new AQE position was filled.

**March 2019** – The Board approved Classification Series for Air Quality Specialist and Air Quality Instrument Technician.

**April 2019** - Assessments were conducted for all AQE, AQS, AQIT and AQP positions and employees were assigned the appropriate classification within the respective series.

**August 2019** – The Board approved the Supervisor to Manager Classification Series for Air Monitoring, Communications (renamed from CRE), Compliance, Finance, and Permit Engineering. Assessments were conducted on all positions (5) and assignments made within the appropriate classification.

**January 2020** – The Board approved the Records Management and Communications (renamed from CRE) Classification Series. Assessments were conducted on two positions to make assignments within the appropriate classification.

# Mojave Desert AQMD Organizational Chart

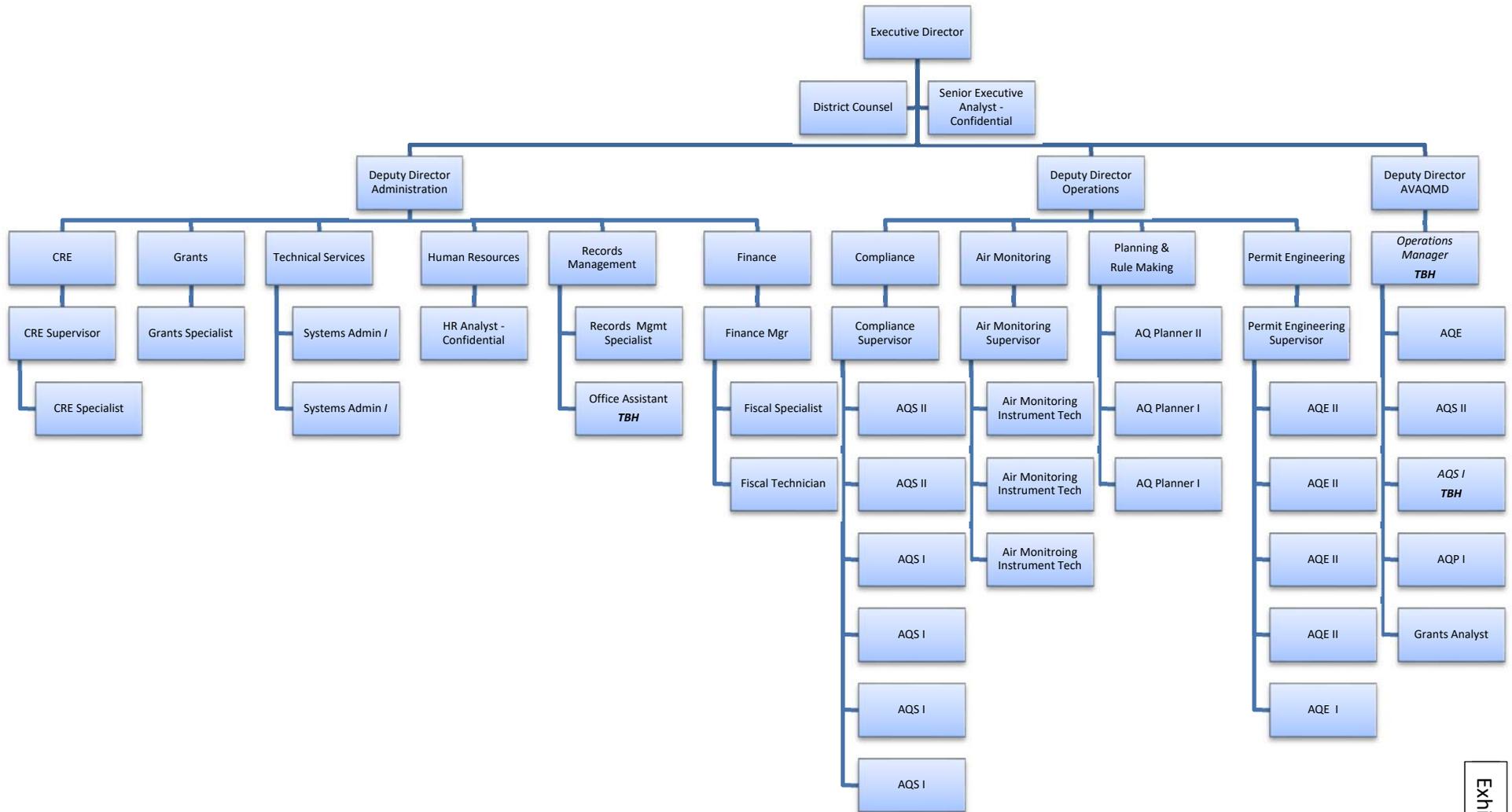


Exhibit 2

**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
TABLE OF ORGANIZATION**

Exhibit 3

Approved FY 19	Approved FY 20	Proposed 6/22/2020	Title of Position	Range	Monthly Salary
1	1		Office Assistant	610	3,193 - 3,891
0	0		Records Management Clerk	615	3,613 - 4,402
		TBD	Fiscal Clerk I	615	
1	1		Fiscal Technician	621	4,190 - 5,105
			Records Management Technician	621	4,190 - 5,105
		TBD	Fiscal Clerk II	621	
1	1		CRE Specialist	626	4,740 - 5,775
1	1		Records Management Specialist	626	4,740 - 5,775
2.75	0		Air Quality Instrument Technician	629	5,104 - 6,219
9.75	0		Air Quality Specialist	629	5,104 - 6,219
0	5		AQ Specialist I	629	5,104 - 6,219
0.25	3		AQ Instrument Tech I	629	5,104 - 6,219
			Communications Specialist I	629	5,104 - 6,219
1	1		Fiscal Specialist	629	5,104 - 6,219
		TBD	Fiscal Specialist I	629	
1	1		Grants Specialist	629	5,104 - 6,219
		TBD	Grants Specialist I	629	
0	0		Human Resources Specialist	629	5,104 - 6,219
			Records Management Specialist I	629	5,104 - 6,219
0.5	3		AQ Specialist II	633	5634 - 6865
0	0		AQ Instrument Tech II	633	5634 - 6865
0.5	3		AQ Planner I	633	5634 - 6865
			Communications Specialist II	633	5634 - 6865
			Records Management Specialist II	633	5634 - 6865
2	2		Systems Administrator I	633	5634 - 6865
		TBD	Fiscal Specialist II	633	
		TBD	Grants Specialist II	633	
0	0		AQ Specialist III	637	6,219 - 7,577
0	0		AQ Instrument Tech III	637	6,219 - 7,577
0.1	1		AQ Engineer I	637	6,219 - 7,577
0.25	1		AQ Planner II	637	6219 - 7577
0			AQ Engineer I	637	6219 - 7577
			Communications Analyst	637	6219 - 7577
		TBD	Fiscal Specialist III	637	
1	1		Grants Analyst	637	6,219 - 7,577
1	1		Human Resources Analyst - Confidential	637	6,219 - 7,577
			Records Management Analyst	637	6,219 - 7,577
0	0		Systems Administrator II	637	6219 - 7577
1	1		Senior Executive Analyst - Confidential	638	6,375 - 7,768
5	0		Air Quality Engineer	640	6,697 - 8,160
0	5		AQ Engineer II	640	6,697 - 8,160
0	0		AQ Engineer III	642	7,036 - 8,572
1	1		Air Monitoring Supervisor	644	7,393 - 9,007
1	1		Permit Engineering Supervisor	644	7,393 - 9,007
1	1		Compliance Supervisor	644	7,393 - 9,007
1	1		Community Relations & Education Supervisor	644	7,393 - 9,007
1	1		Finance Manager	650	8,574 - 10,446
0	0		Supervising Air Quality Engineer	650	8,574 - 10,446
0	1		Operations Manager	650	8,574 - 10,446
1	1		Deputy Director MD Operations	657	10,190 - 12,416
1	1		Deputy Director AV Operations	657	10,190 - 12,416
1	1		Deputy Director Administration	657	10,190 - 12,416
1	1		District Counsel	659	10,707 - 13,046
1	1		Executive Director/APCO	N/A	N/A
40.1	43.0				

# CLASS SPECIFICATION

## FISCAL CLERK I/II

### **DEFINITION:**

Under immediate supervision of the Finance Manager, the positions in this series provides entry level accounting support and administrative work in the areas of accounts payable, accounts receivable, purchasing, payroll, and general office support duties; performs related work and other duties as assigned.

### **DISTINGUISHING CHARACTERISTICS:**

The **Fiscal Clerk I** performs a variety of entry level fiscal and administrative duties involving the practical application of established policies procedures and requiring a working knowledge of basic office administration. This position receives direct instruction and supervision.

The **Fiscal Clerk II** performs a variety of basic fiscal and administrative duties requiring a working knowledge of fiscal and financial practices, and basic office administration. This position receives direct instruction and supervision.

### **CLASSIFICATION GROUP: General Unit**

### **ESSENTIAL JOB FUNCTIONS:**

Functions may include, but are not limited to, the following:

#### **Fiscal Clerk I**

- Assists with requests for information; researches financial records in the accounting systems; researches appropriate resources to resolve errors.
- Responds to correspondence and inquiries regarding transactions, permit invoices, and payments.
- Reviews invoices for accuracy; verifies that services are provided; prepares for payment processing.
- Assists preparing files for accounting functions; files records; prepares letters/statements.
- Assists monitoring unpaid permit invoices and prepares reports.
- Provides support to the front office, processing mail and packages, large mailing projects, ordering office supplies, and other related administrative support when needed.
- Prepares cash receipts.
- Prepares and scans accounting documents into records management system.
- Perform related duties as required or assigned.

# CLASS SPECIFICATION

## FISCAL CLERK I/II

### All positions

- Establish and maintain effective working relationships with those contacted in the course of the work. Maintain positive working relationships with coworkers and management, and interact effectively and professionally under pressure.
- Understand and follow oral and written directions; communicate effectively, both orally and in writing; and understand and work within the scope of authority.
- Performs related duties as assigned.

### Fiscal Clerk II

- All of the Essential Functions of the Fiscal Clerk I.
- Ability to process information through an established workflow.
- Ability to research quotes for supplies or services; work with vendors for supplies and services.
- Ability to evaluate data and prepare basic analysis, answer inquiries.
- Provides support in preparation of bi-weekly payroll.
- Examines supporting documentation to establish proper authorization and compliance with agreements, contracts, and state and federal regulations.
- Performs clerical support to administrative functions including facilities, fleet, and risk management, as assigned.

### WORKING CONDITIONS and PHYSICAL ABILITIES:

Work is performed in an office setting. Must satisfactorily perform the essential functions of the job. This position requires prolonged sitting, standing, walking, reaching, twisting and turning, kneeling, bending, squatting and stooping in the performance of daily activities. Position requires grasping, repetitive hand-eye coordination and fine-manipulation skills for preparing reports and data using a PC keyboard and various office machines. This position also requires good listening skills and the occasional need to lift, drag and push files, computer reports or other materials weighing up to 50 pounds or so.

### QUALIFICATIONS (Knowledge and Abilities):

#### Fiscal Clerk I

- Must be able to perform all of the Essential Functions satisfactorily.
- Ability to read, listen, and follow directions.
- Knowledge of basic accounting principles and practices.
- Ability to use a personal computer and knowledge of computer software for spreadsheets, databases, and word processing.
- Knowledge of standard office practices and procedures including the operation of standard office equipment and calculators.
- Ability to apply business arithmetic, including percentages and decimals, make accurate mathematical and statistical calculations.

# CLASS SPECIFICATION

## FISCAL CLERK I/II

- Ability to write and speak correct English, including spelling, grammar, punctuation, and vocabulary.
- Ability to interact with others and communicate effectively, both orally and in writing.
- Ability to use tact, discretion, initiative and independent judgment within established guidelines.
- Ability to understand and follow oral and written instructions.
- Ability to organize work, set priorities, meet critical deadlines and complete assignments.
- Ability to establish, maintain and foster positive, and effective working relationships.

### **Fiscal Clerk II**

- All of the qualifications of the Fiscal Clerk I.
- Knowledge of basic budgetary principles and practices.
- Ability to organize work, set priorities, meet critical deadlines and follow up on assignments.
- Ability research, prepare, and write basic reports.
- Ability to analyze data to verify accuracy of financial data and information.
- Ability to interpret, apply, and explain policies and procedures.
- Ability to maintain accurate records and files.

### **OTHER REQUIREMENTS:**

This position requires the possession of, or the ability to obtain, a valid California Driver's License.

### **EDUCATION/EXPERIENCE:**

Education, training, and/or experience that demonstrate possession of the knowledge, skills and abilities listed above.

### **Fiscal Clerk I**

Any combination equivalent to graduation from high school.

### **Fiscal Clerk II**

Any combination equivalent to graduation from high school and three years of job related office experience that could likely provide the knowledge and abilities.

The Fiscal Clerk II position may be filled by internal promotion, which requires a minimum of three years' experience as a Fiscal Clerk I with meeting or exceeding job performance evaluations and the recommendation of the candidate's immediate supervisor. Accepting comparable experience is subject to APCO approval.

# CLASS SPECIFICATION

## FISCAL CLERK I/II

### PROMOTION:

Consideration for promotion into the Fiscal Clerk II positions includes:

- **Experience**, particularly in depth and quality of experiences, as evidenced by “time in position.”
- **Performance**, as evidenced by “exceeds” performance evaluations for past 3 years.
- **Initiative**, internally evidenced by engagement in reliable work habits, quality work product, participation on teams, and increasing responsibilities.
- **Initiative**, externally evidenced by increasing knowledge, skills and abilities through training, education, and peer networking.
- **Recommendation** to or by the Executive Director/APCO, and subject to APCO final approval and available resources (budget).

Approved:

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**BRAD POIRIEZ**  
Executive Director/APCO

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**JEAN BRACY**  
Director, Administrative Services

Date: \_\_\_\_\_

# CLASSIFICATION SPECIFICATION

## FISCAL SPECIALIST I/II/III

### **DEFINITION:**

Under direction of the Finance Manager this series performs professional accounting activities of varying complexity including accounts payable, accounts receivable, payroll, fixed assets, purchasing, budget, cash receipts, general ledger, financial analysis; and performs related duties as required.

### **DISTINGUISHING CHARACTERISTICS:**

The **Fiscal Specialist I** performs general accounting tasks including accounts payable, fixed assets, purchasing, budget, and cash receipts using accounting principles and procedures in an established accounting system. This position receives direct supervision from the Finance Supervisor/Manager.

The **Fiscal Specialist II** performs a full range of accounting tasks including accounts payable, fixed assets, purchasing, budget, payroll, accounts receivable, general ledger, and cash receipts using accounting principles and procedures in an established accounting system and is distinguished by increased responsibilities. The position receives general supervision from the Fiscal Supervisor/Manager.

The **Fiscal Specialist III** performs a full range of independent accounting functions with proficiency and has detailed knowledge of accounting procedures including accounts receivable, cash receipts, fixed assets, purchasing, budget, payroll, general ledger, and financial analysis and is distinguished by increased responsibilities. This position receives minimal supervision from the Fiscal Supervisor/Manager.

### **CLASSIFICATION GROUP: General Unit**

### **ESSENTIAL JOB FUNCTIONS:**

Functions may include, but are not limited to, the following:

#### **Fiscal Specialist I**

- Processes and prepares requisitions and purchase orders, invoices, vendor records, and expense forms as directed and in accordance with District policies and procedures utilizing automated accounting systems.
- Prepares accounting system documents for approval and distribution.
- Reconciles and routinely pays approved expenditures. Reviews all submitted accounts payable invoices and pending check requests for accuracy and compliance to policy. Sorts and verifies the authenticity of all documents submitted.
- Processes wire transfers including ACH payments and banking transactions for District payables.
- Acts as custodian of the blank check stock, blank receipt books, and documents in the vault/safe.

# CLASSIFICATION SPECIFICATION

## FISCAL SPECIALIST I/II/III

- Assists in the preparation and execution of audits for the annual financial audit.
- Processes claims for payment, including but not limited to travel and credit cards; reconciles credit card statements, requisitions, and purchase orders.
- Monitors expenditures against the approved budget, assures accurate accounting for expenditures.
- Maintains appropriate records and appropriate retention per policy.
- Creates fixed asset records.
- Creates vehicle records and monitors vehicle maintenance activities.
- Processes cash receipts, deposits, and related bank transfers.

### All Positions

- Understands and follows oral and written directions; communicates effectively, both orally and in writing; and understands and works within the scope of authority.
- Establish and maintain effective working relationships with those contacted in the course of work. Must be able to communicate effectively, maintain positive working relationships with coworkers and management and interact effectively and professionally under pressure.
- Understands and follows District policy for standards of conduct.
- Other duties as assigned

### Fiscal Specialist II

- All of the Essential Functions of the Fiscal Specialist I.
- Processes bi-weekly and special payrolls, including all changes to benefits, salary, and new employees. Collects and verifies timesheets and inputs information into approved software application; prepares and reviews payroll reports, including web based retirement system reporting, and payroll taxes.
- Examines, reviews, and verifies financial documents to reconcile accounts, grants, and cash.
- Prepares and processes documents related to accounts receivable and payroll, verifies accuracy; reviews fiscal documents for accuracy and processes claims against the District.
- Assures prompt billings of receivables to facilitate timely receipts of revenues, verifies accurate amounts, and properly records transactions, and reviews for accuracy.
- Ensures that funds are properly encumbered for approved grant contracts.
- Processes claims to pay grants awarded and monitors available grant funding.
- Maintains accounting control records such as subsidiary journals or other support methods for tracking data within a framework of an established accounting system.
- Performs special research projects as needed or assigned.

# CLASSIFICATION SPECIFICATION

## FISCAL SPECIALIST I/II/III

### Fiscal Specialist III

- All of the Essential Functions of the Fiscal Specialist II.
- Audits incoming funds, grants, and bank statements to ensure accuracy, completeness and adherence to prescribed accounting standards and District policies.
- Posts transactions manually or by computer to subsidiary ledgers and journals.
- Verifies payroll account balances and other fiscal records, reconciles discrepancies, and recommends appropriate adjustments.
- Assists in financial accounting system reviews, including internal controls, correcting problems, reviewing the efficiency of operations and makes recommendations according to GAAP.
- Researches information, compiles, and prepares fiscal and statistical data; prepares and presents statistical reports in accordance with GAAP.
- Assists in the preparation of periodic financial statements and reports, adjusting and classifying journal entries and ensuring appropriate format as required by statutes, contracts, and governmental accounting standards.
- Researches and reviews the calculations for direct, indirect, and overhead costs.
- Reads and understands master grant agreements and grant contracts; monitors and prepares accounting and financial documents related to special grant funding.
- Performs accounting work in accordance with Generally Accepted Accounting Principles (GAAP), Governmental Accounting Standards Board (GASB), and Generally Accepted Government Auditing Standards (GAGAS), procedures and controls.
- Performs on-going review of budgeted expenditures and reviews requests for changes in budget allocations throughout the fiscal year to determine or project fiscal impact and status.
- Performs implementation of new or updated payroll categories.

### **WORKING CONDITIONS and PHYSICAL ABILITIES:**

Work is performed in an office setting. Must satisfactorily perform the essential functions of the job. This position requires prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, squatting and stooping in the performance of daily activities. Position requires grasping, repetitive hand-eye coordination and fine-manipulation skills for preparing reports and data using a PC keyboard and various office machinery. This position also requires good listening skills and the occasional need to lift, drag and push files, computer reports or other materials weighing up to 50 pounds or so.

### **QUALIFICATIONS (Knowledge and Abilities):**

#### **Fiscal Specialist I**

- Must be able to satisfactorily perform all the Essential Job Functions.
- Proficient in the use of office machines, personal computers and software such as spreadsheet, database, and word processor software.

# CLASSIFICATION SPECIFICATION

## FISCAL SPECIALIST I/II/III

- Proficient in business arithmetic, including percentages and decimals and to perform calculations correctly/
- Knowledge of basic budgetary principles and practices/
- Knowledge of office practices and procedures in processing and recording accounting or bookkeeping transactions/
- Ability to interpret and analyze financial transactions and various financial reports.
- Ability to reconcile accounting and computer reports/
- Ability to organize own work, set priorities, maintain accurate records, meet critical deadlines, and follow up assignments.
- Ability to make accurate mathematic and statistical calculations.

### All positions

- Ability to use tact, discretion, initiative and independent judgment within established guidelines and scope of authority.
- Ability to write and speak correct English, including spelling, grammar, punctuation, and vocabulary.
- Ability to effectively communicate orally and in writing on accounting issues with individuals with varying degrees of accounting familiarity.
- Establish effective working relationships with management, employees, employee representatives and the public.
- Exercise appropriate judgment in answering questions and releasing information; analyze and project consequences of decisions and/or recommendations.

### Fiscal Specialist II

- All of the qualifications of the Fiscal Specialist I.
- Proficient knowledge of accounting principles, terminology, practices and procedures, including, fund and governmental accounting.
- Knowledge of accounting standards including generally accepted accounting principles (GAAP).
- Knowledge of accounting systems, spreadsheet software, and automated workflow.
- Knowledge of principles and practices of payroll, including labor laws and regulations.
- Knowledge of government budgeting principles and practices.
- Ability to read, interpret, and explain District policy.
- Ability to plan and organize work and meet deadlines.

### Fiscal Specialist III

- All of the qualifications of the Fiscal Specialist II
- Ability to work independently.
- Ability to execute program objectives that align with the mission of the District.

# CLASSIFICATION SPECIFICATION

## FISCAL SPECIALIST I/II/III

- Proficient knowledge of accounting standards including Generally Accepted Accounting Principles (GAAP) and Generally Accepted Governmental Auditing Standards (GAGAS), and standards set by the Governmental Accounting Standards Board (GASB).
- Knowledge of financial statement preparation and analysis.
- Knowledge of cost allocation methods and analysis.
- Knowledge of project planning, scheduling, and forecasting.
- Knowledge of governmental budget preparation and analysis.
- Ability to prepare and analyze financial data.
- Ability to analyze and make effective recommendations regarding financial accounting procedures and work flow.
- Ability to acquire subject-matter expertise in the area of work assignment.
- Ability to work under minimal supervision on accounting projects and activities.

### **OTHER REQUIREMENTS:**

This position requires the possession of, or the ability to obtain, a valid California Class C Driver's License.

### **EDUCATION/EXPERIENCE:**

Education, training, and/or experience that demonstrate possession of the knowledge, skills and abilities listed above.

### **Fiscal Specialist I**

The Fiscal Specialist I position requires the possession of: Equivalent to the completion of an Associate's degree from an accredited college or university in finance, accounting, or business administration, or a combination of professional certifications that could likely provide the desired knowledge and abilities (educational equivalency justification may be required); and increasingly responsible and relevant experience in accounting, business, finance, or related field. Accepting comparable experience is subject to APCO approval.

The Fiscal Specialist I position may be filled by internal promotion, which requires a minimum of three years' experience as a Fiscal Clerk II with meeting or exceeding job performance evaluations and the recommendation of the candidate's immediate supervisor. Accepting comparable experience is subject to APCO approval.

### **Fiscal Specialist II**

The Fiscal Specialist II position requires the possession of: Equivalent to the completion of an Bachelor's degree from an accredited college or university in finance, accounting, or business administration or any related field, or a combination of professional certifications that could likely provide the desired knowledge and abilities (educational equivalency justification may be required); and increasingly responsible and relevant experience in accounting, business administration, finance, or related field.

# CLASSIFICATION SPECIFICATION

## FISCAL SPECIALIST I/II/III

The Fiscal Specialist II position may be filled by internal promotion, which requires a minimum of **five** years' experience as a Fiscal Specialist I with meeting or exceeding job performance evaluations and the recommendation of the candidate's immediate supervisor. Accepting comparable experience is subject to APCO approval.

### **Fiscal Specialist III**

The Fiscal Specialist III position requires the possession of: Equivalent to the completion of a Bachelor's degree from an accredited college or university in finance, accounting, business administration, or any related field; or a combination of an Associate's degree and professional certifications in a relevant field that could likely provide the desired knowledge and abilities (educational equivalency justification may be required); and increasingly responsible and relevant experience in accounting, business, finance or related field.

The Fiscal Specialist III position may be filled by internal promotion, which requires a minimum of five years' experience as a Fiscal Specialist II with meeting or exceeding job performance evaluations and the recommendation of the candidate's immediate supervisor. Accepting comparable experience is subject to APCO approval.

### **PROMOTION:**

Consideration for promotion into the Fiscal Specialist II/III positions includes:

- **Experience**, particularly in depth and quality of experiences, as evidenced by "time in position."
- **Performance**, as evidenced by "exceeds" performance evaluations for past 3 years.
- **Initiative**, internally evidenced by engagement in reliable work habits, quality work product, participation on teams, and increasing responsibilities.
- **Initiative**, externally evidenced by increasing knowledge, skills and abilities through training, education, and peer networking.
- **Recommendation** to or by the Executive Director/APCO, and subject to APCO final approval and available resources (budget).

Approved:

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**BRAD POIRIEZ**  
Executive Director

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**JEAN BRACY**  
Deputy Director – Administration

Date: \_\_\_\_\_

# CLASS SPECIFICATION

## GRANTS SPECIALIST I/II and ANALYST

### DEFINITION:

Under supervision of a Deputy Director and/or the APCO, the Grants Specialist/Analyst coordinates and implements all aspects of the District's various grant programs, performs special projects, and related duties as required.

### DISTINGUISHING CHARACTERISTICS:

**The Grants Specialist I** performs a full range of duties to coordinate and carry out the District's grant programs and special projects; researches, understands and implements the requirements of various programs and ensures compliance to regulations, conducts solicitations for projects, determines project eligibility, including calculating emissions reductions; prepares and implements grant agreements; develops and maintains program and project work plans for all grant sources; prepares and presents program and project analyses; and represents the District to stakeholders for grant programs and opportunities. This position receives **direct supervision** from a Deputy Director and/or the APCO.

**The Grants Specialist II** performs a full range of duties to coordinate and carry out the District's grant programs and special projects and is distinguished by **increased responsibilities** to **competently** administer the District's grant programs and special projects. This position receives **general supervision** from a Deputy Director and/or the APCO.

**The Grants Analyst** performs a full range of duties to coordinate and carry out the District's grant programs and special projects with **proficiency** and is distinguished by **increased responsibilities** to **competently** administer the District's grant programs and special projects. This position receives **minimal supervision** from a Deputy Director and/or the APCO.

### CLASSIFICATION GROUP: General Unit

### ESSENTIAL JOB FUNCTIONS:

Functions may include, but are not limited to, the following:

- Organizes and performs all aspects of the District's grant programs, in particular the mobile source emissions reduction grant programs, and special projects, as assigned.
- Conducts solicitations for grant projects; assesses project eligibility and, as needed, estimates emission reductions.
- Develops contracts for awarded grants, with detailed scopes of work, and conducts project and grant compliance.
- Cooperates with source funding agencies to develop and implement applicable grant programs and opportunities.
- Takes responsibility for program compliance and reporting requirements for all grant programs.
- Maintains all program required information in appropriate formats including but not limited to work plans, spreadsheets, databases, and web based applications.
- Prepares, processes, and maintains a variety of fiscal and statistical records and accounts for grant transactions and program performance.
- Performs analytic research, data compilation, and develops program performance reports, as needed or as assigned.

