



“Clean Air is *Everybody's* Business”

Adopted
Budget
Fiscal Year 2010-11

Mojave Desert Air Quality Management District
14306 Park Avenue, Victorville, CA 92392-2310
760.245.1661 • fax 760.245.2699
<http://www.mdaqmd.ca.gov>

Eldon Heaston, Executive Director

June 28, 2010

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Mojave Desert Air Quality Management District

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Visit our web site: <http://www.mdaqmd.ca.gov>

Eldon Heaston, Executive Director

July 1, 2010

Governing Board of the Mojave Desert Air Quality Management District

The budget of the Mojave Desert Air Quality Management District for Fiscal Year 2010-11. provides for the required, necessary and desired services as established by the Governing Board and various Federal, State, and local regulations. A budget is designed to provide the Board and staff the tool from which sound fiscal management decisions may be made.

This budget calls for expenditures totaling \$7,962,609 with sufficient revenues to pay for those services. The expenditure budget is a decrease of 4.71% from the FY 2009-10 budget. This budget includes continuing projects to improve the automated permit billing system, replacing and upgrading a remote air monitoring station, initiates equipment replacement schedules, various building maintenance and remodeling projects, energy efficiency improvement projects, and training/development opportunities for governing board members and staff.

Revenues are projected at \$7,107,620, nearly a 1% decrease over last year's projections. This budget includes a proposed 2% adjustment to fees, subject to Governing Board approval, which would be effective January 1, 2011 and applied to all annual permit fees and application fees.

The MDAQMD is a service based agency in which staff salaries and benefits will continue to comprise 78% of the operations budget, an acceptable ratio. The Table of Organization for FY 11 includes the total of 45.5 full time equivalents with positions planned for transitions expected due to retirements.

A Public Hearing was held May 24, 2010 to receive public comments concerning this proposed budget.

Governing Board Policy 02-01 calls for adequate reserves for operating expenses and compensated absences. A building reserves was established in FY 2000 for capital asset improvements on the District's main office. The Governing Board authorized redirecting the compensated absences reserves to establish an irrevocable trust pursuant to GASB 45. This budget designates an amount of funds sufficient to fully fund the Operating Reserves.

Proposed Budget for Fiscal Year 2010-11
July 1, 2010
Page 2

Fiscal year 2011 is the second year of a two year Memorandum of Understanding with the San Bernardino Public Employees Association (effective July 1, 2009 through June 30, 2011). The contract includes a salary adjustment of 1.4% to reflect the Consumer Price Index for February 2010.

This budget represents a financial plan to meet the year's obligations and challenges and is effective July 1, 2010.

Sincerely,

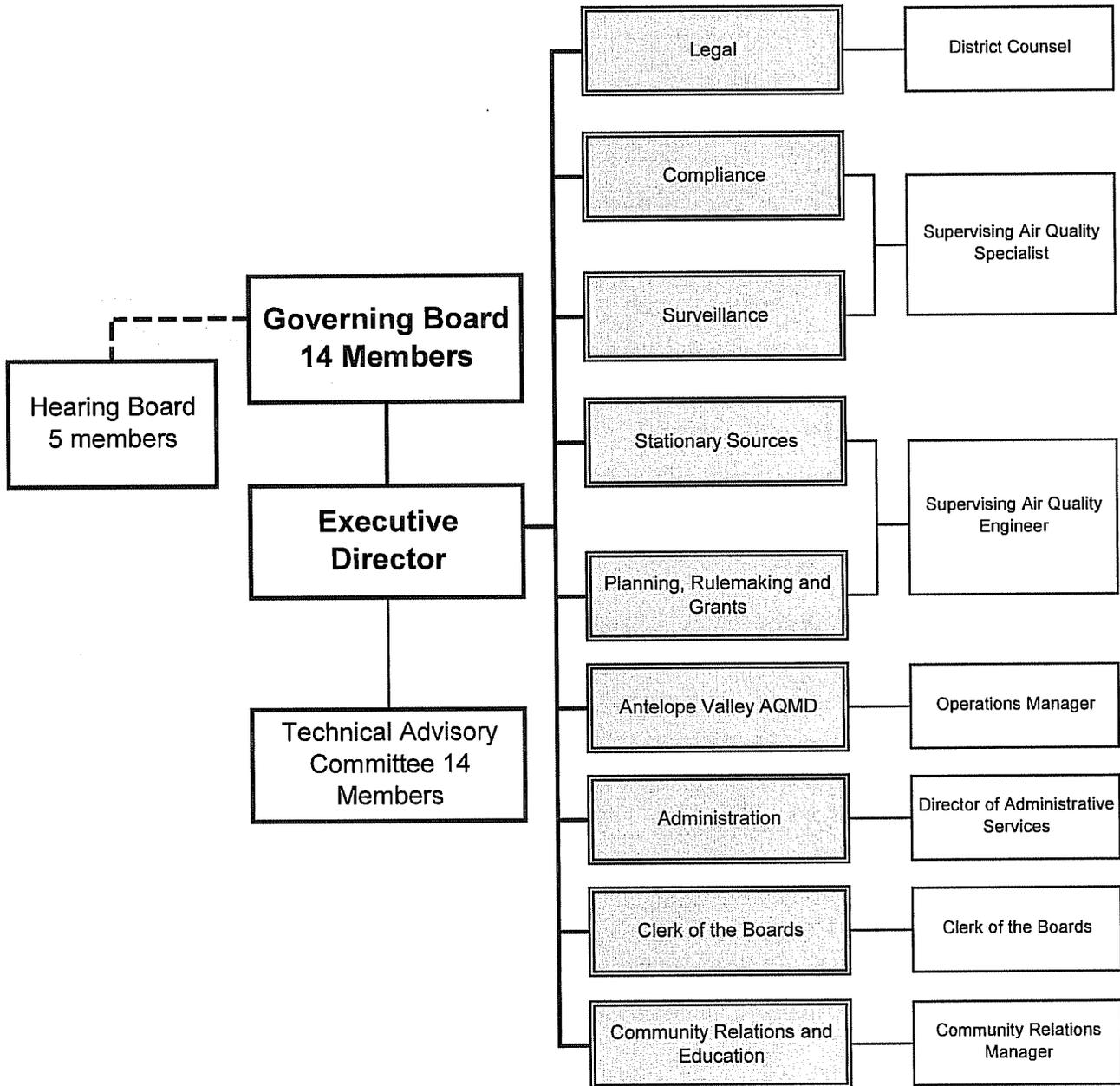

Eldon Heaston
Executive Director

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Mojave Desert Air Quality Management District

District Organization





Governing Board

2010

Charley Glasper, *Chair*
City of Adelanto

Joe Gomez, *Vice Chair*
City of Barstow

John Cole
City of Twentynine Palms

Joseph "Joey" DeConinck
City of Blythe

Lori Herbel
Town of Yucca Valley

Ed Pack
City of Hesperia

Mike Rothschild
City of Victorville

Bob Sagona
Town of Apple Valley

Jeff Williams
City of Needles

Paul Biane, *Supervisor*
County of San Bernardino

Neil Derry, *Supervisor*
County of San Bernardino

Brad Mitzelfelt, *Supervisor*
County of San Bernardino

John Benoit, *Supervisor*
County of Riverside

Barbara Cram Riordan
Public Member

Executive Staff

Eldon Heaston
Executive Director

Karen Nowak
District Counsel

Jean Bracy, Director
Administrative Services

Mojave Desert Air Quality Management District Jurisdiction

Our district encompasses the desert portion of northern San Bernardino County, as well as the Palo Verde Valley in Riverside County. Our boundaries cover the area from the summit of Cajon Pass to Inyo County, east to the Colorado River and the Arizona and Nevada state lines, and westward to Los Angeles and Kern County Lines. In all, our district covers approximately 21,000 square miles.

Map not to scale



MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
BUDGET SUMMARY

Income		
APPLICATION FEES	99,710	
FEDERAL GRANTS/AGREEMENTS	45,000	
FINES	60,000	
INTEREST INCOME	30,000	
OTHER REVENUE	1,075,910	
PERMIT FEES	4,035,780	
PROGRAM FEES	1,545,220	
STATE REVENUE	<u>216,000</u>	
		7,107,620
PREVIOUS YEAR FUND BALANCE	<u>1,903,124</u>	
Total Income		9,010,744
Expense		
SALARIES & BENEFITS		
Payroll Clearing Account	3,000	
Health Savings Account	25,000	
Benefit Plan	486,808	
Insurance	46,220	
Mandated	75,130	
Retirement	1,004,580	
Salaries	<u>3,386,630</u>	
Total SALARIES & BENEFITS		5,027,368
SERVICES & SUPPLIES		
Communications	68,050	
Mbrship/Pub/Sub/Trg	140,710	
Equipment	46,700	
Legal	133,000	
Maintenance	141,345	
Office Expense	151,295	
Rents & Leases	27,266	
Services		
Pre Employment Costs	3,060	
County Related Services	17,030	
Internet Service Provider (ISP)	17,400	
Web Site Hosting Service	6,000	
Other Prof Services		
Bank Charges	1,800	
Financial Audit	11,500	
ICTC Agreement	25,000	
LA County Banking Fees	175	
Network Technical Support	54,500	
Payroll Contract Services	7,000	
Research Studies	140,000	
Prof Services - Other	<u>24,400</u>	
Total Other Prof Services	264,375	
Professional & Special Services	22,000	
Special District Liability	50,000	
Travel	61,900	
Utilities	<u>45,000</u>	
Total SERVICES & SUPPLIES		1,195,131
OPERATING TRANSFERS OUT		675,805
FIXED ASSETS		565,500
OTHER CHARGES		
Contrib. - Other Agencies	83,000	
Contrib. - AB 2766 Local Agencies	365,805	
Other Charges (Lawnmower Grants)	<u>50,000</u>	
Total OTHER CHARGES		498,805
Total Appropriation		7,962,609
Designated Reserves (see Schedule, pg. 8)		1,046,780
Excess Revenue over Expenditures		1,356
(undesignated fund balance)		

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**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
FINANCIAL HISTORY & SUMMARY**

CATEGORY	2005-06	2006-07	2007-08	2008-09	BUDGET INFORMATION FY 09-10			2010-11
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	APPROVED Amended BUDGET	ACTUAL THRU 2/28/2009	Estimated END OF YEAR	Proposed BUDGET
REVENUE								
APPLICATION FEES	122,983	97,751	101,264	101,119	121,160	103,983	137,960	99,710
FEDERAL GRANTS	99,211	26,698	21,201	43,712	45,000	(912)	47,290	45,000
FINES AND FORFEITURES	56,575	48,860	232,795	191,416	60,000	27,250	45,250	60,000
INTEREST INCOME	59,360	53,465	75,691	54,405	30,000	12,192	21,200	30,000
OTHER REVENUE	928,632	958,386	1,074,170	1,106,826	1,128,866	693,784	1,073,800	1,075,910
PERMIT FEES	3,497,239	3,630,293	3,780,581	3,993,971	4,006,570	2,225,257	3,935,510	4,035,780
PROGRAM FEES (incl AB 2766)	1,554,275	1,590,437	1,576,460	1,566,541	1,560,360	756,304	1,544,880	1,545,220
STATE REVENUE	132,067	140,298	149,047	296,112	216,000	136,565	213,570	216,000
REVENUE SUBTOTAL	6,450,342	6,546,187	7,011,210	7,354,103	7,167,956	3,954,423	7,019,460	7,107,620
PREVIOUS YEAR FUND BALANCE	1,565,795	1,276,454	1,290,433	1,719,427	1,967,169		2,220,974	1,903,124
TOTAL REVENUE	8,016,137	7,822,641	8,301,643	9,073,530	9,135,125	3,954,423	9,240,434	9,010,744
APPROPRIATIONS								
SALARIES & BENEFITS	4,423,391	4,610,698	4,390,126	4,485,390	4,996,965	2,911,075	4,703,226	5,027,368
SERVICES & SUPPLIES	1,107,219	767,480	882,702	895,498	1,569,995	561,070	1,007,583	1,195,131
OPERATING TRANSFERS OUT	578,638	586,205	583,963	773,684	679,590	423,174	649,516	675,805
FIXED ASSETS	258,092	147,881	260,534	184,322	642,000	424,631	549,655	565,500
CONTRIBUTIONS TO OTHER AGENCIES	372,344	419,944	463,583	513,663	467,590	247,413	427,330	498,805
TOTAL APPROPRIATIONS	6,739,684	6,532,208	6,580,908	6,852,556	8,356,140	4,567,364	7,337,310	7,962,609
FUND BALANCE	1,276,454	1,290,433	1,719,427	2,220,974	778,985		1,903,124	1,048,135

* FY 05 Includes extraordinary revenue and expenses related to the solar project (\$442,735)

FUND BALANCE DESIGNATIONS								
Operating Cash Reserves	195,000	250,000	335,000	670,000	643,985		643,985	896,780
Building Improvement Reserves	76,000	90,000	103,000	118,000	135,000		135,000	150,000
Compensated Absences Reserves ¹	100,000	100,000	100,000	100,000	-		-	-
	<u>371,000</u>	<u>440,000</u>	<u>538,000</u>	<u>888,000</u>	<u>778,985</u>		<u>778,985</u>	<u>1,046,780</u>

¹ Converted to OPEB Reserves 1-1-2010

*Refer to Schedule of Designated Reserves for Distribution of Fund Balance

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MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT SCHEDULE OF DESIGNATED RESERVES						
	6/30/2009	FY 09/10			FY 10/11	
	Audited Balance	Budget Estimates	Estimated Distributions	Projected End of Year Balance	Proposed Allocations	Projected End of Year Balance
FUND BALANCE DESIGNATIONS						
Operating Cash Reserves	670,000	513,985	(540,000)	643,985	252,795	896,780
Building Improvement Reserves	118,000	17,000	-	135,000	15,000	150,000
Compensated Absences Rsvs	100,000	-	(100,000)	-	-	-
Total Fund Balance Designations	888,000	530,985	(640,000)	778,985	267,795	1,046,780

Undesignated Fund Balance
1,356

TRUST FUNDS	Audited Fund Balance	Est. Additions to Fund Balance	Fund Balance Obligations	Est. Fund Balance End of Year	Est Additions to Fund Balance	Est Fund Balance End of Year
<i>These funds are transferred from the General Fund and held in reserve:</i>						
Mobile Emissions Reduction Grant (AB 2766)	2,002,318	339,830	(400,000)	1,942,148	365,805	2,307,953
<i>These funds are held in reserve but not included in revenue received:</i>						
Carl Moyer Program	313,514	1,250	15,300	330,064	745,173	1,075,237
OPEB (Other Post Employment Benefits Trust) held by PARS	-	100,000	-	100,000	100,000	200,000

The MDAQMD Fund Balance is designated to reserve funds according to the following guidelines:

Operating Cash Reserves By policy adopted April 22, 2002, reserves must represent 10% of operating costs (Services & Supplies; Salaries & Benefits and Operating Transfers Out). The amount designated exceeds the policy requirements.

Building Improvement Reserves are established by schedule (pg. 46) associated with financing conditions (described in 1999) for the District's administration facilities located at Park Avenue, Victorville. The reserves are increased incrementally each fiscal year according to the schedule. The fund's purpose is to provide replacement funds for capital improvements associated with the Park Avenue facility.

