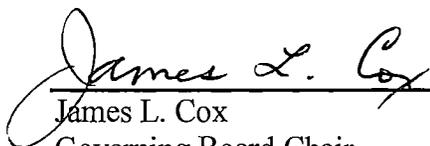
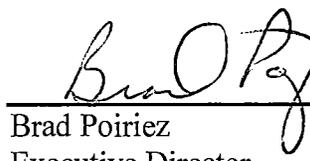


GOVERNING BOARD POLICY
Mojave Desert Air Quality Management District

Policy No: 04-04
Amended: January 22, 2018



James L. Cox
Governing Board Chair



Brad Poiriez
Executive Director

SUBJECT: UNPAID VOLUNTEERS

POLICY:

It is the policy of the Governing Board of the Mojave Desert Air Quality Management District (District) to encourage the services and contributions of unpaid volunteers to provide adequate workplace protection for them while they are performing work for the District.

AMPLIFICATION OF POLICY:

A. General

1. The services and contributions of persons who volunteer their time and efforts on behalf of the District are a valuable asset in the operation of the District.
2. Persons volunteering time and services on behalf of the District shall do so in accordance with a written description outlining their functions as developed by the Air Pollution Control Officer (APCO) in an applicable Standard Practice implementing this policy.
3. The District will conduct appropriate orientation and training of volunteers.
4. Persons volunteering time and services on behalf of the District shall comply with all applicable Policies and Standard Practices of the MDAQMD, including but not limited to the MDAQMD Personnel Policies and Procedures, and Standard Practices related to zero tolerance for violence, prevention of sexual harassment, and safe working habits.
5. Persons volunteering time and services for the District shall be supervised by appropriate employees of the District to ensure that services are performed in a safe and effective manner.

6. The District will ensure that volunteers are, to the extent applicable, provided workers' compensation coverage.

Revision History:

Adopted August 23, 2004

Last Review: January 22, 2018