## **CLASS SPECIFICATION GRANTS SPECIALIST I/II and ANALYST**

- Performs on-site equipment reviews and inspections to meet all grant project documentation and verification requirements.
- Examines, analyzes, and verifies financial documents to reconcile grants; including grant revenue due or received, grants to be paid, and funds available to grant.
- Prepares reports regarding District grant activity and financial position.
- Coordinates with the Fiscal Section to ensure prompt and appropriate payment of grants to grantees.
- Develops District grant program policies and procedures in accordance with grant program requirements, related legislation, and regulations for new and ongoing programs.
- Develops and maintains materials, information, and resources about the District's grant program and opportunities.
- Conducts grant program informational events for District staff, the general public, elected officials.
- Maintains appropriate records and records retention for all grant programs per District policy and grant program requirements.
- Leads internal and external grant audit activities including grant administration audits from oversight agencies; develops associated grant policies and procedures.
- Researches funding opportunities, prepares recommendations, and prepares grant proposals to request funds to support air quality programs.
- Participates in peer networks including but not limited to the CAPCOA Grants and Mobile Sources Committee to augment knowledge base and resources.
- Keeps abreast of the latest developments in lower-emission technology and transportation solutions.
- Represents the District as needed in public forums, committees, or other venues as needed and/or as assigned.
- Understands and follows oral and written directions; communicates effectively, both orally and in writing; and understands and works within the scope of authority.
- Establish and maintain effective working relationships with those contacted in the course of work. Must be able to communicate effectively, maintain positive working relationships with coworkers and management and interact effectively and professionally under pressure.
- Understands and follows District policy for standards of conduct.
- Other duties as assigned

### **WORKING CONDITIONS and PHYSICAL ABILITIES:**

Work is performed in an office setting with occasional field observational and inspection events. Must be able to perform the essential functions of the job. While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; extreme cold; extreme heat; and risk of electrical shock.

This position may require prolonged sitting, standing, walking, reaching, twisting, turning, kneeling, bending, climbing, squatting and stooping in the performance of daily activities.

## **CLASS SPECIFICATION GRANTS SPECIALIST I/II and ANALYST**

Position requires grasping, repetitive hand-eye coordination and fine-manipulation skills for preparing reports and data using a personal computer keyboard and various office machinery. Position requires good listening skills and the occasional need to lift, drag and push files or other materials weighing up to 50 pounds. Travel via air and or ground transportation is required.

### **QUALIFICATIONS (Knowledge and Abilities):**

- Must be able to perform all of the Essential Job Functions satisfactorily.
- Ability to conduct thorough research, collect relevant data, compile large amounts of information, and provide cohesive summaries and recommendations.
- Ability to understand complex written instructions sufficient to implement programs, make application for grant funding, participate in related programs on behalf of the District.
- Ability to prepare clear and concise reports, correspondence and other written materials; using correct English, including spelling, grammar, punctuation, and vocabulary.
- Knowledge of government, special districts, local government organization, and function of public agencies, including the role of an elected Governing Board and appointed committees.
- Ability to maintain well documented records of grant activities to meet compliance requirements.
- Knowledge of budget principles and practices.
- Knowledge of and/or ability to learn math and calculation methods.
- Knowledge of and/or ability to acquire air quality management principles and practices; air pollution analysis techniques, and control methodologies.
- Knowledge of applicable state and federal laws, rules and regulations.
- Ability to analyze, interpret, evaluate, summarize and explain policies, procedures, laws, rules and regulations and other written materials.
- Ability to operate standard office equipment including a personal computer and basic office software.
- Ability to organize own work, set priorities, and meet critical deadlines.
- Ability to communicate effectively both orally and in writing.
- Ability to understand and carry out oral and written directions; and use initiative and sound judgment within established guidelines and within the scope of authority.
- Ability to work independently.
- Ability to establish and maintain effective working relationships with those contacted in the course of the work.
- Ability to understand and follow both oral and written directions.

### **OTHER REQUIREMENTS:**

This position requires the possession of, or the ability to obtain, a valid California Class C Driver's License.

## CLASS SPECIFICATION GRANTS SPECIALIST I/II and ANALYST

### EDUCATION/EXPERIENCE:

Education, training, and/or experience that demonstrate possession of the knowledge, skills and abilities listed above.

#### **Grants Specialist I**

The Grants Specialist I position requires the possession of: Equivalent to the completion of an Associate's degree from an accredited college or university in any field; **or a combination** of professional certifications that could likely provide the desired knowledge and abilities (educational equivalency justification may be required), **and** increasingly responsible and relevant **experience** in contract management, business or public administration, political science, regional planning, urban development, transportation, environmental planning or environmental science, or related field. Accepting comparable experience is subject to APCO approval.

#### **Grants Specialist II**

The Grants Specialist II position requires the possession of: Equivalent to the completion of an Associate's degree from an accredited college or university in any field, **or a combination** of professional certifications that could likely provide the desired knowledge and abilities (educational equivalency justification may be required), **and** increasingly responsible and relevant experience.

The Grants Specialist II position may be filled by internal promotion, which requires a minimum of **five** years' experience as a Grants Specialist I with meeting or exceeding job performance evaluations and the recommendation of the candidate's immediate supervisor. Accepting comparable experience is subject to APCO approval.

#### **Grants Analyst**

The Grants Analyst position requires the possession of: Equivalent to the completion of a Bachelor's degree from an accredited college or university in any field; **or** a combination of an Associate's degree and professional certifications in a relevant field that could likely provide the desired knowledge and abilities (educational equivalency justification may be required); **and** increasingly responsible and relevant experience.

The Grants Analyst position may be filled by internal promotion, which requires a minimum of **five** years' experience as a Grants Specialist II with meeting or exceeding job performance evaluations and the recommendation of the candidate's immediate supervisor. Accepting comparable experience is subject to APCO approval.

### PROMOTION:

Consideration for promotion into the Grants Specialist II or Analyst positions includes:

- **Experience**, particularly in depth and quality of experiences, as evidenced by "time in position."
- **Performance**, as evidenced by "exceeds" performance evaluations for past 3 years.
- **Initiative**, internally evidenced by engagement in reliable work habits, quality work product, participation on teams, and increasing responsibilities.

**CLASS SPECIFICATION  
GRANTS SPECIALIST I/II and ANALYST**

- **Initiative**, externally evidenced by increasing knowledge, skills and abilities through training, education, and peer networking.
- **Recommendation** to or by the Executive Director/APCO, and subject to APCO final approval and available resources (budget).

Approved:

\_\_\_\_\_  
**Brad Poiriez**  
Executive Director

\_\_\_\_\_  
**JEAN BRACY**  
Deputy Director - Administration

Date: \_\_\_\_\_

The following page(s) contain the backup material for Agenda Item: 1) Award an amount not to exceed \$66,692.00 in the Mojave Desert Clean Air Funds to eligible projects shown on Exhibit A; (2) authorize the Executive Director/APCO the option to change the funding source if other applicable sources become available; and, 3) authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.  
Presenter: Jorge Camacho, Grants Specialist.  
Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #4*

**PAGE 1**

**DATE:** June 22, 2020

**RECOMMENDATION:** 1) Award an amount not to exceed \$66,692.00 in the Mojave Desert Clean Air Funds to eligible projects shown on Exhibit A; (2) authorize the Executive Director/APCO the option to change the funding source if other applicable sources become available; and, 3) authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**SUMMARY:** This item awards a total grant in an amount not to exceed \$66,692.00 using the Mojave Desert Clean Air Funds to the entities listed in Exhibit A.

**BACKGROUND:** The purpose of the Mojave Desert Clean Air Fund is to provide grants for projects that provide positive air quality impacts on a local community. An award from the District for such projects serves the mission of the District to promote clean air and contribute to a reduction in emissions within the jurisdiction. The Mojave Desert Clean Air Fund is governed by MDAQMD Governing Board Policy 17-01 and related MDAQMD Standard Practices developed to administer the Fund. In addition, The Mojave Desert Clean Air Fund may not be used to fund projects otherwise eligible for other District grant programs, such as the Mobile Emissions Reduction Program, Carl Moyer, or other restricted funding sources. Should funds from these existing programs be depleted, the APCO may approve a grant submission to the Mojave Desert Clean Air Fund that would otherwise be eligible for other District grant programs.

MDAQMD received application(s) from the Helendale School District, Hesperia Recreation and Park District and Twentynine Palms Public Cemetery. The applicants will permanently destroy their old gasoline/diesel equipment and replace them with a zero-emission option. Staff recommends the Board approves the grant award based on staff affirmation that the project is eligible in all aspects of the grant requirements as the emission reductions achieve will help improve the air quality in the district.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #4*

**PAGE 2**

**REASON FOR RECOMMENDATION:** Governing Board approval is required to: (1) fund grant projects exceeding \$50,000 from the Mojave Desert Clean Air Fund (2) utilize available and alternative funding, (3) delegate to the Executive Director/APCO authority to negotiate and execute agreements with the grant recipient.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Brad Poiriez, Executive Director on or about May 26, 2020.

**FINANCIAL DATA:** No increase in appropriation is anticipated and sufficient funds are available in the Clean Air Fund.

**PRESENTER:** Jorge Camacho, Grants Specialist

**Exhibit A**

<b>Grantee/Applicant</b>	<b>Project Description</b>	<b>Recommended Funding Award (Up to and not exceeding):</b>
<b>Helendale School District</b>		
	Replace a 2009 Cushman Commander with a 2020 eTuatara Electric Utility Vehicle	\$22,304
<b>Hesperia Recreation and Park District</b>		
	Replace a 2001 Ford Ranger with a 2020 eTuatara Electric Utility Vehicle	\$22,304
<b>Twentynine Palms Public Cemetery District</b>		
	Replace a 1980s Hinomoto C144 Tractor with a 2020 eTuatara Electric Utility Vehicle	\$ 22,084
		\$66,692

The following page(s) contain the backup material for Agenda Item: 1) Allocate an additional amount not to exceed \$75,000.00 in Mobile Source Emission Funds (AB 2766) to the Lawn & Garden Equipment Exchange Program (LGEP); (2) authorize the Executive Director/APCO the option to change the funding source if other applicable sources become available; and, 3) authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel. Presenter: Jorge Camacho, Grants Specialist. Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #5*

**PAGE 1**

**DATE:** June 22, 2020

**RECOMMENDATION:** 1) Allocate an additional amount not to exceed \$75,000.00 in Mobile Source Emission Funds (AB 2766) to the Lawn & Garden Equipment Exchange Program (LGEP); (2) authorize the Executive Director/APCO the option to change the funding source if other applicable sources become available; and, 3) authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**SUMMARY:** This item allocates additional funds in an amount not to exceed \$75,000.00 from the Mobile Source Emission Program Funds to the Mojave Desert Air Quality Management District (MDAQMD) LGEP.

**BACKGROUND:** In an effort to provide emission reductions and encourage the market acceptance of zero-emission technology the MDAQMD implemented an Electric Lawn and Garden Equipment Exchange Event for residents. At these events residents were able to trade-in their gas-powered lawn mower, trimmer or blower for an all-electric replacement. In the past few years the events have proven successful in reducing emissions and they have become popular with residents. As we continue our goal of reducing emissions and maintaining a healthful environment the MDAQMD through a partnership with STIHL began piloting a yearlong exchange program in place of a one-day event. The yearlong exchange program offers residents within the MDAQMD boundaries the opportunity to exchange on-demand their gas-powered lawn and garden equipment for all-electric zero emission lawn and garden equipment during the year.

The yearlong program officially kicked-off in April 2020 and just two months into the pilot the MDAQMD already exceeded the number of exchanges from last year's one day event. In addition, the pilot has also increased participation throughout the jurisdiction. The large participation numbers in Blythe is great news as one of the goals of the pilot was to reach out to all areas.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #5*

**PAGE 2**

As a result, of the immense participation in the program, MDAQMD staff recommends allocating an additional \$75,000.00 to the LGEP in accordance with the Mobile Source Emission Reductions Work Plan. This will be a supplement to the \$100,000.00 that was initially allocated to the program.

The Mobile Source Emissions Reduction Program is funded in part by fees collected on motor vehicle registrations in accordance with Assembly Bill 2766. The bill authorized the MDAQMD to impose up to a \$4 motor vehicle registration fee per vehicle licensed within the State of California to provide funds for air districts to meet new responsibilities mandated under the California Clean Air Act (CCAA). AB 2766 states that the fees shall be used to support district operated planning, monitoring, enforcement and technical studies necessary to implement the CCAA.

**REASON FOR RECOMMENDATION:** Governing Board approval is required to allocate additional funds for amounts exceeding \$50,000.00 from the Mobile Source Emission Reduction Program Funds (AB 2766). Any unused funds will be returned back to the grant pool.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Brad Poiriez, Executive Director on or about May 26, 2020.

**FINANCIAL DATA:** No increase in appropriation is anticipated and sufficient funds are available in the Mobile Source Emissions Funds.

**PRESENTER:** Jorge Camacho, Grants Specialist

The following page(s) contain the backup material for Agenda Item: 1) Authorize the acceptance of AB 617 Implementation funds from the California Air Resource Board (CARB) in an estimated amount of \$100,706.00, 2) authorize the Executive Director/APCO to execute the grant agreement approved as to legal form, 3) authorize Executive Director/APCO to assign excess or additional funds under this program to eligible projects and direct staff to perform actions necessary to comply with program requirements. Presenter: Jorge Camacho, Grants Specialist.  
Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #6*

**PAGE 1**

**DATE:** June 22, 2020

**RECOMMENDATION:** 1) Authorize the acceptance of AB 617 Implementation funds from the California Air Resource Board (CARB) in an estimated amount of \$100,706.00, 2) authorize the Executive Director/APCO to execute the grant agreement approved as to legal form, 3) authorize Executive Director/APCO to assign excess or additional funds under this program to eligible projects and direct staff to perform actions necessary to comply with program requirements.

**SUMMARY:** This action formally accepts an estimated grant amount of \$100,706.00 allocated to the MDAQMD and approves the District's participation in and compliance with the program requirements.

**BACKGROUND:** CARB is providing Air Pollution Control Funds through the Carl Moyer Memorial Air Quality Standards Attainment Program (Moyer Program) to support early implementation actions that reduce emissions and improve public health in communities with high burdens of cumulative pollutant exposure, consistent with the goals of Assembly Bill (AB) 617 of July 26, 2017. Examples of early implementation actions are (1) review/evaluation of best available control and retrofit technology, (2) community outreach and (3) community monitoring programs (purple air sensors).

In the first and second round of funding the District received a total \$297,099. This is the third grant disbursement. Additional funding may become available.

This action will authorize the MDAQMD to receive the funds authorize the Executive Director/APCO to sign the grant agreement, and direct staff to take appropriate actions to comply with program requirements. It also allows the Executive Director/APCO to accept additional subsequent funds for up to three (3) years.

**REASON FOR RECOMMENDATION:** CARB requires an action by the Governing Board to receive the funds and participate in this opportunity.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #6*

**PAGE 2**

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Brad Poiriez, Executive Director on or about April 23, 2020.

**FINANCIAL DATA:** Receiving these funds in this action will amend the MDAQMD FY 20 Budget, to increase State Revenue in the estimated amount of \$100,706.00.

**PRESENTER:** Jorge Camacho, Grants Specialist.

The following page(s) contain the backup material for Agenda Item: [Receive and file.](#)  
[This item reports the status of the District's Other Post-Employment Benefits \(OPEB\) and Pension Rate Stabilization Program \(PRSP\) irrevocable trust and investment summary.](#)  
[Presenter: Jean Bracy, Deputy Director – Administration.](#)  
Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #7*

**DATE:** June 22, 2020

**RECOMMENDATION:** Receive and file. This item reports the status of the District's Other Post-Employment Benefits (OPEB) and Pension Rate Stabilization Program (PRSP) irrevocable trust and investment summary.

**SUMMARY:** This item reports the status of the District's Other Post-Employment Benefits (OPEB) and Pension Rate Stabilization Program (PRSP) irrevocable trust and investment summary.

**BACKGROUND:** The establishment and purpose of the District's OPEB and PRSP trust is provided on the following Exhibit 1. The annual Client Review including the investment summary and its performance are included as Exhibit 2.

**OPEB:** The investment strategy selected targets a 7%. As of the April 20, 2020 statement the investment return since inception has averaged 6.73%. Investment earnings for the life of the fund total \$287,495. The District has withdrawn \$149,194 to offset retiree medical costs. The balance in the account on April 30, 2020 was \$641,215.

**PRSP:** The investment strategy selected targets a 5% return; as of the April 30, 2020 statement the investment return since inception has averaged 2.29%. Investment earnings for the life of the fund total \$49,795. The balance in the account on April 30, 2020 was \$1,042,664. The District's strategy going forward is to deposit a portion of the change in the Net Pension Liability to offset the growing liability of future pension payments.

Attached is a portion of the "Client Review (April 30, 2020)," as presented to staff on May 27, 2020.

**REASON FOR RECOMMENDATION:** Receive and file; this is for information only.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Brad Poiriez, Executive Director on or about June 8, 2020.

**FINANCIAL DATA:** No increase in appropriation is anticipated.

**PRESENTER:** Jean Bracy, Deputy Director - Administration

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**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #7*

**PAGE 2**

Exhibit 1

On November 23, 2009 the Governing Board adopted Resolution No. 09-10 which established an irrevocable trust (“Trust”) to address the District’s liability for Other Post-Employment Benefits (OPEB) for retired employees. The contributions made for the OPEB liability total \$500,000.

On January 23, 2017 the Governing Board adopted Resolution No. 17-02 which established an irrevocable trust under the Pension Rate Stabilization Program (PRSP), to address the District’s liability for future employee retirement benefits. GASB 68 requires the District to calculate and report the District’s liability for future retirement benefits for eligible employees. As actuarial calculations improve and financial conditions deteriorate the District’s obligations continue to rapidly increase. The Trust is a method to reserve resources to offset the liability.

In March 2017 the Governing Board approved the Investment Guidelines Document for the new “combined” Trust now called the “Public Agencies Post-Employment Benefits Trust.” By combining the assets of for OPEB and PRSP the District has the opportunity to increase investment earnings and restrict the use of the funds for the intended purposes. The earnings are calculated and reported separately for each portion of the Trust.

Other Post-Employment Benefits (OPEB)

The purpose of the Trust is to offset the District’s future liability for contributions required for promised retiree health care benefits. The District’s retiree health care benefits have two parts:

1. As a member of CalPERS for health benefits, the District is subject to the Public Employees Medical and Hospital Care Act (PEMHCA). This statute requires the member employer to contribute toward employee health care benefits which are currently \$139 per employee per month. The unique feature of participating in CalPERS health plan is that employees have the right under the statute to continue medical coverage with CalPERS into retirement and the District is obligated to continue the “PEMHCA Contribution” for as long as the retiree, or their dependents, remains enrolled.
2. The District negotiated the “Retiree Medical Benefit” effective July 1, 2004. Employees are eligible with 20 years of public service including employment with a member agency and at least 10 years of service with the District. The District will contribute 2% per service year toward the retiree’s (and spouse) medical premium under a CalPERS plan. The contribution is payable for 60 months from retirement or until the retiree reaches the age of 65, or Medicare eligible whichever event occurs first.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #7*

**PAGE 3**

These obligations create a future liability for which the District has created the Trust. Actuarial analyses are conducted every two years to ensure the Trust is funded with a 30 year horizon. The District has to option to withdraw an amount to offset contributions made for retirees during the fiscal year. The District is opting to not withdraw the approximate amount of \$40,000 to allow the earnings to grow to meet new GASB requirements.

Pension Rate Stabilization Program (PRSP)

Common to public agency employers is a Net Pension Liability, also known as the unfunded liability for the agency pension or retirement plan. The PRSP is a trust where the District allocates resources (deposits funds) to offset the future liability. The Governing Board authorized \$1,000,000 to be deposited from identified District reserves. These reserves are available to withdraw for most retirement-related expenses. The District's strategy going forward will be to annual review the change in the Net Pension Liability and deposit into the trust all or part of the change to offset the future liability.

The District has contracted with the Public Agency Retirement Services (PARS) to be the administrator of the Trust account. The primary reason for selecting PARS was the endorsement offered by the California Special Districts Association, their experience as a trust administrator, and their asset allocation strategies that allowed tailoring investment targets. Annually, representatives from PARS provide a review of the plan, offer guidance regarding the investment mix, and update pertinent information that might affect the administration of the trust.

PUBLIC  
AGENCY  
RETIREMENT  
SERVICES

**PARS**

TRUSTED SOLUTIONS. LASTING RESULTS.



# MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT

Other Post-Employment Benefits Trust &  
Pension Rate Stabilization Program (PRSP) Trust Client Review  
May 27, 2020

# CONTACTS

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# PARS 115 TRUST TEAM

## Trust Administrator & Consultant



- Recordkeeping
- Sub-trust accounting
- Monitors plan compliance
- Processes contributions/disbursements
- Hands-on, dedicated support teams
- Coordinates all agency services

36

Years of Experience  
(1984-2020)

1,500+

Plans under  
Administration

1,000+

Public Agency  
Clients

500K+

Plan Participants

\$4.3B

Assets under  
Administration

## Trustee



- 5th largest commercial bank and one of the nation's largest trustees for Section 115 trusts.
- Safeguard plan assets,
- Oversight protection as plan fiduciary
- Custodian of assets

157

Years of Experience  
(1863-2020)

\$5.0T

Assets under  
Administration

## Investment Manager



- Investment sub-advisor to trustee U.S. Bank
- Investment policy assistance
- Uses open architecture
- Active and passive platform options
- Customized portfolios (with minimum asset level)

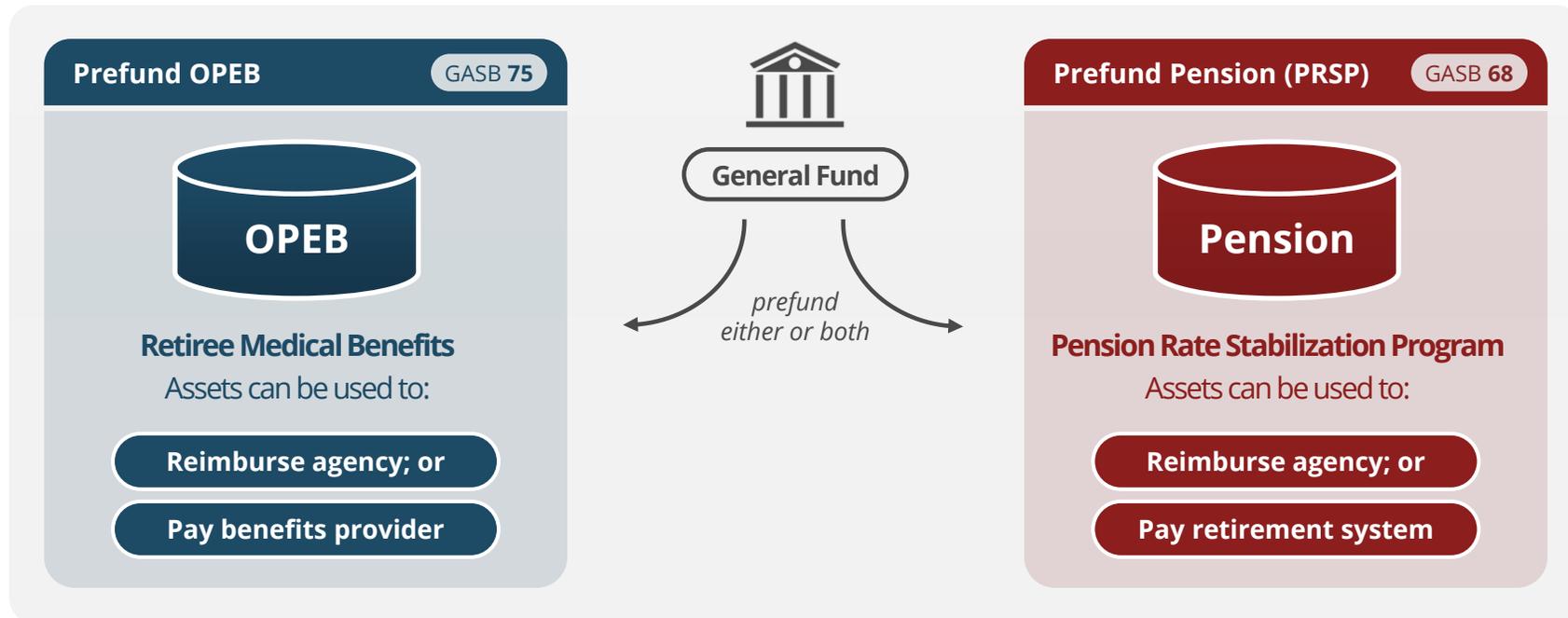
101

Years of Experience  
(1919-2020)

\$17.4B

Assets under  
Management

# PARS IRS-APPROVED SECTION 115 TRUST



**Subaccounts**  
 OPEB and pension assets are individually sub-accounted, and can be divided by dept., bargaining group, or cost center

**Financial Stability**  
 Assets in the PARS Section 115 Combination Trust can be used to address unfunded liabilities.

**Flexible Investing**  
 Allows separate investment strategies for OPEB and pension subaccounts.

**Anytime Access**  
 Trust funds are available anytime; OPEB for OPEB and pension for pension.

**Economies-of-Scale**  
 OPEB and pension assets aggregate and reach lower fees on tiered schedule sooner – saving money!

**No Set Up Cost or Minimums**  
 No set-up costs, no minimum annual contribution amounts, and no fees until assets are added.

# SUMMARY OF AGENCY'S OPEB PLAN

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<b>Plan Type:</b>	IRC Section 115 Irrevocable Exclusive Benefit Trust
<b>Trustee Approach:</b>	Discretionary
<b>Plan Effective Date:</b>	November 23, 2009
<b>Plan Administrators:</b>	Executive Director
<b>Current Investment Strategy:</b>	Balanced HighMark PLUS (Active) Strategy; Pooled Account

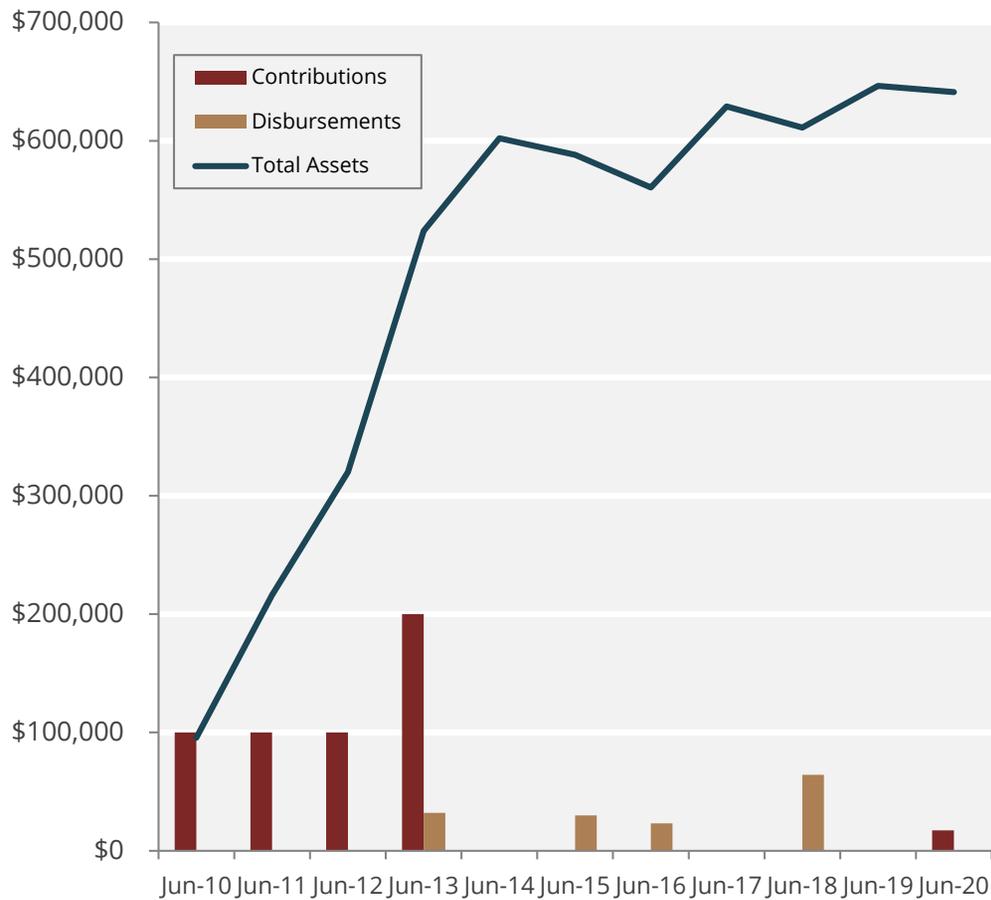
## AS OF APRIL 30, 2020:

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<b>Initial Contribution:</b>	March 2010: \$100,000
<b>Additional Contributions:</b>	\$417,288
<b>Total Contributions:</b>	\$517,288
<b>Disbursements:</b>	\$149,194
<b>Total Investment Earnings:</b>	\$287,495
<b>Account Balance:</b>	\$641,215

# SUMMARY OF AGENCY'S OPEB PLAN

## CONTRIBUTIONS, DISBURSEMENTS, AND TOTAL ASSETS AS OF APRIL 30, 2020:



Year	Contributions	Disbursements	Total Assets
Jun-10*	\$100,000	\$0	\$95,487
Jun-11	\$100,000	\$0	\$216,079
Jun-12	\$100,000	\$0	\$320,080
Jun-13	\$200,000	\$31,993	\$523,833
Jun-14	\$0	\$0	\$602,104
Jun-15	\$0	\$29,889	\$588,142
Jun-16	\$0	\$23,152	\$560,524
Jun-17	\$0	\$0	\$629,068
Jun-18	\$0	\$64,161	\$611,196
Jun-19	\$0	\$0	\$646,380
Jun-20**	\$17,288	\$0	\$641,215

Plan Year Ending

\*Plan Year Ending June 2010 is based on 4 months of activity.  
 \*\*Plan Year Ending June 2020 is based on 10 months of activity.