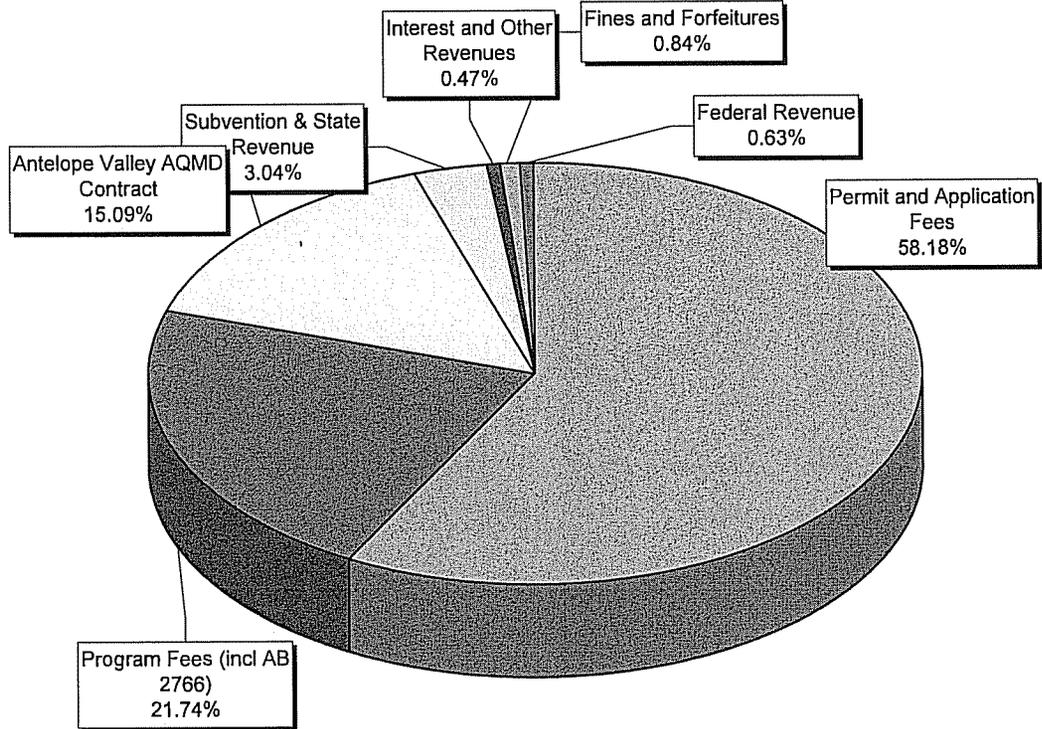
Compensated Absences Reserves are established for the liability associated with the eventual separation of long term employees. Board policy adopted April 22, 2002, sets reserves at \$100,000. Board action November 22, 2009 transferred funds to establish the OPEB Trust Fund (Other Post Employment Benefits)

Mobile Emissions Reduction Grant (AB 2766) Fund has been established as a separate trust fund pursuant to Governing Board action May 26, 1996. These funds are "allocated on a competitive basis to local government entities and other organizations capable of effectively using funds to reduce mobile emissions." A Work Plan adopted by the Governing Board provides the grant program guidelines. The table describes the funds received and obligated through grants awarded by the Governing Board.

Carl Moyer Program Funds may be distributed by the California Air Resources Board for projects obligated by the District under this state regulated program. Projects are awarded on a competitive basis and funds are distributed for approved project costs. The table describes the funds received and obligated through grants awarded by the Governing Board.

OPEB Trust (Other Post Employment Benefits) - Government Accounting Board Standard (GASB) No. 45 requires public agencies with post retirement benefits to report costs and obligations and plan for the future funding of the benefits. The Governing Board authorized establishing this irrevocable Trust with the Public Agency Retirement System (PARS) on November 23, 2009 to ensure the sustainability of the District's health benefits. Bi-annual actuarial reports determine liability and the annual budget establishes the deposit amount.

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
Budgeted Sources of Revenue



REVENUE TYPES	AMOUNT	% of Total
Permit and Application Fees	4,135,490	58.18%
Program Fees (incl AB 2766)	1,545,220	21.74%
Antelope Valley AQMD Contract	1,072,410	15.09%
Subvention & State Revenue	216,000	3.04%
Interest and Other Revenues	33,500	0.47%
Fines and Forfeitures	60,000	0.84%
Federal Revenue	45,000	0.63%
TOTAL	7,107,620	100%

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
REVENUE DETAIL

Object Code Title	Approved Budget FY 2009/10	Received Through Feb 2010 ¹	Estimated Revenue FY 2009/10	Adopted Budget FY 2010/11
<u>Application Fees</u>				
ERC Application Fees	1,000	1,200	1,200	1,000
New Source Revenue	6,500	40,719	47,220	6,500
Permit Application Fees	111,160	60,814	87,290	89,710
Variance Filing Fees	2,500	1,250	2,250	2,500
Total Application Fees	121,160	103,983	137,960	99,710
<u>Federal Revenue</u>				
ARB (PM 2.5 Program)	20,000	-	23,200	20,000
Federal Grants & Agreements	25,000	(912)	24,090	25,000
Total Federal Revenue	45,000	(912)	47,290	45,000
<u>Fines</u>				
Excess Emissions Fee	10,000	-	-	10,000
Notice of Violations Fees	50,000	27,250	45,250	50,000
Total Fines	60,000	27,250	45,250	60,000
Interest Income	30,000	12,192	21,200	30,000
<u>Other Revenue</u>				
AV AQMD Contract	1,125,366	661,340	1,041,340	1,072,410
Misc Revenue	-	32,223	32,230	-
Public Request Act	-	221	230	-
Rule Book Subscriptions	-	-	-	-
Sale of Fixed Asset	3,500	-	-	3,500
Total Other Revenue	1,128,866	693,784	1,073,800	1,075,910
<u>Permit Fees</u>				
Asbestos Demo/Renovation Fees	35,000	21,990	31,850	35,000
Operating Permit Fees	3,679,330	2,050,989	3,612,150	3,703,510
Title V Permit Fees	292,240	152,278	291,510	297,270
Total Permit Fees	4,006,570	2,225,257	3,935,510	4,035,780
<u>Program Fees</u>				
AB 2766 Mobile Emission Program	1,478,360	679,651	1,463,220	1,463,220
California Clean Act	65,000	-	65,000	65,000
Toxic Hot Spot Program	17,000	76,653	16,660	17,000
Total Program Fees	1,560,360	756,304	1,544,880	1,545,220
<u>State Revenue</u>				
Carl Moyer Admin Funding	75,000	-	75,000	75,000
State Contracts (other)	-	-	-	-
PERP State Funds	2,000	-	2,000	2,000
State Subvention	139,000	136,565	136,570	139,000
Total State Revenue	216,000	136,565	213,570	216,000
Total Income	7,167,956	3,954,423	7,019,460	7,107,620

¹Rounded to nearest dollar

**Mojave Desert Air Quality Management District
PERSONNEL SCHEDULE BY PROGRAM**

	Positions in FY 2008-09	Positions in FY 2009-10	Positions in FY 2010-11
COMPLIANCE PROGRAM			
Supervisor Air Quality Specialist	1	1	1
Lead Air Quality Specialist	-	1	1
Air Quality Specialist	4.5	2.5	4.5
<i>Air Quality Specialist (TBH)</i>	-	-	3
Associate Air Quality Specialist	2	3	-
Total Positions	7.5	7.5	9.5

AIR QUALITY SURVEILLANCE PROGRAM			
<i>Lead AQ Instrument Tech (TBH)</i>	1	1	1
Air Quality Instrument Tech	3	3	2
Associate Air Quality Specialist	-	-	1
Total Positions	4	4	4

STATIONARY SOURCES, PLANNING, RULEMAKING & GRANTS			
Supervisor Air Quality Engineer	1	1	1
Lead Air Quality Engineer	-	1	1
Lead Air Quality Planner	1	1	1
Air Quality Engineer	3	3	3
<i>Air Quality Engineer (TBH)</i>	-	-	1
Air Quality Specialist	2	-	1
Trans Program Coord.	1	1	-
<i>Associate A Q Specialist (TBH)</i>	-	2	1
Office Assistant	-	1	1
Total Positions	8	10	10

ANTELOPE VALLEY AQMD			
Operations Manager	1	1	1
<i>Lead Air Quality Specialist (TBH)</i>	1	1	1
Air Quality Specialist	1	*	1
Administrative Secretary	1	1	1
Associate Air Quality Specialist	1	1	2
Total Positions	5	4	6

	Positions in FY 2008-09	Positions in FY 2009-10	Positions in FY 2010-11
EXECUTIVE OFFICE			
Executive Director	1	1	1
<i>Deputy APCO (TBH)</i>	*	*	1
Special Assistant	0.5	-	-
District Counsel	1	1	1
Clerk of the Boards	1	1	1
Administrative Assistant	0.5	-	-
Records Mgmt Specialist	-	0.5	-
Total Positions	4	3.5	4

COMMUNITY RELATIONS & EDUCATION			
CRE Manager	1	1	1
CRE Specialist	1	1	1
Total Positions	2	2	2

ADMINISTRATIVE SERVICES			
Director of Admin Svcs	1	1	1
Admin Svcs Manager	1	1	1
Admin Svcs Lead	1	1	1
Fiscal Analysis Clerk	1	1	-
Accounting Technician	-	-	1
Information Systems Specialist	2	2	2
Administrative Assistant	0.5	-	-
Records Mgmt Specialist	-	0.5	1
Fiscal Assistant	-	1	1
Admin Svcs Assistant	1	1	1
Office Assistant	1	1	1
Total Positions	8.5	9.5	10

Total Positions	39	40.5	45.5
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MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SALARIES and BENEFITS

Object Code Title	Approved Budget FY 2009/10	Expended Through Feb 2010 ²	Estimated Sal & Benefits for FY 2009/10	Adopted Budget FY 2010/11
Payroll Clearing Account	3,000	-	-	3,000
Health Savings Account ³	-	-	-	25,000
<u>Benefits</u>				
Flex Benefit Plan - Sec 125 Café	452,080	249,033	404,679	446,710
Retiree Health Benefits ¹	26,880	22,645	20,088	30,798
Employee Assistance Plan	5,990	3,730	5,595	6,410
Vision Care	2,890	2,103	3,155	2,890
Total Benefit Plan	487,840	277,511	433,517	486,808
<u>Insurance</u>				
Life Insurance	17,990	12,958	19,437	18,950
Long Term Disability	10,200	4,941	7,412	10,370
Short Term Disability	15,780	9,077	13,616	16,900
Unemployment Insurance	-	-	-	-
Total Insurance	43,970	26,976	40,465	46,220
<u>Mandated</u>				
Social Security Medicare	45,820	30,160	49,010	45,600
Workers' Compensation	34,150	21,205	34,458	29,530
Total Mandated	79,970	51,365	83,468	75,130
<u>Retirement</u>				
General Mbrs Retirement (Match)	704,740	405,786	659,402	746,690
Employer Required Contribution	253,270	143,795	233,667	219,050
Retirement Benefit (Exempt/30Y)	40,080	21,920	35,620	37,680
Survivors Benefits	2,680	918	1,492	1,160
Total Retirement	1,000,770	572,419	930,181	1,004,580
<u>Salaries</u>				
Extra Help	50,000	51,696	77,544	56,000
Overtime	-	118	192	-
Regular Salary	3,229,770	1,930,990	3,137,859	3,180,630
Termination Benefits	101,645	-	-	150,000
Total Salaries	3,381,415	1,982,804	3,215,595	3,386,630
Total SALARIES & BENEFITS	4,996,965	2,911,075	4,703,226	5,027,368

¹Retiree Health Benefit costs, if applicable, and the District's contribution for each annuitant per Government Code Section 22825(b) .

² Rounded to the nearest dollar

³Health Savings Account is prefunded and reimbursed with employees' pretax deductions

INTRODUCTION

The District's approach to air quality regulations is to be responsible and approachable with attention to customer service. While the revenue sources are sufficient for maintaining this kind of agency, growth and new programs demand that the District continue to strive to streamline government, become more efficient, and conserve resources without limiting or decreasing the service provided to the regulated community and the public at large.

DISTRICT PROGRAMS AND PROJECTS

- **Community Outreach**
Through community events, school education programs, publications, and business opportunity forums, the District promotes the motto: "*Clean Air is Everybody's Business.*" Raising public awareness is a primary District responsibility in order to foster community behaviors that protect local air quality. The District will continue to provide in-kind services to **MEEC – Mojave Environmental Education Consortium**, a public-private non profit partnership providing environmental education support to local schools.
- **Daily Air Quality Status & Forecasts:**
The District's website, <http://www.mdagmd.ca.gov/>, continues to provide the public with up-to-the-minute information on ozone levels within the MDAQMD's jurisdictional boundaries, in a user-friendly format.
- **PM₁₀ and PM_{2.5} Monitoring**
The District's facility includes a laboratory which provides a controlled environment for testing and measuring under the standards of the PM₁₀ and PM_{2.5} programs.
- **Training and Development**
A continuing emphasis will be placed on educating staff and the Governing Board about the work and mission of the District. District staff will participate in off-site educational tours and are encouraged to continue their technical and professional development.
- **Small Business Assistance Program**
Through the Breathe Easy Program, small businesses can obtain individualized help regarding compliance with District rules. This program also provides no-fault compliance audits, permitting assistance, training, produces informative brochures, and advocates small business concerns for proposed regulations. The Business Assistance Hotline is available for personalized assistance related to compliance without fear of reprisals.
- **Mobile Emissions Reduction Program**
This grant program encourages projects sponsored by private or public agencies that will reduce the impact of pollution generated by mobile emissions in the Mojave Desert air basin. Funded by fees assessed on motor vehicle registration in the District over three million dollars has been awarded to various public agencies and private entities for projects that will reduce mobile emissions such as through the use of alternate fuels vehicle, equipment and other related projects.

Carl Moyer Memorial Air Quality Standards Attainment Program (known as the Carl Moyer Program) funds the incremental cost of cleaner-than-required engines, equipment, and other sources of air pollution. Implementing the State-funded Carl Moyer Program, the District has received and awarded more than four million dollars to local agencies and private entities' eligible projects.

- **Technology Improvements** bring together an overall plan that continues to strive to streamline government and efficiently deliver services. The **CAPS** (Compliance and Permit System) Database is the application that holds all of the information related to every source responsible to the District's Rules and Regulations. The **Document and Records Management** program images, indexes and stores District records for security purposes and electronic retrieval. Another component allows the Governing Board agenda to be developed electronically. Our **Video Teleconferencing** delivers high performance multi-point video conferencing for small and large groups.
- **The District Website**
Providing information to the general public may be the most important investment the District can make to impact the future of air quality for the region. Using the internet allows the District to provide the public with the latest version of the District rule book, forms, and air quality information. The District's website is <http://www.mdaqmd.ca.gov/>.
- **Antelope Valley AQMD**
The Antelope Valley AQMD, an independent special district, contracts all of its services from the MDAQMD. Five full time staff are on site in the Lancaster office and staff at the Victorville office contribute additional support.

AIR QUALITY PROGRAMS

SURVEILLANCE

The Surveillance section supports District efforts by operating an ambient air monitoring and meteorological network which tracks air quality trends. Air monitoring stations are located in Barstow, Hesperia, Lucerne Valley, Phelan, Trona, Twentynine Palms, and Victorville. The stations are part of the State and Local Air Monitoring System (SLAMS) network.

A computer operated data acquisition system collects daily and real time levels of pollutants from each of the stations. These data are reported to the California Air Resources Board (CARB), Federal Environmental Protection Agency (EPA), regulated industry and the general public. This information is also used to provide pollution episode forecasts and notification to school systems and the general population of harmful levels of pollution.

The Surveillance section administers programs for maintaining, repairing and calibrating the ambient air monitoring analyzers and system equipment, data acquisition system and meteorological system components. The section also operates and maintains an extensive data base from which data from the air monitoring and meteorological system is analyzed providing information on air quality trends to the public.

Ozone Mapping Program. The Ozone Mapping project polls the ambient air monitoring network on an hourly basis and electronically transfers these data to the ARB for viewing from a web site. This data is also presented on the District's web site.

