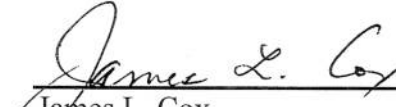


**GOVERNING BOARD POLICY**  
*Mojave Desert Air Quality Management District*

Policy No: 95-1  
Amended March 27, 2017

  
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James L. Cox,  
Governing Board Chair

  
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Brad Poiriez  
Executive Director/APCO

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**SUBJECT: INFORMATION REQUESTS BY MEMBERS OF THE GOVERNING BOARD**

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**POLICY:**

It is the policy of the Governing Board of the Mojave Desert Air Quality Management District (District) to direct extraordinary requests for assistance and/or information by members of the Governing Board through the Executive Director/Air Pollution Control Officer (APCO) and/or the Chair of the Governing Board.

**AMPLIFICATION OF POLICY:**

Members of the Governing Board are afforded an opportunity during every meeting of the Governing Board to ask questions of the Executive Director/APCO regarding District operations, and to ask for additional information or presentations about the District's mission and relevant activities. These requests are assigned to appropriate staff with direction and either responded to directly or scheduled as items for future agendas.

Members of the Governing Board requesting assistance from District staff that is *above and beyond the normal measure* of assistance provided to permit holders or the general public shall direct such requests through the Executive Director/APCO for appropriate assignment.

Members of the Governing Board requesting assistance beyond the scope of the authority of the Executive Director/APCO (as set forth in Governing Board Policy 94-1) shall make such request to the Chair of the Governing Board. The Board Chair shall cause the request to be placed on the agenda for consideration at the subsequent meeting of the Governing Board.

Revision History

Adopted: January 25, 1995  
Amended: January 24, 2011  
Last Review: January 26, 2015