# OPEB ACTUARIAL RESULTS

- We have received the actuarial report by MacLeod Watts dated October 30, 2019 with a measurement date as of June 30, 2019. In the table below, we have summarized the results.

<b>Demographic Study</b>	<b>Valuation Date: July 1, 2015</b>	<b>Measurement Date: June 30, 2019</b>
<b>Actives</b>	25	23
<b>Retirees</b>	11	16
<b>Total</b>	36	39
<b>Average Active Age</b>	47.44	46.1
<b>Average Active Agency Service</b>	11.24	12.4

# OPEB ACTUARIAL RESULTS

	Valuation Date: July 1, 2015 Discount Rate: 7.00%	Measurement Date: June 30, 2019 Discount Rate: 6.30%
<b>Total OPEB Liability (TOL)</b> <i>Actuarial Accrued Liability (AAL)</i>	\$841,255	\$1,565,465
<b>Fiduciary Net Position</b> <i>Actuarial Value of Assets</i>	\$588,142	\$663,668
<b>Net OPEB Liability (NOL)</b> <i>Unfunded Actuarial Accrued Liability (UAAL)</i>	\$253,113	\$901,797
<b>Funded Ratio (%)</b>	69.9%	42.39%
<b>Actuarially Determined Contribution (ADC)</b> <i>Annual Required Contribution (ARC)</i>	\$57,656	\$126,746
<b>Annual Benefit Payments (Pay-as-you-Go)</b>	\$22,517	\$94,680

**Rule of thumb:** For every one percent increase in the discount rate, the unfunded liability is lowered by 10-12%.

# SUMMARY OF AGENCY'S PENSION PLAN

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<b>Plan Type:</b>	IRC Section 115 Irrevocable Exclusive Benefit Trust
<b>Trustee Approach:</b>	Discretionary
<b>Plan Effective Date:</b>	January 23, 2017
<b>Plan Administrator:</b>	Executive Director
<b>Current Investment Strategy:*</b>	Moderate HighMark PLUS (Active) Strategy; Pooled Account

*\*Previous Investment Strategy: Moderately Conservative HighMark PLUS, Update 5/2019*

## AS OF APRIL 30, 2020:

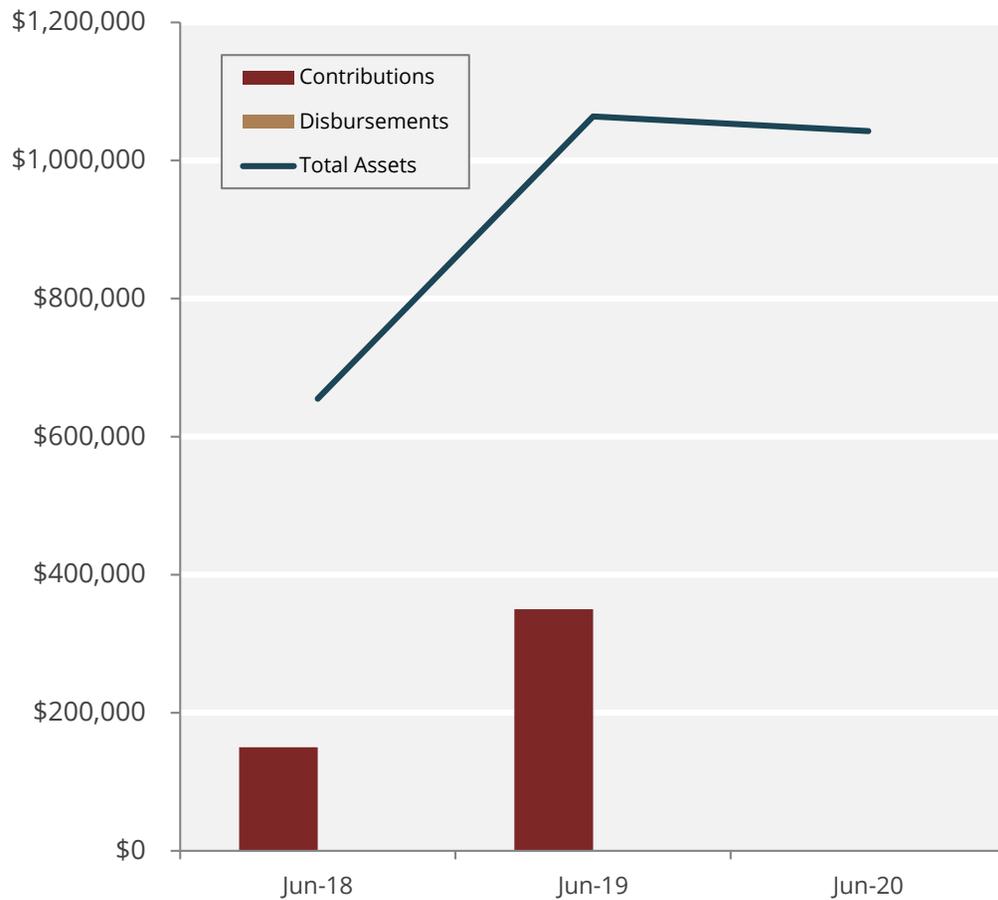
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<b>Initial Contribution:</b>	*October 2017 \$500,000
<b>Additional Contributions:</b>	\$500,000
<b>Total Contributions:</b>	\$1,000,000
<b>Disbursements:</b>	\$0
<b>Total Investment Earnings:</b>	\$49,795
<b>Account Balance:</b>	\$1,042,664

*\*Initial Contribution was due to a transfer*

# SUMMARY OF AGENCY'S PENSION PLAN

## CONTRIBUTIONS, DISBURSEMENTS, AND TOTAL ASSETS AS OF APRIL 30, 2020:



Year	Contributions	Disbursements	Total Assets
Jun-18*	\$150,000	\$0	\$654,942
Jun-19	\$350,000	\$0	\$1,063,923
Jun-20**	\$0	\$0	\$1,042,664

Plan Year Ending

\*Plan Year Ending June 2018 is based on 9 months of activity  
 \*\*Plan Year Ending June 2020 is based on 10 months of activity

# **PARS: Mojave Air Quality Management District - OPEB**

**May 2020**

**Presented by:**

**Christiane Tsuda – Senior Portfolio Manager**

# DISCUSSION HIGHLIGHTS – Mojave Air Quality Management District - OPEB

## Asset Allocation (as of 4-30-2020)

- Stocks 58.14% (50% - 70%); Bonds 37.30% (30% - 50%); Cash 4.56% (0% - 20%)
- Large Cap 36.44%, Mid Cap 4.13%, Small Cap 5.54%, International 11.03%, REIT 1.00%
- Balanced (Active)

## Performance (as of 4-30-2020) Gross of investment fees, net of fund level fees

- Year to Date: -8.30%
- 1 Year: -2.00%
- Inception to Date: 6.73% (April, 2010)

## Outlook (as of 4-30-2020)

- US Economy
  - COVID-19 shutdown: Timeline? Fallout?
  - Unemployment
  - Recovery: V-shape, U-shape, other?
  - Areas of extreme impact: leisure, hospitality, retail, financials
  - Areas of opportunity: technology, streaming video, select healthcare
- Global Economies
  - Coronavirus & recovery
- Federal Reserve
  - Historic stimulus. Effectiveness?
  - Balance sheet
- 10-year Yield
  - 0.50% - 1.25% (currently 0.66%).
- Corporate Earnings
  - Q1 earnings: announcements / guidance.
  - Full year 2020 earnings
- Geopolitical
  - US Presidential election.
  - US/China relations

**Selected Period Performance**  
**MOJAVE DESERT AQMD - OPEB**  
**AGG000543**  
**Period Ending: 4/30/2020**

Sector	1 Month	3 Months	Year to Date (4 Months)	1 Year	3 Years	5 Years	Inception to Date 04/01/2010
Cash Equivalents	.02	.20	.33	1.64	1.52	1.00	.51
<i>Lipper Money Market Funds Index</i>	.04	.24	.36	1.60	1.49	.95	.47
Total Fixed Income	2.27	-1.03	.99	5.97	3.90	3.14	3.73
<i>BBG Barclays US Aggregate Bd Index (USD)</i>	1.78	3.00	4.98	10.84	5.17	3.80	4.03
Total Equities	12.36	-13.26	-14.33	-6.89	4.65	5.31	8.72
Large Cap Funds	13.48	-9.77	-9.96	-1.32	7.99	8.13	10.65
<i>S&amp;P 500 Composite Index</i>	12.82	-9.26	-9.29	.86	9.04	9.12	11.77
Mid Cap Funds	14.30	-16.04	-16.75	-10.25	3.14	3.89	8.83
<i>Russell Midcap Index</i>	14.36	-15.92	-16.60	-10.00	3.46	4.81	10.15
Small Cap Funds	15.01	-20.36	-22.57	-17.62	1.53	4.71	10.39
<i>Russell 2000 Index (USD)</i>	13.74	-18.47	-21.08	-16.39	-.82	2.88	8.22
REIT Sector Funds	7.72	-19.17	-18.17	-10.18	.84		
<i>Wilshire REIT Index</i>	8.44	-19.96	-19.35	-12.42	.20		
International Equities	7.99	-14.81	-18.10	-11.22	-.22	.28	2.59
<i>MSCI EAFE Index (Net)</i>	6.46	-16.09	-17.84	-11.34	-.58	-.17	3.33
<i>MSCI EM Free Index (Net USD)</i>	9.16	-12.53	-16.60	-12.00	.57	-.10	1.56
Total Managed Portfolio	7.78	-8.32	-8.30	-2.00	4.29	4.41	6.73

Returns are gross of account level investment advisory fees and net of any fees, including fees to manage mutual fund or exchange traded fund holdings. Securities are not FDIC insured, have no bank guarantee, and may lose value. Returns for periods over one year are annualized. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns.

# Asset Allocation - Mojave Air Quality Management District - OPEB

As of April 30, 2020

Current Asset Allocation		Investment Vehicle	
<b>Equity</b>		<b>Range: 50% - 70%</b>	<b>58.14%</b>
Large Cap Core	COFYX	Columbia Contrarian Core CI Y	6.73%
	VGIAX	Vanguard Growth & Income Admiral Shares	15.25%
Large Cap Value	DODGX	Dodge & Cox Stock Fund	5.04%
	IVE	iShares S&P 500 Value ETF	2.01%
Large Cap Growth	HNACX	Harbor Capital Appreciation Instl	3.74%
	PRUFX	T. Rowe Price Growth Stock Fund	3.68%
Mid Cap Core	IWR	iShares Russell Mid Cap ETF	4.13%
Small Cap Value	UBVFX	Undiscovered Managers Behavioral Value R6	2.69%
Small Cap Growth	RSEJX	Victory RS Small Cap Growth Fund	2.85%
International Core	DODFX	Dodge & Cox International Stock Fund	1.98%
	DFALX	DFA Large Cap International Portfolio	3.06%
International Growth	MGRDX	MFS International Growth Fund	1.99%
Emerging Markets	HHHFX	Schroder Emerging Market Equity	4.00%
REIT	VNQ	Vanguard REIT ETF	1.00%
<b>Fixed Income</b>		<b>Range: 30% - 50%</b>	<b>37.30%</b>
Short-Term	VFSUX	Vanguard Short-Term Corp Adm Fund	5.91%
Intermediate-Term	PTRQX	Prudential Total Return Bd CI Q	10.46%
	DBLFX	DoubleLine Core Fixed Income I	10.48%
	PTTRX	PIMCO Total Return Instl Fund	10.45%
<b>Cash</b>		<b>Range: 0% - 20%</b>	<b>4.56%</b>
	FGZXX	First American Government Obligations Fund	4.56%
<b>TOTAL</b>			<b>100.00%</b>

# Mojave Desert Air Quality Management District - OPEB

For Period Ending April 30, 2020

LARGE CAP EQUITY FUNDS							
Fund Name	1-Month Return	3-Month Return	Year-to-Date	1-Year Return	3-Year Return	5-Year Return	10-Year Return
Columbia Contrarian Core Inst3	13.24	-7.47	-7.36	3.03	8.14	8.46	11.75
Vanguard Growth & Income Adm	13.10	-9.69	-9.94	-0.65	8.32	8.66	11.61
Harbor Capital Appreciation Retirement	15.05	-2.77	1.48	10.82	17.19	13.50	14.36
T. Rowe Price Growth Stock I	14.33	-4.86	-2.38	5.84	13.71	12.44	14.14
Dodge & Cox Stock	14.10	-16.45	-19.17	-12.64	1.72	4.84	9.39
iShares S&P 500 Value ETF	10.70	-15.11	-17.36	-6.79	3.37	5.10	8.91
<b>S&amp;P 500 TR USD</b>	<b>12.82</b>	<b>-9.26</b>	<b>-9.29</b>	<b>-3.16</b>	<b>0.86</b>	<b>9.04</b>	<b>9.12</b>

MID CAP EQUITY FUNDS							
iShares Russell Mid-Cap ETF	14.35	-15.94	-16.63	-10.13	3.33	4.66	9.66

SMALL CAP EQUITY FUNDS							
Undiscovered Managers Behavioral Val R6	14.37	-28.11	-32.32	-30.08	-7.80	-0.85	7.27
Victory RS Small Cap Growth R6	15.60	-12.20	-12.17	-3.93	10.58	7.73	12.44
<b>Russell 2000 TR USD</b>	<b>13.74</b>	<b>-18.47</b>	<b>-21.08</b>	<b>-15.47</b>	<b>-16.39</b>	<b>-0.82</b>	<b>2.88</b>

REAL ESTATE FUNDS							
Vanguard Real Estate ETF	8.85	-18.35	-17.40	-9.13	1.30	3.45	8.06

INTERNATIONAL EQUITY FUNDS							
Fund Name	1-Month Return	3-Month Return	Year-to-Date	1-Year Return	3-Year Return	5-Year Return	10-Year Return
Dodge & Cox International Stock	7.56	-21.38	-25.25	-19.75	-5.93	-3.61	2.47
DFA Large Cap International I	7.64	-16.25	-18.66	-12.93	-0.94	-0.34	3.34
MFS International Growth R6	7.92	-10.13	-12.21	-3.98	6.21	5.09	6.36
<b>MSCI EAFE NR USD</b>	<b>6.46</b>	<b>-16.09</b>	<b>-17.84</b>	<b>-14.21</b>	<b>-11.34</b>	<b>-0.58</b>	<b>-0.17</b>
Hartford Schrodgers Emerging Mkts Eq F	8.09	-12.80	-17.01	-10.09	1.54	1.43	2.19
<b>MSCI EM NR USD</b>	<b>9.16</b>	<b>-12.52</b>	<b>-16.60</b>	<b>-10.50</b>	<b>-12.00</b>	<b>0.57</b>	<b>-0.10</b>

BOND FUNDS							
DoubleLine Core Fixed Income I	2.06	-3.04	-1.31	3.21	2.94	2.74	-
PGIM Total Return Bond R6	2.88	-2.47	-0.05	6.55	4.62	3.94	4.99
PIMCO Total Return Instl	1.83	1.55	4.07	9.41	4.85	3.74	4.19
Vanguard Short-Term Investment-Grade Adm	2.41	-0.01	0.87	4.12	2.84	2.48	2.58
<b>BBgBarc US Agg Bond TR USD</b>	<b>1.78</b>	<b>3.00</b>	<b>4.98</b>	<b>4.86</b>	<b>10.84</b>	<b>5.17</b>	<b>3.80</b>

Source: SEI Investments, Morningstar Investments

Returns less than one year are not annualized. Past performance is no indication of future results. The information presented has been obtained from sources believed to be accurate and reliable. Securities are not FDIC insured, have no bank guarantee and may lose value.

# **PARS: Mojave Air Quality Management District - Pension**

**May 2020**

**Presented by:**

**Christiane Tsuda – Senior Portfolio Manager**

# DISCUSSION HIGHLIGHTS – Mojave Air Quality Management District - Pension

## Asset Allocation (as of 4-30-2020)

- Stocks 48.63% (40% - 60%); Bonds 46.89% (40% - 60%); Cash 4.48% (0% - 20%)
- Large Cap 30.29%, Mid Cap 3.38%, Small Cap 4.69%, International 9.33%, REIT 0.93%
- Moderate (Active)

## Performance (as of 4-30-2020) Gross of investment fees, net of fund level fees

- Year to Date: -6.63%
- 1 Year: -0.42%
- Inception to Date: 2.29% (Oct, 2017)

## Outlook (as of 4-30-2020)

- US Economy
  - COVID-19 shutdown: Timeline? Fallout?
  - Unemployment
  - Recovery: V-shape, U-shape, other?
  - Areas of extreme impact: leisure, hospitality, retail, financials
  - Areas of opportunity: technology, streaming video, select healthcare
- Global Economies
  - Coronavirus & recovery
- Federal Reserve
  - Historic stimulus. Effectiveness?
  - Balance sheet
- 10-year Yield
  - 0.50% - 1.25% (currently 0.66%).
- Corporate Earnings
  - Q1 earnings: announcements / guidance.
  - Full year 2020 earnings
- Geopolitical
  - US Presidential election.
  - US/China relations

**Selected Period Performance**  
**MOJAVE DESERT AQMD - PENSION**  
**AGG000566**  
**Period Ending: 4/30/2020**

Sector	1 Month	3 Months	Year to Date (4 Months)	1 Year	Inception to Date 10/01/2017
Cash Equivalents	.02	.20	.33	1.64	1.69
<i>Lipper Money Market Funds Index</i>	<i>.04</i>	<i>.24</i>	<i>.36</i>	<i>1.60</i>	<i>1.62</i>
Total Fixed Income	2.28	-.99	1.00	5.98	3.50
<i>BBG Barclays US Aggregate Bd Index (USD)</i>	<i>1.78</i>	<i>3.00</i>	<i>4.98</i>	<i>10.84</i>	<i>5.41</i>
Total Equities	12.33	-13.42	-14.50	-7.14	2.13
Large Cap Funds	13.48	-9.77	-9.97	-1.43	6.31
<i>S&amp;P 500 Composite Index</i>	<i>12.82</i>	<i>-9.26</i>	<i>-9.29</i>	<i>.86</i>	<i>7.87</i>
Mid Cap Funds	14.22	-16.20	-16.91	-10.53	1.55
<i>Russell Midcap Index</i>	<i>14.36</i>	<i>-15.92</i>	<i>-16.60</i>	<i>-10.00</i>	<i>1.91</i>
Small Cap Funds	15.03	-20.50	-22.74	-17.93	-1.23
<i>Russell 2000 Index (USD)</i>	<i>13.74</i>	<i>-18.47</i>	<i>-21.08</i>	<i>-16.39</i>	<i>-3.55</i>
REIT Funds	7.53	-19.12	-18.12	-10.09	.11
<i>Wilshire REIT Index</i>	<i>8.44</i>	<i>-19.96</i>	<i>-19.35</i>	<i>-12.42</i>	<i>-.71</i>
International Equities	7.98	-15.10	-18.39	-11.58	-4.24
<i>MSCI EAFE Index (Net)</i>	<i>6.46</i>	<i>-16.09</i>	<i>-17.84</i>	<i>-11.34</i>	<i>-3.96</i>
<i>MSCI EM Free Index (Net USD)</i>	<i>9.16</i>	<i>-12.53</i>	<i>-16.60</i>	<i>-12.00</i>	<i>-3.73</i>
Total Managed Portfolio	6.84	-6.94	-6.63	-.42	2.29

Returns are gross of account level investment advisory fees and net of any fees, including fees to manage mutual fund or exchange traded fund holdings. Securities are not FDIC insured, have no bank guarantee, and may lose value. Returns for periods over one year are annualized. The information presented has been obtained from sources believed to be accurate and reliable. Past performance is not indicative of future returns.

# Asset Allocation - Mojave Air Quality Management District - Pension

As of April 30, 2020

Current Asset Allocation		Investment Vehicle	
<b>Equity</b>		<b>Range: 40% - 60%</b>	<b>48.63%</b>
Large Cap Core	COFYX	Columbia Contrarian Core Cl Y	5.57%
	VGIAX	Vanguard Growth & Income Admiral Shares	12.63%
Large Cap Value	DODGX	Dodge & Cox Stock Fund	4.22%
	IVE	iShares S&P 500 Value ETF	1.68%
Large Cap Growth	HNACX	Harbor Capital Appreciation Instl	3.13%
	PRUFX	T. Rowe Price Growth Stock Fund	3.08%
Mid Cap Core	IWR	iShares Russell Mid Cap ETF	3.38%
Small Cap Value	UBVFX	Undiscovered Managers Behavioral Value R6	2.28%
Small Cap Growth	RSEJX	Victory RS Small Cap Growth Fund	2.41%
International Core	DODFX	Dodge & Cox International Stock Fund	1.68%
	DFALX	DFA Large Cap International Portfolio	2.61%
International Growth	MGRDX	MFS International Growth Fund	1.71%
Emerging Markets	HHHFX	Schroder Emerging Market Equity	3.33%
REIT	VNQ	Vanguard REIT ETF	0.93%
<b>Fixed Income</b>		<b>Range: 40% - 60%</b>	<b>46.89%</b>
Short-Term	VFSUX	Vanguard Short-Term Corp Adm Fund	8.70%
Intermediate-Term	PTRQX	Prudential Total Return Bd Cl Q	12.73%
	DBLFX	DoubleLine Core Fixed Income I	12.75%
	PTRRX	PIMCO Total Return Instl Fund	12.71%
<b>Cash</b>		<b>Range: 0% - 20%</b>	<b>4.48%</b>
	FGZXX	First American Government Obligations Fund	4.48%
<b>TOTAL</b>			<b>100.00%</b>

# Mojave Desert Air Quality Management District - Pension

For Period Ending April 30, 2020

LARGE CAP EQUITY FUNDS							
Fund Name	1-Month Return	3-Month Return	Year-to-Date	1-Year Return	3-Year Return	5-Year Return	10-Year Return
Columbia Contrarian Core Inst3	13.24	-7.47	-7.36	3.03	8.14	8.46	11.75
Vanguard Growth & Income Adm	13.10	-9.69	-9.94	-0.65	8.32	8.66	11.61
Harbor Capital Appreciation Retirement	15.05	-2.77	1.48	10.82	17.19	13.50	14.36
T. Rowe Price Growth Stock I	14.33	-4.86	-2.38	5.84	13.71	12.44	14.14
Dodge & Cox Stock	14.10	-16.45	-19.17	-12.64	1.72	4.84	9.39
iShares S&P 500 Value ETF	10.70	-15.11	-17.36	-6.79	3.37	5.10	8.91
<b>S&amp;P 500 TR USD</b>	<b>12.82</b>	<b>-9.26</b>	<b>-9.29</b>	<b>-3.16</b>	<b>0.86</b>	<b>9.04</b>	<b>9.12</b>
MID CAP EQUITY FUNDS							
iShares Russell Mid-Cap ETF	14.35	-15.94	-16.63	-10.13	3.33	4.66	9.66
SMALL CAP EQUITY FUNDS							
Undiscovered Managers Behavioral Val R6	14.37	-28.11	-32.32	-30.08	-7.80	-0.85	7.27
Victory RS Small Cap Growth R6	15.60	-12.20	-12.17	-3.93	10.58	7.73	12.44
<b>Russell 2000 TR USD</b>	<b>13.74</b>	<b>-18.47</b>	<b>-21.08</b>	<b>-15.47</b>	<b>-16.39</b>	<b>-0.82</b>	<b>2.88</b>
REAL ESTATE FUNDS							
Vanguard Real Estate ETF	8.85	-18.35	-17.40	-9.13	1.30	3.45	8.06
INTERNATIONAL EQUITY FUNDS							
Fund Name	1-Month Return	3-Month Return	Year-to-Date	1-Year Return	3-Year Return	5-Year Return	10-Year Return
Dodge & Cox International Stock	7.56	-21.38	-25.25	-19.75	-5.93	-3.61	2.47
DFA Large Cap International I	7.64	-16.25	-18.66	-12.93	-0.94	-0.34	3.34
MFS International Growth R6	7.92	-10.13	-12.21	-3.98	6.21	5.09	6.36
<b>MSCI EAFE NR USD</b>	<b>6.46</b>	<b>-16.09</b>	<b>-17.84</b>	<b>-14.21</b>	<b>-11.34</b>	<b>-0.58</b>	<b>-0.17</b>
Hartford Schroders Emerging Mkts Eq F	8.09	-12.80	-17.01	-10.09	1.54	1.43	2.19
<b>MSCI EM NR USD</b>	<b>9.16</b>	<b>-12.52</b>	<b>-16.60</b>	<b>-10.50</b>	<b>-12.00</b>	<b>0.57</b>	<b>-0.10</b>
BOND FUNDS							
DoubleLine Core Fixed Income I	2.06	-3.04	-1.31	3.21	2.94	2.74	-
PGIM Total Return Bond R6	2.88	-2.47	-0.05	6.55	4.62	3.94	4.99
PIMCO Total Return Instl	1.83	1.55	4.07	9.41	4.85	3.74	4.19
Vanguard Short-Term Investment-Grade Adm	2.41	-0.01	0.87	4.12	2.84	2.48	2.58
<b>BBgBarc US Agg Bond TR USD</b>	<b>1.78</b>	<b>3.00</b>	<b>4.98</b>	<b>4.86</b>	<b>10.84</b>	<b>5.17</b>	<b>3.80</b>

Source: SEI Investments, Morningstar Investments

Returns less than one year are not annualized. Past performance is no indication of future results. The information presented has been obtained from sources believed to be accurate and reliable. Securities are not FDIC insured, have no bank guarantee and may lose value.