PM₁₀ and PM_{2.5} Monitoring. The District's laboratory provides a controlled environment for testing and measuring filters under the standards of the PM₁₀ and PM_{2.5} programs.

COMPLIANCE

The District's responsibility is to protect the health and welfare of the public by assisting the regulated community in complying with Federal, State and Local regulatory requirements. This responsibility is carried out through various programs and activities including comprehensive annual inspections are performed to verify compliance with air quality regulations; Investigation of citizen complaints pertaining to air related matters; legal case development when necessary to address non-complying situations; Federal Asbestos Demolition and Renovation Program; State-mandated Variance Program; Continuous Emissions Monitoring Programs; reporting to the Environmental Protection Agency's AIRS and Significant Violator programs; and source testing

Legal assistance is provided by District Counsel regarding enforcement related activities, such as civil actions, case development, penalty negotiations and variance hearing board support.

STATIONARY SOURCES

One of the District's primary responsibilities is to process applications for permits in accordance with all applicable local, State and Federal regulations. These applications are required for projects which propose industrial and/or commercial processes that have a potential to emit an air contaminant into the atmosphere. The range of requirements differ widely, depending on the type and size of the proposed equipment.

District engineers provide technical reviews of official documents, such as test reports, risk assessments, EIS/EIR's, as well as technical assistance to permit applicants, other agencies, and manufacturers. The District implements and maintains various State and Federal mandated programs:

- **Title III & V Programs.** The Title III program is the federal toxic program for Title V facilities. Title V is a Federal Operating Permits Program required by the 1990 Clean Air Act. This program requires the District to maintain a Federal Permitting Program approved by the Environmental Protection Agency (EPA).
- **Emissions Inventory.** The purpose of this program is to inventory sources of criteria air pollutants within the District which is used as a yardstick to determine progress towards attainment and maintaining compliance with National and State Ambient Air Quality Standards. This program is required by State and Federal Law.
- **Toxic Emissions Inventory.** (Air Toxic "Hot Spot" Information and Assessment Act of 1987) The purpose of this program is to assess the amounts, types and health impacts of air toxics from stationary sources. This program sponsors a part time intern to assist with the program documentation.
- **AB 3205.** This program is required by the State, and its purpose is to implement a program to notify parents of school children when a new or modified source will be located within one mile of elementary, middle or high schools.

PLANNING, RULEMAKING & GRANTS

One of the District's primary responsibilities is to promulgate rules and plans in accordance with State and Federal attainment and maintenance planning requirements, to achieve and maintain regional compliance with the various ambient air quality standards. Related functions include rule adoptions and revisions, and State and Federal grant programs with direct and pass through funding.

Planning staff serve as the District liaison with regional, State and Federal governments, ensuring District compliance with applicable requirements and significant developments. Planning staff also perform California Environmental Quality Act review and comment functions in the District's role as the expert agency for air quality. Planning and Rulemaking staff implement and maintain the following programs.

- California ambient air quality standards attainment planning, as codified in the California Clean Air Act and subsequent state legislation. This program currently focuses on the California ozone standard.
- National ambient air quality standards attainment planning, as codified in the Federal Clean Air Act, the Clean Air Act Amendments and subsequent Federal legislation. This program currently focuses on the National one-hour and eight-hour ozone standards, the National 24-hour, annual PM10 standards, and National 24-hour, annual PM2.5 standards.
- Federal General and Transportation Conformity, entailing regional project review and comment
- California Environmental Quality Act, requiring local and regional project review
- National Environmental Protection Act, requiring local and regional project review
- Carl Moyer, AB 923 and AB 2766 Grant Programs

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Air Quality Surveillance

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Communications</u>				
Cellular Phone Expense	1,200	801	1,200	1,200
T1/Frame Relay/Telco Srv	-	-	-	-
Video/Teleconf Com Costs	-	-	-	-
Long Distance Charges	2,000	1,196	1,790	2,000
Telephone Services	11,000	7,594	11,390	11,500
	14,200	9,591	14,380	14,700
<u>Mbrshp/Pub/Sub/Trg</u>				
Membership	-	-	-	-
Publications	250	-	-	250
Subscriptions	100	-	-	100
Training	2,500	1,240	1,860	2,500
MOU Tuition/Professional Dues	-	-	-	450
	2,850	1,240	1,860	3,300
<u>Equipment</u>				
Inventoriable Equipment	1,000	-	-	1,000
Network System Components	-	-	-	-
Non Inventoriable Equipment	300	120	180	300
Safety Equipment	300	-	-	300
Small Tools & Instruments	500	-	-	500
	2,100	120	180	2,100
<u>Legal</u>				
Legal Notices	-	-	-	-
Specialized Legal Services	-	-	-	-
Judgement/Settlement	-	-	-	-
	-	-	-	-
<u>Maintenance</u>				
Automotive Maintenance < \$250	7,500	4,280	6,420	7,500
Automotive Repair >\$250	2,000	1,466	2,200	2,000
Custodial Services	-	-	-	-
General Equipment	30,000	7,982	8,500	15,000
General Structure	2,500	-	-	2,500
Landscape Maintenance	-	-	-	-
Security Monitoring Charges	-	-	-	-
	42,000	13,728	17,120	27,000
<u>Office Expenses</u>				
Computer Software Expenses	1,500	-	-	1,500
General Office Expenses	900	263	390	900
Postage/Courier Services	150	36	50	150
Printing Services	-	-	-	-
Special Department Expense	2,000	224	340	1,000
Clean Air Fair Event	-	-	-	-
CRE Educational Materials/Events	-	-	-	-
	4,550	523	780	3,550
<u>Rents & Leases</u>				
Rents & Leases, Equipment	-	-	-	-
Rents & Leases, Structures	5,500	3,544	5,320	5,500
Rents & Leases, Other	-	-	-	-
	5,500	3,544	5,320	5,500

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Air Quality Surveillance

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Services</u>				
PreEmployment Costs	-	-	-	-
County Services	-	-	-	-
County Distribution DP Equipment	-	-	-	-
County Data Processing Charge	-	-	-	-
Internet Service Provider (ISP)	1,400	863	1,290	1,300
Web Site Hosting	-	-	-	-
Other Professional Services	-	-	-	-
Bank Charges (MD AQMD)	-	-	-	-
Financial Audit	-	-	-	-
ICTC Agreement	-	-	-	-
LA County Banking Fees (AV AQMD)	-	-	-	-
MEEC Program	-	-	-	-
Network Technical Support	-	-	-	-
Payroll Contract Services	-	-	-	-
Research Studies	-	-	-	-
Source Test Consultant	-	-	-	-
Other Prof Svcs - Other	-	-	-	-
Professional & Special Services	1,400	863	1,290	1,300
<u>Special District Liability</u>	-	-	-	-
<u>Travel</u>				
Travel & Meeting Expenses	3,000	875	1,310	3,000
Private Mileage	-	197	300	-
	3,000	1,072	1,610	3,000
<u>Utilities</u>				
	-	-	-	-
Visa Bank Card (Clearing Account)	-	-	-	-
Total Services & Supplies	75,600	30,680	42,540	60,450
<u>Operating Transfers Out</u>				
OPEB Trust - Transfer Out	-	-	-	-
Debt Service - Transfer Out	-	-	-	-
AB 2766 - Grant Program	-	-	-	-
<u>Fixed Assets</u>				
Capital Proj CAPS (PerComp)	-	-	-	-
Capital Proj Documents & Record	-	-	-	-
Capital Improvements - Structure	40,000	-	-	40,000
Capital Proj Video Teleconferencing	-	-	-	-
Equipment	27,000	3,917	5,880	30,000
Vehicles	-	-	-	-
	67,000	3,917	5,880	70,000
<u>Other Charges</u>				
Contrib - Other Agencies	-	-	-	-
Contrib - AB 2766 - Local Agencies	-	-	-	-
Other Charges (Lawnmower Grants)	-	-	-	-
TOTAL EXPENSES	142,600	34,597	48,420	130,450

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Compliance

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Communications</u>				
Cellular Phone Expense	2,100	801	1,200	1,750
T1/Frame Relay/Telco Srv	-	-	-	-
Video/Teleconf Com Costs	-	59	90	-
Long Distance Charges	2,000	549	820	1,000
Telephone Services	2,500	1,709	2,560	2,500
	6,600	3,117	4,670	5,250
<u>Mbrshp/Pub/Sub/Trg</u>				
Membership	-	-	-	-
Publications	100	-	-	100
Subscriptions	450	-	-	450
Training	7,500	721	1,080	7,500
MOU Tuition/Professional Dues	150	-	-	1,350
	8,200	721	1,080	9,400
<u>Equipment</u>				
Inventoriable Equipment	1,200	-	-	1,200
Network System Components	-	-	-	-
Non Inventoriable Equipment	1,400	-	-	1,400
Safety Equipment	1,500	659	990	1,500
Small Tools & Instruments	-	-	-	-
	4,100	659	990	4,100
<u>Legal</u>				
Legal Notices	-	-	-	-
Specialized Legal Services	-	-	-	-
Judgement/Settlement	-	-	-	-
	-	-	-	-
<u>Maintenance</u>				
Automotive Maintenance < \$250	9,000	4,902	7,350	9,000
Automotive Repair >\$250	2,000	729	1,090	2,000
Custodial Services	-	-	-	-
General Equipment	-	-	-	-
General Structure	-	28	40	-
Landscape Maintenance	-	-	-	-
Security Monitoring Charges	-	-	-	-
	11,000	5,658	8,480	11,000
<u>Office Expenses</u>				
Computer Software Expenses	500	-	-	500
General Office Expenses	2,000	466	700	1,000
Postage/Courier Services	750	1,013	1,520	1,350
Printing Services	100	263	390	500
Special Department Expense	1,500	1,400	2,100	1,500
Clean Air Fair Event	-	-	-	-
CRE Educational Materials/Events	-	-	-	-
	4,850	3,143	4,710	4,850
<u>Rents & Leases</u>				
Rents & Leases, Equipment	-	-	-	-
Rents & Leases, Structures	-	-	-	-
Rents & Leases, Other	-	-	-	-
	-	-	-	-

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Compliance

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Services</u>				
PreEmployment Costs	-	-	-	-
County Services	-	-	-	-
County Distribution DP Equipment	-	-	-	-
County Data Processing Charge	-	-	-	-
Internet Service Provider (ISP)	-	-	-	-
Web Site Hosting	-	-	-	-
Other Professional Services	-	-	-	-
Bank Charges (MD AQMD)	-	-	-	-
Financial Audit	-	-	-	-
ICTC Agreement	-	-	-	-
LA County Banking Fees (AV AQMD)	-	-	-	-
MEEC Program	-	-	-	-
Network Technical Support	-	-	-	-
Payroll Contract Services	-	-	-	-
Research Studies	-	-	-	-
Source Test Consultant	-	-	-	-
Other Prof Svcs - Other	900	-	-	900
Professional & Special Services	-	-	-	-
	900	-	-	900
<u>Special District Liability</u>				
	-	-	-	-
	-	-	-	-
<u>Travel</u>				
Travel & Meeting Expenses	12,000	3,824	5,740	12,000
Private Mileage	-	-	-	-
	12,000	3,824	5,740	12,000
<u>Utilities</u>				
	-	-	-	-
	-	-	-	-
Visa Bank Card (Clearing Account)	-	(13)	(14)	-
	-	(13)	(14)	-
Total Services & Supplies	47,650	17,109	25,656	47,500
<u>Operating Transfers Out</u>				
OPEB Trust - Transfer Out	-	-	-	-
Debt Service - Transfer Out	-	-	-	-
AB 2766 - Grant Program	-	-	-	-
	-	-	-	-
<u>Fixed Assets</u>				
Capital Proj CAPS (PerComp)	-	-	-	-
Capital Proj Documents & Record	-	-	-	-
Capital Improvements - Structure	-	-	-	-
Capital Proj Video Teleconferencing	-	-	-	-
Equipment	6,500	-	-	15,000
Vehicles	-	-	-	-
	6,500	-	-	15,000
<u>Other Charges</u>				
Contrib - Other Agencies	-	-	-	-
Contrib - AB 2766 - Local Agencies	-	-	-	-
Other Charges (Lawnmower Grants)	-	-	-	-
	-	-	-	-
TOTAL EXPENSES	54,150	17,109	25,656	62,500

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

<i>Stationary Sources, Planning, Rulemaking, & Grants</i>	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
Object Code Title				
<u>Communications</u>				
Cellular Phone Expense	500	429	640	600
T1/Frame Relay/Telco Srv	-	-	-	-
Video/Teleconf Com Costs	-	-	-	-
Long Distance Charges	1,500	314	470	1,000
Telephone Services	3,000	1,495	2,240	2,500
	5,000	2,238	3,350	4,100
<u>Mbrshp/Pub/Sub/Trg</u>				
Membership	-	-	-	-
Publications	100	-	-	100
Subscriptions	150	-	-	150
Training	8,000	889	1,330	8,000
MOU Tuition/Professional Dues	150	174	260	1,500
	8,400	1,063	1,590	9,750
<u>Equipment</u>				
Inventoriable Equipment	-	-	-	-
Network System Components	-	-	-	-
Non Inventoriable Equipment	1,000	-	-	1,000
Safety Equipment	500	109	160	500
Small Tools & Instruments	-	-	-	-
	1,500	109	160	1,500
<u>Legal</u>				
Legal Notices	-	-	-	-
Specialized Legal Services	-	-	-	-
Judgement/Settlement	-	-	-	-
	-	-	-	-
<u>Maintenance</u>				
Automotive Maintenance < \$250	-	-	-	-
Automotive Repair >\$250	-	-	-	-
Custodial Services	-	-	-	-
General Equipment	200	-	-	200
General Structure	-	-	-	-
Landscape Maintenance	-	-	-	-
Security Monitoring Charges	-	-	-	-
	200	-	-	200
<u>Office Expenses</u>				
Computer Software Expenses	850	-	-	850
General Office Expenses	2,500	671	1,010	2,000
Postage/Courier Services	2,000	1,754	2,630	2,500
Printing Services	1,000	-	-	1,000
Special Department Expense	1,520	250	380	1,500
Clean Air Fair Event	-	-	-	-
CRE Educational Materials/Events	-	-	-	-
	7,870	2,675	4,020	7,850
<u>Rents & Leases</u>				
Rents & Leases, Equipment	-	-	-	-
Rents & Leases, Structures	-	-	-	-
Rents & Leases, Other	-	-	-	-
	-	-	-	-

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

<i>Stationary Sources, Planning, Rulemaking, & Grants</i>	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Object Code Title</u>				
<u>Services</u>				
PreEmployment Costs	-	-	-	-
County Services	-	-	-	-
County Distribution DP Equipment	-	-	-	-
County Data Processing Charge	-	-	-	-
Internet Service Provider (ISP)	-	-	-	-
Web Site Hosting	-	-	-	-
Other Professional Services	-	-	-	-
Bank Charges (MD AQMD)	-	-	-	-
Financial Audit	-	-	-	-
ICTC Agreement	-	-	-	-
LA County Banking Fees (AV AQMD)	-	-	-	-
MEEC Program	-	-	-	-
Network Technical Support	-	-	-	-
Payroll Contract Services	-	-	-	-
Research Studies	-	-	-	-
Source Test Consultant	-	-	-	-
Other Prof Svcs - Other	-	-	-	-
Professional & Special Services	-	-	-	-
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<u>Special District Liability</u>	-	-	-	-
<hr/>				
<u>Travel</u>				
Travel & Meeting Expenses	6,000	3,931	5,900	6,000
Private Mileage	-	347	520	500
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	6,000	4,279	6,420	6,500
<hr/>				
<u>Utilities</u>				
	-	-	-	-
<hr/>				
Visa Bank Card (Clearing Account)	-	-	-	-
<hr/>				
Total Services & Supplies	28,970	10,363	15,540	29,900
<u>Operating Transfers Out</u>				
OPEB Trust - Transfer Out	-	-	-	-
Debt Service - Transfer Out	-	-	-	-
AB 2766 - Grant Program	369,590	169,913	339,830	365,805
	<hr/>	<hr/>	<hr/>	<hr/>
	369,590	169,913	339,830	365,805
<u>Fixed Assets</u>				
Capital Proj CAPS (PerComp)	200,000	109,143	175,000	200,000
Capital Proj Documents & Record	-	-	-	-
Capital Improvements - Structure	-	-	-	-
Capital Proj Video Teleconferencing	-	-	-	-
Equipment	5,000	5,767	5,770	15,000
Vehicles	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
	205,000	114,910	180,770	215,000
<u>Other Charges</u>				
Contrib - Other Agencies	10,000	-	-	-
Contrib - AB 2766 - Local Agencies	369,590	169,913	339,830	365,805
Other Charges (Lawnmower Grants)	10,000	-	10,000	50,000
	<hr/>	<hr/>	<hr/>	<hr/>
	389,590	169,913	349,830	415,805
TOTAL EXPENSES	993,150	465,099	885,970	1,026,510

EXECUTIVE OFFICES

The Executive Office is responsible to the Governing Board for the general administration and coordination of all District operations and programs, including staff technical training, violation settlement negotiations, public information, inter and intra agency coordination, committee representation, program planning and streamlining, as well as being responsible for fostering a positive working relationship with the regulated community. The responsibility of this office include those programs mandated by the Federal Environmental Protection Agency and the California Air Resources Board and developing, implementing and enforcing State and Federally mandated programs designed to attain and maintain ambient air quality standards as they pertain to industrial and commercial stationary (non-mobile) sources. This office monitors state and federal legislation affecting the District and advises the Governing Board on actions required to protect the interests of the District.