# ADMINISTRATIVE REVIEW

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- 1 Future contributions
- 2 Future disbursement requests/options
- 3 Agency's future actuarial valuation for GASB 45/75 compliance  
Next valuation measurement date: (06/2020)
- 4 GASB 75 updates – effective for fiscal years beginning after June 15, 2017
- 5 Investment Guidelines Document:  
PRSP – Signed 5/2019; OPEB – Signed 06/2016
- 6 Client funding policy
- 7 Client Feedback
- 8 GASB 74/75 Compliance
- 9 Employer Portal – Now Available

# GASB 74/75 REPORTING

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- **To assist our public agency clients with GASB 74/75, PARS will be providing the following:**
  - An individual trust statement of each agency's plan assets that shows a reconciliation of assets held at the beginning of the fiscal year through the end of the fiscal year, breaking out the appropriate plan contributions, benefit payments, expenses, and investment earnings
  - Year-end audited financial statements of the Trust as a whole including Schedule of Changes in Fiduciary Net Position by Employer completed by White Nelson Diehl Evans that is intended to be compliant with GASB 74/75 requirements.
  - Supporting SOC 1-Type 2 report on the controls over the calculation and allocation of additions and deductions to employer accounts within the Trust
  - Investment allocation data and information on investment policies including target asset allocations and allowable asset class allocation ranges
- PARS Auditors have determined that participating plans should be considered an agent multiple-employer defined benefit OPEB plan (agent OPEB plan) as defined under GASB

The following page(s) contain the backup material for Agenda Item: [Receive and file the District Activity Report. Presenter: Brad Poiriez, Executive Director/APCO.](#)  
Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #8*

**DATE:** June 22, 2020

**RECOMMENDATION:** Receive and file the District Activity Report.

**SUMMARY:** This item presents a report of District activities for the period referenced.

**BACKGROUND:** The following reports reflect information regarding the District's activities in the following areas:

- Operations – including permitting and compliance
- Grants – including status of projects awarded
- Community Relations and Education – including events where the District participates and is represented, and upcoming events.

Staff is available to answer questions as needed.

**REASON FOR RECOMMENDATION:** These reports are for information only.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Brad Poiriez, Executive Director on or about June 8, 2020.

**FINANCIAL DATA:** No increase in appropriation is anticipated.

**PRESENTER:** Brad Poiriez, Executive Director/APCO.

# Interoffice Memo

**From: Alan De Salvio**   
Deputy Director - Operations  
adesalvio@mdaqmd.ca.gov

**To: Brad Poiriez**  
Executive Director  
bradp@mdaqmd.ca.gov

**Date:** 6/8/2020

**Subject:** May 2020 Operations Activity Report



Permit Inspections Completed - 299 (98% in compliance)  
Notices to Comply (NTCs) Issued - 8  
Notices of Violation (NoVs) Issued - 8  
Outstanding NoVs - 38 (23 in settlement)  
Delinquent Permit Follow-Ups - 10  
Breakdowns - 16  
Vapor Recovery Tests Witnessed - 6  
Complaints - 9  
Complaint Investigations - 9  
Asbestos Notifications - 30  
Asbestos Project Inspections - 0

Permit Applications Received - 37  
Permit Changes Processed - 69  
Title V Permit Actions In Progress - 15 (1 new, 11 renewal, 3 modifications)  
Permits Issued - 319  
Active Companies - 583  
Active Facilities - 1265 (41 Title V Facilities)  
Active Permits - 4261  
Certificate of Occupancy/Building Permit Reviews - 21

Project Comment Letters - 6

*Full SLAMS Air Monitoring Sites:*

Barstow (full met,<sup>1</sup> CO, NO<sub>x</sub>, O<sub>3</sub>, PM<sub>10</sub>)  
Hesperia (full met, O<sub>3</sub>, PM<sub>10</sub>)  
Lucerne Valley (partial met,<sup>2</sup> PM<sub>10</sub>)  
Phelan (full met, O<sub>3</sub>)  
Trona (full met, H<sub>2</sub>S, NO<sub>x</sub>, O<sub>3</sub>, SO<sub>2</sub>, PM<sub>10</sub>)  
Victorville (full met, CO, NO<sub>x</sub>, O<sub>3</sub>, SO<sub>2</sub>, PM<sub>10</sub>, PM<sub>2.5</sub>)

*Community Sensors:*

One TAPI T640 PM<sub>2.5</sub> and O<sub>3</sub> portable unit (a second unit in progress)  
36 PurpleAir particulate public cloud sensors (Apple Valley (3), Baker (2), Barstow, Blythe (2), Earp, Fort Irwin, Helendale, Hesperia, Joshua Tree, Lucerne Valley (2), Morongo Valley (2), Needles (2), Newberry Springs (2), Nipton, Oak Hills/Hesperia (2), Parker Dam, Phelan (2), Pinon Hills, Trona, Twentynine Palms (2), Victorville (2), Wrightwood, Yermo, Yucca Valley)

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<sup>1</sup> Full met is full meteorology (exterior temperature, wind speed, wind direction, exterior pressure and relative humidity)

<sup>2</sup> Partial met is full meteorology without relative humidity

**From: Jorge Camacho**  
*Grants Specialist*  
760.245.1661, ext. 2020  
Fax 760.245.2699  
jcamacho@mdaqmd.ca.gov

**To: Brad Poiriez**  
bradp@mdaqmd.ca.gov

**Date:** June 22, 2020  
**Subject:** June Grant Report



## Interoffice Memo

### Updates

#### Lawn and Garden Yearlong Exchange Pilot Program

The MDAQMD has relaunched its popular annual Lawn & Garden Equipment Exchange with a new twist and some new power behind it.

In April, the annual program officially relaunched as a year-round instead of being a single-day event. Residents living within MDAQMD boundaries are eligible to participate by trading in their working, gas-powered equipment for zero-emission, battery-powered equivalents. The year-round nature allows participants to make the swap at their convenience.

In an effort to further increase participation, the District for the first time has partnered with STIHL to make available lawn mowers, trimmers and leaf-blowers to program participants at locations in Apple Valley, Blythe, Hesperia, Lucerne Valley, Phelan, Wrightwood and Yucca Valley. While previous editions of the single-day event has broken participation records with each succeeding year, the District aims to provide more flexibility to the consumer.

Just two months into the pilot we have already exceeded the number of equipment exchanges from last year's one day event (see Table 1). As a result of the immense participation in the program, the MDAQMD in a separate agenda item will recommend to the Board to authorize an additional funds to be allocated to the Lawn & Garden Equipment Exchange Program.

Table 1

<u>Exchange Program Participation</u>			
<u>Event</u>	<u>Trimmers</u>	<u>Blowers</u>	<u>Mowers</u>
One-Day	72	42	138
Yearlong Pilot	140	63	202

In addition, the pilot has also increased participation throughout the jurisdiction. Table 2 shows the locations and the number of pieces exchanged at each location. The large participation numbers in Blythe is great news as one of the goals of the pilot was to reach out to all areas.

Table 2

<u>Store/Location</u>	<u>Total Pieces Exchanged</u>
Apple Valley Lawn Mower-Apple Valley	118
Hesperia Outdoor Power Equipment-Hesperia	128
Inland Builders-Blythe	108
Lucerne Valley Hardware-Lucerne Valley	26
Mills Hardware-Phelan	21
Mountain Hardware-Wrightwood	4
Builders Supply-Yucca Valley	0

**FARMER Year 2 Funding**

The MDAQMD is once again participating in the Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program. The goal of the FARMER program is to reduce agricultural sector emissions by providing grants to replace high-emitting agricultural equipment with cleaner equipment. The District is part of the shared allocation pool with 13 other Air Districts. For Year 2 the MDAQMD submitted over 35 applications for consideration. In April 2020, the MDAQMD receive funding for 6 applications for a total grant amount of \$467,917.90. The remaining applications will automatically be rolled over for consideration in Round 2 funding. Please see project list below for additional details.

**Moyer Grant Cycle-In Motion**

Traditionally, the District accepted grant applications on a yearlong rolling basis until funds were exhausted. In order to create a more streamline approach the District moved to a cyclic grant application period beginning in 2020. The District will only accept project applications during the first quarter of the year (January 1, 2020 to March 31, 2020) and rank all projects by cost-effectiveness until all funding has been assigned. Project(s) that receive funding will be listed as primary and unfunded projects will be listed as back-up. If projects on the primary list fall off (grantee changed their minds etc.) then those funds will be reassigned to a project on the back-up list. At the end of the year staff will evaluate the new process and provide a report on its effectiveness. Currently, the District is in the process of evaluating all the applications received. We plan to have a completed project funded list by July 2020 and present to the Board in August 2020.

**Electric Vehicle Charging Stations**

As part of the MSERP work plan the District allocates \$40,000 a year in grant funding for the installation of electric vehicle charging station(s). The Electric Vehicle Charging Stations Program is an incentive-based program to encourage local entities within the MDAQMD to install electric vehicle charging stations to offer public options for electric vehicle charging. This program will reimburse District approved projects up to 80 percent of the total costs of infrastructure, charging equipment and installation where the maximum funding amount is determined by meeting general criteria.

As June 22, 2020, the Town of Yucca Valley submitted two application to install two (2) level II charging stations at 57271 29 Palms Highway, Yucca Valley, CA 92284 (Branch Library); and 56711 29 Palms Highway, Yucca Valley, CA 92284 (Welcome Center). The Town of Yucca Valley was allocated a total of \$26,087.20 in grant funds.

**Car Buy Back Program-Voluntary Vehicle Retirement Program**

As part of the MSERP work plan the District allocates \$100,000 a year in grant funding for the District’s Car Buy Back Program also known as the Voluntary Vehicle Retirement Program. The program provides monetary to vehicle owners to voluntarily retire their older, more polluting vehicle. In the past in order to qualify for the program a vehicle needed to be a model 1997 and older. However, in order to increase participation in March 2020 the District expanded the eligibility criteria to include vehicles that are 20 years or older. The primary goal of the VAVR program is to encourage a timelier removal of older, more polluting vehicles from California roadways to be replaced with newer, cleaner vehicles or alternative transportation options. It is our hope that by expanding the criteria more residents would be eligible for the incentive.

**Project List**

<b><u>Funding Source</u></b>			
<b><u>FARMER Year 2</u></b>			
<b><u>Project Name</u></b>	<b><u>Grant Award</u></b>	<b><u>Status</u></b>	
Barnes & Berger 2020 Off-Road Agricultural Equipment	\$ 75,761.60	Pending	
Coxco LLC Off-Road Agricultural Equipment	\$ 42,080.00	Pending	
Seiler Equipment Company Off-Road Agricultural Equipment	\$ 57,600.00	Pending	
Quail Mesa Off-Road Agricultural Equipment	\$ 95,440.00	Pending	
Quail Mesa Off-Road Agricultural Equipment	\$ 95,440.00	Pending	
Red Mule Ranch Off-Road Agricultural Equipment	101,596.30	Pending	
<b>Total AB 134/617 Grant Awards</b>	<b>\$ 467,917.90</b>		

<b><u>Funding Source</u></b>			
<b><u>AB 134/617-Community Action Program</u></b>			
<b><u>Project Name</u></b>	<b><u>Grant Award</u></b>	<b><u>Status</u></b>	
AVUSD Electric Bus Infrastructure	\$ 30,738.97	Pending	
AESD Electric Bus Project	800,000.00	Pending	
AESD Electric Bus Infrastructure	29,900.63	Pending	
<b>Total AB 134/617 Grant Awards</b>	<b>\$ 860,639.60</b>		

<b><u>Funding Source</u></b>			
<b><u>AB 2766</u></b>			
<b><u>Project Name</u></b>	<b><u>Grant Award</u></b>	<b><u>Status</u></b>	
Lawn and Garden Exchange	\$ 100,000.00	Ongoing/Yearly	

Morongo Basin Transit	40,000.00	Ongoing/Yearly
Needles Area Transit	15,000.00	Ongoing/Yearly
Palo Verde Transit	20,000.00	Ongoing/Yearly
San Bernardino County	75,000.00	Ongoing/Yearly
Victor Valley Transit Authority	250,000.00	Ongoing/Yearly
Voluntary Accelerated Vehicle Retirement Program	100,000.00	Ongoing/Yearly
CalPortland CNG Infrastructure	100,000.00	Pending
<b>Total AB2766 Grant Awards</b>	<b>\$ 700,000.00</b>	

<b><u>Funding Source</u></b>		
<b><u>Electric Vehicle Charging Stations</u></b>		
<b><u>Project Name</u></b>	<b><u>Grant Award</u></b>	<b><u>Status</u></b>
Town of Yucca Valley-Branch Library	10,578.40	Pending
Town of Yucca Valley-Welcome Center	\$ 15,508.80	Pending
<b>Total Grant Awards</b>	<b>\$ 26,087.20</b>	

<b><u>Completed Project(s)</u></b>			
<b><u>All Funding Sources</u></b>			
<b><u>Project Name</u></b>	<b><u>Grant Award</u></b>	<b><u>Status</u></b>	<b><u>Funding Source</u></b>
City of Barstow-Skip Loader	\$ 20,832.00	Completed	Carl Moyer
DeConinck Farms-Windrower	121,205.00	Completed	Carl Moyer
Hinkley Dairy-Tractor	42,950.32	Completed	Carl Moyer
Mitsubishi Cement Corp.-Trackmobile	323,712.00	Completed	AB2766
Nish Noroian Farms Tractor 1	131,114.00	Completed	Carl Moyer
Nish Noroian Farms Tractor 2	232,634.00	Completed	Carl Moyer
Seiler Equipment Project 1-Tractor	111,797.00	Completed	Carl Moyer
Valley Wide Construction-Crane	121,638.00	Completed	Carl Moyer
Shawn Barker Construction-Loader	219,630.00	Completed	NRM
Hinkley Dairy-Generator	55,792.00	Completed	Carl Moyer
Seiler Equipment Project 2-Tractor	49,736.00	Completed	Carl Moyer
Chairel Farms Project 8-Tractor	229,970.54	Completed	NRM
Barnes and Berger Project 13-Tractor	80,561.60	Completed	FARMER Year 1
Barnes and Berger Project 14-Tractor	73,440.00	Completed	FARMER Year 1
Chairel Farms Project 4-Tractor	37,817.00	Completed	NRM
Chairel Farms Project 5-Tractor	37,817.00	Completed	NRM
Chairel Farms Project 6-Tractor	37,817.00	Completed	NRM
Chairel Farms Project 12-Tractor	130,608.00	Completed	FARMER Year 1
Chairel Farms Project 1-Tractor	37,817.00	Completed	Carl Moyer
Chairel Farms Project 2-Tractor	37,817.00	Completed	Carl Moyer
Chairel Farms Project 3 Tractor	24,902.72	Completed	Carl Moyer

CalPortland	339,948.80	Completed	AB2766
Com AV-Tug	249,735.00	Completed	Carl Moyer
Com AV-Tug	249,735.00	Completed	Carl Moyer
Mojave Northern/CEMEX	1,000,000.00	Completed	Carl Moyer
Barnes and Berger Project 1-Tractor	63,283.65	Completed	FARMER Year 1
Barnes and Berger Project 2-Tractor	63,319.07	Completed	FARMER Year 1
Barnes and Berger Project 3-Tractor	63,319.07	Completed	FARMER Year 1
Barnes and Berger Project 8-Tractor	63,283.65	Completed	FARMER Year 1
Barnes and Berger Project 9-Tractor	63,283.65	Completed	FARMER Year 1
Barnes and Berger Project 11-Tractor	63,319.07	Completed	FARMER Year 1
Barnes and Berger Project 12-Tractor	63,319.07	Completed	FARMER Year 1
Barnes and Berger Project 15-Tractor	63,319.07	Completed	FARMER Year 1
Chairel Farms Project 7-Tractor	119,200.00	Completed	FARMER Year 1
Chairel Farms Project 9-Tractor	134,000.00	Completed	FARMER Year 1
Van Dyke Farms Tractor	300,019.20	Completed	Carl Moyer
Nish Noroian Farms Tractor #3	76,974.00	Completed	Carl Moyer
CalPortland Drill	175,000.00	Completed	Carl Moyer
LVUSD Electric Bus Infrastructure	9,085.11	Completed	AB 134/617
Victor Valley Transit Authority-Transit Amenities	243,550.00	Completed	AB 2766
DeConinck Farms Project 2-Tractor	95,520.00	Completed	FARMER Year 1
DeConinck Farms Project 3-Tractor	101,400.00	Completed	FARMER Year 1
AVUSD Electric Bus Project	318,113.54	Completed	AB 134/617
AVUSD Electric Bus Project	107,468.96	Completed	AB 2766
City of Hesperia (street light synchronization)	484,482.00	Completed	AB2766
Northwest Pipe Company	522,057.92	Completed	AB 134/617
LVUSD Electric Bus Project	212,791.25	Completed	AB 134/617
<b>Total Grant Awards</b>	<b>\$ 7,405,135.26</b>		

### **Glossary of Terms and Definitions**

#### **AB 134/617**

The AB 134/617 grant was developed by the California Air Resource Board (CARB) and CARB is providing Greenhouse Gas Reduction Funds through the Carl Moyer Program to support early actions that reduce emissions and improve public health in communities with high burdens of cumulative pollutant exposure, consistent with the goals of Assembly Bill 617 of July 26, 2017.

#### **AB 2766**

Authorized the District to impose a \$4 motor vehicle registration fee to provide funds to meet the new responsibilities mandated under the California Clean Air Act. The District approximately allocates \$600,000 for eligible projects on a yearly basis.

#### **Carl Moyer Memorial Air Quality Standards Attainment Program (Carl Moyer Program)**

The Carl Moyer Program was created by CARB and its goal is to reduce emissions by providing grants for the incremental cost of cleaner heavy-duty vehicles and equipment such as on-road, off-road, marine,

locomotive stationary agricultural pump, forklift, and airport ground support engines. The District historically receives approximately \$600,000 for eligible projects on a yearly basis.

**Completed**

Projects that have been paid/reimbursed.

**FARMER**

Funding Agricultural Replacement Measures for Emission Reductions Program.

**On-Going Yearly**

Funds are encumbered on a yearly and ongoing basis.

**Pending**

Grantee is under a contractual agreement with the District.

**Work in Progress**

Application is currently being reviewed by the Grants Section.

## Mojave Desert Air Quality Management District

Brad Poiriez, *Executive Director*

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# May Activity Report Communications

## **COVID-19 Response**

The Mojave Desert Air Quality Management District officially reopened with full staffing on May 18. Due to the continued efforts to flatten the curve of COVID-19 several restrictions have been put in place to protect the District's staff and the public. Executive Director Brad Poiriez outlined these guidelines in a message posted to the District website and on social media. That message is attached to this report.

## **June 5 Smoke Advisory**

The District on June 5 enacted an official smoke advisory — its first since November 2018 — in response to smoke impacts in the Victor Valley from a large warehouse fire in Redlands. The advisory was pushed out to the District's media and networking email distribution lists and posted to its website and social media feeds. The official post for the advisory on Facebook was viewed nearly 2,000 times and earned 37 shares with 173 engagements.

## **Lawn & Garden Equipment Exchange**

With just a few placed print ads, organic social media posts and some in-store marketing materials, moving the annual Lawn & Garden exchange to a year-round program has resulted in a huge success. In the first two months of the program, more than 400 total units have been exchanged and counting.

## **Air Quality Awareness Week**

MDAQMD was among numerous air districts and environmental agencies across the country that participated in the 2020 Air Quality Awareness Week campaign May 4 to 8.

Communications staff crafted custom graphics for social media and which accompanied blog posts on [OurDesertAir.com](http://OurDesertAir.com) for each day of the campaign. Daily themes focused on asthma and lung health, air quality around the world, the Air Quality Index and included resources for educators and families with students.

## **CDAWG**

CDAWG has been postponed and the official dates of the 2021 Conference will be Nov. 3-4, 2021. The conference will remain at the Pala Resort and Casino and communications staff is already booking speakers and making plans to ensure 2021 is the most successful CDAWG to date.

## **Air Mail**

May 21<sup>st</sup> marked the Spring distribution of the District's newsletter, Air Mail. This edition marked the completion of the transition to all-digital for cost-effectiveness, interactivity, and continuing to engage in more environmentally friendly practices. A small number of hard copies are printed onsite for display in the lobby and to groups or tours that visit the agency.

### **Press Releases**

The Communications staff produced and distributed two news releases. The first was educating the public on ozone season and included a potential ozone warning due to a heat advisory. This ran in both VVNG and High Desert Daily. The second summarized an analysis of Mojave Desert Air Basin air quality improvements recorded as a result of the COVID-19 restrictions.

### **Community Participation**

Communications Specialist Martial Haprov was sworn in as the new Chair of the Hesperia Chamber of Commerce Board of Directors. He also participated in an HDOS committee meeting and several Hesperia chamber committee meetings. Communications Supervisor Ryan Orr was elected to the Executive Committee of the Victor Valley Chamber of Commerce as the VP of Business Services. Ryan participated in Victor Valley Chamber Committee meetings as well as Air and Waste Management Association regional and local meetings. Both members of the communications staff participated in several CAPCOA Public Outreach Committee calls regarding facemasks, a EPA/USFS call regarding a pilot program for wildfire smoke awareness as well as several CAPIO trainings.

The following page(s) contain the backup material for Agenda Item: [Receive and file the Financial Report for FY20, through the month of April 2020, which provides financial information and budget performance concerning the fiscal status of the District. Jean Bracy, Deputy Director – Administration and Laquita Cole, Finance Manager.](#)  
Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #9*

**DATE:** June 22, 2020

**RECOMMENDATION:** Receive and file.

**SUMMARY:** Receive and file the Financial Report for **FY20**, through the month of **April 2020**, which provides financial information and budget performance concerning the fiscal status of the District.

**BACKGROUND:** The Financial Report provides financial information and budget performance concerning the fiscal status of the District. The included reports reflect the business activities of the District for the period referenced *for all funds*. The target variance for April is 83% of Fiscal Year 2020.

The financial position for the District is sound and tracking well to the adopted budget. Several funding sources are received later in the fiscal year, including Program Revenue from AB2766 which will be received through August 2020.

Expenditures in the General Fund (not included in these reports) are under budget to date, and Personnel Expenses are slightly under budget. The Finance Reports are attached.

**REASON FOR RECOMMENDATION:** Receive and file.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Brad Poiriez, Executive Director/APCO on or before June 8, 2020.

**FINANCIAL DATA:** No change in appropriation is required at this time.

**PRESENTER:** Jean Bracy, Deputy Director / Administration  
Laquita Cole, Finance Manager

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #9*

**PAGE 2**

**FINANCIAL REPORTS**

STATEMENT OF REVENUES & EXPENDITURES – This report describes the financial activities for each of the District’s funds during the month(s) indicated.

STATEMENT OF ACTIVITY – This report reflects the revenues received and expenses made in all funds for the month(s) indicated and the year-to-date against the adopted budget for FY 20. The line items “Program” and “Program Costs” refer to the revenue and those payments made from the District’s grant funds (including AB 2766 and Carl Moyer Fund).

Y-T-D Actual Column – The revenue and expenditures to date reflect the activity year to date for the General Fund *together with* the District’s grant funds. When grant funds are expended they may be for amounts greater than what was received year to date because grants are often paid from the funds accumulated over a period of time. The Excess Revenue/Over Expenditures may reflect expenditures for the period exceeding the revenue for the period, creating a negative result that may imply expenses exceeding approved budget for the fiscal year.

**Of note for the April reports:** The District disbursed a combined total of \$1,120,322 from grant funds held in trust together with a litigation settlement that used funds held in reserve. For a point-in-time report, the report appears to report expenditures exceeding revenue received yet the funds were received in a prior period.

CHECK REGISTERS – These reports list payments made for goods and services and fund transfers for District accounts.

**Mojave Desert AQMD**  
**Balance Sheet - Governmental Funds**  
**As of April 30, 2020**

## Financial Report

	<u>General Fund</u>	<u>Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Fiduciary Fund</u>	<u>Total</u>
<b>Assets</b>					
Current Assets					
Cash	4,259,132.31	1,893,504.07	558,210.86	1,683,879.04	8,394,726.28
Cash Held For Other Fund	54,261.30	(59,999.69)	32,619.86	(26,881.47)	0.00
Receivables	867,081.81	0.00	0.00	0.00	867,081.81
Pre-Paid	47,376.42	0.00	0.00	0.00	47,376.42
<b>Total Current Assets</b>	<b>5,227,851.84</b>	<b>1,833,504.38</b>	<b>590,830.72</b>	<b>1,656,997.57</b>	<b>9,309,184.51</b>
Non-Current Assets					
Deferred Outflows	4,003,052.00	0.00	0.00	0.00	4,003,052.00
<b>Total Assets</b>	<b>9,230,903.84</b>	<b>1,833,504.38</b>	<b>590,830.72</b>	<b>1,656,997.57</b>	<b>13,312,236.51</b>
<b>Liabilities and Net Position</b>					
Current Liabilities					
Payables	397,980.43	22,223.54	0.00	0.00	420,203.97
Accruals	1,117,209.07	0.00	0.00	0.00	1,117,209.07
Due to Others	20,678.00	0.00	0.00	0.00	20,678.00
Payroll Taxes Liability	29,240.12	0.00	0.00	0.00	29,240.12
Retirement	607.67	0.00	0.00	0.00	607.67
Health	(27,140.47)	0.00	0.00	0.00	(27,140.47)
Other Payroll Deductions	1,391.44	0.00	0.00	0.00	1,391.44
Unearned Revenue	10,108.74	0.00	581,266.15	0.00	591,374.89
<b>Total Current Liabilities</b>	<b>1,550,075.00</b>	<b>22,223.54</b>	<b>581,266.15</b>	<b>0.00</b>	<b>2,153,564.69</b>
Net Pension Liability	9,922,632.00	0.00	0.00	0.00	9,922,632.00
Net OPEB Liability	901,797.00	0.00	0.00	0.00	901,797.00
Deferred Pension Inflows	1,251,294.00	0.00	0.00	0.00	1,251,294.00
Deferred OPEB Inflows	83,889.00	0.00	0.00	0.00	83,889.00
<b>Total Current Liabilities</b>	<b>12,159,612.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,159,612.00</b>
Restricted Fund Balance	256,407.35	2,529,424.95	9,564.57	700,709.13	3,496,106.00
Committed Fund Balance	1,562,080.00	0.00	0.00	0.00	1,562,080.00
Budget Stabilization	250,000.00	0.00	0.00	0.00	250,000.00
Retirement Reserves	0.00	0.00	0.00	1,000,000.00	1,000,000.00
Unassigned Fund Balance	1,507,170.64	0.00	0.00	0.00	1,507,170.64
Adjustments to Fund Balance - GASB 68	(6,466,848.00)	0.00	0.00	0.00	(6,466,848.00)
Adjustments to Fund Balance - GASB 75	(895,700.00)	0.00	0.00	0.00	(895,700.00)
Compensated Absences	300,000.00	0.00	0.00	0.00	300,000.00
Pre Paid	45,193.10	0.00	0.00	0.00	45,193.10
Change in Net Position	(1,037,086.25)	(718,144.11)	0.00	(43,711.56)	(1,798,941.92)
<b>Total Liabilities &amp; Net Position</b>	<b>9,230,903.84</b>	<b>1,833,504.38</b>	<b>590,830.72</b>	<b>1,656,997.57</b>	<b>13,312,236.51</b>

**Mojave Desert AQMD**  
**Statement of Revenues & Expenditures**  
**For the Period Ending April 30, 2020**

## Financial Report

	<u>General Fund</u>	<u>Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Fiduciary Fund</u>	<u>Total Governmental Funds</u>
<b><u>Revenues</u></b>					
Antelope Valley Air Quality Mngmnt Contract	127,230.10	0.00	0.00	0.00	127,230.10
Other Contracts	0.00	0.00	0.00	0.00	0.00
Application and Permit Fees	377,287.40	0.00	0.00	0.00	377,287.40
AB 2766 and Other Program Revenues	108,012.59	58,689.73	0.00	0.00	166,702.32
Fines	9,846.98	0.00	0.00	0.00	9,846.98
Investment Earnings	0.00	0.00	0.00	113,533.95	113,533.95
Federal and State	0.00	0.00	0.00	0.00	0.00
Other Revenue	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>622,377.07</b>	<b>58,689.73</b>	<b>0.00</b>	<b>113,533.95</b>	<b>794,600.75</b>
<b><u>Expenditures</u></b>					
Salaries and Benefits	554,072.61	0.00	0.00	0.00	554,072.61
Services and Supplies	895,686.28	614,174.50	0.00	828.23	1,510,689.01
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	3,968.00	0.00	0.00	0.00	3,968.00
<b>Total Expenditures</b>	<b>1,453,726.89</b>	<b>614,174.50</b>	<b>0.00</b>	<b>828.23</b>	<b>2,068,729.62</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(831,349.82)</b>	<b>(555,484.77)</b>	<b>0.00</b>	<b>112,705.72</b>	<b>(1,274,128.87)</b>

**Mojave Desert AQMD**  
**Statement of Activity - All Funds**  
**For the Period Ending April 30, 2020**

## Financial Report

	<u>M-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>% Budget</u> <u>to Actual</u>
<b>Revenues</b>				
Revenue - Permitting	360,905.89	3,684,344.14	4,743,000.00	77.68
Revenue - Programs	166,702.32	2,952,460.70	3,038,492.00	97.17
Revenue - Application Fees	16,381.51	143,470.20	121,000.00	118.57
Revenue - State	0.00	1,365,705.96	417,427.00	327.17
Revenue - Federal	0.00	108,727.00	148,900.00	73.02
Fines & Penalties	9,846.98	214,305.89	188,500.00	113.69
Interest Earned	113,533.95	36,035.94	172,562.00	20.88
Revenue - Contracts & Unidentified	127,230.10	1,305,958.19	1,538,000.00	84.91
Permit Cancellations	0.00	(87,608.54)	0.00	0.00
<b>Total Revenues</b>	<b>794,600.75</b>	<b>9,723,399.48</b>	<b>10,367,881.00</b>	<b>93.78</b>
<b>Expenditures</b>				
Office Expenses	8,673.01	205,615.68	256,225.00	80.25
Communications	5,123.50	64,174.49	87,300.00	73.51
Vehicles	2,952.54	54,957.05	65,650.00	83.71
Program Costs	1,271,044.99	4,635,717.78	1,862,354.00	248.92
Travel	6,379.12	84,005.61	105,150.00	79.89
Professional Services	2,087.95	69,664.13	132,100.00	52.74
Depreciation	0.00	0.00	650.00	0.00
Maintenance & Repairs	4,342.00	61,817.02	79,100.00	78.15
Non-Depreciable Inventory	1,456.88	49,626.84	37,950.00	130.77
Dues & Subscriptions	6,137.00	42,921.07	50,550.00	84.91
Legal	202,471.36	218,249.38	46,500.00	469.35
Miscellaneous Expense	0.00	1,779.96	14,000.00	12.71
Suspense	20.66	(456.72)	0.00	0.00
Capital Expenditures	3,968.00	174,425.33	215,000.00	81.13
<b>Total Expenditures</b>	<b>1,514,657.01</b>	<b>5,662,497.62</b>	<b>2,952,529.00</b>	<b>191.78</b>
<b>Salaries &amp; Benefits</b>				
Personnel Expenses	550,736.61	5,841,356.78	7,330,002.00	79.69
<b>Total Salaries &amp; Benefits</b>	<b>550,736.61</b>	<b>5,841,356.78</b>	<b>7,330,002.00</b>	<b>79.69</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(1,270,792.87)</b>	<b>(1,780,454.92)</b>	<b>85,350.00</b>	<b>(2,086.06)</b>

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000003	4/01/2020	Credit Card Transactions - Owl Rock Products - Southern CA Ground Support Equipment	0.00	604.00	1,398,781.25
0008854	4/02/2020	[10195] ACCUFUND, INC-Annual Support, Maintenance, and Enhancements License. Onsite support hours	11,834.75	0.00	1,386,946.50
0008855	4/02/2020	[01625] NEXTEL OF CALIFORNIA, INC (DBA SPRINT)-Refund: Invoices 11829, 11830, 11831	1,017.48	0.00	1,385,929.02
0008856	4/02/2020	[10109] PHELAN PINON HILLS CSD-Electric use fee	160.00	0.00	1,385,769.02
0008857	4/02/2020	[10130] SELECT STAFFING-Extra Help Admin	906.39	0.00	1,384,862.63
0008858	4/02/2020	[10144] STANDARD INSURANCE-Invoices 033120, 2020-05, 2020-06	1,478.56	0.00	1,383,384.07
EFT	4/02/2020	[10173] VOYAGER FLEET SERVICE-Fuel Card Charges	1,562.95	0.00	1,383,384.07
0008859	4/02/2020	[14323] VSP-Invoices 2020-06, 2020-07, April20	759.88	0.00	1,382,624.19
#4500	4/03/2020	[10071] BUSINESS CARD-#4500	4,460.13	0.00	1,376,601.11
#3042	4/03/2020	[10071] BUSINESS CARD-#3042	49.00	0.00	1,376,552.11
9994865	4/05/2020	401 (a) APCO Match	1,046.75	0.00	1,375,505.36
0000003	4/07/2020	Wells Fargo ACH - SBCo Dept of Airports	0.00	682.05	1,376,187.41
EFT	4/08/2020	Pay period ending 3/27/2020	119,274.88	0.00	1,256,912.53
PP08/20	4/08/2020	[14296] INTERNAL REVENUE SERVICE-PP08/20 - FITW, FICA, MED	21,822.04	0.00	1,235,090.49
PP08/20	4/08/2020	[10064] EMPLOYMENT DEVELOPMENT DEPARTMENT-PP08/20 - SWT- CA	6,910.13	0.00	1,228,180.36
PP08/20	4/08/2020	[10082] VOYA FINANCIAL (457)-PP08/20 - 457 Reduction	10,011.62	0.00	1,218,168.74
0008860	4/09/2020	[15324] AGREEYA-CAPS Software Work for Asbestos Fees	3,968.00	0.00	1,214,200.74
0008861	4/09/2020	[15326] APPLE VALLEY UNIFIED SCHOOL DISTRICT-AB134 Grant	318,113.54	0.00	896,087.20
0008862	4/09/2020	[10073] GRAINGER-Ear Muffs and Flashlight	50.51	0.00	896,036.69
0008863	4/09/2020	[10088] HI DESERT GARDENS INC-Landscaping Service	280.00	0.00	895,756.69
EFT	4/09/2020	[10200] MOJAVE DESERT AQMD-Pay Period 08/2020 - FSADed	816.68	0.00	895,756.69
0008864	4/09/2020	[10129] PRAXAIR DISTRIBUTION INC-Cylinder Rental	66.15	0.00	895,690.54
0008865	4/09/2020	[10114] RAINBOW BUILDING MAINTENANCE-Custodial Services	2,346.00	0.00	893,344.54
0008866	4/09/2020	[10126] SBCERA-Pay Period 08/2020 - SBCERADefer, SBCERAMatch, SBCERAPickUp, SurvivorInsBen, SurvivorInsDed, RetireCashBen	83,818.97	0.00	809,525.57
0008867	4/09/2020	[10213] SBPEA-Pay Period 08/2020 - GeneralUnitDues	652.28	0.00	808,873.29
0008868	4/09/2020	[15001] SBPIS-Pay Period 08/2020 - GeneralUnitMisc	5.00	0.00	808,868.29
EFT	4/09/2020	[10134] SMART & FINAL IRIS COMPANY-Kitchen Supplies	85.09	0.00	808,868.29
0008869	4/09/2020	[10137] SOUTHWEST GAS CORP-Gas Service	182.39	0.00	808,685.90
0008870	4/09/2020	[10140] SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY-Settlement Contribution	200,000.00	0.00	608,685.90
0008871	4/09/2020	[10161] UNITED WAY DESERT COMMUNITIES-Pay Period 08/2020 - UnitedWay	28.00	0.00	608,657.90
0202027	4/09/2020	Op Fund Rep #27	0.00	543,656.37	1,151,412.50
0000003	4/10/2020	Credit Card Transaction - Cannable Organics	0.00	1,000.00	1,152,412.50
0000003	4/13/2020	Credit Card Transaction - Intergrate Demolition	0.00	555.00	1,152,967.50
#3042	4/15/2020	[10071] BUSINESS CARD-#3042	2,618.25	0.00	1,150,349.25
0008872	4/16/2020	[10007] AIR TECH SERVICES-Service Call Apr 16	180.00	0.00	1,150,169.25
0008873	4/16/2020	[10057] ALLIED ADMIN-Invoices 050120, 2020-07, 2020-08	2,710.77	0.00	1,147,458.48
EFT	4/16/2020	[10021] CAL PUBLIC EMP RETIREMENT SYSTEM-Invoices 100000016014895, 2020-07, 2020-08	40,140.03	0.00	1,147,458.48

**Mojave Desert AQMD****Bank Register from 4/01/2020 to 4/30/2020****Wells Fargo Operating**

<b>Check/Ref</b>	<b>Date</b>	<b>Name/Description</b>	<b>Check Amount</b>	<b>Deposit Amount</b>	<b>Account Balance</b>
EFT	4/16/2020	[10065] ENTERPRISE FLEET MANAGEMENT-Vehicle Leases	1,238.38	0.00	1,147,458.48
EFT	4/16/2020	[10171] GRANICUS-eDisclosure Maintenance & Support 5/1/2020 to 4/30/2021.	1,435.70	0.00	1,147,458.48
0008874	4/16/2020	[14247] BARBARA LODS-Tuition reimbursement for B. Lods - 2001 B Sessions	2,720.00	0.00	1,144,738.48
0008875	4/16/2020	[10091] MASTER'S SERVICES-Invoices 13822, 23566	471.84	0.00	1,144,266.64
0008876	4/16/2020	[10136] SOUTHERN CALIF EDISON-Electric Service	1,086.65	0.00	1,143,179.99
0008877	4/16/2020	[10150] THE COUNSELING TEAM-EAP Hours	750.00	0.00	1,142,429.99
0008878	4/16/2020	[10166] VERIZON BUSINESS-VOIP & Phone Service	1,215.15	0.00	1,141,214.84
0008879	4/16/2020	[10165] VERIZON CONFERENCING-Invoices Z6857174, Z6881882	298.14	0.00	1,140,916.70
#6210	4/17/2020	[10071] BUSINESS CARD-#6210	5,292.54	0.00	1,092,810.05
0000003	4/20/2020	Credit Card Transaction - ERM-West	0.00	302.00	1,093,112.05
0000003	4/20/2020	Credit Card Transaction - Quality Resources	0.00	302.00	1,093,414.05
#6685	4/21/2020	[10071] BUSINESS CARD-#6685	1,127.84	0.00	1,092,286.21
#8110	4/21/2020	[10071] BUSINESS CARD-#8110	1,028.39	0.00	1,091,257.82
#4837	4/21/2020	[10071] BUSINESS CARD-#4837	991.63	0.00	1,090,266.19
EFT	4/22/2020	Pay period ending 4/10/2020	116,733.41	0.00	973,532.78
PP09/20	4/22/2020	[14296] INTERNAL REVENUE SERVICE-PP09/20 - FITW	22,750.90	0.00	950,781.88
PP09/20	4/22/2020	[10064] EMPLOYMENT DEVELOPMENT DEPARTMENT-PP09/20 - CA SWT	6,724.90	0.00	944,056.98
	4/22/2020	[10082] VOYA FINANCIAL (457)-PP09/20 - 457 Reduction	10,011.62	0.00	934,045.36
0000003	4/23/2020	Credit Card Transactions - Immediate Disaster Solutions - SBCo Fleet	0.00	739.56	934,784.92
0008880	4/23/2020	[15040] CINTAS-AED Lease	106.67	0.00	934,678.25
0008881	4/23/2020	[02584] DAUGHERTY PUMP & DRILLING-Refund: Refund Application Fee	302.00	0.00	934,376.25
0008882	4/23/2020	[10073] GRAINGER-Latex Gloves	13.79	0.00	934,362.46
0008883	4/23/2020	[15273] KONICA MNOLTA BUSINESS SOLUTIONS-Copier/Multi-Function Printer Lease with Konica Minolta (two Bizhub C759 MFPs) Order# S00525114	2,351.06	0.00	932,011.40
EFT	4/23/2020	[10200] MOJAVE DESERT AQMD-Pay Period 09/2020 - FSADED	816.68	0.00	932,011.40
0008884	4/23/2020	[10126] SBCERA-Pay Period 09/2020 - SBCERADefer, SBCERAMatch, SBCERAPickUp, SurvivorInsBen, SurvivorInsDed, RetireCashBen	82,828.02	0.00	849,183.38
0008885	4/23/2020	[10213] SBPEA-Pay Period 09/2020 - GeneralUnitDues	654.00	0.00	848,529.38
0008886	4/23/2020	[15001] SBPIS-Pay Period 09/2020 - GeneralUnitMisc	5.00	0.00	848,524.38
0008887	4/23/2020	[10161] UNITED WAY DESERT COMMUNITIES-Pay Period 09/2020 - UnitedWay	28.00	0.00	848,496.38
0008888	4/23/2020	[10163] USPS/NEOPOST-Pre paid Postage replnishment	3,000.00	0.00	845,496.38
0008889	4/23/2020	[14300] WISPRENN-Service Call LV AM station	75.00	0.00	845,421.38
0202028	4/23/2020	Op Fund Rep #28	0.00	298,647.71	1,143,252.41
0000003	4/24/2020	Credit Card Transaction - Food For Less	0.00	1,708.30	1,144,960.71
0000003	4/24/2020	Credit Card Transaction - Rhea's Garden	0.00	302.00	1,145,262.71
0000003	4/27/2020	Wells Fargo ACH - SBCo Dept of Airports	0.00	54.61	1,145,317.32
EFT	4/30/2020	[10199] MERL R ABEL-Attendance Governing Board Meeting Monday, April 27, 2020.	189.70	0.00	1,145,317.32
0008890	4/30/2020	[15036] ALICAT SCIENTIFIC, INC.-PM2.5 Calibrator Payment Terms: Net 30 as referenced in Quote #37241 Please ship prepaid and add the cost to the invoice.	3,517.03	0.00	1,141,800.29
0008891	4/30/2020	[00564] AMBER CLEANERS-Refund: Refund AB2588 - Hot Spot Fee FY 19/20	70.00	0.00	1,141,730.29
0008892	4/30/2020	[02510] ARCO AM/PM-Refund: Refund AB2588 - Hot Spot Fee FY 19/20	70.00	0.00	1,141,660.29

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0008893	4/30/2020	[00761] BLYTHE LAUNDRY & CLEANERS, INC-Refund: Refund AB2588 - Hot Spot Fee FY 19/20	70.00	0.00	1,141,590.29
0008894	4/30/2020	[14273] CAMARGO, EDGAR RUBEN-Attendance Governing Board Meeting Monday, April 27, 2020.	100.00	0.00	1,141,490.29
0008895	4/30/2020	[10027] CAPCOA-2020 CAPCOA Membership Dues	6,000.00	0.00	1,135,490.29
0008896	4/30/2020	[10228] JAMES L COX-Attendance Governing Board Meeting Monday, April 27, 2020.	100.00	0.00	1,135,390.29
0008897	4/30/2020	[02506] GLORY HOLDINGS LLC-Refund: Refund AB2588 - Hot Spot Fee FY 19/20	70.00	0.00	1,135,320.29
0008898	4/30/2020	[02559] HARSHIL PATEL LINA'S CLEANERS-Refund: Refund AB2588 - Hot Spot Fee FY 19/20	70.00	0.00	1,135,250.29
0008899	4/30/2020	[10229] CARMEN HERNANDEZ-Attendance Governing Board Meeting Monday, April 27, 2020.	139.50	0.00	1,135,110.79
0008900	4/30/2020	[00368] HESPERIA MESA MART-Refund: Refund AB2588 - Hot Spot Fee FY 19/20	70.00	0.00	1,135,040.79
0008901	4/30/2020	[10088] HI DESERT GARDENS INC-Landscaping April 2020	280.00	0.00	1,134,760.79
0008902	4/30/2020	[10076] HI DESERT WINDOW WASHING-Window Washing Service	200.00	0.00	1,134,560.79
0008903	4/30/2020	[15160] KARI L LEON-Attendance Governing Board Meeting Monday, April 27, 2020.	100.00	0.00	1,134,460.79
0008904	4/30/2020	[10224] ROBERT LOVINGOOD-Attendance Governing Board Meeting Monday, April 27, 2020.	100.00	0.00	1,134,360.79
0008905	4/30/2020	[10225] DANIEL L MINTZ SR-Attendance Governing Board Meeting Monday, April 27, 2020.	100.00	0.00	1,134,260.79
0008906	4/30/2020	[10244] PAUL'S PRECISION MAINTENANCE-Contract Building Maintnence March 2020	1,250.00	0.00	1,133,010.79
0008907	4/30/2020	[15025] V MANUEL PEREZ-Attendance Governing Board Meeting Monday, April 27, 2020.	100.00	0.00	1,132,910.79
EFT	4/30/2020	[14256] BRAD A POIRIEZ-Meeting expense Governing Board meeting April 27, 2020.	13.99	0.00	1,132,910.79
0008908	4/30/2020	[02197] R.A.G.G. INC-Refund: Refund AB2588 - Hot Spot Fee FY 19/20	70.00	0.00	1,132,840.79
0008909	4/30/2020	[10223] BARBARA RIORDAN-Attendance Governing Board Meeting Monday, April 27, 2020.	100.00	0.00	1,132,740.79
0008910	4/30/2020	[01913] RIVERSIDE COUNTY-NOE filing - Amendment of Rule 102 & Adoption of the Rule 1168, Notice of Exemption filing date April 27, 2020.	100.00	0.00	1,132,640.79
EFT	4/30/2020	[15178] DAWN ROWE-Attendance Governing Board Meeting Monday, April 27, 2020.	100.00	0.00	1,132,640.79
0008911	4/30/2020	[10122] SAN BERNARDINO COUNTY CLERK-NOE Filing - Amendment of Rule 102 & Adoption of Rule 1168, April 27, 2020.	100.00	0.00	1,132,540.79
0008912	4/30/2020	[10144] STANDARD INSURANCE-Invoices 042020, 2020-07, 2020-08, 2020-10	2,250.17	0.00	1,130,290.62
0008914	4/30/2020	[01507] SUPER CLEANERS-Refund: Refund AB2588 - Hot Spot Fee FY 19/20	70.00	0.00	1,128,520.62
EFT	4/30/2020	[10149] TELEDYNE ADVANCED POLLUTION INSTRUMENTATION-Purchase Teledyne T101 UV Fluorescence H2S Analyzer to replace unit in Trona Station, suggested replacement is 7 yr. this unit was purchased in 2010.	17,778.75	0.00	1,128,520.62
0008915	4/30/2020	[14323] VSP-Invoices 2020-08, 2020-09, 809270480	759.88	0.00	1,127,760.74

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
**Wells Fargo Operating**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000003	4/30/2020	Credit Card Transaction - SBCo Fleet	0.00	94.78	1,109,773.08
0000003	4/30/2020	Credit Card Transaction - Victorville Operating Center	0.00	302.00	1,110,075.08
0202029	4/30/2020	Op Fund Rep #29	0.00	493,063.88	1,604,838.96
<b>Total for Report:</b>			<b>1,135,352.55</b>	<b>1,342,014.26</b>	

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
General Fund MPA

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000003	4/02/2020	Daily Deposit	0.00	230,638.25	3,326,632.82
0000003	4/02/2020	SBCo ACH - USMC AGCC	0.00	459.62	3,327,092.44
0000003	4/02/2020	SBCo ACH - Cemex	0.00	2,026.00	3,329,118.44
0000003	4/06/2020	Daily Deposit	0.00	7,453.30	3,336,571.74
20131071	4/09/2020	Daily Deposit	0.00	12,510.03	3,349,081.77
0202027	4/09/2020	Op Fund Rep #27	543,656.37	0.00	2,805,425.40
0000003	4/13/2020	Daily Deposit	0.00	15,889.63	2,821,315.03
0000003	4/13/2020	SBCo ACH - MDAQMD	0.00	816.68	2,822,131.71
0000003	4/16/2020	Daily Deposit	0.00	6,988.95	2,829,120.66
0000003	4/20/2020	Daily Deposit	0.00	151,625.72	2,980,746.38
8877519	4/20/2020	Transfer AB2766 - February 2020	58,689.73	0.00	2,922,056.65
0000003	4/23/2020	Daily Deposit	0.00	7,407.69	2,929,464.34
0202028	4/23/2020	Op Fund Rep #28	298,647.71	0.00	2,630,816.63
0000003	4/27/2020	Daily Deposit	0.00	27,156.74	2,657,973.37
0000003	4/30/2020	Daily deposit	0.00	139,718.14	2,797,691.51
0202029	4/30/2020	Op Fund Rep #29	493,063.88	0.00	2,304,627.63
<b>Total for Report:</b>			<b>1,394,057.69</b>	<b>602,690.75</b>	

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
WF AB2766

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003066	4/02/2020	[10240] ENVIRONMENTAL ENGINEERING STUDIES-AB2766 Grant	10,258.00	0.00	2,426,765.30
0003067	4/09/2020	[15326] APPLE VALLEY UNIFIED SCHOOL DISTRICT-AB2766 Grant	107,468.96	0.00	2,319,296.34
0003068	4/16/2020	[10040] CITY OF HESPERIA-AB2766 Grant	484,482.00	0.00	1,834,814.34
8877519	4/20/2020	Transfer AB2766 - February 2020	0.00	58,689.73	1,893,504.07
<b>Total for Report:</b>			<b>602,208.96</b>	<b>58,689.73</b>	

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
**Clean Air Fund**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	4/30/2020	Interest Earned	0.00	45.74	348,812.27
<b>Total for Report:</b>			<b>0.00</b>	<b>45.74</b>	

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
**PARS TRUST - OPEB**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	4/30/2020	Service Charge	315.29	0.00	594,728.34
	4/30/2020	Interest Earned	0.00	46,486.73	641,215.07
<b>Total for Report:</b>			<b>315.29</b>	<b>46,486.73</b>	

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
**PARS TRUST - PENSION**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	4/30/2020	Service Charge	512.94	0.00	975,616.75
	4/30/2020	Interest Earned	0.00	67,047.22	1,042,663.97
<b>Total for Report:</b>			<b>512.94</b>	<b>67,047.22</b>	

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
District Card - Assigned

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0001119	4/05/2020	[10001] 4 IMPRINT-Invoices 19744253, 19746264	1,557.13	0.00	7,566.53
0001120	4/05/2020	[15349] ADCO SAFETY AWARD STORE-Branded Public Outreach Material	1,132.69	0.00	6,433.84
0001121	4/05/2020	[10006] AIR & WASTE MANAGEMENT ASSOCIATION-Invoices 031820, 033120	196.00	0.00	6,237.84
0001122	4/05/2020	[14324] AMAZON.COM-Invoices 2X55811D3, 3695, 3696	137.78	0.00	6,100.06
0001123	4/05/2020	[15073] APPLE VALLEY CHAMBER-Attendance fee for CRE Specialist for Apple Valley Chamber February Luncheon.	21.00	0.00	6,079.06
0001124	4/05/2020	[15306] BESTBUY-(Best Buy) Adapter for computer cable	16.15	0.00	6,062.91
0001125	4/05/2020	[15229] CANVA.COM-Document editing Software Sub	12.95	0.00	6,049.96
0001126	4/05/2020	[15071] CVS-Photo of Brad for board chambers	4.30	0.00	6,045.66
0001127	4/05/2020	[15342] FOUR POINTS HOTEL-CAPCOA Monthly Board Mtg.	415.85	0.00	5,629.81
0001128	4/05/2020	[10055] HIGH DESERT MEDIA GROUP-Annual Daily Press subscription notice for 2020, Account # 228144.	260.00	0.00	5,369.81
0001129	4/05/2020	[15064] HOME DEPOT-Invoices 3667, 3668, 3669	362.33	0.00	5,007.48
0001130	4/05/2020	[15319] MAILCHIMP.COM-Monthly Subscription	14.99	0.00	4,992.49
0001131	4/05/2020	[15277] OFFICE MAX-Invoices 3703, 3703 (1)	329.62	0.00	4,662.87
0001132	4/05/2020	[15132] OZONE SOLUTIONS INC-Invoices 3665, 3665 (1)	660.77	0.00	4,002.10
0001133	4/05/2020	[15060] PARK N FLY ONTARIO-CAPCOA Monthly Board Mtg.	35.21	0.00	3,966.89
0001134	4/05/2020	[10120] ROTARY CLUB OF VICTORVILLE-Monthly Dues - Rotary Club Of Victorville.	137.00	0.00	3,829.89
0001135	4/05/2020	[15284] RUBIOS-Lunch with J. Craig at Rubios after inspections in Adelanto	26.14	0.00	3,803.75
0001136	4/05/2020	[10133] SKILLPATH-Excel Class - 6 Staff Members	894.00	0.00	2,909.75
0001137	4/05/2020	[15135] Swagelock-Invoices 3673, 3673 (1)	101.09	0.00	2,808.66
0001138	4/05/2020	[15058] UBER-CAPCOA Monthly Board Mtg.	33.47	0.00	2,775.19
0001139	4/05/2020	[15056] VICTOR VALLEY CHAMBER OF COMMERCE-Cost for two to monthly chamber breakfast and one sound off for poster contest	45.00	0.00	2,730.19
0001140	4/05/2020	[15235] WALGREENS-Materials and supplies for monitoring stations - water (Walgreens)	2.78	0.00	2,727.41
0001141	4/05/2020	[15133] WALTERS WHOLESALE ELECTRIC-Replacement lihght for flag pole	56.41	0.00	2,671.00
<b>Total for Report:</b>			<b>6,452.66</b>	<b>0.00</b>	

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
**District Card - 4500**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000332	4/05/2020	[10033] CHARTER BUSINESS-Internet Service	1,742.26	0.00	-7,422.68
0000333	4/05/2020	[15151] DELUXE-Check stock for grant accounts	442.97	0.00	-7,865.65
0000334	4/05/2020	[00638] FRONTIER COMMUNICATIONS-Dist Phone Service	742.01	0.00	-8,607.66
0000335	4/05/2020	[10098] NATIONAL AUTOMOBILE CLUB-Fleet Roadside Assistance Program Feb 2019 - Feb 2020 and one Time Processing Fee	45.00	0.00	-8,652.66
0000336	4/05/2020	[15255] SATELLITEPHONESTORE.COM-Sat Phone Service	43.41	0.00	-8,696.07
0000337	4/05/2020	[15144] TARGET-Meeting Supplies	5.26	0.00	-8,701.33
0000338	4/05/2020	[15254] WALMART.COM-Meeting Supplies	21.51	0.00	-8,722.84
0000339	4/05/2020	[10174] WEST GROUP-Subscription Info Charges	812.22	0.00	-9,535.06
0000340	4/05/2020	[15338] ZOOM VIDEO COMM INC-Zoom Pro License plus Room Connector for VTC	648.90	0.00	-10,183.96
0000076	4/30/2020	Feb thru April #4500	0.00	10,183.96	
<b>Total for Report:</b>			<b>4,503.54</b>	<b>10,183.96</b>	

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
District Card - 4837

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000764	4/05/2020	[10017] BEST BEST & KRIEGER LLP-Webinar - Workshop reviewing and amending a conflict of interest code.	75.00	0.00	-1,479.43
0000765	4/05/2020	[10025] CALIFORNIA SPECIAL DISTRICTS ASSOCIATION-On Demand Webinars.	330.00	0.00	-1,809.43
0000766	4/05/2020	[10046] CLARK PEST CONTROL-Pest Control Service	50.00	0.00	-1,859.43
0000767	4/05/2020	[15020] FLEETIO-Annual Fleet Tracking Subscription	540.00	0.00	-2,399.43
0000768	4/05/2020	[10055] HIGH DESERT MEDIA GROUP-Public Outreach Advertising	388.81	0.00	-2,788.24
0000071	4/30/2020	Feb-Apr 2020	0.00	2,788.24	
<b>Total for Report:</b>			<b>1,383.81</b>	<b>2,788.24</b>	

**Mojave Desert AQMD**  
**Bank Register from 4/01/2020 to 4/30/2020**  
**District Card- 6210**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000573	4/05/2020	[10070] FEDERAL EXPRESS CORPORATION-Invoices 030420, 688151739, 694985363, 697095409	991.29	0.00	-625.70
0000574	4/05/2020	[00638] FRONTIER COMMUNICATIONS-Invoices 031120, 033120, BAM030520, HAM030520, HAM040320, PAM030520, PAM040320	1,201.72	0.00	-1,827.42
0000575	4/05/2020	[10283] GOVT FINANCE OFFICERS ASSN-TRAVEL - GFOA Annual Conference - 2020	10.00	0.00	-1,837.42
0000576	4/05/2020	[10116] IRON MOUNTAIN-Doc Destruction Service	88.84	0.00	-1,926.26
0000577	4/05/2020	[14275] IRON MOUNTAIN INC (DR SERV)-Doc Retention Service	863.88	0.00	-2,790.14
0000578	4/05/2020	[15325] MERIAM WESTERN-Manometer - PM2.5 Ambient Pressure meter	865.73	0.00	-3,655.87
0000579	4/05/2020	[15061] OMEGA ENGINEERING INC-Invoices 3599, 3599 (1)	416.45	0.00	-4,072.32
0000580	4/05/2020	[10138] SPARKLETTS-Invoices 030420, 040220	109.96	0.00	-4,182.28
0000581	4/05/2020	[15165] SURVEYMONKEY.COM-purchase of survey monkey upgrade	384.00	0.00	-4,566.28
0000582	4/05/2020	[10169] VERIZON WIRELESS SERVICES, LLC-Cell phone service	189.00	0.00	-4,755.28
0000087	4/10/2020	Rewards Credit	0.00	1,107.99	-3,647.29
<b>Total for Report:</b>			<b>5,120.87</b>	<b>1,107.99</b>	

The following page(s) contain the backup material for Agenda Item: [Receive and file the Legislative Report for June 2020. Presenter: Brad Poiriez, Executive Director/APCO.](#)  
Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #10*

**DATE:** June 22, 2020

**RECOMMENDATION:** Receive and file.

**SUMMARY:** The Legislative Report for June 2020.

**BACKGROUND:** Legislative actions proposed at the federal and state level have the potential to impact the implementation of the District's mission as well as its regulatory operations. An important tool for the District is to monitor the flood of information and its status which allows for comment early in the process and preparation for any changes that may be required. The District contracts this service and receives periodic reports with summaries to help sort the pertinent legislative proposals.