Programs for staff development include off-site educational tours of local permitted agencies; planning meetings for management staff; technical training for field staff, and professional development training for management staff.

DISTRICT COUNSEL

The position of District Counsel serves as general legal counsel to the District providing legal advice and opinions on general laws applicable to the District as well as to air district specific mandates such as the Federal Clean Air Act, California air pollution control laws and district adopted air quality rules and regulations. The District Counsel reviews District rules and regulations for legal sufficiency ensuring proper notice and other procedures are followed. The District Counsel exercises authority to bring civil actions in the name of people of State of California for violations of various air quality laws and regulations as well as providing legal support for District presentations in Hearing Board proceedings, supports permitting activities, and conducts compliance actions. The District Counsel analyzes legislative bills proposed in the California Legislature that impact the District and provides information to the District Governing Board regarding such legislation.

The Governing Board may engage "Special Counsel" to provide specialized legal services in particular instances and areas. The scope of the specialized legal services are set forth in the individual contracts for such services.

CLERK OF THE BOARDS/ RECORDS

The Clerk of the Boards records official minutes of all meetings of the District Boards, including the Governing Board, the Hearing Board and the Technical Advisory Committee. This office maintains the official records for all actions of the boards and distributes copies of orders and directives to appropriate agencies and members of the public as required and/or directed by the respective Board.

The Governing Board, with 14 members, meets monthly and members may receive \$100 stipend per meeting. The Hearing Board, with 5 members, meets as needed and members may receive \$100 stipend per meeting. The Technical Advisory Committee, with 14 members, meets as needed and members may receive \$35 stipend per meeting.

ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT

The AVAQMD contracts all of its services from the MDAQMD. The contract provides employees for the Lancaster office who are residents of the Antelope Valley. MDAQMD staff provides specific expertise to support work to the Antelope Valley office and allow for a complete full service agency. Staff services are charged at a set hourly rate that includes the position's hourly rate, all associated benefits, and an administrative charge. Services and supplies purchased for the AVAQMD are charged at cost. Certain administrative functions and support of the AVAQMD is performed in Victorville where standardized functions such as accounting, legal, and computer support are more cost-effective from a centralized location.

COMMUNITY RELATIONS AND EDUCATION PROGRAM

The Mojave Desert Air Quality Management District conducts public outreach and education programs in order to fulfill the requirement of the California Clean Air Act of 1988, Health and Safety Code Section 40918(a): "Each district. . . shall . . . include the following measures in its attainment plan . . . (6) Provisions for public education programs to promote actions to reduce emissions from transportation and area-wide sources."

District sponsored programs inform the public about air pollution, its sources, health effects on humans, and damage to the environment. Education must be provided in order to raise public awareness on methods of control and to encourage individual means of reducing air pollution. These programs target many audiences including academia, the general adult population, educators and students from pre-school to college level, as well as businesses and industries through pamphlets, brochures, the annual report, newsletters, public workshops and conferences, presentations, exhibits, other multimedia promotions, and participation in *MEEC, the Mojave Environmental Education Consortium*, a public-private non profit partnership providing environmental education support to local schools.

In addition, media relations through press releases, press conferences and air quality forecasts and health advisories are provided to the local media on an ongoing basis as a means of keeping the public informed. The District also participates with the local schools in a Pollution Prevention Week Poster Contest; with the regulated community for Exemplar Awards, High Desert Opportunity, and various environmental fairs, community awareness activities and science fairs.

ADMINISTRATIVE SERVICES

Administrative Services provides financial, administrative and personnel management services to the operating divisions of the District. Accounts payable and warrants are issued by the San Bernardino County Auditor-Controller's Office at the request of the District; payroll is provided under contract by a third party administrator. The office prepares the annual budget and controls expenditures by providing information regarding expenditures and the availability of budgeted funds; purchases equipment and supplies; invoices for a variety of fees are issued, collected, deposited and accounted for through the Permit Tracking and Billing System. This office is coordinating the digitalization of District records into an electronic storage and retrieval system.

The office also manages the District's computer information systems, and manages risk management, fleet, facility, fixed assets management, and web site administration.

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Executive Offices

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Communications</u>				
Cellular Phone Expense	300	330	500	400
T1/Frame Relay/Telco Srv	-	-	-	-
Video/Teleconf Com Costs	-	-	-	-
Long Distance Charges	500	180	270	400
Telephone Services	1,500	854	1,280	1,500
	2,300	1,364	2,050	2,300
<u>Mbrshp/Pub/Sub/Trg</u>				
Membership	6,500	2,620	3,930	6,500
Publications	1,200	388	580	1,000
Subscriptions	12,000	6,519	9,780	12,000
Training	15,000	-	-	15,000
MOU Tuition/Professional Dues	5,850	-	-	6,600
	40,550	9,527	14,290	41,100
<u>Equipment</u>				
Inventoriable Equipment	2,500	11,723	-	2,500
Network System Components	-	-	-	-
Non Inventoriable Equipment	1,300	-	-	1,300
Safety Equipment	350	-	-	350
Small Tools & Instruments	-	-	-	-
	4,150	11,723	-	4,150
<u>Legal</u>				
Legal Notices	4,000	4,051	6,080	4,000
Specialized Legal Services	470,000	43,500	70,000	125,000
Judgement/Settlement	-	-	200,000	-
	474,000	47,551	276,080	129,000
<u>Maintenance</u>				
Automotive Maintenance < \$250	5,000	1,713	2,570	3,000
Automotive Repair >\$250	2,000	346	520	2,000
Custodial Services	-	-	-	-
General Equipment	2,100	-	-	2,000
General Structure	-	-	-	-
Landscape Maintenance	-	-	-	-
Security Monitoring Charges	-	-	-	-
	9,100	2,059	3,090	7,000
<u>Office Expenses</u>				
Computer Software Expenses	1,200	-	-	1,000
General Office Expenses	2,500	351	530	1,500
Postage/Courier Services	1,500	424	640	1,500
Printing Services	250	555	830	500
Special Department Expense	4,000	113	170	2,000
Clean Air Fair Event	-	-	-	-
CRE Educational Materials/Events	-	-	-	-
	9,450	1,443	2,170	6,500
<u>Rents & Leases</u>				
Rents & Leases, Equipment	-	-	-	-
Rents & Leases, Structures	-	-	-	-
Rents & Leases, Other	-	-	-	-
	-	-	-	-

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Executive Offices

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Services</u>				
PreEmployment Costs	-	-	-	-
County Services	-	-	-	-
County Distribution DP Equipment	-	-	-	-
County Data Processing Charge	-	-	-	-
Internet Service Provider (ISP)	-	-	-	-
Web Site Hosting	-	-	-	-
Other Professional Services	-	-	-	-
Bank Charges (MD AQMD)	-	-	-	-
Financial Audit	-	-	-	-
ICTC Agreement	-	-	-	-
LA County Banking Fees (AV AQMD)	-	-	-	-
MEEC Program	-	-	-	-
Network Technical Support	-	420	630	1,000
Payroll Contract Services	-	-	-	-
Research Studies	50,000	5,000	25,000	140,000
Source Test Consultant	-	-	-	-
Other Prof Svcs - Other	3,000	69	100	3,000
Professional & Special Services	15,000	5,670	8,510	15,000
	68,000	11,159	34,240	159,000
<u>Special District Liability</u>				
	-	-	-	-
<u>Travel</u>				
Travel & Meeting Expenses	10,000	5,177	7,770	10,000
Private Mileage	3,500	2,347	3,520	3,500
	13,500	7,525	11,290	13,500
<u>Utilities</u>				
	-	-	-	-
Visa Bank Card (Clearing Account)	-	-	-	-
	-	-	-	-
Total Services & Supplies	621,050	92,351	343,210	362,550
<u>Operating Transfers Out</u>				
OPEB Trust - Transfer Out	-	-	-	-
Debt Service - Transfer Out	-	-	-	-
AB 2766 - Grant Program	-	-	-	-
	-	-	-	-
<u>Fixed Assets</u>				
Capital Proj CAPS (PerComp)	-	-	-	-
Capital Proj Documents & Record	-	-	-	-
Capital Improvements - Structure	-	-	-	-
Capital Proj Video Teleconferencing	-	-	-	-
Equipment	11,000	(29)	11,723	5,000
Vehicles	-	-	-	-
	11,000	(29)	11,723	5,000
<u>Other Charges</u>				
Contrib - Other Agencies	3,000	2,500	2,500	3,000
Contrib - AB 2766 - Local Agencies	-	-	-	-
Other Charges (Lawnmower Grants)	-	-	-	-
	3,000	2,500	2,500	3,000
TOTAL EXPENSES	635,050	94,822	357,433	370,550

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Antelope Valley AQMD

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Communications</u>				
Cellular Phone Expense	1,000	801	1,201	1,000
T1/Frame Relay/Telco Srv	4,800	3,200	4,800	4,800
Video/Teleconf Com Costs	2,500	1,931	2,897	2,500
Long Distance Charges	550	399	598	550
Telephone Services	6,000	5,467	8,201	7,000
	14,850	11,799	17,697	15,850
<u>Mbrshp/Pub/Sub/Trg</u>				
Membership	5,000	3,940	5,000	-
Publications	250	115	150	250
Subscriptions	250	165	200	250
Training	5,000	625	450	5,000
MOU Tuition/Professional Dues	-	-	-	-
	10,500	4,845	5,800	5,500
<u>Equipment</u>				
Inventoriable Equipment	-	-	-	-
Network System Components	3,000	-	500	2,000
Non Inventoriable Equipment	2,000	40	150	2,000
Safety Equipment	100	271	300	300
Small Tools & Instruments	100	-	100	100
	5,200	311	1,050	4,400
<u>Legal</u>				
Legal Notices	4,000	1,512	2,500	2,500
Specialized Legal Services	-	-	-	-
Judgement/Settlement	-	-	-	-
	4,000	1,512	2,500	2,500
<u>Maintenance</u>				
Automotive Maintenance < \$250	5,000	2,268	3,431	4,000
Automotive Repair >\$250	3,000	477	685	2,000
Custodial Services	2,400	1,600	2,400	2,400
General Equipment	3,000	1,987	2,500	3,000
General Structure	3,000	436	1,500	3,000
Landscape Maintenance	-	-	-	-
Security Monitoring Charges	750	120	180	750
	17,150	6,887	10,696	15,150
<u>Office Expenses</u>				
Computer Software Expenses	5,000	6,595	7,000	500
General Office Expenses	2,000	478	717	1,500
Postage/Courier Services	2,000	1,406	2,113	2,000
Printing Services	3,500	1,987	2,500	2,500
Special Department Expense	10,000	9,541	11,500	4,000
Clean Air Fair Event	-	-	-	-
CRE Educational Materials/Events	1,000	422	550	1,000
	23,500	20,428	24,380	11,500
<u>Rents & Leases</u>				
Rents & Leases, Equipment	-	350	350	375
Rents & Leases, Structures	43,775	29,591	44,386	1,091
Rents & Leases, Other	-	-	-	-
	43,775	29,941	44,736	1,466

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Antelope Valley AQMD

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Services</u>				
PreEmployment Costs	-	-		-
County Services	-	-		-
County Distribution DP Equipment	-	-		-
County Data Processing Charge	-	-		-
Internet Service Provider (ISP)	8,000	5,469	8,203	8,000
Web Site Hosting	6,000	952	1,429	1,200
Other Professional Services	-			-
Bank Charges (MD AQMD)	-	-		-
Financial Audit	-	-		-
ICTC Agreement	-	-		-
LA County Banking Fees (AV AQMD)	375	66	98	175
MEEC Program	-	-		-
Network Technical Support	5,000	-		2,500
Payroll Contract Services	-	-		-
Research Studies	-	-		-
Source Test Consultant	-	-		-
Other Prof Svcs - Other	7,500	144	-	-
Professional & Special Services	7,000	2,300	4,400	7,000
	<u>33,875</u>	<u>8,930</u>	<u>14,130</u>	<u>18,875</u>
<u>Special District Liability</u>	-	-	-	-
	-	-	-	-
<u>Travel</u>				
Travel & Meeting Expenses	13,500	5,640	8,460	13,000
Private Mileage	1,000	791	1,186	1,200
	<u>14,500</u>	<u>6,431</u>	<u>9,646</u>	<u>14,200</u>
<u>Utilities</u>				
	9,000	4,567	6,851	7,000
	<u>9,000</u>	<u>4,567</u>	<u>6,851</u>	<u>7,000</u>
Visa Bank Card (Clearing Account)	-	-	-	-
	-	-	-	-
Total Services & Supplies	176,350	95,651	137,486	96,441
<u>Operating Transfers Out</u>				
OPEB Trust - Transfer Out				
Debt Service - Transfer Out	-		-	-
AB 2766 - Grant Program	-		-	-
	-	-	-	-
<u>Fixed Assets</u>				
Capital Proj CAPS (PerComp)	-		-	-
Capital Proj Documents & Record	-		-	-
Capital Improvements - Structure	-		-	-
Capital Proj Video Teleconferencing	-		-	-
Equipment	-		-	-
Vehicles	-		-	-
	-	-	-	-
<u>Other Charges</u>				
Contrib - Other Agencies	-		-	-
Contrib - AB 2766 - Local Agenices	-		-	-
Other Charges (Lawnmower Grants)	-		-	-
	-	-	-	-
TOTAL EXPENSES	176,350	95,651	137,486	96,441

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Community Relations & Education