Strategic Partners Group (SPG) is the consultant to the District providing this service to monitor certain legislative and regulatory activities at the state and local level. Staff will direct questions to SPG regarding any of the material presented or follow up on any matter of interest to the Governing Board. Following the table of proposed legislation are several Articles of Interest of relevant information.

**REASON FOR RECOMMENDATION:** This item is provided for information subject to direction of the Governing Board.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel, as to legal form and by Brad Poiriez, Executive Director, on or about June 8, 2020.

**FINANCIAL DATA:** No increase in appropriation is anticipated.

**PRESENTER:** Brad Poiriez, Executive Director/APCO.



*Government Affairs and Communication Consulting*

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FRANK T. SHEETS, III  
LAURIE HANSEN SHEETS

## **MEMORANDUM**

**DATE: June 5, 2020**

**TO: Brad Poiriez**

**FROM: Frank Sheets  
Laurie Hansen**

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Below please find our latest report on legislative bills as of June 4, 2020.

As noted in previous reports, Governor Newsom conveyed to the legislature early in the session that due to the anticipated abbreviated duration of both houses resulting from the Coronavirus closures, only critical bills would be considered for the 2020 legislative session. This report indicates that the Legislature so far is following this advice in that almost all bills introduced at the beginning of the 2020 session are now dead, remain in policy committees, or have been held at the introduction desk. We should also note that according to the Senate and Assembly calendars, June 5<sup>th</sup> is the last day for bills to pass out of their policy committees to the relative floors. This rule does not apply to two-year bills and readers will note that most of the bills introduced in 2019 and passed to the respective 2<sup>nd</sup> house remain active. This report will concentrate on only active District bills.

The first four bills on the District's list, AB 1002, 1071, 1567, and 1714 are two-year bills that remain active in the Senate. None of these four bills are of paramount importance to the District, however AB 1071 dealing with agricultural climate adaptation tools does mention the "deserts" of California and therefore agricultural operation within the District could be affected by this legislation. AB 1714 deals with emissions from wine fermentation. We are not aware whether there are any wineries within the District boundaries.

Although DEAD, Bonta's AB 1890 is of interest in that the bill went thru a major gut and amend process. While dealing with a California Green New Deal at the time we prepared our last report, the bill was amended to deal with "California COVID-19 Recovery Deal".

AB 2028 remains active and deals with mandatin expanded public meeting notification requirements and should be of interest to the District. AB 2371 has advanced to the Assembly floor calling for new responsibilities to the Strategic Growth Council. We are not quite sure why AB 2498 is not listed as dead considering it remains in its policy committee and is not on the Assembly floor. Similarly, AB 2612 and AB 2831 have the same status as AB 2498; in Policy but not listed as DEAD.

AB 2954, also on the Assembly Floor, has seen amendments and calls for evaluation of Carbon sequestration among other things. Carbon capture and sequestration is a significant endeavor and this bill should be watched closely.

AB 3211 dealing with air toxics emissions, also remains in Policy but soon should be listed as DEAD.

AB 3256 has passed out of Policy and is on the Assembly floor. We list this bill due to its efforts on wildfire emissions and is scheduled to be heard on June 8<sup>th</sup>.

SB 45, a \$5.5 billion bond measure intended to address numerous persistent state issues remains at the Assembly Desk. Its status has not changed since Jan. 29, 2020.

SB 1164, dealing with air quality monitoring systems at refineries, although still in its original policy committee remains listed as active even though the bill did not reach the Senate Floor for consideration.

SB 1185, dealing with emergency variances for backup generators is scheduled for hearing June 9<sup>th</sup>.

Again, SB 1195, dealing with vehicular air pollution regulations at the State Air Resources Board, is listed as active although it remains in its policy committee.

We have removed SB 1266 considering this bill should not be of interest to the District.

SB 1320 entitled "California Climate Change Assessment" is scheduled for hearing June 9<sup>th</sup>.

Additionally, although not an air issue, we felt it important to notify the District of efforts by the California Department of Fish and Wildlife to list Joshua Trees as endangered. At minimum, San Bernardino Supervisor Robert Lovingood has expressed opposition to this proposal due to resulting impacts to the county of San Bernardino. We are including a link to a recent article in the Desert Sun reporting on this development.

<https://www.desertsun.com/story/news/environment/2020/04/13/joshua-trees-endangered-species-listing-california/2983642001/>

This concludes our June report and as always should there be questions or comments please feel free to contact us at your convenience.

## MDAQMD 2020 Bills

### Thursday, June 04, 2020

**AB 1002**

**(Quirk-Silva D) California Global Warming Solutions Act of 2006: Low-Carbon Fuel Standard regulations: Greenhouse Gas Reduction Fund.**

**Current Analysis:** 05/21/2019 [Assembly Floor Analysis \(text 3/21/2019\)](#)

**Introduced:** 2/21/2019

**Last Amend:** 1/27/2020

**Location:** 5/30/2019-S. RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would require the State Air Resources Board to ensure alternative fuels are treated equally with regard to the requirements for generating credits under the Low-Carbon Fuel Standard regulations. The bill would, commencing

January 1, 2021, require the Legislative Analyst's Office to also annually prepare an analysis of moneys allocated from the Greenhouse Gas Reduction Fund, as specified.

**History:**

**2019**

Feb. 21 Read first time. To print.

Feb. 22 From printer. May be heard in committee March 24.

Mar. 21 Referred to Com. on P.E. & R. From committee chair, with author's amendments: Amend, and re-refer to Com. on P.E. & R. Read second time and amended.

Mar. 25 Re-referred to Com. on P.E. & R.

Apr. 24 From committee: Do pass and re-refer to Com. on APPR. (Ayes 5. Noes 0.) (April 24). Re-referred to Com. on APPR.

May. 1 In committee: Set, first hearing. Referred to APPR. suspense file.

May. 16 From committee: Do pass. (Ayes 14. Noes 0.) (May 16).

May. 20 Read second time. Ordered to third reading.

May. 29 Read third time. Passed. Ordered to the Senate. (Ayes 68. Noes 0. Page 2082.)

May. 30 In Senate. Read first time. To Com. on RLS. for assignment.

Jun. 19 Referred to Com. on RLS.

Jul. 9 From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on RLS.

**2020**

Jan. 27 From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on RLS.

**AB 1071**

**(Limón D) Climate change: agriculture: Agricultural Climate Adaptation Tools Program: grants.**

**Current Analysis:** 01/24/2020 [Assembly Floor Analysis \(text 1/6/2020\)](#)

**Introduced:** 2/21/2019

**Last Amend:** 1/6/2020

**Location:** 1/28/2020-S. RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered	
1st House				2nd House								

**Summary:** Would require the Strategic Growth Council to provide guidance in the development of, and to coordinate the activities of member agencies of the council for, a grant program, known as the Agricultural Climate Adaptation Tools Program, as specified, to provide funding for activities that include development of specified planning tools for adapting to climate change and developing resiliency strategies in the agricultural sector, using the best available science, as specified. The bill would require the Department of Food and Agriculture to administer the program for the disbursement of grants. The bill would require the council to conduct specified pilot projects in the central valley, central coast, and desert regions of the state, and hold trainings for technical assistance providers on how to use the specified planning tools with an emphasis on meeting the needs of small and moderately scaled farmers and ranchers, socially disadvantaged farmers and ranchers, and female farmers and ranchers.

**History:**

**2019**

Feb. 21 Read first time. To print.

Feb. 22 From printer. May be heard in committee March 24.

Mar. 7 Referred to Com. on PUB. S.

Apr. 2 In committee: Set, first hearing. Hearing canceled at the request of author.

Apr. 12 From committee chair, with author's amendments: Amend, and re-refer to Com. on PUB. S. Read second time and amended.

Apr. 22 Re-referred to Com. on PUB. S.

**2020**

Jan. 6 From committee chair, with author's amendments: Amend, and re-refer to Com. on PUB. S. Read second time and amended. Re-referred to Com. on PUB. S. Re-referred to Com. on RLS. pursuant to Assembly Rule 96. From committee: Be re-referred to Com. on NAT. RES. Re-referred. (Ayes 12. Noes 0.) (January 6). Re-referred to Com. on NAT. RES.

Jan. 14 From committee: Do pass and re-refer to Com. on APPR. with recommendation: To Consent Calendar. (Ayes 11. Noes 0.) (January 13). Re-referred to Com. on APPR.

Jan. 23 In committee: Set, first hearing. Referred to APPR. suspense file. Coauthors revised. From committee: Do pass. (Ayes 18. Noes 0.) (January 23). Read second time. Ordered to third reading.

Jan. 27 Read third time. Passed. Ordered to the Senate. (Ayes 78. Noes 0. Page 3895.)

Jan. 28 In Senate. Read first time. To Com. on RLS. for assignment.

**AB 1567**

**(Aguiar-Curry D) Organic waste: scoping plan.**

**Current Analysis:** 01/24/2020 [Assembly Floor Analysis \(text 1/15/2020\)](#)

**Introduced:** 2/22/2019

**Last Amend:** 1/15/2020

**Location:** 1/28/2020-S. RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

**Summary:** Would, on or before December 31, 2021, require the Strategic Growth Council, in consultation with stakeholders and relevant permitting agencies, to prepare and submit to the Legislature a report that provides a scoping plan for the state to meet its organic waste, climate change, and air quality mandates, goals, and targets and would require the scoping plan to include, among other things, recommendations on policy and funding support for the beneficial reuse of organic waste.

**History:**

**2019**

Feb. 22 Introduced. To print.

Feb. 23 From printer. May be heard in committee March 25.

Feb. 25 Read first time.

**2020**

Jan. 6 Referred to Com. on NAT. RES. From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

Jan. 7 Re-referred to Com. on NAT. RES.

Jan. 14 From committee: Amend, and do pass as amended and re-refer to Com. on APPR. (Ayes 11. Noes 0.) (January 13).

Jan. 15 Read second time and amended.

Jan. 16 Re-referred to Com. on APPR.

Jan. 23 In committee: Set, first hearing. Referred to APPR. suspense file. From committee: Do pass. (Ayes 18. Noes 0.) (January 23). Read second time. Ordered to third reading.

Jan. 27 Read third time. Passed. Ordered to the Senate. (Ayes 78. Noes 0. Page 3899.)

Jan. 28 In Senate. Read first time. To Com. on RLS. for assignment.

**AB 1714**

**(Aguiar-Curry D) Emissions limitations: wine fermentation.**

**Current Analysis:** 05/01/2019 [Assembly Floor Analysis \(text 4/3/2019\)](#)

**Introduced:** 2/22/2019

**Last Amend:** 5/18/2020

**Location:** 9/15/2019-S. E.Q.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

**Summary:** Would require the State Air Resources Board to convene a working group with a specified membership for the purposes of reviewing the state of air pollution control technologies, operational or maintenance standards, and work practices that may be applied to wine fermentation tanks, and the costs and benefits of those technologies, standards, and practices.

**History:**

**2019**

Feb. 22 Introduced. To print.

Feb. 23 From printer. May be heard in committee March 25.

Feb. 25 Read first time.

Mar. 28 Referred to Com. on BUDGET.

Apr. 3 From committee chair, with author's amendments: Amend, and re-refer to Com. on BUDGET. Read second time and amended.

Apr. 4 Re-referred to Com. on BUDGET.

Apr. 29 From committee: Do pass. (Ayes 24. Noes 0.) (April 29).

Apr. 30 Read second time. Ordered to third reading.

May. 28 Read third time. Passed. Ordered to the Senate. (Ayes 71. Noes 0. Page 2009.)

May. 29 In Senate. Read first time. To Com. on RLS. for assignment.

Jun. 6 Referred to Com. on RLS.

Aug. 28 From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on RLS.

Sep. 10 Joint Rules 61 and 62 suspended. (Ayes 29. Noes 8. Page 2745.) Re-referred to Com. on EQ.

**2020**

May. 18 From committee chair, with author's amendments: Amend, and re-refer to committee. Read second time, amended, and re-referred to Com. on EQ.

[AB 1839](#)

**(Bonta D) Economic, environmental, and social recovery: California COVID-19 Recovery Deal.**

**Introduced:** 1/6/2020

**Last Amend:** 5/7/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would enact the California COVID-19 Recovery Deal. The bill would make a series of legislative findings and declarations pertaining to the coronavirus (COVID-19) pandemic and various economic, environmental, and social conditions in the state. The bill would state the intent of the Legislature that the state adopt a policy framework with principles and goals committed to accomplish specified economic, environmental, and social objectives and priorities as part of the state’s COVID-19 recovery spending. The bill would state that the Legislature establishes various spending rules for the COVID-19 recovery, including adopting spending measures that prohibit businesses, organizations, or agencies from accepting public funds for any long-term projects that prolong the emission of greenhouses gases or lead to the expansion of fossil fuel projects and ensuring that recovery spending includes specific measures for California populations and communities most negatively impacted by COVID-19.

**History:**

**2020**

Jan. 6 Read first time. To print.

Jan. 7 From printer. May be heard in committee February 6.

Apr. 24 Referred to Com. on NAT. RES.

May. 4 From committee chair, with author’s amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

May. 5 Re-referred to Com. on NAT. RES.

May. 7 From committee chair, with author’s amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

May. 11 Re-referred to Com. on NAT. RES.

[AB 1848](#)

**(Lackey R) High-speed rail: Metrolink commuter rail system.**

**Introduced:** 1/6/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** The California High-Speed Rail Act creates the High-Speed Rail Authority to develop and implement a high-speed rail system in the state. The Safe, Reliable High-Speed Passenger Train Bond Act for the 21st Century, approved by the voters as Proposition 1A at the November 4, 2008, general election, provides for the issuance of \$9,000,000,000 in general obligation bonds for high-speed rail purposes and \$950,000,000 for other related rail purposes. This bill would appropriate \$4,000,000,000 of those bond revenues to the Southern California Regional Rail Authority to fund improvements to the Metrolink commuter rail system.

**History:**

**2020**

Jan. 6 Read first time. To print.

Jan. 7 From printer. May be heard in committee February 6.

Jan. 17 Referred to Com. on TRANS.

[AB 1920](#)

**(Boerner Horvath D) Climate change: California Climate Adaptation Center and Regional Support Network.**

**Introduced:** 1/13/2020

**Last Amend:** 5/4/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Current law requires the Natural Resources Agency, in collaboration with the Ocean Protection Council, to create, and update biannually, a Planning for Sea Level Rise Database describing steps being taken throughout the state to prepare for, and adapt to, sea level rise. This bill would establish the Climate Adaptation Center and Regional Support Network in the Ocean Protection Council to provide local governments facing sea level rise challenges with information and scientific expertise necessary to proceed with sea level rise mitigation.

**History:**

**2020**

Jan. 13 Read first time. To print.

Jan. 14 From printer. May be heard in committee February 13.

Apr. 24 Referred to Com. on NAT. RES.

May. 4 From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

May. 5 Re-referred to Com. on NAT. RES.

**AB 1922**

**(Rivas, Luz D) Pupil instruction: science requirements: climate change.**

**Introduced:** 1/13/2020

**Location:** 5/29/2020-A. DEAD

Desk	Dead	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Current law requires the adopted course of study for grades 1 to 6, inclusive, and the adopted course of study for grades 7 to 12, inclusive, to include certain areas of study, including, among others, English, mathematics, social sciences, science, and visual and performing arts, as specified. This bill, with respect to both of the above-referenced adopted courses of study, would require the science area of study to include an emphasis on the causes and effects of climate change. The bill would require that appropriate coursework including this material be offered to pupils as soon as possible, commencing no later than the 2021–22 school year.

**History:**

**2020**

Jan. 13 Read first time. To print.

Jan. 14 From printer. May be heard in committee February 13.

Jan. 23 Referred to Com. on ED.

**AB 1941**

**(Gallagher R) California Renewables Portfolio Standard: hydroelectric and nuclear generation and suspension.**

**Introduced:** 1/16/2020

**Last Amend:** 2/18/2020

**Location:** 5/29/2020-A. DEAD

Desk	Dead	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Would revise the definition of an eligible renewable energy resource for the purposes of the California Renewables Portfolio Standard Program to include all hydroelectric generating facilities in operation as of January 1, 2021, and nuclear electric generating facilities and would make conforming changes.

**History:**

**2020**

Jan. 16 Read first time. To print.

Jan. 17 From printer. May be heard in committee February 16.

Jan. 30 Referred to Coms. on U. & E. and NAT. RES.

Feb. 18 From committee chair, with author's amendments: Amend, and re-refer to Com. on U. & E. Read second time and amended.

Feb. 19 Re-referred to Com. on U. & E.

**AB 1942**

**(Gallagher R) Forestry and fire protection: reduction of emissions of greenhouse gases.**

**Introduced:** 1/16/2020

**Location:** 5/29/2020-A. DEAD

Desk	Dead	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Would appropriate \$330,000,000 for the 2020–21 fiscal year from the Greenhouse Gas Reduction Fund, as specified, to the department for specified healthy forest and fire prevention programs and projects that improve forest health and reduce greenhouse gas emissions caused by uncontrolled wildfires, with not less than \$10,000,000 for the California Conservation Corps' fire prevention projects and activities in, or adjacent to, the state responsibility areas.

**History:**

**2020**

Jan. 16 Read first time. To print.

Jan. 17 From printer. May be heard in committee February 16.

Jan. 30 Referred to Com. on NAT. RES.

Mar. 16 In committee: Hearing postponed by committee.

[AB 1972](#)

**(Voepel R) Vehicular air pollution.**

**Introduced:** 1/22/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Current law establishes a motor vehicle inspection and maintenance (smog check) program that is administered by the Department of Consumer Affairs. The smog check program requires inspection of motor vehicles upon initial registration, biennially upon renewal of registration, upon transfer of ownership, and in certain other circumstances. Current law exempts collector motor vehicles, as defined, from an emissions control inspection if the vehicle meets specified criteria. This bill would exempt all collector motor vehicles from these requirements.

**History:**

**2020**

Jan. 22 Read first time. To print.

Jan. 23 From printer. May be heard in committee February 22.

Feb. 6 Referred to Com. on TRANS.

[AB 1992](#)

**(Friedman D) Transportation: transportation infrastructure: climate change.**

**Introduced:** 1/27/2020

**Last Amend:** 3/11/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would state the intent of the Legislature to enact legislation that would establish a new program to fund climate change adaptation planning for transportation impacts, data collection, modeling, and training. The bill would require the Department of Transportation, in consultation with the California Transportation Commission, to update the asset management plan on or before December 31, 2022, and every 4 years thereafter, and for the updates to take into account the forecasted impacts of climate change on transportation infrastructure. The bill would require the updates to the California Transportation Plan and the Strategic Growth Council’s report to include a forecast of the impacts of climate change on transportation infrastructure and measures to address those impacts.

**History:**

**2020**

Jan. 27 Read first time. To print.

Jan. 28 From printer. May be heard in committee February 27.

Feb. 6 Referred to Coms. on TRANS. and NAT. RES.

Mar. 11 From committee chair, with author's amendments: Amend, and re-refer to Com. on TRANS. Read second time and amended.

Mar. 12 Re-referred to Com. on TRANS.

[AB 2011](#)

**(Holden D) West San Bernardino County Rail Construction Authority.**

**Introduced:** 1/28/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would create the West San Bernardino County Rail Construction Authority for purposes of awarding and overseeing all design and construction contracts for completion of an extension of the Metro Gold Line light rail project from the duties of the construction authority.

**History:**

**2020**

Jan. 28 Read first time. To print.

Jan. 29 From printer. May be heard in committee February 28.

Feb. 14 Referred to Com. on TRANS.

[AB 2028](#)

**(Aguiar-Curry D) State agencies: meetings.**

**Current Analysis:** 05/31/2020 [Assembly Appropriations \(text 1/30/2020\)](#)

**Introduced:** 1/30/2020

**Location:** 6/3/2020-A. APPR. SUSPENSE FILE

Desk	Policy	Fiscal	<b>Floor</b>	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Calendar:** 6/8/2020 #102 ASSEMBLY SECOND READING FILE -- ASSEMBLY BILLS

**Summary:** The Bagley-Keene Open Meeting Act requires that all meetings of a state body, as defined, be open and public, and that all persons be permitted to attend any meeting of a state body, except as otherwise provided in that act. Current law requires the state body to provide notice of its meeting, including specified information and a specific agenda of the meeting, as provided, to any person who requests that notice in writing and to make that notice available on the internet at least 10 days in advance of the meeting. This bill would, except for closed sessions, require that this notice include all writings or materials provided for the noticed meeting to a member of the state body by staff of a state agency, board, or commission, or another member of the state body, that are in connection with a matter subject to discussion or consideration at the meeting.

**History:**

**2020**

Jan. 30 Read first time. To print.

Jan. 31 From printer. May be heard in committee March 1.

Feb. 14 Referred to Com. on G.O.

May. 13 From committee: Do pass and re-refer to Com. on APPR. (Ayes 19. Noes 0.) (May 12). Re-referred to Com. on APPR.

Jun. 2 In committee: Set, first hearing. Referred to APPR. suspense file.

Jun. 3 From committee: Amend, and do pass as amended. (Ayes 18. Noes 0.) (June 3).

[AB 2033](#)

**(Wood D) Deenergization: spoilage claims.**

**Introduced:** 1/30/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Would require an electrical corporation that engages in a public safety power shutoff to compensate a customer for any qualified claim for spoilage of food or medication if the customer experienced an interruption in electrical service for greater than 8 hours and received less than 24 hours notice of the interruption.

**History:**

**2020**

Jan. 30 Read first time. To print.

Jan. 31 From printer. May be heard in committee March 1.

Feb. 14 Referred to Com. on U. & E.

[AB 2148](#)

**(Quirk D) Climate change: adaptation: regional climate adaptation planning groups: regional climate adaptation plans.**

**Introduced:** 2/10/2020

**Last Amend:** 3/5/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Current law establishes the Integrated Climate Adaptation and Resiliency Program, administered by the Office of Planning and Research, to coordinate regional and local efforts with state climate adaptation strategies to adapt to the impacts of climate change, as specified. This bill would require the Strategic Growth Council, by July 1, 2021, to establish guidelines for the formation of regional climate adaptation planning groups. The bill would require the council, by July 1, 2022, to develop criteria for the development of regional climate adaptation plans.

**History:**

**2020**

Feb. 10 Read first time. To print.

Feb. 11 From printer. May be heard in committee March 12.

Mar. 5 Referred to Com. on NAT. RES. From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

Mar. 9 Re-referred to Com. on NAT. RES.

[AB 2162](#)

**(O'Donnell D) School facilities: indoor air quality.**

**Introduced:** 2/11/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would require a school district to ensure that school facilities meet the minimum requirements of regulations enacted by the Occupational Safety and Health Standards Board that govern the quality of air provided to employees in places of employment. The bill would require school districts to use contractors who have been certified by a nationally recognized organization for the inspection, maintenance, and repair of heating, ventilation, and air-conditioning systems.

**History:**

**2020**

Feb. 11 Read first time. To print.

Feb. 12 From printer. May be heard in committee March 13.

Feb. 20 Referred to Com. on ED.

[AB 2241](#)

**(Calderon D) State Air Resources Board: report.**

**Introduced:** 2/13/2020

**Location:** 2/13/2020-A. PRINT

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Current law requires the State Air Resources Board to post on its internet website, at a minimum by January 1 of each odd-numbered year, information on air quality conditions and trends statewide and on the status and effectiveness of state and local air quality programs, as specified. This bill would make nonsubstantive changes to that provision.

**History:**

**2020**

Feb. 13 Read first time. To print.

Feb. 14 From printer. May be heard in committee March 15.

[AB 2316](#)

**(Obernolte R) Vehicles: off-highway vehicle recreation: City of Needles.**

**Introduced:** 2/14/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Current law, until January 1, 2025, authorizes the County of Inyo to operate a pilot project that exempts specified combined-use highways in the unincorporated area in the County of Inyo from this prohibition to link together existing roads in the unincorporated portion of the county to existing trails and trailheads on federal Bureau of Land Management or United States Forest Service lands in order to provide a unified linkage of trail systems for off-highway motor vehicles, as prescribed. Current law requires the County of Inyo to prepare and submit to the Legislature reports evaluating the effectiveness and environmental impacts of the pilot project, as specified. This bill would authorize, until January 1, 2026, a similar pilot program in the City of Needles. The bill would also require the City of Needles, in conjunction with specified state agencies, to prepare and submit to the Legislature reports evaluating the effectiveness and environmental impacts of the pilot project by January 1, 2025, as specified.

**History:**

**2020**

Feb. 14 Read first time. To print.

Feb. 15 From printer. May be heard in committee March 16.

Feb. 24 Referred to Com. on TRANS.

[AB 2331](#)

**(Muratsuchi D) Greenhouse gases: aviation sector: reporting.**

**Introduced:** 2/14/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would require the State Air Resources Board to adopt regulations to require the reporting of emissions of greenhouse gases from the aviation sector, as provided. The bill would require the state board to include in the greenhouse gases inventory the emissions of greenhouse gases from the aviation sector. The bill would require the state board, by July 1, 2022, to submit recommendations to the appropriate policy committees of the Legislature on actions the state board could take to achieve reductions in the emissions of greenhouse gases in the aviation sector.

**History:****2020**

Feb. 14 Read first time. To print.

Feb. 15 From printer. May be heard in committee March 16.

Feb. 24 Referred to Com. on NAT. RES.