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Communications</u>				
Cellular Phone Expense	750	400	600	750
T1/Frame Relay/Telco Srv	-	-	-	-
Video/Teleconf Com Costs	-	-	-	-
Long Distance Charges	300	90	130	300
Telephone Services	1,000	427	640	1,000
	2,050	917	1,370	2,050
<u>Mbrshp/Pub/Sub/Trg</u>				
Membership	1,160	195	290	1,160
Publications	200	-	-	200
Subscriptions	-	-	-	-
Training	3,000	-	-	3,000
MOU Tuition/Professional Dues	300	305	305	300
	4,660	500	595	4,660
<u>Equipment</u>				
Inventoriable Equipment	3,600	-	500	3,600
Network System Components	-	-	-	-
Non Inventoriable Equipment	500	120	180	500
Safety Equipment	-	-	-	-
Small Tools & Instruments	-	-	-	-
	4,100	120	680	4,100
<u>Legal</u>				
Legal Notices	-	-	-	-
Specialized Legal Services	-	-	-	-
Judgement/Settlement	-	-	-	-
	-	-	-	-
<u>Maintenance</u>				
Automotive Maintenance < \$250	1,500	741	1,110	1,500
Automotive Repair >\$250	600	558	840	600
Custodial Services	-	-	-	-
General Equipment	250	-	100	250
General Structure	-	-	-	-
Landscape Maintenance	-	-	-	-
Security Monitoring Charges	-	-	-	-
	2,350	1,299	2,050	2,350
<u>Office Expenses</u>				
Computer Software Expenses	250	-	-	250
General Office Expenses	3,000	1,100	1,650	3,000
Postage/Courier Services	3,000	591	890	3,000
Printing Services	6,500	8,176	8,500	6,500
Special Department Expense	-	78	120	-
Clean Air Fair Event	4,000	1,600	4,000	4,000
CRE Educational Materials/Events	23,945	8,849	20,000	23,945
	40,695	20,393	35,160	40,695
<u>Rents & Leases</u>				
Rents & Leases, Equipment	-	-	-	-
Rents & Leases, Structures	-	-	-	-
Rents & Leases, Other	-	-	-	-
	-	-	-	-

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Community Relations & Education

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Services</u>				
PreEmployment Costs	-	-	-	-
County Services	-	-	-	-
County Distribution DP Equipment	-	-	-	-
County Data Processing Charge	-	-	-	-
Internet Service Provider (ISP)	-	-	-	-
Web Site Hosting	-	-	-	-
Other Professional Services	-	-	-	-
Bank Charges (MD AQMD)	-	-	-	-
Financial Audit	-	-	-	-
ICTC Agreement	-	-	-	-
LA County Banking Fees (AV AQMD)	-	-	-	-
MEEC Program	-	-	-	-
Network Technical Support	-	420	630	-
Payroll Contract Services	-	-	-	-
Research Studies	-	-	-	-
Source Test Consultant	-	-	-	-
Other Prof Svcs - Other	-	-	-	-
Professional & Special Services	-	420	630	-
<hr/>				
<u>Special District Liability</u>	-	-	-	-
<hr/>				
<u>Travel</u>				
Travel & Meeting Expenses	2,600	2,132	3,200	2,600
Private Mileage	-	-	-	-
	2,600	2,132	3,200	2,600
<hr/>				
<u>Utilities</u>				
	-	-	-	-
<hr/>				
Visa Bank Card (Clearing Account)	-	-	-	-
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Total Services & Supplies	56,455	25,781	43,685	56,455
<u>Operating Transfers Out</u>				
OPEB Trust - Transfer Out	-	-	-	-
Debt Service - Transfer Out	-	-	-	-
AB 2766 - Grant Program	-	-	-	-
<hr/>				
<u>Fixed Assets</u>				
Capital Proj CAPS (PerComp)	-	-	-	-
Capital Proj Documents & Record	-	-	-	-
Capital Improvements - Structure	-	-	-	-
Capital Proj Video Teleconferencing	-	-	-	-
Equipment	2,000	-	-	2,000
Vehicles	-	-	-	-
	2,000	-	-	2,000
<hr/>				
<u>Other Charges</u>				
Contrib - Other Agencies	75,000	75,000	75,000	80,000
Contrib - AB 2766 - Local Agencies	-	-	-	-
Other Charges (Lawnmower Grants)	-	-	-	-
	75,000	75,000	75,000	80,000
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TOTAL EXPENSES	133,455	100,781	118,685	138,455

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Administrative Services

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Communications</u>				
Cellular Phone Expense	360	-	-	360
T1/Frame Relay/Telco Srv	4,000	3,760	5,640	5,640
Video/Teleconf Com Costs	-	138	210	-
Long Distance Charges	700	404	610	700
Telephone Services	2,500	1,922	2,880	2,800
	7,560	6,224	9,340	9,500
<u>Mbrshp/Pub/Sub/Trg</u>				
Membership	500	275	410	500
Publications	1,000	1,028	1,540	1,000
Subscriptions	500	61	90	500
Training	15,900	2,414	3,620	13,400
MOU Tuition/Professional Dues	600	2,250	3,380	1,500
	18,500	6,028	9,040	16,900
<u>Equipment</u>				
Inventoriable Equipment	1,000	-	-	1,000
Network System Components	-	-	-	-
Non Inventoriable Equipment	850	520	780	850
Safety Equipment	-	43	60	-
Small Tools & Instruments	-	22	30	-
	1,850	585	870	1,850
<u>Legal</u>				
Legal Notices	500	-	500	500
Specialized Legal Services	-	-	-	-
Judgment/Settlement	-	-	-	-
	500	-	500	500
<u>Maintenance</u>				
Automotive Maintenance < \$250	-	11	-	-
Automotive Repair >\$250	-	1,245	-	-
Custodial Services	-	-	-	-
General Equipment	645	5	645	645
General Structure	-	-	-	-
Landscape Maintenance	-	-	-	-
Security Monitoring Charges	-	-	-	-
	645	1,261	645	645
<u>Office Expenses</u>				
Computer Software Expenses	3,000	4,068	6,100	3,000
General Office Expenses	3,500	2,404	3,610	3,500
Postage/Courier Services	2,500	1,365	2,050	2,500
Printing Services	250	139	210	250
Special Department Expense	6,000	1,233	1,850	6,000
Clean Air Fair Event	-	-	-	-
CRE Educational Materials/Events	-	-	-	-
	15,250	9,209	13,820	15,250
<u>Rents & Leases</u>				
Rents & Leases, Equipment	800	635	635	800
Rents & Leases, Structures	-	-	-	-
Rents & Leases, Other	-	-	-	-
	800	635	635	800

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Administrative Services

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Services</u>				
PreEmployment Costs	660	1,753	2,630	660
County Services	16,250	16,850	16,250	16,250
County Distribution DP Equipment	600	150	600	600
County Data Processing Charge	180	55	180	180
Internet Service Provider (ISP)	13,425	5,283	7,920	8,100
Web Site Hosting	3,000	-	3,000	4,800
<u>Other Professional Services</u>				
Bank Charges (MD AQMD)	1,200	1,463	2,190	1,800
Financial Audit	11,500	10,900	10,900	11,500
ICTC Agreement	-	-	-	-
LA County Banking Fees (AV AQMD)	-	-	-	-
MEEC Program	-	-	-	-
Network Technical Support	-	420	630	1,000
Payroll Contract Services	7,000	4,487	6,860	7,000
Research Studies	-	-	-	-
Source Test Consultant	-	-	-	-
Other Prof Svcs - Other	500	2,561	3,840	20,000
Professional & Special Services	-	-	-	-
	54,315	43,922	55,000	71,890
<u>Special District Liability</u>				
	-	-	-	-
<u>Travel</u>				
Travel & Meeting Expenses	8,100	2,144	3,220	8,100
Private Mileage	500	148	220	500
	8,600	2,292	3,440	8,600
<u>Utilities</u>				
	-	-	-	-
<u>Visa Bank Card (Clearing Account)</u>				
	-	-	-	-
	-	-	-	-
Total Services & Supplies	108,020	70,156	93,290	125,935
<u>Operating Transfers Out</u>				
OPEB Trust - Transfer Out	-	-	-	-
Debt Service - Transfer Out	-	-	-	-
AB 2766 - Grant Program	-	-	-	-
	-	-	-	-
<u>Fixed Assets</u>				
Capital Proj CAPS (PerComp)	-	-	-	-
Capital Proj Documents & Record	-	-	-	-
Capital Improvements - Structure	-	-	-	-
Capital Proj Video Teleconferencing	-	-	-	-
Equipment	3,500	7,834	7,834	3,500
Vehicles	-	-	-	-
	3,500	7,834	7,834	3,500
<u>Other Charges</u>				
Contrib - Other Agencies	-	-	-	-
Contrib - AB 2766 - Local Agencies	-	-	-	-
Other Charges (Lawnmower Grants)	-	-	-	-
	-	-	-	-
TOTAL EXPENSES	111,520	77,989	101,124	129,435

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

District Wide

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Communications</u>				
Cellular Phone Expense	-	-	-	-
T1/Frame Relay/Telco Srv	-	-	-	-
Video/Teleconf Com Costs	12,000	7,509	11,260	12,000
Long Distance Charges	300	-	-	300
Telephone Services	2,000	950	1,430	2,000
	14,300	8,459	12,690	14,300
<u>Mbrshp/Pub/Sub/Trg</u>				
Membership	8,000	4,203	6,300	8,000
Publications	-	-	-	-
Subscriptions	-	-	-	-
Training	40,000	57	90	30,000
MOU Tuition/Professional Dues	11,500	653	980	12,100
	59,500	4,914	7,370	50,100
<u>Equipment</u>				
Inventoriable Equipment	28,000	22,902	25,000	15,000
Network System Components	1,500	811	1,220	1,500
Non Inventoriable Equipment	5,000	5,913	6,500	5,000
Safety Equipment	3,000	-	-	3,000
Small Tools & Instruments	-	-	-	-
	37,500	29,626	32,720	24,500
<u>Legal</u>				
Legal Notices	-	-	-	-
Specialized Legal Services	1,000	-	-	1,000
Judgement/Settlement	-	-	-	-
	1,000	-	-	1,000
<u>Maintenance</u>				
Automotive Maintenance < \$250	6,500	3,513	5,270	6,500
Automotive Repair >\$250	3,500	281	420	3,500
Custodial Services	21,000	14,032	21,050	21,000
General Equipment	6,500	-	2,000	6,500
General Structure	35,000	11,682	17,520	35,000
Landscape Maintenance	4,500	1,680	4,500	4,500
Security Monitoring Charges	1,000	480	720	1,000
	78,000	31,668	51,480	78,000
<u>Office Expenses</u>				
Computer Software Expenses	55,000	12,247	20,000	50,000
General Office Expenses	4,500	21,157	31,730	4,500
Postage/Courier Services	600	10	20	600
Printing Services	2,000	628	940	2,000
Special Department Expense	4,000	2,488	3,730	4,000
Clean Air Fair Event	-	-	-	-
CRE Educational Materials/Events	-	-	-	-
	66,100	36,529	56,420	61,100
<u>Rents & Leases</u>				
Rents & Leases, Equipment	19,500	10,873	-	19,500
Rents & Leases, Structures	-	-	3,000	-
Rents & Leases, Other	-	-	-	-
	19,500	10,873	3,000	19,500
<u>Services</u>				
PreEmployment Costs	-	-	-	2,400
County Services	-	-	-	-

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

District Wide

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
County Distribution DP Equipment	-	-	-	-
County Data Processing Charge	-	-	-	-
Internet Service Provider (ISP)	-	162	240	-
Web Site Hosting	-	700	1,050	-
Other Professional Services				
Bank Charges (MD AQMD)	-	(814)	(814)	-
Financial Audit	-	-	-	-
ICTC Agreement	25,000	25,000	25,000	25,000
LA County Banking Fees (AV AQMD)	-	-	-	-
MEEC Program	-	-	-	-
Network Technical Support	50,000	900	35,000	50,000
Payroll Contract Services	-	-	-	-
Research Studies	-	-	-	-
Source Test Consultant	-	-	-	-
Other Prof Svcs - Other	500	50	80	500
Professional & Special Services	-	150	230	-
	<u>75,500</u>	<u>26,147</u>	<u>60,786</u>	<u>77,900</u>
<u>Special District Liability</u>	65,000	48,880	48,880	50,000
	<u>65,000</u>	<u>48,880</u>	<u>48,880</u>	<u>50,000</u>
<u>Travel</u>				
Travel & Meeting Expenses	1,500	219	330	1,500
Private Mileage	-	66	100	-
	<u>1,500</u>	<u>285</u>	<u>430</u>	<u>1,500</u>
<u>Utilities</u>	38,000	21,599	32,400	38,000
	<u>38,000</u>	<u>21,599</u>	<u>32,400</u>	<u>38,000</u>
Visa Bank Card (Clearing Account)	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Services & Supplies	455,900	218,979	306,176	415,900
<u>Operating Transfers Out</u>				
OPEB Trust - Transfer Out	100,000	-	100,000	100,000
Debt Service - Transfer Out	210,000	253,262	209,686	210,000
AB 2766 - Grant Program	-	-	-	-
	<u>310,000</u>	<u>253,262</u>	<u>309,686</u>	<u>310,000</u>
<u>Fixed Assets</u>				
Capital Proj CAPS (PerComp)	-	10,333	10,333	-
Capital Proj Documents & Record	5,000	-	-	5,000
Capital Improvements - Structure	257,000	238,651	260,000	160,000
Capital Proj Video Teleconferencing	10,000	-	9,100	10,000
Equipment	40,000	49,015	64,015	50,000
Vehicles	35,000	-	-	30,000
	<u>347,000</u>	<u>297,999</u>	<u>343,448</u>	<u>255,000</u>
<u>Other Charges</u>				
Contrib - Other Agencies	-	-	-	-
Contrib - AB 2766 - Local Agencies	-	-	-	-
Other Charges (Lawnmower Grants)	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL EXPENSES	1,112,900	770,240	959,310	980,900

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Total Mojave Desert AQMD

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Communications</u>				
Cellular Phone Expense	6,210	3,562	5,341	6,060
T1/Frame Relay/Telco Srv	8,800	6,960	10,440	10,440
Video/Teleconf Com Costs	14,500	9,637	14,457	14,500
Long Distance Charges	7,850	3,131	4,688	6,250
Telephone Services	29,500	20,419	30,621	30,800
	66,860	43,709	65,547	68,050
<u>Mbrshp/Pub/Sub/Trq</u>				
Membership	21,160	11,233	15,930	16,160
Publications	3,100	1,531	2,270	2,900
Subscriptions	13,450	6,745	10,070	13,450
Training	96,900	5,946	8,430	84,400
MOU Tuition/Professional Dues	18,550	3,382	4,925	23,800
	153,160	28,838	41,625	140,710
<u>Equipment</u>				
Inventoriable Equipment	37,300	34,626	25,500	24,300
Network System Components	4,500	811	1,720	3,500
Non Inventoriable Equipment	12,350	6,712	7,790	12,350
Safety Equipment	5,750	1,082	1,510	5,950
Small Tools & Instruments	600	22	130	600
	60,500	43,252	36,650	46,700
<u>Legal</u>				
Legal Notices	8,500	5,563	9,080	7,000
Specialized Legal Services	471,000	43,500	70,000	126,000
Judgement/Settlement	-	-	200,000	-
	479,500	49,063	279,080	133,000
<u>Maintenance</u>				
Automotive Maintenance < \$250	34,500	17,426	26,151	31,500
Automotive Repair >\$250	13,100	5,101	5,755	12,100
Custodial Services	23,400	15,632	23,450	23,400
General Equipment	42,695	9,974	13,745	27,595
General Structure	40,500	12,145	19,060	40,500
Landscape Maintenance	4,500	1,680	4,500	4,500
Security Monitoring Charges	1,750	600	900	1,750
	160,445	62,558	93,561	141,345
<u>Office Expenses</u>				
Computer Software Expenses	67,300	22,910	33,100	57,600
General Office Expenses	20,900	26,889	40,337	17,900
Postage/Courier Services	12,500	6,600	9,913	13,600
Printing Services	13,600	11,748	13,370	13,250
Special Department Expense	29,020	15,326	20,190	20,000
Clean Air Fair Event	4,000	1,600	4,000	4,000
CRE Educational Materials/Events	24,945	9,271	20,550	24,945
	172,265	94,344	141,460	151,295
<u>Rents & Leases</u>				
Rents & Leases, Equipment	20,300	11,858	985	20,675
Rents & Leases, Structures	49,275	33,135	52,706	6,591
Rents & Leases, Other	-	-	-	-
	69,575	44,992	53,691	27,266

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SERVICE AND SUPPLIES
BUDGET DETAIL

Total Mojave Desert AQMD

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Expenditures FY 2009/10	Adopted Budget FY 2010/11
<u>Services</u>				
PreEmployment Costs	660	1,753	2,630	3,060
County Services	16,250	16,850	16,250	16,250
County Distribution DP Equipment	600	150	600	600
County Data Processing Charge	180	55	180	180
Internet Service Provider (ISP)	22,825	11,776	17,653	17,400
Web Site Hosting	9,000	1,652	5,479	6,000
<u>Other Professional Services</u>				
Bank Charges (MD AQMD)	1,200	649	1,376	1,800
Financial Audit	11,500	10,900	10,900	11,500
ICTC Agreement	25,000	25,000	25,000	25,000
LA County Banking Fees (AV AQMD)	375	66	98	175
MEEC Program	-	-	-	-
Network Technical Support	55,000	2,161	36,890	54,500
Payroll Contract Services	7,000	4,487	6,860	7,000
Research Studies	50,000	5,000	25,000	140,000
Source Test Consultant	-	-	-	-
Other Prof Svcs - Other	12,400	2,824	4,020	24,400
Professional & Special Services	22,000	8,120	13,140	22,000
	233,990	91,442	166,076	329,865
<u>Special District Liability</u>				
	65,000	48,880	48,880	50,000
	65,000	48,880	48,880	50,000
<u>Travel</u>				
Travel & Meeting Expenses	56,700	23,944	35,930	56,200
Private Mileage	5,000	3,895	5,846	5,700
	61,700	27,839	41,776	61,900
<u>Utilities</u>				
	47,000	26,166	39,251	45,000
	47,000	26,166	39,251	45,000
<u>Visa Bank Card (Clearing Account)</u>				
	-	(13)	(14)	-
	-	(13)	(14)	-
Total Services & Supplies	1,569,995	561,070	1,007,583	1,195,131
<u>Operating Transfers Out</u>				
OPEB Trust - Transfer Out	100,000	-	100,000	100,000
Debt Service - Transfer Out	210,000	253,262	209,686	210,000
AB 2766 - Grant Program	369,590	169,913	339,830	365,805
	679,590	423,174	649,516	675,805
<u>Fixed Assets</u>				
Capital Proj CAPS (PerComp)	200,000	119,476	185,333	200,000
Capital Proj Documents & Record	5,000	-	-	5,000
Capital Improvements - Structure	297,000	238,651	260,000	200,000
Capital Proj Video Teleconferencing	10,000	-	9,100	10,000
Equipment	95,000	66,504	95,222	120,500
Vehicles	35,000	-	-	30,000
	642,000	424,631	549,655	565,500
<u>Other Charges</u>				
Contrib - Other Agencies	88,000	77,500	77,500	83,000
Contrib - AB 2766 - Local Agencies	369,590	169,913	339,830	365,805
Other Charges (Lawnmower Grants)	10,000	-	10,000	50,000
	467,590	247,413	427,330	498,805
Total Operating Expenses	3,359,175	1,656,289	2,634,084	2,935,241

Budget Line Item – Project Expenditure/Description

COMMUNICATIONS

Video/Teleconferencing Com Costs – Costs associated with video conferencing meeting (phone connection, long distance, bridging service fees) access and associated phone connection charges. Internet access services are charged under Internet Services Provider (ISP).

MBRSHP/PUB/SUB/TRG

Memberships – California Air Pollution Control Officers Association (CAPCOA) California Special Districts Association (CSDA); Air & Waste Management Association (A&WMA); California Climate Action Registry; Mojave Desert Mountain Resource; Rotary Club; American Bar Association; California State Bar Association; Association of Record Managers and Administrators; California Natural Gas Vehicle Coalition, CAPIO, CREEC, California Public Employers Labor Relations Association.

Publications and Subscriptions – Cal/EPA Newsletters, local newspapers, West Group (legal research).

Training – Management, team building and professional development. Board Member Training events, as available. American Records Management Association Annual Conference, Questys Users Group. Staff development in graphics design, news writing, public outreach campaigns. CARB Fundamentals of Enforcement Series, New Source Review, Air Resources Training; Air Toxics Workshop. Staff professional development and training through Special Districts Risk Management Authority (attendance provides discounts to agency wide premiums), and California Special District Association. Membership, USAF Command Leadership, and Government Financial Officers Association. Staff training in accounting, personnel, web site development, network and computer systems. Safety and training meetings.

MOU/Professional Dues – Budgeted allowances are negotiated for Represented employees, and funds reserved (\$500 each) are pooled and awarded on request. Funds are pooled and reserved (\$600 per Exempt employee) and awarded on request, subject to availability.

EQUIPMENT

Inventoriable Equipment (greater than \$500) - Computer equipment and furniture, small equipment

Non-Inventoriable Equipment (less than \$500) – Office equipment, furniture; computer components.

LEGAL

Specialized Legal Services – Costs associated with outsourced legal services for extraordinary needs and non environmental issues such as personnel and labor relations, Governing Board and Hearing Board support.

MAINTENANCE

General Equipment Maintenance – Air Monitoring equipment maintenance and minor repairs (seven stations); PM Room environmental system control maintenance; office equipment service and maintenance.

General Structure Maintenance – Building and maintenance expenses: HVAC service; pest control, fire extinguisher maintenance, parking lot sweeping, building repair and maintenance.

Budget Line Item – Project Expenditure/Description

OFFICE EXPENSES

Computer Software Expenses – Licenses and maintenance for software, network, and equipment; Window 7 Operating System and Office Suite.

Printing Services – Includes costs for promotional information, District data sheets, agenda reproduction. Annual report, newsletters, poster contest calendars, etc.

Special Department Expense, Clean Air Fair Event, CRE Educational Materials/Events, Clean Cities Program Expenses – Management-Supervisory Planning Meetings, Employee Appreciation. Public employee (and Board) service recognition awards. Recruitment costs. Community and public service recognition awards such Exemplar (MDAQMD) and AIRE awards (AVAQMD), Outstanding Science Project Awards. Promotional items for community outreach events; poster contest expenses. Special event registration fees, High Desert Opportunity; Mojave Environmental Educational Consortium (MEEC).

RENTS & LEASES

Rents & Leases, Equipment – Digital Copier/Scanner Systems.

Rents & Leases, Structures – Air Monitoring Stations rent (Hesperia and Phelan).

PROFESSIONAL SERVICES

ICTC Agreement- Continued participation in the Interstate Clean Transportation Corridor. This is an eligible expenditure of AB 2766 funds.

Network Technical Support – Outsourced computer systems and application support.

Research Studies – Funds reserved for greenhouse gas studies, or targeted environmental study projects.

Other Professional Services – Laboratory analysis of asbestos and other samples. Annual Executive Physical Examination per Governing Board policy 96-04.

Professional and Special Services – Stipends based on expected number of meetings. Governing Board, \$100 plus travel; Hearing Board, \$100; TAC, \$35

Operating Transfers Out – Debt Service Funds are transferred for payment of Park Avenue facility Installment Purchase Agreement, Solar Project Loan Agreement with California Energy Commission, and PARS Trust for OPEB (Other Post Employment Benefits) liability.

FIXED ASSETS – CAPITAL PROJECTS

CAPS - Program, test and implement programming for permit tracking system. Costs shared with Antelope Valley up to an estimated project cost of \$260,000

Documents & Record Storage – Capital costs associated with electronic document management system, blue ray back up drive.

Budget Line Item – Project Expenditure/Description

Structure – Building improvements including energy savings coating for roof (\$25,000); workstation redesign (\$25,000); interior redesign (\$90,000); safety related improvements (\$5,000); building and general maintenance (\$15,000) , Replace Air Monitoring shelter in Hesperia (\$40,000).

Video Conferencing - Costs associated with upgrade and system enhancements.

Equipment (greater than \$1,000) – PC replacement program (\$65,500); energy efficient upgrades; network server (\$15,000), document scanner (\$10,000), support equipment air monitoring stations (\$30,000).

Vehicles – Vehicle Replacement Program – Replace two vehicles

Special Notes:

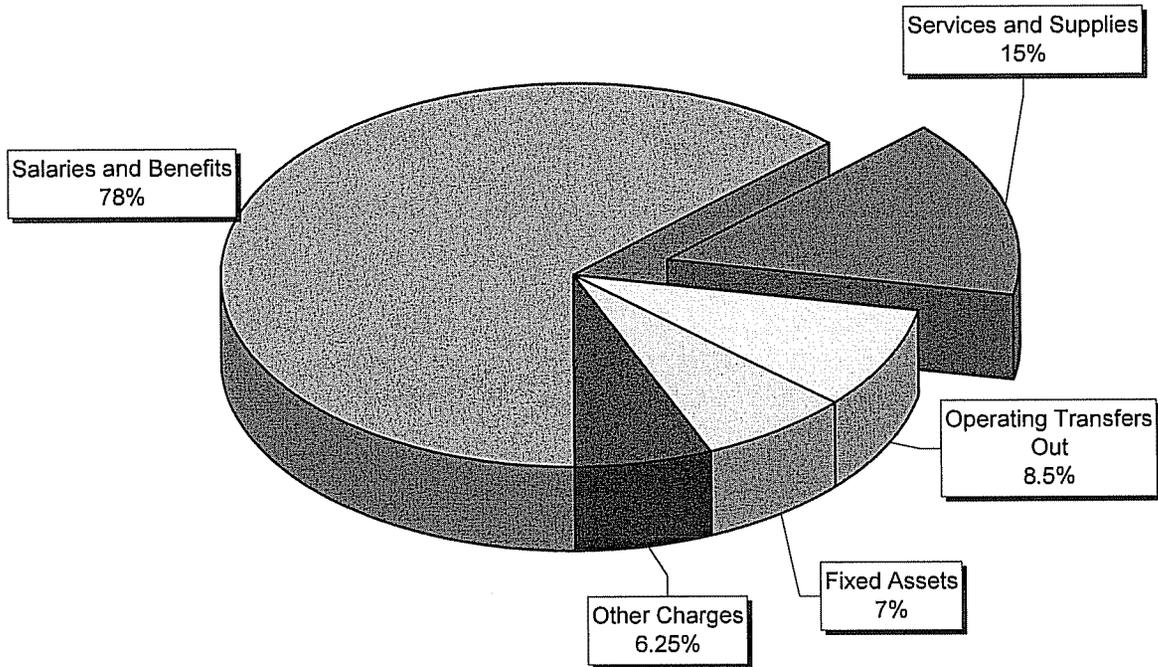
Additional amount designated to Reserves (6/30/12)

Additional amount designated to Reserves (6/30/12)

Operating Reserves \$252,795

Building Improvement \$15,000

**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
Budgeted Expense Analysis**



<u>EXPENSE CATEGORY</u>	<u>AMOUNT</u>	<u>% of Total</u>
Salaries and Benefits	5,027,368	78.16%
Services and Supplies	1,195,131	15.01%
Operating Transfers Out	675,805	8.49%
Fixed Assets	565,500	7.10%
Other Charges	498,805	6.26%
TOTAL	7,962,609	

(% of Operating Costs: Srvcs & Supplies and Debt Service)

(Debt service and grant fund transfers)

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SPECIAL FUND
BUDGET DETAIL

OPERATING TRANSFERS OUT

Object Code Title	Approved Budget FY 2009/10	Received Through February 2010	Estimated Revenue FY 2009/10	Adopted Budget FY 2010/11
<u>Income</u>				
Debt Service - Park Ave Property ¹	193,680	96,839	193,678	193,680
Debt Service - CEC Loan Solar ²	16,000	8,000	16,000	16,320
OPEB Trust Fund ³	100,000	-	100,000	100,000
Note: Transfers from general fund	309,680	104,839	309,678	310,000

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Disbursements FY 2009/10	Adopted Budget FY 2010/11
<u>Expenses</u>				
Debt Service - Park Ave Property	193,680	145,259	193,678	193,680
Debt Service - CEC Loan Solar	16,000	8,000	16,000	16,320
OPEB Trust Fund	-	-	-	-
	209,680	153,259	209,678	210,000

¹DEBT SERVICE satisfies an Installment Purchase Agreement, dated March 22, 1999, in the amount of \$1,932,665.12. The Agreement serves to secure the purchase of the District Administrative facility located at 14306 Park Avenue, Victorville, and is scheduled to be satisfied March 31, 2014.

² DEBT SERVICE satisfies a loan from the California Energy Commission to purchase and install solar equipment on the Park Avenue Property. The loan, dated October 5, 2004, in the amount of \$175,000, will be paid with savings achieved from the use of solar power.

³OPEB Trust (Other Post Employment Benefits) - The Governing Board authorized establishing this irrevocable Trust with the Public Agency Retirement System (PARS) on November 23, 2009 to ensure the sustainability of the District's health benefits. Bi-annual actuarial reports determine liability and the annual budget establishes the deposit amount. Government Accounting Board Standard (GASB) No. 45 requires public agencies with post retirement benefits to report costs and obligations and plan for the future funding of the benefits.

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SPECIAL FUND
BUDGET DETAIL

CARL MOYER PROGRAM

Object Code Title	Fund Balance Changes			Adopted Budget FY 2010/11
	Approved Budget FY 2009/10	Received Through February 2010	Estimated Revenue FY 2009/10	
<u>Income</u>	767,596	1,250	1,250	745,173
	-	-	-	-
Total Income	767,596	1,250	1,250	745,173

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Disbursements FY 2009/10	Adopted Budget FY 2010/11
	<u>Expenses</u>			
Estimated Projects to be Completed	767,596	15,300	15,300	745,173
	-	-	-	-
Total Expenses	767,596	15,300	15,300	745,173

MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
SPECIAL FUND
BUDGET DETAIL

MOBILE SOURCE EMISSION REDUCTION PROGRAM (AB 2766 GRANT)

Object Code Title	Approved Budget FY 2009/10	Received Through February 2010	Estimated Revenue FY 2009/10	Adopted Budget FY 2010/11
<u>Income</u>				
Operating Transfers In	369,590	169,913	339,830	365,805
Note: Transfers from general fund				
	-	-	-	-
Total Income	369,590	169,913	339,830	365,805

Object Code Title	Approved Budget FY 2009/10	Expended Through February 2010	Estimated Disbursements FY 2009/10	Adopted Budget FY 2010/11
<u>Expenses</u>				
Estimated Projects to be Completed	400,000	400,000	400,000	400,000

The MOBILE SOURCE EMISSION REDUCTION Trust Fund was established by Governing Board action May 20, 1996 and is used to hold funds that have been designated for the District's competitive grant program. The source of these funds is the mobile emissions fee authorized under AB 2766 and 25% of revenue received by the District is segregated to this trust fund.