**AB 2371****(Friedman D) Climate change: Strategic Growth Council: science advisory team: climate adaptation and hazard mitigation.****Current Analysis:** 05/31/2020 [Assembly Appropriations \(text 5/4/2020\)](#)**Introduced:** 2/18/2020**Last Amend:** 5/4/2020**Location:** 6/3/2020-A. APPR. SUSPENSE FILE

Desk	Policy	Fiscal	<b>Floor</b>	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

**Calendar:** 6/8/2020 #125 ASSEMBLY SECOND READING FILE -- ASSEMBLY BILLS

**Summary:** Would require the Strategic Growth Council, by July 1, 2021, to convene a science advisory team of distinguished scientists to advise on climate planning and adaptation efforts in the state and to, among other things, review and make recommendations to improve climate adaptation and hazard mitigation planning, including the plan. The bill would require, by January 1, 2022, the council to produce, in consultation with the science advisory team and relevant state agencies and using the best available science, a list of recommended existing projects and potential projects of statewide significance and urgency that should be prioritized in order to advance the state's climate resilience, including projects that improve community resilience and hazard mitigation through natural infrastructure.

**History:****2020**

Feb. 18 Read first time. To print.

Feb. 19 From printer. May be heard in committee March 20.

Feb. 24 Referred to Com. on NAT. RES.

Mar. 16 In committee: Hearing postponed by committee. From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

Mar. 17 Re-referred to Com. on NAT. RES.

May. 4 From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

May. 5 Re-referred to Com. on NAT. RES.

May. 14 From committee: Do pass and re-refer to Com. on APPR. (Ayes 8. Noes 3.) (May 13). Re-referred to Com. on APPR.

Jun. 2 In committee: Set, first hearing. Referred to APPR. suspense file.

Jun. 3 From committee: Amend, and do pass as amended. (Ayes 13. Noes 5.) (June 3).

**AB 2441****(Rivas, Luz D) Climate change: Safeguarding California Plan: Extreme Heat and Community Resilience Program.****Introduced:** 2/19/2020**Last Amend:** 5/4/2020**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Current law requires the Natural Resources Agency every 3 years to update the Safeguarding California Plan, the state's climate adaptation strategy. As part of the update, current law requires the agency to coordinate with other state agencies to identify a lead agency or group of agencies to lead adaptation efforts in each sector. Current law requires state agencies to work to maximize specified objectives. Current law requires the Office of Emergency Services, within one year of an update to the Safeguarding California Plan and in coordination with certain state agencies, to review and update, as necessary, the Adaptation Planning Guide. This bill would include, as objectives to be maximized, building resilient communities by developing projects that incorporate, to the maximum extent feasible, cool surface materials and investing in communities to develop community-specific climate resilience plans and to establish community resilience centers to mitigate impacts of local climate risks.

**History:****2020**

Feb. 19 Read first time. To print.

Feb. 20 From printer. May be heard in committee March 21.

Feb. 27 Referred to Com. on NAT. RES.

May. 4 From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

May. 5 Re-referred to Com. on NAT. RES.

[AB 2446](#)

**(Bonta D) Cement plants.**

**Introduced:** 2/19/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** The California Global Warming Solutions Act of 2006 requires the State Air Resources Board to approve a statewide greenhouse gas emissions limit equivalent to the statewide greenhouse gas emissions level in 1990 to be achieved by 2020 and to ensure that statewide greenhouse gas emissions are reduced to at least 40% below the 1990 level by 2030. This bill, no later than January 1, 2022, would require each cement plant operating in the state to prepare, and submit to the state board, a current facility-specific Environmental Product Declaration, Type III, as specified.

**History:**

**2020**

Feb. 19 Read first time. To print.

Feb. 20 From printer. May be heard in committee March 21.

Feb. 27 Referred to Com. on NAT. RES.

Mar. 16 In committee: Hearing postponed by committee.

[AB 2498](#)

**(Chu D) Interscholastic athletics: California Interscholastic Federation: air quality activity recommendations.**

**Introduced:** 2/19/2020

**Location:** 2/27/2020-A. ED.

Desk	<b>Policy</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Current law describes the California Interscholastic Federation (CIF) as a voluntary organization that consists of school and school-related personnel with responsibility for administering interscholastic athletic activities in secondary schools, and sets forth the Legislature's intent regarding the California Interscholastic Federation's implementation of certain policies. This bill would add to the Legislature's intent policies that CIF shall cooperate with the State Department of Education to develop and maintain recommendations relating to air quality and its impact on athletic activity for schools, post on its internet website air quality activity recommendations for schools and air quality education materials, and require schools, as a condition of CIF membership, to ensure that their existing written emergency action plans educate administrators, staff, and coaches on air quality activity recommendations and education materials made available on CIF's internet website.

**History:**

**2020**

Feb. 19 Read first time. To print.

Feb. 20 From printer. May be heard in committee March 21.

Feb. 27 Referred to Coms. on ED. and A.,E.,S.,T., & I.M.

[AB 2547](#)

**(Gonzalez D) California Renewables Portfolio Standard Program: portfolio content: unbundled renewable energy credits.**

**Introduced:** 2/19/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Current law requires retailer sellers to meet renewable energy procurement obligations by at least 75% of the electricity product that is from a renewable energy resource that meets various requirements, including the requirement on the first point of interconnection of the resource with the state or has an agreement to dynamically transfer electricity to a California balancing authority (category 1 products), for compliance periods after December 31, 2016. Current law authorizes retailer sellers to meet up to 10% of their renewable energy procurement obligations through the purchase of electricity products, including unbundled renewable energy credits (category 3 products) for compliance periods after December 31, 2016. This bill would increase the requirement for the purchase of category 1 products in meeting the retailers sellers renewable energy procurement obligations to 85% for compliance periods after December 31, 2020

**History:**

**2020**

Feb. 19 Read first time. To print.

Feb. 20 From printer. May be heard in committee March 21.  
Mar. 12 Referred to Coms. on U. & E. and NAT. RES.

[AB 2566](#) (**Garcia, Cristina D**) **Consumption-based greenhouse gas inventory.**

**Introduced:** 2/20/2020

**Last Amend:** 3/12/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Would require the State Air Resources Board to create and track a consumption-based greenhouse gas inventory for animal products for human consumption and to update that inventory every 5 years. The bill would require the state board to update the scoping plan once the initial consumption-based greenhouse gas inventory has been completed.

**History:**

**2020**

Feb. 20 Read first time. To print.

Feb. 21 From printer. May be heard in committee March 22.

Mar. 2 Referred to Com. on NAT. RES.

Mar. 12 From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

Mar. 16 Re-referred to Com. on NAT. RES. In committee: Hearing postponed by committee.

[AB 2612](#) (**Maienschein D**) **Greenhouse Gas Reduction Fund: recycling: appropriation.**

**Introduced:** 2/20/2020

**Location:** 3/2/2020-A. NAT. RES.

Desk	<b>Policy</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Would, beginning in the 2020–21 fiscal year, would continuously appropriate \$100,000,000 from the Greenhouse Gas Reduction Fund annually to the Department of Resources Recycling and Recovery for in-state organic waste recycling projects that reduce greenhouse gas emissions and achieve certain organic waste disposal goals, as specified. The bill, beginning in the 2020–21 fiscal year, would also continuously appropriate \$100,000,000 from the fund annually to the department for in-state recycling projects that reduce greenhouse gas emissions and help achieve a specified state policy relating to solid waste, as specified.

**History:**

**2020**

Feb. 20 Read first time. To print.

Feb. 21 From printer. May be heard in committee March 22.

Mar. 2 Referred to Com. on NAT. RES.

[AB 2737](#) (**Garcia, Cristina D**) **Community emissions reduction programs.**

**Introduced:** 2/20/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Current law requires the State Air Resources Board, by October 1, 2018, to prepare and update, at least once every 5 years, a statewide strategy to reduce emissions of toxic air contaminants and criteria air pollutants in communities affected by a high cumulative exposure burden. Current law requires the state board to select locations around the state for the preparation of community emissions reduction programs, and to provide grants to community-based organizations for technical assistance and to support community participation in the programs. Current law requires an air quality management district or air pollution control district containing a selected location, within one year of the state board's selection, to adopt a community emissions reduction program. This bill would prohibit a district that contains a selected location from authorizing a new major source, or revisions to an existing source, that increases toxic air contaminants and criteria air pollutants above the levels included in the community emissions reduction plan for that location without requiring the major source to mitigate the increased emissions directly in the affected communities.

**History:**

**2020**

Feb. 20 Read first time. To print.

Feb. 21 From printer. May be heard in committee March 22.

Mar. 2 Referred to Com. on NAT. RES.

May. 13 In committee: Set, first hearing. Hearing canceled at the request of author.

**AB 2792**

**(Quirk D) Mobile fueling on-demand tank vehicles.**

**Introduced:** 2/20/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Current law generally designates the State Air Resources Board as the state agency with the primary responsibility for the control of vehicular air pollution and air pollution control and air quality management districts with the primary responsibility for the control of air pollution from all sources other than vehicular sources. This bill would classify a mobile fueling on-demand tank vehicle, as defined, as a mobile source and would require that it be regulated by the state board. The bill would require the state board to adopt regulations on or before an unspecified date to achieve reductions in emissions attributable to mobile fueling on-demand tank vehicles.

**History:**

**2020**

Feb. 20 Read first time. To print.

Feb. 21 From printer. May be heard in committee March 22.

Mar. 12 Referred to Coms. on TRANS. and NAT. RES.

**AB 2831**

**(Flora R) Carbon offset credits: whole orchard recycling: healthy soils.**

**Introduced:** 2/20/2020

**Last Amend:** 5/4/2020

**Location:** 4/24/2020-A. NAT. RES.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** The California Global Warming Solutions Act of 2006 establishes the Compliance Offsets Protocol Task Force, with a specified membership, to provide guidance to the state board in approving new offset protocols for a market-based compliance mechanism for the purposes of increasing offset projects with direct environmental benefits in the state, as specified. This bill would require the State Air Resources Board to develop a carbon offset credit for whole orchard recycling.

**History:**

**2020**

Feb. 20 Read first time. To print.

Feb. 21 From printer. May be heard in committee March 22.

Apr. 24 Referred to Com. on NAT. RES.

May. 4 From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

May. 5 Re-referred to Com. on NAT. RES.

**AB 2832**

**(Garcia, Cristina D) Greenhouse gases: carbon neutrality.**

**Introduced:** 2/20/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would declare the policy of the state to achieve carbon neutrality as soon as possible, but no later than 2045, and to achieve and maintain net negative greenhouse gas emissions thereafter. The bill would require the state board to work with relevant state agencies to develop a framework for implementation and accounting that tracks progress toward achieving carbon neutrality, and to ensure that updates to the scoping plan identify and recommend measures to achieve carbon neutrality. The bill would require a specified plan prepared by the state board and other specified agencies to include sequestration targets consistent with achieving carbon neutrality, and would impose other requirements on state agencies relating to working toward carbon neutrality.

**History:**

**2020**

Feb. 20 Read first time. To print.

Feb. 21 From printer. May be heard in committee March 22.

Mar. 2 Referred to Com. on NAT. RES.

[AB 2860](#)**(O'Donnell D) California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program.****Introduced:** 2/21/2020**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** The California Clean Truck, Bus, and Off-Road Vehicle and Equipment Technology Program provides that projects eligible for funding include, among others, technology development, demonstration, precommercial pilots, and early commercial deployments of zero- and near-zero-emission medium- and heavy-duty truck technology, and requires, until December 31, 2020, no less than 20% of funding made available for that purpose to support early commercial deployment of existing zero- and near-zero-emission heavy-duty truck technology. The program defines “zero- and near-zero-emission” for its purposes. This bill would extend the requirement that 20% of that funding be made available for that same purpose until December 31, 2025. The bill would create a separate definition for “near-zero emission” and revise the definition for “zero-emission,” as provided.

**History:****2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

Mar. 5 Referred to Coms. on TRANS. and NAT. RES.

[AB 2866](#)**(Garcia, Eduardo D) Vehicular air pollution: Clean Fleet Program.****Introduced:** 2/21/2020**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would require the State Air Resources Board, by July 1, 2021, to adopt the Clean Fleet Program to reduce the emissions of greenhouse gases, to improve air quality, and to benefit low-income residents by providing certain incentives for the displacement of petroleum diesel with biofuels, as defined. The bill would require the state board to adopt guidelines for the program and to begin the implementation of the program on January 1, 2022. The bill would require the state board, on July 1, 2021, and every fiscal year thereafter, to set specific and measurable goals for the displacement of petroleum fuel with biofuels.

**History:****2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

Mar. 5 Referred to Coms. on TRANS. and NAT. RES.

[AB 2887](#)**(Bonta D) Statewide emergencies: mitigation.****Introduced:** 2/21/2020**Last Amend:** 3/16/2020**Location:** 5/7/2020-A. BUDGET

Desk	<b>Policy</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** )For purposes of state apportionments to public schools, if the average daily attendance of a school district, county office of education, or charter school during a fiscal year has been materially decreased during a fiscal year because of a specified event, including an epidemic, current law requires the Superintendent of Public Instruction to estimate the average daily attendance in a manner that credits to the school district, county office of education, or charter school the total average daily attendance that would have been credited had the emergency not occurred. This bill would revise the above-described triggering event to be an epidemic, pandemic, or outbreak of infectious disease, and would provide that the various specified triggering events apply to decreases in average daily attendance due to illness, quarantine, social isolation, and social distancing, absences taken as preemptive measures, independent study and distance learning requests, and pupils who are absent due to quarantine, but cannot provide the appropriate documentation.

**History:****2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

Mar. 5 Referred to Coms. on A. & A.R. and NAT. RES.

Mar. 16 From committee chair, with author's amendments: Amend, and re-refer to Com. on A. & A.R. Read second time and amended.

Mar. 17 Re-referred to Com. on A. & A.R.

May. 7 Re-referred to Com. on BUDGET. pursuant to Assembly Rule 96.

**AB 2898**

**(Cunningham R) California Renewables Portfolio Standard Program.**

**Introduced:** 2/21/2020

**Location:** 5/29/2020-A. DEAD

Desk	Dead	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would include a facility that uses nuclear energy, as specified, as a renewable electrical generation facility. The bill would also make a conforming change by recategorizing nuclear energy as an eligible renewable energy resource for purposes of a retail supplier's electricity source disclosure requirements.

**History:**

**2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

Mar. 5 Referred to Coms. on U. & E. and NAT. RES.

**AB 2954**

**(Rivas, Robert D) California Global Warming Solutions Act of 2006: climate goal: natural and working lands.**

**Current Analysis:** 05/31/2020 [Assembly Appropriations \(text 5/4/2020\)](#)

**Introduced:** 2/21/2020

**Last Amend:** 5/4/2020

**Location:** 6/3/2020-A. THIRD READING

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:** 6/8/2020 #271 ASSEMBLY THIRD READING FILE - ASSEMBLY BILLS

**Summary:** The California Global Warming Solutions Act of 2006 requires the State Air Resources Board to prepare and approve a scoping plan for achieving the maximum technologically feasible and cost-effective reductions in greenhouse gas emissions and to update the scoping plan at least once every 5 years. This bill would require the state board, when updating the scoping plan and in collaboration with by January 1, 2023, an overall climate goal for the state's natural and working lands, as defined, to sequester carbon and reduce atmospheric greenhouse gas emissions and identify practices, policy incentives, and potential reductions in barriers that would help achieve the climate goal.

**History:**

**2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

Mar. 5 Referred to Com. on NAT. RES.

May. 4 From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

May. 5 Re-referred to Com. on NAT. RES.

May. 14 From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 3.) (May 13). Re-referred to Com. on APPR.

Jun. 2 From committee: Do pass. (Ayes 12. Noes 5.) (June 2).

Jun. 3 Read second time. Ordered to third reading.

**AB 3027**

**(O'Donnell D) California Global Warming Solutions Act of 2006: Low-Carbon Fuel Standard regulations.**

**Introduced:** 2/21/2020

**Last Amend:** 3/12/2020

**Location:** 5/29/2020-A. DEAD

Desk	Dead	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would require the State Air Resources Board , through a public process, to consider before January 1, 2022

allowing renewable natural gas or biogas that is delivered via a common carrier pipeline to a crude oil production or transport facility from a source that the state board determines directly reduces emissions of methane in the state to generate specified credits under the Low-Carbon Fuel Standard regulations.

**History:**

**2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

Mar. 12 Referred to Com. on NAT. RES. From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

Mar. 16 Re-referred to Com. on NAT. RES.

**AB 3049**

**(Levine D) Economic development: climate change impact.**

**Introduced:** 2/21/2020

**Location:** 2/21/2020-A. PRINT

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would state the intent of the Legislature to enact legislation that would require the Governor's Office of Business and Economic Development to make publicly available information on the economic impacts of climate change on California's gross domestic product.

**History:**

**2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

**AB 3100**

**(Garcia, Eduardo D) State Energy Resources Conservation and Development Commission: Blue Ribbon Commission on Lithium Extraction in California: report.**

**Introduced:** 2/21/2020

**Last Amend:** 5/4/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would require, on or before March 1, 2021, the State Energy Resources Conservation and Development Commission to establish and convene the Blue Ribbon Commission on Lithium Extraction in California, with specified members appointed as prescribed. The bill would require the Blue Ribbon Commission on Lithium Extraction in California to review, investigate, and analyze certain issues regarding lithium extraction and use in California, and to consult, if feasible, with the United States Environmental Protection Agency in performing these tasks. The bill would require the Blue Ribbon Commission on Lithium Extraction in California to submit, on or before October 1, 2022, a report to the Legislature discussing and documenting its findings and recommendations.

**History:**

**2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

Apr. 24 Referred to Com. on NAT. RES.

May. 4 From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

May. 5 Re-referred to Com. on NAT. RES.

**AB 3109**

**(Ting D) State Air Resources Board: report.**

**Introduced:** 2/21/2020

**Last Amend:** 3/12/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would require the State Air Resources Board, no later than January 1, 2022, to submit a report to the Legislature summarizing the best scientific information available regarding the potential adverse effects on public health

from the use of natural gas in buildings in the state, as specified.

**History:**

**2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

Mar. 9 Referred to Com. on NAT. RES.

Mar. 12 From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.

Mar. 16 Re-referred to Com. on NAT. RES.

**AB 3111**

**(Gipson D) Carl Moyer Memorial Air Quality Standards Attainment Program.**

**Introduced:** 2/21/2020

**Last Amend:** 5/4/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Current law establishes the Carl Moyer Memorial Air Quality Standards Attainment Program, which is administered by the State Air Resources Board. The program authorizes the state board to provide grants to offset the incremental cost of eligible projects that reduce emissions from covered vehicular sources. The program also authorizes funding for a fueling infrastructure demonstration program and for technology development efforts that are expected to result in commercially available technologies in the near-term that would improve the ability of the program to achieve its goals. This bill would make technical, nonsubstantive changes to these provisions. Current law authorizes the state board to delegate to an air quality management district or air pollution control district the administration of the program. This bill would require the state board, by January 1, 2022, to adopt an online application process for the submission of grant applications under the program.

**History:**

**2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

Apr. 24 Referred to Com. on TRANS.

May. 4 From committee chair, with author's amendments: Amend, and re-refer to Com. on TRANS. Read second time and amended.

May. 5 Re-referred to Com. on TRANS.

**AB 3211**

**(Bauer-Kahan D) Toxic air contaminants.**

**Introduced:** 2/21/2020

**Location:** 3/9/2020-A. NAT. RES.

Desk	<b>Policy</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Current law authorizes local air pollution control districts and air quality management districts, in carrying out their responsibilities with respect to the attainment of state ambient air quality standards, to adopt and implement regulations that accomplish certain objectives. This bill would additionally authorize the districts to adopt and implement regulations to require data regarding air pollution within the district's jurisdiction from areawide stationary sources of air pollution, including mobile sources drawn by those stationary sources, to enable the calculation of health risks from toxic air contaminants.

**History:**

**2020**

Feb. 21 Introduced. To print.

Feb. 22 From printer. May be heard in committee March 23.

Feb. 24 Read first time.

Mar. 9 Referred to Coms. on NAT. RES. and TRANS.

**AB 3217**

**(Gloria D) Greenhouse gases: crude oil emissions.**

**Introduced:** 2/21/2020

**Location:** 5/29/2020-A. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
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1st House	2nd House	Conc.			
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**Summary:** Would require, no later than December 31, 2023, the State Air Resources Board, in cooperation with the Geologic Energy Management Division in the Department of Conservation and the State Energy Resources Conservation and Development Commission, to complete and publish an analysis of the life-cycle greenhouse gas emissions associated with crude oil produced in the state, as prescribed. The bill would require the state board to make a draft of the completed analysis and all supporting data, as specified, available for public comment.

**History:**

**2020**

- Feb. 21 Introduced. To print.
- Feb. 22 From printer. May be heard in committee March 23.
- Feb. 24 Read first time.
- Mar. 9 Referred to Com. on NAT. RES.

[AB 3256](#)

**(Garcia, Eduardo D) Economic Recovery, Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2020.**

**Current Analysis:** 05/31/2020 [Assembly Appropriations \(text 5/18/2020\)](#)

**Introduced:** 2/21/2020

**Last Amend:** 5/18/2020

**Location:** 6/3/2020-A. RLS.

Desk	Policy	Fiscal	<b>Floor</b>	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:** 6/8/2020 #159 ASSEMBLY SECOND READING FILE -- ASSEMBLY BILLS

**Summary:** Would enact the Economic Recovery, Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2020, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$6,980,000,000 pursuant to the State General Obligation Bond Law to finance projects for an economic recovery, wildfire prevention, safe drinking water, drought preparation, and flood protection program.

**History:**

**2020**

- Feb. 21 Introduced. To print.
- Feb. 22 From printer. May be heard in committee March 23.
- Feb. 24 Read first time.
- Apr. 24 Referred to Com. on NAT. RES.
- May. 4 From committee chair, with author's amendments: Amend, and re-refer to Com. on NAT. RES. Read second time and amended.
- May. 5 Re-referred to Com. on NAT. RES.
- May. 7 Measure version as amended on May 4 corrected.
- May. 14 From committee: Amend, and do pass as amended and re-refer to Com. on APPR. (Ayes 7. Noes 1.) (May 13).
- May. 18 Read second time and amended.
- May. 19 Re-referred to Com. on APPR.
- Jun. 2 In committee: Set, first hearing. Referred to APPR. suspense file.
- Jun. 3 From committee: Amend, and do pass as amended and re-refer to Com. on RLS. (Ayes 13. Noes 4.) (June 3).

[ACR 143](#)

**(Quirk D) Climate crisis.**

**Introduced:** 1/6/2020

**Location:** 1/23/2020-A. NAT. RES.

Desk	<b>Policy</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** This measure would state that the Legislature should stop speaking of climate change and instead speak of the climate crisis.

**History:**

**2020**

- Jan. 6 Introduced. To print.
- Jan. 7 From printer.
- Jan. 23 Referred to Com. on NAT. RES.
- Mar. 16 In committee: Hearing postponed by committee.

[SB 45](#)

**(Allen D) Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of**

2020.

**Current Analysis:** 01/28/2020 [Senate Appropriations \(text 9/10/2019\)](#)

**Introduced:** 12/3/2018

**Last Amend:** 1/23/2020

**Location:** 1/29/2020-A. DESK

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would enact the Wildfire Prevention, Safe Drinking Water, Drought Preparation, and Flood Protection Bond Act of 2020, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$5,510,000,000 pursuant to the State General Obligation Bond Law to finance projects for a wildfire prevention, safe drinking water, drought preparation, and flood protection program.

**History:**

**2018**

Dec. 3 Introduced. Read first time. To Com. on RLS. for assignment. To print.

Dec. 4 From printer. May be acted upon on or after January 3.

**2019**

Jan. 16 Referred to Coms. on N.R. & W., EQ., and GOV. & F.

Feb. 20 Set for hearing March 12.

Mar. 5 From committee with author's amendments. Read second time and amended. Re-referred to Com. on N.R. & W. March 12 hearing postponed by committee.

Mar. 13 Set for hearing March 26.

Mar. 26 From committee: Do pass and re-refer to Com. on EQ. (Ayes 7. Noes 1. Page 439.) (March 26). Re-referred to Com. on EQ.

Mar. 28 Set for hearing April 3.

Apr. 3 From committee: Do pass as amended and re-refer to Com. on GOV. & F. (Ayes 5. Noes 1. Page 549.) (April 3).

Apr. 4 Read second time and amended. Re-referred to Com. on GOV. & F.

Apr. 12 Set for hearing April 24.

Apr. 25 From committee: Do pass and re-refer to Com. on APPR. (Ayes 5. Noes 2. Page 845.) (April 24). Re-referred to Com. on APPR.

Apr. 30 Set for hearing May 6.

May. 1 May 6 set for first hearing canceled at the request of author.

Aug. 30 From committee with author's amendments. Read second time and amended. Re-referred to Com. on APPR.

Sep. 5 From committee with author's amendments. Read second time and amended. Re-referred to Com. on APPR.

Sep. 10 Senate Rule 29.3(b) suspended. (Ayes 29. Noes 8. Page 2746.) From committee with author's amendments. Read second time and amended. Re-referred to Com. on APPR.

**2020**

Jan. 14 Set for hearing January 21.

Jan. 21 January 21 hearing: Placed on APPR. suspense file. Set for hearing January 23.

Jan. 23 From committee: Do pass as amended. (Ayes 5. Noes 1. Page 3141.) (January 23). Read second time and amended. Ordered to second reading.

Jan. 27 Read second time. Ordered to third reading.

Jan. 29 Read third time. Urgency clause adopted. Passed. (Ayes 29. Noes 6. Page 3167.) Ordered to the Assembly.

Jan. 30 In Assembly. Read first time. Held at Desk.

[SB 86](#)

**(Durazo D) Department of Pesticide Regulation: chlorpyrifos: quarterly reports.**

**Current Analysis:** 06/28/2019 [Assembly Environmental Safety And Toxic Materials \(text 6/11/2019\)](#)

**Introduced:** 1/10/2019

**Last Amend:** 5/18/2020

**Location:** 5/18/2020-A. E.S. & T.M.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would, beginning with the first quarter of 2021, require the Department of Pesticide Regulation to prepare and submit by specified dates to certain Senate and Assembly committees and the California Surgeon General quarterly reports containing information, as prescribed, regarding granular chlorpyrifos use, monitoring, and exposure during the quarter.

**History:**

**2019**

Jan. 10 Introduced. Read first time. To Com. on RLS. for assignment. To print.

Jan. 11 From printer. May be acted upon on or after February 10.

Jan. 24 Referred to Com. on RLS.

Mar. 20 From committee with author's amendments. Read second time and amended. Re-referred to Com. on RLS.

Mar. 27 Re-referred to Com. on ED.  
 Apr. 10 Set for hearing April 24.  
 Apr. 30 From committee: Do pass as amended and re-refer to Com. on APPR. (Ayes 7. Noes 0. Page 795.) (April 24).  
 May. 1 Read second time and amended. Re-referred to Com. on APPR.  
 May. 3 Set for hearing May 13.  
 May. 13 May 13 hearing: Placed on APPR. suspense file.  
 May. 14 Set for hearing May 16.  
 May. 16 From committee: Do pass. (Ayes 6. Noes 0. Page 1089.) (May 16). Read second time. Ordered to third reading.  
 May. 21 Ordered to special consent calendar.  
 May. 23 Read third time. Passed. (Ayes 38. Noes 0. Page 1271.) Ordered to the Assembly.  
 May. 24 In Assembly. Read first time. Held at Desk.  
 Jun. 3 Referred to Com. on ED.  
 Jun. 11 From committee with author's amendments. Read second time and amended. Re-referred to Com. on ED.  
 Jun. 13 Re-referred to Com. on RLS. pursuant to Assembly Rule 96.  
 Jun. 17 From committee: Be re-referred to Com. on E.S. & T.M. (Ayes 11. Noes 0.) (June 17). Re-referred to Com. on E.S. & T.M.  
 Jul. 2 July 2 hearing postponed by committee.

**2020**  
 May. 18 From committee with author's amendments. Read second time and amended. Re-referred to Com. on E.S. & T.M.

**SB 802**

**(Glazer D) Emergency backup generators: health facilities: permit operating condition exclusion.**

**Introduced:** 1/7/2020

**Location:** 5/29/2020-S. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would require an air district to adopt a rule or revise its existing rules, consistent with federal law, to allow a health facility that has received a permit from the district to construct and operate an emergency backup generator to use that emergency backup generator during a deenergization event without having that usage count toward any time limitation on actual usage and routine testing and maintenance included as a condition for issuance of that permit. By requiring air districts to adopt or revise its rules, the bill would impose a state-mandated local program.

**History:**

**2020**

Jan. 7 Introduced. Read first time. To Com. on RLS. for assignment. To print.  
 Jan. 8 From printer. May be acted upon on or after February 7.  
 Jan. 15 Referred to Coms. on EQ. and E., U. & C.  
 Mar. 10 Set for hearing April 1.  
 Mar. 18 April 1 hearing postponed by committee.  
 May. 12 Referral to Com. on E., U. & C. rescinded due to the shortened 2020 Legislative Calendar.

**SB 862**

**(Dodd D) Planned power outage: public safety.**

**Current Analysis:** 05/29/2020 [Senate Appropriations \(text 5/20/2020\)](#)

**Introduced:** 1/16/2020

**Last Amend:** 5/20/2020

**Location:** 5/20/2020-S. APPR.

Desk	Policy	<b>Fiscal</b>	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:** 6/9/2020 9 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair

**Summary:** Current law defines the terms “state of emergency” and “local emergency” to mean a duly proclaimed existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by, among other things, fire, storm, or riot. This bill would additionally include a deenergization event, as defined, within a sudden and severe energy shortage constituting a state of emergency and a local emergency.

**History:**

**2020**

Jan. 16 Introduced. Read first time. To Com. on RLS. for assignment. To print.  
 Jan. 17 From printer. May be acted upon on or after February 16.  
 Jan. 29 Referred to Com. on E., U. & C.  
 Mar. 5 From committee with author's amendments. Read second time and amended. Re-referred to Com. on E., U. & C.

Mar. 13 Set for hearing March 31.  
 Mar. 19 March 31 hearing postponed by committee.  
 May. 8 Set for hearing May 14.  
 May. 19 From committee: Do pass as amended and re-refer to Com. on APPR. (Ayes 12. Noes 0.) (May 14).  
 May. 20 Read second time and amended. Re-referred to Com. on APPR.  
 May. 26 Set for hearing June 1.  
 Jun. 2 Hearing rescheduled due to Capitol closure.  
 Jun. 3 Set for hearing June 9.

**SB 953**

**(Wiener D) Customer-sited renewable energy or energy storage systems: discriminatory fees or charges.**

**Introduced:** 2/10/2020

**Location:** 5/29/2020-S. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Would require the commission, or the governing board of a local publicly owned electric utility, as applicable, to ensure that customers within its jurisdiction who have customer-sited renewable energy or energy storage systems are not subject to discriminatory fees or charges levied as a result of installing or using those customer-sited renewable energy or energy storage systems, as specified.

**History:**

**2020**

Feb. 10 Introduced. Read first time. To Com. on RLS. for assignment. To print.  
 Feb. 11 From printer. May be acted upon on or after March 12.  
 Feb. 20 Referred to Com. on E., U. & C.  
 Mar. 6 Set for hearing March 17.  
 Mar. 16 March 17 hearing postponed by committee.

**SB 1099**

**(Dodd D) Emergency backup generators: critical facilities: order for abatement: stipulations.**

**Current Analysis:** 05/27/2020 [Senate Environmental Quality \(text 2/19/2020\)](#)

**Introduced:** 2/19/2020

**Last Amend:** 6/2/2020

**Location:** 5/29/2020-S. APPR.

Desk	Policy	<b>Fiscal</b>	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Calendar:** 6/9/2020 9 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair

**Summary:** Would require, either commencing January 1, 2022, or 12 months after the adoption of a specified rule on emergency backup generators, the air pollution control officer to develop stipulations, as specified, and conditions, as specified, for an order for abatement that allows the operator of a critical facility, as defined, to use a permitted emergency backup generator, as defined, in exceedance of that permit's runtime and testing and maintenance limits if specified conditions are met. The bill would require the stipulations to be in effect for not more than 5 years or the length of time agreed upon for the replacement of the emergency backup generator in the conditions.

**History:**

**2020**

Feb. 19 Introduced. Read first time. To Com. on RLS. for assignment. To print.  
 Feb. 20 From printer. May be acted upon on or after March 21.  
 Feb. 27 Referred to Com. on EQ.  
 Mar. 10 Set for hearing April 1.  
 Mar. 18 April 1 hearing postponed by committee.  
 May. 22 Set for hearing May 29.  
 May. 29 From committee: Do pass as amended and re-refer to Com. on APPR. (Ayes 4. Noes 1.) (May 29).  
 Jun. 2 Read second time and amended. Re-referred to Com. on APPR.

**SB 1113**

**(Gonzalez, Lena D) State Air Resources Board: report.**

**Introduced:** 2/19/2020

**Location:** 2/19/2020-S. RLS.

Desk	<b>Policy</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Current law requires the State Air Resources Board to post on its internet website, at a minimum by January 1 of each odd-numbered year, information on air quality conditions and trends statewide and on the status and effectiveness of state and local air quality programs, as specified. This bill would make nonsubstantive changes to that provision.

**History:**

**2020**

Feb. 19 Introduced. Read first time. To Com. on RLS. for assignment. To print.

Feb. 20 From printer. May be acted upon on or after March 21.

Feb. 27 Referred to Com. on RLS.

**SB 1122**

**(Skinner D) Green electrolytic hydrogen.**

**Introduced:** 2/19/2020

**Last Amend:** 4/3/2020

**Location:** 5/29/2020-S. DEAD

Desk	<b>Dead</b>	Fiscal 1	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** The State Air Resources Board is required to approve a statewide greenhouse gas emissions limit equivalent to the statewide greenhouse gas emissions level in 1990 to be achieved by 2020 and to ensure that statewide greenhouse gas emissions are reduced to at least 40% below the 1990 level by 2030. The act requires the state board to prepare and approve a scoping plan for achieving the maximum technologically feasible and cost-effective reductions in greenhouse gas emissions and to update the scoping plan at least once every 5 years. This bill would require the state board, by December 31, 2022, as a part of the scoping plan, to prepare a strategic plan for accelerating the production and use of green electrolytic hydrogen in California and an analysis of how curtailed power could be better utilized to help meet the state's greenhouse gas emissions reduction goals.

**History:**

**2020**

Feb. 19 Introduced. Read first time. To Com. on RLS. for assignment. To print.

Feb. 20 From printer. May be acted upon on or after March 21.

Feb. 27 Referred to Coms. on E., U. & C. and APPR.

Mar. 13 Set for hearing March 31.

Mar. 19 March 31 hearing postponed by committee.

Apr. 3 From committee with author's amendments. Read second time and amended. Re-referred to Com. on E., U. & C.

**SB 1164**

**(Grove R) Petroleum refineries: air monitoring systems.**

**Introduced:** 2/20/2020

**Location:** 2/20/2020-S. RLS.

Desk	<b>Policy</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

**Summary:** Current law requires a refinery-related community air monitoring system, as defined, to be installed on or before January 1, 2020, as specified, and requires an air district to design, develop, install, operate, and maintain the refinery-related community air monitoring system or to contract with a third party to provide those services. Current law also requires an owner or operator of a petroleum refinery to develop, install, operate, and maintain a fence-line monitoring system, as defined, on or before January 1, 2020, as specified. This bill would make technical, nonsubstantive changes to those provisions

**History:**

**2020**

Feb. 20 Introduced. Read first time. To Com. on RLS. for assignment. To print.

Feb. 21 From printer. May be acted upon on or after March 22.

Mar. 5 Referred to Com. on RLS.

**SB 1183**

**(Hertzberg D) Electric vehicle charging master plan.**

**Introduced:** 2/20/2020

**Last Amend:** 4/3/2020

**Location:** 5/29/2020-S. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Current law requires the State Energy Resources Conservation and Development Commission, working with

the State Air Resources Board and the Public Utilities Commission (PUC), to prepare a statewide assessment of the electric vehicle charging infrastructure needed to support the levels of electric vehicle adoption required for the state to meet its goals of putting at least 5 million zero-emission vehicles on California roads by 2030, and of reducing emissions of greenhouse gases to 40% below 1990 levels by 2030. Current law requires the Energy Commission to update the assessment at least once every 2 years. This bill would require the Energy Commission, as a part of each update to the assessment, to conduct an assessment of certain factors and how those factors will affect the market for and technological development of electric vehicles and infrastructure.

**History:**

**2020**

Feb. 20 Introduced. Read first time. To Com. on RLS. for assignment. To print.

Feb. 21 From printer. May be acted upon on or after March 22.

Mar. 5 Referred to Coms. on E., U. & C. and TRANS.

Mar. 13 Set for hearing March 31.

Mar. 19 March 31 hearing postponed by committee.

Apr. 3 From committee with author's amendments. Read second time and amended. Re-referred to Com. on E., U. & C.

May. 12 Referral to Com. on TRANS. rescinded due to the shortened 2020 Legislative Calendar.

**SB 1185**

**(Moorlach R) Emergency backup generators: emergency variance: operation during deenergization events.**

**Current Analysis:** 05/27/2020 [Senate Environmental Quality \(text 5/26/2020\)](#)

**Introduced:** 2/20/2020

**Last Amend:** 5/26/2020

**Location:** 5/29/2020-S. APPR.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Calendar:** 6/9/2020 9 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair

**Summary:** Current law generally designates air pollution control and air quality management districts with the primary responsibility for the control of air pollution from all sources other than vehicular sources. Current law requires the State Air Resources Board to identify toxic air contaminants that are emitted into the ambient air of the state and to establish airborne toxic control measures to reduce emissions of toxic air contaminants from nonvehicular sources. Current law establishes one or more hearing boards with a specified membership in each air district for the purposes of performing specified functions, including, among others, issuing specified emergency variances without notice or a hearing. This bill would require a facility permittee applying for an emergency variance with an air district hearing board to demonstrate that the permitted emergency backup generator is using the cleanest, feasible, available backup power source sufficient to meet the facility's electrical service demand during a deenergization event, as specified.

**History:**

**2020**

Feb. 20 Introduced. Read first time. To Com. on RLS. for assignment. To print.

Feb. 21 From printer. May be acted upon on or after March 22.

Mar. 5 Referred to Coms. on EQ. and E., U. & C.

Mar. 10 Set for hearing April 1.

Mar. 18 April 1 hearing postponed by committee.

Apr. 17 From committee with author's amendments. Read second time and amended. Re-referred to Com. on EQ.

May. 12 Referral to Com. on E., U. & C. rescinded due to the shortened 2020 Legislative Calendar.

May. 22 Set for hearing May 29.

May. 26 From committee with author's amendments. Read second time and amended. Re-referred to Com. on EQ.

May. 29 From committee: Do pass and re-refer to Com. on APPR. (Ayes 5. Noes 0.) (May 29). Re-referred to Com. on APPR.

Jun. 3 Set for hearing June 9.

**SB 1195**

**(Gonzalez, Lena D) Vehicular air pollution: State Air Resources Board: regulations.**

**Introduced:** 2/20/2020

**Location:** 2/20/2020-S. RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Current law requires the State Air Resources Board to adopt rules and regulations relating to vehicular emissions standards, as specified, that will achieve the ambient air quality standards required by federal law in conjunction with other measures adopted by the state board, air pollution control and air quality management districts, and the United States Environmental Protection Agency. Current law requires the state board to adopt and enforce rules

and regulations that anticipate the development of new technologies or the improvement of existing technologies if necessary to carry out its duty. This bill would make a nonsubstantive change to this provision.

**History:**

**2020**

Feb. 20 Introduced. Read first time. To Com. on RLS. for assignment. To print.

Feb. 21 From printer. May be acted upon on or after March 22.

Mar. 5 Referred to Com. on RLS.

**SB 1266**

**(Hueso D) Gas service: core transport agents: minimum standards applicable to core customers.**

**Introduced:** 2/21/2020

**Last Amend:** 3/25/2020

**Location:** 2/21/2020-S. RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

**Summary:** Would require the Public Utilities Commission to adopt minimum standards relating to marketing and sales agents for core transport agents, as provided. The bill would require a core transport agent to disclose to a customer specified information relating to the price it offers for gas service. Because these provisions would be within the Public Utilities Act and would require action by the commission, a violation of which would be a crime, the bill would impose a state-mandated local program.

**History:**

**2020**

Feb. 21 Introduced. To Com. on RLS. for assignment. To print.

Feb. 24 From printer. May be acted upon on or after March 25. Read first time.

Mar. 5 Referred to Com. on RLS.

Mar. 25 From committee with author's amendments. Read second time and amended. Re-referred to Com. on RLS.

**SB 1320**

**(Stern D) Climate change: California Climate Change Assessment.**

**Current Analysis:** 05/21/2020 [Senate Natural Resources And Water \(text 2/21/2020\)](#)

**Introduced:** 2/21/2020

**Location:** 5/26/2020-S. APPR.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoe d	Chaptered
1st House				2nd House							

**Calendar:** 6/9/2020 9 a.m. - John L. Burton Hearing Room (4203) SENATE APPROPRIATIONS, PORTANTINO, Chair

**Summary:** Would require the Office of Planning and Research to develop the California Climate Change Assessment, in coordination with the Natural Resources Agency, the State Energy Resources Conservation and Development Commission, and the Strategic Growth Council, and in consultation with partner public agencies designated by the office. The bill would require the office to conduct the assessment every 2 years and to publish the assessment in October of each odd-numbered year. The bill would require the assessment to assess and report the impacts and risks of climate change and identify potential solutions to inform legislative policy, as provided. The bill would require the assessment to include sector-specific liability projections that assess the impacts of climate change under varied emissions scenarios for the years 2025, 2030, 2050, and 2100.

**History:**

**2020**

Feb. 21 Introduced. To Com. on RLS. for assignment. To print.

Feb. 24 From printer. May be acted upon on or after March 25. Read first time.

Mar. 5 Referred to Coms. on N.R. & W. and EQ.

Mar. 12 Set for hearing April 14.

Apr. 6 April 14 hearing postponed by committee.

May. 12 Referral to Com. on EQ. rescinded due to the shortened 2020 Legislative Calendar.

May. 15 Set for hearing May 26.

May. 27 From committee: Do pass and re-refer to Com. on APPR. (Ayes 6. Noes 1.) (May 26). Re-referred to Com. on APPR.

Jun. 3 Set for hearing June 9.

**SB 1323**

**(Skinner D) Carbon sequestration: state goals: natural and working lands: registry of projects.**

**Introduced:** 2/21/2020

**Location:** 5/29/2020-S. DEAD

Desk	Dead	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Would require, no later than July 1, 2021, that the Natural Resources Agency, in coordination with the California Environmental Protection Agency, the State Air Resources Board, and the department establish carbon sequestration goals for natural and working lands, as defined. The bill would require the board to include specified carbon dioxide removal targets as part of its scoping plan.

**History:**

**2020**

- Feb. 21 Introduced. To Com. on RLS. for assignment. To print.
- Feb. 24 From printer. May be acted upon on or after March 25. Read first time.
- Mar. 12 Referred to Coms. on EQ. and N.R. & W.
- Mar. 13 Set for hearing April 1.
- Mar. 18 April 1 hearing postponed by committee.
- May. 12 Referral to Com. on N.R. & W. rescinded due to the shortened 2020 Legislative Calendar.

**SB 1329**

**(Wilk R) Climate change: Climate Innovation Grant Program: voluntary tax contributions.**

**Introduced:** 2/21/2020

**Location:** 5/29/2020-S. DEAD

Desk	Dead	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Would establish the Climate Innovation Grant Program, to be administered by the Strategic Growth Council or another entity identified by the council that it determines to have the appropriate skills necessary to successfully implement this program. The bill would establish the Climate Innovation Fund, a special fund, in the State Treasury and would continuously appropriate the moneys in the fund to the council for purposes of the program. Once the Climate Innovation Fund accrues \$2,000,000, the bill would require the council or the entity implementing the program to notify the Franchise Tax Board and would require the program to award grants for the development and research of new innovations and technologies that either reduce emissions of greenhouse gases or address impacts caused by climate change.

**History:**

**2020**

- Feb. 21 Introduced. To Com. on RLS. for assignment. To print.
- Feb. 24 From printer. May be acted upon on or after March 25. Read first time.
- Mar. 12 Referred to Coms. on EQ., N.R. & W., and GOV. & F.
- Mar. 13 Set for hearing April 1.
- Mar. 18 April 1 hearing postponed by committee.
- May. 12 Referral to Coms. on N.R. & W., and GOV. & F. rescinded due to the shortened 2020 Legislative Calendar.

**SB 1352**

**(Hueso D) Gas corporations: renewable gas procurement.**

**Introduced:** 2/21/2020

**Last Amend:** 4/3/2020

**Location:** 5/29/2020-S. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
1st House				2nd House				Conc.			

**Summary:** Would require the Public Utilities Commission to establish a renewable gas, as defined, procurement program that requires each gas corporation to procure renewable gas in an amount so that, by January 1, 2030, at least 20 percent of the total volume of gas delivered to core customers in California by that gas corporation is renewable gas. The bill would require the commission, in designing and implementing the program, to ensure that the renewable gas procurement program is a cost-effective means to achieve forecast reductions in emissions of short-lived climate pollutants pursuant to specified laws and that the program complies with all applicable state and federal laws.

**History:**

**2020**

- Feb. 21 Introduced. To Com. on RLS. for assignment. To print.
- Feb. 24 From printer. May be acted upon on or after March 25. Read first time.
- Mar. 12 Referred to Coms. on E., U. & C. and EQ.
- Mar. 13 Set for hearing March 31.
- Mar. 19 March 31 hearing postponed by committee.
- Apr. 3 From committee with author's amendments. Read second time and amended. Re-referred to Com. on E., U. & C.
- May. 12 Referral to Com. on EQ. rescinded due to the shortened 2020 Legislative Calendar.

[SB 1362](#)

**(Stern D) Carbon neutrality: comprehensive strategy.**

**Introduced:** 2/21/2020

**Location:** 5/29/2020-S. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would require the State Air Resources Board, no later than July 1, 2021, to adopt a comprehensive strategy to achieve carbon neutrality in the state by no later than December 31, 2045, as specified. The bill would require the state board, before adopting the comprehensive strategy, to conduct at least 3 public workshops in consultation with the Natural Resources Agency and incorporate peer-reviewed data and models, as specified. The bill would require the state board to update the comprehensive strategy at least once every 5 years.

**History:**

**2020**

Feb. 21 Introduced. To Com. on RLS. for assignment. To print.

Feb. 24 From printer. May be acted upon on or after March 25. Read first time.

Mar. 12 Referred to Coms. on EQ. and N.R. & W.

May. 12 Referral to Com. on N.R. & W. rescinded due to the shortened 2020 Legislative Calendar.

[SB 1363](#)

**(Allen D) Regional transportation plans: sustainable communities strategies: greenhouse gas emissions and vehicle miles traveled reduction targets.**

**Introduced:** 2/21/2020

**Location:** 5/29/2020-S. DEAD

Desk	<b>Dead</b>	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

**Summary:** Would also require the State Air Resources Board to provide, no later than December 31, 2022, each affected region with greenhouse gas emission reduction targets for the automobile and light truck sector for 2045 and 2050, and with vehicle miles traveled reduction targets for 2035, 2045, and 2050, and to release, no later than September 30, 2022, a draft of those targets, as specified.

**History:**

**2020**

Feb. 21 Introduced. To Com. on RLS. for assignment. To print.

Feb. 24 From printer. May be acted upon on or after March 25. Read first time.

Mar. 12 Referred to Coms. on EQ., TRANS., and HOUSING.

Mar. 13 Set for hearing April 1.

Mar. 18 April 1 hearing postponed by committee.

May. 12 Referral to Coms. on TRANS., and HOUSING rescinded due to the shortened 2020 Legislative Calendar.

**Total Measures: 63**

**Total Tracking Forms: 63**

The following page(s) contain the backup material for Agenda Item: [Adopt a Resolution to oppose a petition to the California Fish and Game Commission to list the Joshua Tree as endangered under the California Endangered Species Act and direct staff action.](#)

[Presenter: Robert Lovingood, Governing Board Member.](#)

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #13*

**DATE:** June 22, 2020

**RECOMMENDATION:** Adopt a Resolution to oppose a petition to the California Fish and Game Commission to list the Joshua Tree as endangered under the California Endangered Species Act and direct staff action.

**SUMMARY:** This action adopts a resolution urging against listing the Joshua Tree as endangered under the California Endangered Species Act.

**BACKGROUND:** The California Fish and Game Commission will consider a petition to list the western Joshua Tree as endangered under the California Endangered Species Act. Such an action has the potential to harm the opportunities to advance renewable energy projects. Renewable energy projects are important contributors to reducing carbon-based fuel emissions, and improving air quality throughout the Mojave Desert Air Basin and Palo Verde Valley. The Resolution seeks to avoid a permanent prohibition on alternative energy projects from sources such as solar and wind.

**REASON FOR RECOMMENDATION:** Governing Board is required to adopt resolutions.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as to legal form and by Brad Poiriez, Executive Director on or about June 9, 2020.

**FINANCIAL DATA:** No increase in appropriation is anticipated.

**PRESENTER:** Robert Lovingood, Governing Board Member.

**RESOLUTION NO.**

**A RESOLUTION OF THE GOVERNING BOARD OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT (MDAQMD) OPPOSING A PETITION TO THE CALIFORNIA FISH AND GAME COMMISSION TO LIST THE JOSHUA TREE AS ENDANGERED UNDER THE CALIFORNIA ENDANGERED SPECIES ACT.**

On June 22, 2020, on motion by Member \_\_\_\_\_, seconded by Member \_\_\_\_\_, and carried, the following resolution is adopted:

**WHEREAS**, the California Fish and Game Commission will consider a petition to list the western Joshua tree as endangered under the California Endangered Species Act; and

**WHEREAS**, the jurisdiction of the MDAQMD is home to dense stands of Joshua trees, with only five percent of the land area dedicated to housing, industrial, utilities, agriculture, transportation and parks; and

**WHEREAS**, the MDAQMD’s jurisdiction, including the Joshua trees, is impacted by air pollution from tradition electricity generation; and

**WHEREAS**, renewable energy projects are important contributors to reducing carbon-based fuel emissions and improving air quality throughout the jurisdiction of the MDAQMD; and

**WHEREAS**, the MDAQMD seeks to avoid prohibitions on opportunities for alternative energy projects from sources; and

**WHEREAS**, a candidate listing would run counter to the State’s housing and renewable energy goals; and

**WHEREAS**, a candidate listing would reduce well-paying jobs for local workers and harm the continued work of the local mining industry, which supplies vital materials to the housing, renewable energy, high-tech and many other industries; and

**WHEREAS**, the Joshua tree is already well protected through the 1.5 million-acre Mojave National Preserve, the 800,000-acre Joshua Tree National Park, the Mojave Trails National Monument, the Sand to Snow National Monument, Castle Mountains National Monument and other protected areas.

**NOW, THEREFORE BE IT RESOLVED**, that the MDAQMD Board respectfully urges the California Fish and Game Commission to decline the petition to list the western

**RESOLUTION NO.**

1 Joshua tree as endangered under the California Endangered Species Act.

2 **BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately  
3 upon adoption.

4 **PASSED, APPROVED AND ADOPTED** by the Governing Board of the Mojave  
5 Desert Air Quality Management District by the following vote:

6 AYES: MEMBER:

7 NOES: MEMBER:

8 ABSENT: MEMBER:

9 ABSTAIN: MEMBER:

10  
11 STATE OF CALIFORNIA )  
12 )  
13 ) ss:  
14 COUNTY OF SAN BERNARDINO )

15 I, Deanna Hernandez, Senior Executive Analyst – Confidential, of the Mojave Desert  
16 Air Quality Management District, hereby certify the foregoing to be a full, true and correct  
17 copy of the record of the action as the same appears in the Official Minutes of said  
18 Governing Board at its meeting of June 22, 2020.

19  
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21 Senior Executive Analyst – Confidential  
22 Mojave Desert Air Quality Management District.  
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The following page(s) contain the backup material for Agenda Item: [Approve a letter of support for the high-speed rail project XpressWest and authorize the Executive Director/APCO to execute and send. Presenter: Brad Poiriez, Executive Director/APCO.](#) Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD  
OF THE MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT  
VICTORVILLE, CALIFORNIA**

*AGENDA ITEM #14*

**DATE:** June 22, 2020

**RECOMMENDATION:** Approve a letter of support for the high-speed rail project XpressWest and authorize the Executive Director/APCO to execute and send.

**SUMMARY:** This action approves a letter of support for the XpressWest project and authorizes the Executive Director/APCO to execute and send the letter.

**BACKGROUND:** This letter of support will supplement others from local leaders and organizations in continuing to promote sustainable emissions-reducing projects throughout the Mojave Desert Air Basin (MDAB). The new train is expected to remove 811 million vehicle miles from the road annually from 4.5 million cars that will no longer be jamming up the I-15, resulting in 300,000 metric tons of carbon removed from the air each year. This along with the economic benefits of creating more than 10,000 construction jobs and more than 500 post-construction jobs means the project could be one of the few that pleases pro-business developers and environmental sustainability groups alike.

This action approves the letter and authorizes the Executive Director/APCO to execute and send the letter.

**REASON FOR RECOMMENDATION:** Governing Board action is required for official position of support.

**REVIEW BY OTHERS:** This item was reviewed by Karen Nowak, District Counsel as legal form and by Brad Poiriez, Executive Director on or about June 9, 2020.

**FINANCIAL DATA:** No appropriations required.

**PRESENTER:** Brad Poiriez, Executive Director/Air Pollution Control Officer.

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From the desk of  
**Brad Poiriez,**  
*Executive Director/Air Pollution Control Officer*  
*Mojave Desert Air Quality Management District*



**June 9, 2020**

Ben Porritt  
Vice President of Corporate Affairs  
Brightline  
161 NW 6 Street, Suite 900, Miami, FL 33136

Dear Mr. Porritt,

On behalf of the Governing Board of the Mojave Desert Air Quality Management District (MDAQMD), this letter supports the lease agreement between the California Department of Transportation (Caltrans) and DesertXpress Enterprises, LLC, doing business as XpressWest.

While our District doesn't regulate mobile emissions – a responsibility which lies with the California Air Resources Board – this project has incredible benefits for the air quality in our communities.

The analysis makes clear that the project will be as good for the environment as it will be for the local economy. Once in operation, the new train is expected to remove 811 million vehicle miles from the road annually from 4.5 million cars that will no longer be jamming up the I-15, resulting in 300,000 metric tons of carbon removed from the air each year. This along with the economic benefits of creating more than 10,000 construction jobs and more than 500 post-construction jobs means the project could be one of the few that pleases pro-business developers and environmental sustainability groups alike.

With the popularity and rapid advancement of ride sharing companies and technology, there's little doubt that by the time the project is finished Southbound Las Vegas will have no problem affordably making their way from Apple Valley to Los Angeles until the company realizes its full build out of connecting to the Antelope Valley and tying in with existing mass public transit options.

The emissions reductions will be significant and the company has shown a clear commitment to operating in a way that promotes sustainability and has proved their commitment to the environment. The Mojave Desert Air Quality Management District supports the advancement of this project.

**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT**

**BRAD POIRIEZ, EXECUTIVE DIRECTOR**

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I strongly support the long-term lease between Caltrans and DesertXpress Enterprises, LLC, which does business as XpressWest, so that California can finally gain the air quality emissions reductions and economic benefits of this project.

Thank you,

Brad Poiriez  
Mojave Desert Air Quality Management District  
Executive Director/Air Pollution Control Officer

CC: Terri Kasinga, Chief, Public and Media Affairs, Caltrans District 8