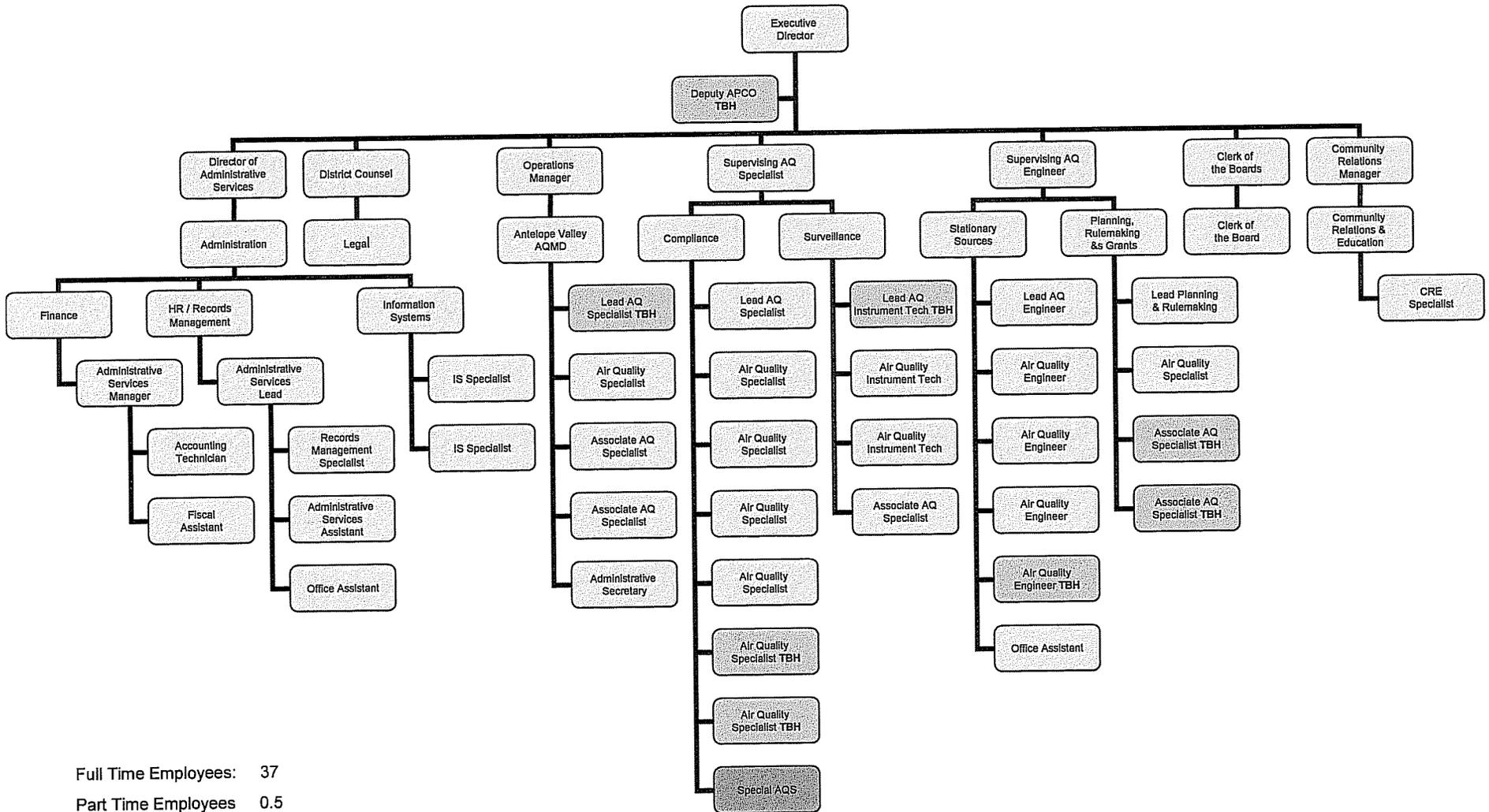
**Mojave Desert Air Quality Management District
Building Improvement Reserves Schedule**

		Cost Per Sq. Ft. (15,589 sq. ft.)	Annual Accumulation	Cumulative Fund Total
Year 1*	99/00	0.05	9,500.00	9,500.00
Year 2*	00/01	0.05	10,000.00	19,500.00
Year 3*	01/02	0.06	10,500.00	30,000.00
Year 4*	02/03	0.06	11,000.00	41,000.00
Year 5*	03/04	0.06	11,500.00	52,500.00
Year 6*	04/05	0.06	12,500.00	65,000.00
Year 7*	05/06	0.07	11,000.00	76,000.00
Year 8*	06/07	0.07	13,161.17	89,161.17
Year 9*	07/08	0.07	13,819.23	102,980.40
Year 10*	08/09	0.08	14,510.19	117,490.60
Year 11*	09/10	0.08	15,235.70	132,726.30
<u>Year 12*</u>	<u>10/11</u>	<u>0.09</u>	<u>15,997.49</u>	<u>148,723.79</u>
Year 13	11/12	0.09	16,797.36	165,521.15
Year 14	12/13	0.09	17,637.23	183,158.38
Year 15	13/14	0.10	18,519.09	201,677.47

Capital Replacement Fund: .05/sq.ft. for parking lot replacement, carpeting, appliances and fixtures; roof, HVAC, painting; calculate 5% per year increase

*Allocations to Reserve Fund are made in whole dollars

Mojave Desert AQMD Table of Organization



Full Time Employees: 37
 Part Time Employees 0.5
 Positions to be Hired: 8
 Total: 45.5

**MOJAVE DESERT AIR QUALITY MANAGEMENT DISTRICT
TABLE OF ORGANIZATION**

Approved FY 10	Proposed FY 11	Title of Position	Range	Monthly Salary
2	2	Office Assistant	610	2738 - 3336
1	1	Fiscal Assistant	615	3098 - 3775
1	1	Administrative Secretary	615	3098 - 3775
1	1	Administrative Services Assistant	621	3593 - 4377
1	1	Accounting Technician	621	3593 - 4377
6	5	Associate Air Quality Specialist	621	3593 - 4377
1	1	CRE Specialist	626	4065 - 4952
1	1	Records Management Specialist	626	4065 - 4952
2	2	Information Systems Specialist	629	4377 - 5333
3	2	Air Quality Instrument Technician	629	4377 - 5333
3.5	8.5	Air Quality Specialist	629	4377 - 5333
1	0	Transportation Program Coordinator	629	4377 - 5333
1	1	Lead Air Quality Instrument Technician	636	5203 - 6340
1	1	Lead Air Quality Planner	636	5203 - 6340
2	2	Lead Air Quality Specialist	636	5203 - 6340
1	1	Clerk Of The Boards	636	5203 - 6340
1	1	Administrative Services Lead	636	5203 - 6340
1	1	Administrative Services Manager	638	5467 - 6661
1	1	Community Relations & Education Manager	638	5467 - 6661
3	4	Air Quality Engineer	640	5743 - 6998
1	1	Lead Air Quality Engineer	644	6340 - 7724
1	1	Supervising Air Quality Specialist	650	7352 - 8958
1	1	Supervising Air Quality Engineer	650	7352 - 8958
1	1	Operations Manager	654	8115 - 9888
1	1	Director Administrative Services	658	8958 - 10914
1	1	Deputy Air Pollution Control Officer	663	10135 - 12348
1	1	District Counsel	665	10648 - 12973
1	1	Executive Director/APCO	NA	Negotiated
42.5	45.5			

Mojave Desert Air Quality Management District
 SALARY SCHEDULE FY 2010-11
 Effective July 1, 2010

RANGE	Not attainable as of January 1, 2000															MONTHLY		
	1	2	3	4	5	6	7	8	9	5	F	6	G	7	H			
600	12.34	12.65	12.97	13.29	13.62	13.96	14.31	14.67	15.04	15.41	15.80	16.19	16.60	17.01	17.44	17.87	2,139	2,606
601	12.65	12.97	13.29	13.62	13.96	14.31	14.67	15.04	15.41	15.80	16.19	16.60	17.01	17.44	17.87	18.32	2,192	2,671
602	12.97	13.29	13.62	13.96	14.31	14.67	15.04	15.41	15.80	16.19	16.60	17.01	17.44	17.87	18.32	18.78	2,247	2,738
603	13.29	13.62	13.96	14.31	14.67	15.04	15.41	15.80	16.19	16.60	17.01	17.44	17.87	18.32	18.78	19.25	2,303	2,807
604	13.62	13.96	14.31	14.67	15.04	15.41	15.80	16.19	16.60	17.01	17.44	17.87	18.32	18.78	19.25	19.73	2,361	2,877
605	13.96	14.31	14.67	15.04	15.41	15.80	16.19	16.60	17.01	17.44	17.87	18.32	18.78	19.25	19.73	20.22	2,420	2,949
606	14.31	14.67	15.04	15.41	15.80	16.19	16.60	17.01	17.44	17.87	18.32	18.78	19.25	19.73	20.22	20.73	2,481	3,022
607	14.67	15.04	15.41	15.80	16.19	16.60	17.01	17.44	17.87	18.32	18.78	19.25	19.73	20.22	20.73	21.24	2,543	3,098
608	15.04	15.41	15.80	16.19	16.60	17.01	17.44	17.87	18.32	18.78	19.25	19.73	20.22	20.73	21.24	21.78	2,606	3,175
609	15.41	15.80	16.19	16.60	17.01	17.44	17.87	18.32	18.78	19.25	19.73	20.22	20.73	21.24	21.78	22.32	2,671	3,255
610	15.80	16.19	16.60	17.01	17.44	17.87	18.32	18.78	19.25	19.73	20.22	20.73	21.24	21.78	22.32	22.88	2,738	3,336
611	16.19	16.60	17.01	17.44	17.87	18.32	18.78	19.25	19.73	20.22	20.73	21.24	21.78	22.32	22.88	23.45	2,807	3,420
612	16.60	17.01	17.44	17.87	18.32	18.78	19.25	19.73	20.22	20.73	21.24	21.78	22.32	22.88	23.45	24.04	2,877	3,505
613	17.01	17.44	17.87	18.32	18.78	19.25	19.73	20.22	20.73	21.24	21.78	22.32	22.88	23.45	24.04	24.64	2,949	3,593
614	17.44	17.87	18.32	18.78	19.25	19.73	20.22	20.73	21.24	21.78	22.32	22.88	23.45	24.04	24.64	25.25	3,022	3,682
615	17.87	18.32	18.78	19.25	19.73	20.22	20.73	21.24	21.78	22.32	22.88	23.45	24.04	24.64	25.25	25.88	3,098	3,775
616	18.32	18.78	19.25	19.73	20.22	20.73	21.24	21.78	22.32	22.88	23.45	24.04	24.64	25.25	25.88	26.53	3,175	3,869
617	18.78	19.25	19.73	20.22	20.73	21.24	21.78	22.32	22.88	23.45	24.04	24.64	25.25	25.88	26.53	27.20	3,255	3,966
618	19.25	19.73	20.22	20.73	21.24	21.78	22.32	22.88	23.45	24.04	24.64	25.25	25.88	26.53	27.20	27.88	3,336	4,065
619	19.73	20.22	20.73	21.24	21.78	22.32	22.88	23.45	24.04	24.64	25.25	25.88	26.53	27.20	27.88	28.57	3,420	4,166
620	20.22	20.73	21.24	21.78	22.32	22.88	23.45	24.04	24.64	25.25	25.88	26.53	27.20	27.88	28.57	29.29	3,505	4,271
621	20.73	21.24	21.78	22.32	22.88	23.45	24.04	24.64	25.25	25.88	26.53	27.20	27.88	28.57	29.29	30.02	3,593	4,377
622	21.24	21.78	22.32	22.88	23.45	24.04	24.64	25.25	25.88	26.53	27.20	27.88	28.57	29.29	30.02	30.77	3,682	4,487
623	21.78	22.32	22.88	23.45	24.04	24.64	25.25	25.88	26.53	27.20	27.88	28.57	29.29	30.02	30.77	31.54	3,775	4,599
624	22.32	22.88	23.45	24.04	24.64	25.25	25.88	26.53	27.20	27.88	28.57	29.29	30.02	30.77	31.54	32.33	3,869	4,714
625	22.88	23.45	24.04	24.64	25.25	25.88	26.53	27.20	27.88	28.57	29.29	30.02	30.77	31.54	32.33	33.13	3,966	4,832
626	23.45	24.04	24.64	25.25	25.88	26.53	27.20	27.88	28.57	29.29	30.02	30.77	31.54	32.33	33.13	33.96	4,065	4,952
627	24.04	24.64	25.25	25.88	26.53	27.20	27.88	28.57	29.29	30.02	30.77	31.54	32.33	33.13	33.96	34.81	4,166	5,076
628	24.64	25.25	25.88	26.53	27.20	27.88	28.57	29.29	30.02	30.77	31.54	32.33	33.13	33.96	34.81	35.68	4,271	5,203
629	25.25	25.88	26.53	27.20	27.88	28.57	29.29	30.02	30.77	31.54	32.33	33.13	33.96	34.81	35.68	36.57	4,377	5,333
630	25.88	26.53	27.20	27.88	28.57	29.29	30.02	30.77	31.54	32.33	33.13	33.96	34.81	35.68	36.57	37.49	4,487	5,467
631	26.53	27.20	27.88	28.57	29.29	30.02	30.77	31.54	32.33	33.13	33.96	34.81	35.68	36.57	37.49	38.43	4,599	5,603
632	27.20	27.88	28.57	29.29	30.02	30.77	31.54	32.33	33.13	33.96	34.81	35.68	36.57	37.49	38.43	39.39	4,714	5,743
633	27.88	28.57	29.29	30.02	30.77	31.54	32.33	33.13	33.96	34.81	35.68	36.57	37.49	38.43	39.39	40.37	4,832	5,887
634	28.57	29.29	30.02	30.77	31.54	32.33	33.13	33.96	34.81	35.68	36.57	37.49	38.43	39.39	40.37	41.38	4,952	6,034
635	29.29	30.02	30.77	31.54	32.33	33.13	33.96	34.81	35.68	36.57	37.49	38.43	39.39	40.37	41.38	42.42	5,076	6,185
636	30.02	30.77	31.54	32.33	33.13	33.96	34.81	35.68	36.57	37.49	38.43	39.39	40.37	41.38	42.42	43.48	5,203	6,340
637	30.77	31.54	32.33	33.13	33.96	34.81	35.68	36.57	37.49	38.43	39.39	40.37	41.38	42.42	43.48	44.56	5,333	6,498
638	31.54	32.33	33.13	33.96	34.81	35.68	36.57	37.49	38.43	39.39	40.37	41.38	42.42	43.48	44.56	45.68	5,467	6,661
639	32.33	33.13	33.96	34.81	35.68	36.57	37.49	38.43	39.39	40.37	41.38	42.42	43.48	44.56	45.68	46.82	5,603	6,827
640	33.13	33.96	34.81	35.68	36.57	37.49	38.43	39.39	40.37	41.38	42.42	43.48	44.56	45.68	46.82	47.99	5,743	6,998
641	33.96	34.81	35.68	36.57	37.49	38.43	39.39	40.37	41.38	42.42	43.48	44.56	45.68	46.82	47.99	49.19	5,887	7,173
642	34.81	35.68	36.57	37.49	38.43	39.39	40.37	41.38	42.42	43.48	44.56	45.68	46.82	47.99	49.19	50.42	6,034	7,352
643	35.68	36.57	37.49	38.43	39.39	40.37	41.38	42.42	43.48	44.56	45.68	46.82	47.99	49.19	50.42	51.68	6,185	7,536
644	36.57	37.49	38.43	39.39	40.37	41.38	42.42	43.48	44.56	45.68	46.82	47.99	49.19	50.42	51.68	52.97	6,340	7,724
645	37.49	38.43	39.39	40.37	41.38	42.42	43.48	44.56	45.68	46.82	47.99	49.19	50.42	51.68	52.97	54.30	6,498	7,917
646	38.43	39.39	40.37	41.38	42.42	43.48	44.56	45.68	46.82	47.99	49.19	50.42	51.68	52.97	54.30	55.65	6,561	8,115
647	39.39	40.37	41.38	42.42	43.48	44.56	45.68	46.82	47.99	49.19	50.42	51.68	52.97	54.30	55.65	57.04	6,661	8,318
648	40.37	41.38	42.42	43.48	44.56	45.68	46.82	47.99	49.19	50.42	51.68	52.97	54.30	55.65	57.04	58.47	6,724	8,526
649	41.38	42.42	43.48	44.56	45.68	46.82	47.99	49.19	50.42	51.68	52.97	54.30	55.65	57.04	58.47	59.93	6,827	8,739
650	42.42	43.48	44.56	45.68	46.82	47.99	49.19	50.42	51.68	52.97	54.30	55.65	57.04	58.47	59.93	61.43	6,998	8,958
651	43.48	44.56	45.68	46.82	47.99	49.19	50.42	51.68	52.97	54.30	55.65	57.04	58.47	59.93	61.43	62.97	7,173	9,111
652	44.56	45.68	46.82	47.99	49.19	50.42	51.68	52.97	54.30	55.65	57.04	58.47	59.93	61.43	62.97	64.54	7,352	9,311
653	45.68	46.82	47.99	49.19	50.42	51.68	52.97	54.30	55.65	57.04	58.47	59.93	61.43	62.97	64.54	66.15	7,536	9,511
654	46.82	47.99	49.19	50.42	51.68	52.97	54.30	55.65	57.04	58.47	59.93	61.43	62.97	64.54	66.15	67.81	7,724	9,711
655	47.99	49.19	50.42	51.68	52.97	54.30	55.65	57.04	58.47	59.93	61.43	62.97	64.54	66.15	67.81	69.50	7,917	9,911
656	49.19	50.42	51.68	52.97	54.30	55.65	57.04	58.47	59.93	61.43	62.97	64.54	66.15	67.81	69.50	71.24	8,115	10,115
657	50.42	51.68	52.97	54.30	55.65	57.04	58.47	59.93	61.43	62.97	64.54	66.15	67.81	69.50	71.24	73.02	8,318	10,318
658	51.68	52.97	54.30	55.65	57.04	58.47	59.93	61.43	62.97	64.54	66.15	67.81	69.50	71.24	73.02	74.85	8,526	10,526
659	52.97	54.30	55.65	57.04	58.47	59.93	61.43	62.97	64.54	66.15	67.81	69.50	71.24	73.02	74.85	76.72	8,739	10,739
660	54.30	55.65	57.04	58.47	59.93	61.43	62.97	64.54	66.15	67.81	69.50	71.24	73.02	74.85	76.72	78.64	8,958	10,958
661	55.65	57.04	58.47	59.93	61.43	62.97	64.54	66.15	67.81	69.50	71.24	73.02	74.85	76.72	78.64	80.60	9,173	11,173
662	57.04	58.47	59.93	61.43	62.97	64.54	66.15	67.81	69.50	71.24	73.02</							

Mojave Desert Air Quality Management District

Summary of Board Policy and Standard Practice

Treasurer and Controller

(Health & Safety Code § 41245 and § 41246)

California statutes require the Mojave Desert Air Quality Management District Governing Board to appoint a treasurer as the custodian and a controller as the accounting officer of district funds. The law specifically authorizes the appointment of the county treasurer and the county auditor to serve as the district treasurer and district controller. On July 1, 1993, the Governing Board appointed San Bernardino County elected treasurer and elected auditor respectively to serve as district treasurer and district controller. The Governing Board intention in making these two appointments was to maintain the integrity and control over District funds that is achieved by elected officers being custodian and controller of government treasury.

Management and Budget

(Board Policy 94-1; H & S Code §§ 40750 et seq.; and § 41260)

The Governing Board has delegated various management and financial authorities to the Executive Director/Air Pollution Control Officer. Additionally, statutory law grants certain administrative, permitting and enforcement authorities to the air pollution control officers of air districts in California. The board delegated authorities includes the discretion to transfer funds within major budget categories, authority to enter into contracts for up to \$25,000 for budgeted and \$5,000 for unbudgeted items that are of non-emergency nature; and the authority to expend district funds for capital replacement and improvement projects up to the limits established for each project in the budget.

Purchasing Procedures

(Standard Practice I-25)

The Executive Director/Air Pollution Control Officer has established a Purchasing Procedures Standard Practice delineating the responsibilities of staff authorized to make any purchases.

Investment Practices

(Gov. Code §§ 27000.1 et seq.)

District general funds are deposited with the San Bernardino County Treasurer and are systematically invested as part of the County's investment pool. Interest and other revenues earned on funds are periodically credited to the District's account.

Separate policy documents exist which govern the investment practices for the Deferred Compensation Plan ((457(b))) and the Public Agencies Post-Retirement Health Care Plan (an irrevocable trust).

BUDGET CATEGORY DESCRIPTIONS and ACRONYMS

DEFINITIONS

REVENUE

ERC Application Fees	Emission Reduction Credit-Rule 313
New Source Revenue	Project Evaluation for Complex Source-Rule 301
Permit Application Fees	Filing of new permits and permit changes
Variance Filing Fees	Filing fee for each petition to District Hearing Board -Rule 303
ARB (PM 2.5 Program)	Federal 105 grant pass through (via CAPCOA) funding to support PM 2.5 monitoring
Federal Grants and Agreements	Grant awards and fee for services with federal agencies.
Excess Emissions Fees	Fee charged when a variance is granted by Hearing Board - Rule 303
Notice of Violations Fees	Fee Charged for unpermitted source, or violation of permit condition
AVAQMD Contract	Reimbursement for contracted services to the Antelope Valley AQMD
Misc. Revenue	Miscellaneous (out of ordinary) revenue
Public Request Act	Requests for Public Information - Rule 302
Rule Book Subscriptions	Yearly District Rule Book Subscriptions/Updated - Rule 302
Sale of Fixed Asset	Sale of District's Board approved surplus property
Asbestos Demo/Reno Fees	Activities related to Asbestos Removal - Rule 306
Operating Permit Fees	Initial/Annual Permit Fees
Title V Permit Fees	Federal Permit Program
AB2766 Mobile Emissions Program	Revenue received through DMV vehicle registration
California Clean Air Act Fees	State mandated fee collected on behalf of California Air Resources Board.
Toxic Hot Spot Program	State mandated fee
Carl Moyer Admin Funding	A portion of the Carl Moyer Program pass thru funds are allowed to cover administration costs to administer the program
State Contracts	Contract Services for the Air Resources Board
PERP State Funds	Portable Engine Registration Program. The State of California collects fees from owners of portable engines and the MDAQMD provides periodic compliance inspections
State Subvention	Funds received from state budget to supplement Air Monitoring/District activities

SALARIES & BENEFITS

Payroll Clearing Account	Reserve for payroll disbursing account
Flex Benefit Plan - Sec 125 Caf�	District obligation to employees for health premiums
Dental Insurance	Employee benefit for Dental Care
Retiree Health Benefits	Costs associated with the retiree health benefits
Employee Assistance Plan	Employee Assistance Program
Vision Care	Employee benefit for Vision Care
Life Insurance	Employee benefit for life insurance
Long Term Disability	Employee benefit for long term disability
Short Term Disability	Employee benefit for short term disability
Unemployment Insurance	Employer paid state unemployment reimbursement
Social Security Medicare	Employee paid benefit for Medicare insurance
Workers' Compensation	Employer cost for workers compensation insurance
General Members Retirement	Employer required retirement contribution
Employer Required Contribution	Employer 7% pickup retirement contribution
Retirement Benefit (exempt/30 yr)	District paid additional retirement for Exempt and 30 year employees
Survivors Benefits	Social Security - Premium for employers share, benefits to survivors in the event of employee's death
Extra Help	Temporary employee costs
Overtime	Non exempt employee overtime
Regular Salary	Salary costs for regular employees
Termination Benefits	Employee payout on separation for accrued benefits and enhanced retirement (golden handshake)

BUDGET CATEGORY DESCRIPTIONS and ACRONYMS

SERVICES & SUPPLIES

Cellular Phone Expense	Cellular phones, answering services & pager monthly fees
T1/Frame Relay/Telco Svc	Services and related telephone connection fees for persistent internet access
Video/Teleconf Com Costs	Costs associated with video teleconference calls
Long Distance Charges	Telephone services - Long distance charges
Telephone Services	Basic telephone services
Membership	District memberships - CAPCOA, CSDA, AWAMA, CNGV, etc.
Publications	Purchases of books, documents and publications
Subscriptions	Monthly periodicals, including magazines, newspapers, Bureau of National Affairs & Legal on-line services
Training	Employee training; professional development
MOU Tuition/Professional Dues	Negotiated per Memorandum of Understanding, costs associated with employee's choice Education Program, professional associations.
Inventoriable Equipment	Equipment greater than \$500 but less than \$1000, includes tax & freight on each item
Network System Components	Equipment and components for District computer network system
Non Inventoriable Equipment	Equipment less than \$500 includes tax & freight on each item
Safety Equipment	Safety related items such as hard hats, gloves, goggles, safety shoes, etc.
Small Tools & Instruments	Small purchase items for inspections and air monitoring equipment; approximately less than \$50 each
Legal Notices	Publication costs for required notices
Specialized Legal Services	Outsourced legal services for Governing Board, Hearing Board, personnel and labor relations
Automotive Maintenance < \$250	General Fleet Maintenance costs (gasoline, minor repairs)
Automotive Repair > \$250	Major repair costs of District vehicles
Custodial Services, Contract	Facility custodial services
General Equipment Maintenance	Equipment repair and maintenance
General Structure Maintenance	Maintenance and minor repairs to District facilities
Landscape Maintenance	Facility (Park Avenue only) landscape maintenance
Security Monitoring Charges	Maintenance and monitoring charges for building security system
Computer Software Expenses	Purchase of new software, upgrades, maintenance contracts
General Office Expenses	General office supplies, business cards, copier supplies
Postage/Courier Services	US postage, Federal Express, shipping
Printing Services	Outsourced printing and publication services
Special Department Expenses	Unique costs associated with events, meetings, photos, etc.
Clean Air Fair Event	Annual event sponsored by industry donations
CRE Educational Materials/Events	Promotional materials, plaques, event fees for District outreach program
Rents & Leases, Equipment	Rental of photocopier; postage meter rental
Rents & Leases, Structures	Lease payments for monitoring stations
Rents & Leases, Other	Rental of misc. one-time items
Pre-Employment Costs	New employee physical exams and related expenses
County Services	Costs associated with Accounts Payable Processing
County Distribution DP Equipment	Costs associated with & charged by County Info Scvs
County Data Processing Charge	Costs associated with & charged by County Info Scvs
County Systems Development	Costs associated with & charged by County Info Scvs

BUDGET CATEGORY DESCRIPTIONS and ACRONYMS

Internet Service Provider	Access to internet and protocols
Web Site Hosting Service	Development services for District's websites
Other Prof. Svcs	
Bank Charges (MDAQMD)	Bank fees incurred for District checking account
Financial Audit	Payments for professional contract consultant services
ICTC Agreement	Payments for professional contract consultant services
LA County Banking Fees	Bank fees incurred for AVAQMD general fund
MEEC Program	Mojave Environmental Education Consortium - pass through funds and related expenses
Network Technical Support	Allowance for technical services for computer network issues
Payroll Contract Services	Contract payment for third party payroll services
Research Studies	Consultant costs for specified studies related to air quality issues
Source Test Consultant	Outsource for service
Other Prof. Svcs - Other	Payments for professional consultant services
Professional & Special Services	Board Stipends
Special District Liability	General Liability, auto liability, employers, officers and directors liability coverage
Travel & Meeting Expenses	Travel and meetings expenses
Private Mileage - Non Employee	Governing Board, Hearing Board & TAC member reimbursement for mileage
Utilities	Gas, Electric for various Air Monitoring stations

OPERATING TRANSFERS OUT

OPEB Trust	OPEB Trust (Other Post Employment Benefits) - The Governing Board authorized establishing this irrevocable Trust with the Public Agency Retirement System (PARS) on November 23, 2009 to ensure the sustainability of the District's health benefits. Bi-annual actuarial reports determine liability and the annual budget establishes the deposit amount. Government Accounting Board Standard (GASB) No. 45 requires public agencies with post retirement benefits to report costs and obligations and plan for the future funding of the benefits.
Debt Service - Transfers Out	Payments to satisfy an Installment Purchase Agreement, dated March 22, 1999, in the amount of \$1,932,665.12 The Agreement serves to secure the purchase of the District Administrative facility located at 14306 Park Avenue, Victorville, and is scheduled to be satisfied March 31, 2014. Satisfies a loan from the California Energy Commission to purchase and install solar equipment on the Park Avenue Property. The loan, dated October 5, 2004, is in the amount of \$175,000 will be paid with savings achieved from the use of solar power.
AB2766 - Grant Program	Designations to AB2766 Competitive grant (25% of receipts)

FIXED ASSETS

Capital Proj CAPS	Capitalized costs associated with CAPS (formerly PerComp) and recorded as a fixed asset.
Capital Proj Documents & Record	Capitalized costs associated with the Document & Record Storage Project and recorded as a fixed asset.
Capital Improvements - Structure	Costs associated with building structural improvements exceeding \$1,000.
Capital Improvements - Video Teleconferencing	Costs associated with purchasing and installing a video conferencing system.
Equipment	Equipment purchases greater than \$1,000 including tax & freight; additions to previously capitalized equipment that materially extends the assets' life
Vehicles	All vehicles purchased for District fleet

CONTRIBUTIONS TO OTHER AGENCIES

Contrib. - Other Agencies	Community grant programs; High Desert Opportunity
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BUDGET CATEGORY DESCRIPTIONS and ACRONYMS

Contrib. - AB2766 - Local Agencies	Designations to District members from AB2766 revenue (25% of receipts)
Other Charges	Funds budgeted for special projects, such as the Lawnmower Grant Program.
Interest Expense	Interest on revolving accounts, leases

ACRONYMS

AB2766	Enabling legislation of 1990 for collection of fees for mobile source reduction projects (Assembly Bill 2766 was codified in the Health & Safety Code §44220ff)
AIRS	Aerometric Information Retrieval System - Compliance data reporting to EPA
APCD	Air Pollution Control District
APCO	Air Pollution Control Officer
AQMD	Air Quality Management District
ARB	Air Resources Board
AVAQMD	Antelope Valley Air Quality Management District
BACT	Best Available Control Technology
CAPCOA	California Air Pollution Control Officers Association
CAPP	Clean Air Patrol Program
CARB	California Air Resources Board
CNGVC	California Natural Gas Vehicle Coalition
CRE	Community Relations and Education
CREEC	California Regional Environmental Education Community
CSDA	California Special Districts Association
DAPCO	Deputy Air Pollution Control Officer
EPA	Environmental Protection Agency
ERC	Emmission Reduction Credit
FTP	File Transport Protocol - a term for electronic transfer of large amounts of data
FY	Fiscal Year
ICTC	Interstate Clean Transportation Corridor - a geographic area targeted for providing alternate fuel to goods movement vehicles.
MACT	Maximum Achievable Control for Toxics
MEEC	Mojave Environmental Education Consortium
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding between the District and non exempt employees represented by the San Bernardino Public Employees Association
NAAQS	National Ambient Air Quality Standards
OPEB	Other Post Employment Benefits
PARS	Public Agency Retirement Services
PERP	Portable Equipment Registration Program
PST	Part time, seasonal and temporary employees
PTBS	Permit Tracking and Billing System
SDRMA	Special Districts Risk Management Authority
SLAMS	State and Local Air Monitoring Stations
TAC	Technical Advisory Committee
TBC	Telebusiness Work Center
VPN	Virtual Private Network - a secure method of transmitting data via the internet
WAN	Wide Area Network - a system to connect remote computers for data exchange